

*****Note: DRAFT. Final version of syllabus available on first day of classes*****

PSCI 331 – Canadian Public Administration

Department of Political Science

University of Waterloo

Fall 2012

Tuesdays and Thursdays

11:30a.m.-12:50p.m.

DWE 3518

Professor:	Emmett Macfarlane	Office Hours:	HH 350
	emacfarl@uwaterloo.ca		Thursdays 1:30-3:30p.m.
			or by appointment

Overview

This course will explore public administration in Canada. Public administration is ultimately about the provision of public services and regulations, principally but not exclusively through the bureaucracy. Public administration is also fundamentally related to – and a product of – politics. Students will learn how governmental structures are designed and how the relationships between relevant actors – political leaders, civil servants and citizens – impact the functions of government. Though the course will focus on the real world of the public service in Canada, it will expose students to both the practice and theories of public management and administration including the major theories of organization, principles of governance and the workings of the public service. The course will explore a host of relevant and timely matters and will include cases at the federal, provincial and local levels of government, delving into issues of ministerial responsibility, public accountability and ethics, questions of reform, federalism, financial management, and the law.

Format

Although classes will consist primarily of lectures, student participation and discussion of key issues and course readings will be an important component.

Course Readings

There is no textbook purchase required for this course. Students are expected to obtain all of the readings through the library system (all articles are available electronically through the library catalogue). All of the readings listed in the syllabus are required.

Course Requirements

Quizzes: There will be two in-class quizzes. The first quiz will be on October 23 (Week 7) and the second on November 29 (Week 12). Quizzes will cover all of the course material (readings and lectures), but Quiz #2 will not be cumulative: Quiz #1 will cover Weeks 1-6 and Quiz #2 Weeks 7-11.

Critical Analysis: Students will write a critical analysis of 2-3 pages on one of the readings from Weeks 2-6. The critical analysis should examine and assess the major findings or arguments of the reading and evaluate whether the author(s) succeed in his or her goals. The critical analysis is due IN CLASS during the week for which the reading was assigned.

Research Paper: Students will be expected to write a research paper examining one of the major themes/issues/questions explored in class. A separate assignment sheet will be handed out in class. Due November 20 (Week 11).

Course Evaluation

Critical Analysis – 20%

Quiz #1 – 20%

Quiz #2 – 20%

Research Paper – 40%

*Late assignments will be subject to a penalty of 5% per day (this includes weekend days). Extensions will be granted for documented medical or emergency situations only.

Academic Integrity:

Academic Integrity: In order to maintain a culture of academic integrity, members of the University of Waterloo are expected to promote honesty, trust, fairness, respect and responsibility.

Discipline: A student is expected to know what constitutes academic integrity, to avoid committing academic offences, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about “rules” for group work/collaboration should seek guidance from the course professor, academic advisor, or the Undergraduate Associate Dean. When misconduct has been found to have occurred, disciplinary penalties will be imposed under Policy 71 – Student Discipline. For information on categories of offenses and types of penalties, students should refer to Policy 71 - Student Discipline, <http://www.adm.uwaterloo.ca/infosec/Policies/policy71.htm>

Grievance: A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Read Policy 70 - Student Petitions and Grievances, Section 4, <http://www.adm.uwaterloo.ca/infosec/Policies/policy70.htm>

Appeals: A student may appeal the finding and/or penalty in a decision made under Policy 70 - Student Petitions and Grievances (other than regarding a petition) or Policy 71 - Student Discipline if a ground for an appeal can be established. Read Policy 72 - Student Appeals, <http://www.adm.uwaterloo.ca/infosec/Policies/policy72.htm>

Academic Integrity website (Arts):
http://arts.uwaterloo.ca/arts/ugrad/academic_responsibility.html

Academic Integrity Office (uWaterloo): <http://uwaterloo.ca/academicintegrity/>

Accommodation for Students with Disabilities:

Note for students with disabilities: The Office for Persons with Disabilities (OPD), located in Needles Hall, Room 1132, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with the OPD at the beginning of each academic term.

Course Outline

WEEK 1 (Sept. 11): Introduction

(Sept 13): The Canadian Public Service

Readings

- Donald Savoie, "Parliament Hill, from the Top Down, Leaves MPs at the Bottom," *Policy Options* (Dec. 2003-Jan. 2004), pp. 101-7.

WEEK 2 (Sept. 18 & 20): Public Policy

Readings

- Tuna Baskoy et al., "Assessing Policy Capacity in Canada's Public Services: Perspectives of Deputy and Assistant Deputy Ministers," *Canadian Public Administration* 54(2) (June 2011), pp. 217-34.
- Katherine Fierlbeck, "Public Health and Collaborative Governance," *Canadian Public Administration* 53(1) (March 2010), pp. 1-19.

WEEK 3 (Sept. 25 & 27): Theories of Organization

Readings

- Christopher Hood, "A Public Management for All Seasons?" *Public Administration* 69 (Spring 1991), pp. 3-19.
- Eleanor D. Glor, "Has Canada Adopted the New Public Management?" *Public Management Review* 3(1) (2001), pp. 121-30.

WEEK 4 (Oct. 2 & 4): The Machinery of Government

Readings

- Colin Campbell, "The Political Roles of Senior Government Officials in Advanced Democracies," *British Journal of Political Science* 18(2) (Apr. 1988), pp. 243-272.
- Herman Bakvis, "Prime Minister and Cabinet in Canada: An Autocracy in Need of Reform?" *Journal of Canadian Studies* 35(4) (Winter 2001), pp. 60-79.
- H.D. Munroe, "Style within the Centre: Pierre Trudeau, the War Measures Act, and the Nature of Prime Ministerial Power," *Canadian Public Administration*, 54(4) (Dec. 2011), pp. 531-549.

WEEK 5 (Oct. 9 & 11): Law and the Constitution

Readings

- Matthew A. Hennigar, "Conceptualizing Attorney General Conduct in Charter Litigation: From Independence to Central Agency," *Canadian Public Administration* 51(2) (June 2008), pp. 193-215.
- Paul G. Thomas, "When the Machinery of Government Breaks Down," *Optimum Online* 39(4) (Dec. 2009).

WEEK 6 (Oct. 16 & 18): Public Management

Readings

- Evert Lindquist, *A Critical Moment: Capturing and Conveying the Evolution of the Canadian Public Service*. Canada School of Public Service. **Chapters 3 and 4, pp. 25-44.**
- David Zussman, "Governance: The New Balance Between Politicians and Public Servants in Canada," *Optimum Online* 38(4) (Dec. 2008).

WEEK 7 (Oct. 23): Quiz I

*****Quiz I October 23rd*****

(Oct. 25): Reform

Readings

- Jeffrey Roy, "Beyond Westminster Governance: Bringing Politics and Public Service into the Networked Era," *Canadian Public Administration* 51(4) (Dec. 2008), pp. 541-68.
- Peter Aucoin, "New Political Governance in Westminster Systems: Impartial Public Administration and Management Performance at Risk," *Governance* 25(2) (April 2012), pp. 177-99.
- Blaine Knapp & Christopher Studholme, "Improving Bureaucracy: Some Suggestions," *Optimum Online* 41(2) (June 2011).

WEEK 8 (Oct. 30): Financial Management

Reading

- Kevin Page, "Re-examining the Estimates and Supply Process," *Canadian Parliamentary Review* (Summer 2012), pp. 28-9.

(Nov. 1): Accountability(I)

Readings

- Peter Aucoin, "Improving Government Accountability," *Canadian Parliamentary Review* (Autumn 2006), pp. 20-6.
- Mark D. Jarvis, "The Adoption of the Accounting Officer System in Canada: Changing Relationships?" *Canadian Public Administration* 52(4) (Dec. 2009), pp. 525-47.

WEEK 9 (Nov. 6 & 8): Accountability(II)

Readings

- Robert Shepherd, "Departmental Audit Committees and Governance: Making Management and Accountability the Priority from the Top Down," *Canadian Public Administration* 54(2) (June 2011), pp. 277-304.
- Paul G. Thomas, "Problems with Canada's Public Servants Disclosure Protection Act," *Optimum Online* 41(1) (March 2011).
- Anne-Marie Gingras, "Access to Information: An Asset for Democracy or Ammunition for Political Conflict, or Both?" *Canadian Public Administration* 55(2) (June 2012), pp. 221-246.

WEEK 10 (Nov. 13 & 15): Diversity Issues

Readings

- Stephanie Paterson, "What's the Problem with Gender-Based Analysis? Gender Mainstreaming Policy and Practice in Canada," *Canadian Public Administration* 53(3) (Sept. 2010), pp. 395-416.
- Christopher Alcantara et al., "Institutional Design and the Accountability Paradox: A Case Study of Three Aboriginal Accountability Regimes in Canada," *Canadian Public Administration* 55(1) (March 2012), pp. 69-90.

WEEK 11 (Nov. 20 & 22): Ensuring Good Practices

- Patrick Fafard et al., "Clients, Citizens and Federalism: A Critical Appraisal of Integrated Service Delivery in Canada," *Canadian Public Administration* 52(4) (Dec. 2009), pp. 549-68.
- John Mayne, "Performance Auditing: Cozy, Comfortable and in Need of Challenge," *Optimum Online* 40(4) (Aug. 2010).
- Daniel Livermore, "The Inquiry Model: Lessons from the O'Connor and Iacobucci Commissions," *Optimum Online* 40(4) (Dec. 2010).

*****Research Paper DUE November 20th*****

WEEK 12 (Nov. 27 & 29): Review and Quiz II

*****QUIZ II: November 29th*****