These records relate to students' English language proficiency examinations.

Most undergraduate students registered at the University of Waterloo in academic programs are required to pass the ELPE before they may graduate.

The records include students' completed examination papers, notes and other documentation relating to tutoring students to improve their English writing skills.

Authority: University of Waterloo Act, 1972; University of Waterloo Undergraduate Calendar
Media: Paper
Related Records: For electronic files of grades/course credits submitted to the Registrar’s office for upload to the student information system, see ST60: Grade/Course Credit Submission

Responsible Unit(s): English Language Proficiency Program Office
Retention: 1 year after student passes the examination
Disposition: Secure Destruction