UW is encountering challenges in scheduling courses into classrooms, given steadily growing enrolments and the addition of new academic programs. The University Space Usage and Management Task Force has examined this situation and is aware of the growing pressure.

Deans' Council has reviewed and approved the following Task Force recommendation: “Full-time faculty members will be required to be available to teach during the core hours of 8:30 to 5:30, Monday to Friday. It is recognized, however, that it may be desirable to teach outside these core hours, e.g., until 10:00 in the evening, on occasion.”

By this memo Chairs, Directors and the Registrar’s Office are being informed that UW should be using the inventory of classroom space from 8:30 Monday morning to 5:30 on Friday afternoon. Given our severe space constraints, making full use of our classroom inventory is absolutely essential. Doing anything less undercuts our collective argument that our space shortage is real.