

SCHOOL OF PLANNING

COURSE AUDIT CONTRACT

To be returned to Grad Administrator following completion - held in student's file.

Audit courses must be added to your transcript by an Add/Drop form for the term in which you are auditing

Please read the Planning policy of course auditing on reverse

STUDENT PLEASE COMPLETE THE FOLLOWING:

COURSE NUMBER: _____ (eg: Plan 668)

TERM (term/year): _____ (eg: 09/11)

COURSE WEIGHT: _____ (eg: 0.5)

INSTRUCTOR, PLEASE INDICATE REQUIREMENTS STUDENT NEEDS TO COMPLETE TO SATISFY AN AUDIT IN YOUR COURSE (an AUD must be submitted at end of term if requirements met):

Blank lines for instructor requirements

Instructor's Signature _____ Print Instructor's name _____ Date _____

Student's signature _____ Print Student's Name _____ Date _____

ID# _____

Advisor 's signature _____ Print Advisor's Name _____ Date _____

Associate Director Graduate Studies

cc: instructor
student
advisor

On November 13th, 1992 the School adopted a policy on audits for graduate courses, changing the current situation in which there has been no policy. For your information, the new policy is as follows:

The School does not encourage auditing in its graduate courses because courses are mainly given in seminar and project-work formats, which do not lend themselves to uncommitted participants.

However, the decision to accord audit status to a student rests with the instructor of the course. If an instructor accepts an audit student, a written description of the student's obligations in the course should be agreed to by the instructor and the student and filed in the student's dossier.

A student can register for no more than one audit per term.

A course in which a student has audit status cannot also be taken for credit.