

University of Waterloo

Online Course
Centre for Extended Learning

PSYCH 211

Spring 2011

Syllabus and Schedule



Communication

Email

Administrative questions should be directed to the [Centre for Extended Learning office](#).

Technical problems with UW-ACE should be directed to [Technical Support](#).

Academic issues (e.g., course content, deadlines, etc.) can be directed to your instructor, **Dr. Tom Ruttan**, at: truttan@uwaterloo.ca.

Your instructor checks email daily and you should expect an answer to your questions by email within 48 hours during the week.

TAs may be identified at the beginning of the term.

Announcements

Your instructor communicates new or changing information regarding due dates, instructor vacation, etc. in the Announcements as needed. Technical Support may also communicate administrative items to students through the Announcements. Please check your announcements regularly.

To ensure you are viewing the complete list of announcements, you must click ALL. Please note you may also be required to click MORE.

[More](#) | View: [Past](#) [Present](#) [All](#) | Sort: [Descending](#)

Discussion Boards

For questions relating to **course content**, select the [Communicate](#) tab to post a question or read questions and answers from other students. Your instructor will be monitoring the discussion boards daily and you should get a response to your question within 48 hours (excluding weekends). In the Discussion Boards, you can post a question or read questions and answers from other students. Your instructor or your TA drops in at the online discussion board weekly and posts responses to student questions as necessary in the discussion forum.

Focus Questions

The *Focus Questions* will prepare you for the online assessments and the final examination. Your instructor or your TA reads the *Focus Questions* weekly. Feedback for the Focus Questions will **not** be given.

About the Course

Course Author — Dr. Tom Ruttan

(Last updated March 16, 2005)

Educational Background

Tom Ruttan has been with the University of Waterloo since 2000. He received a BAA from Ryerson Polytechnical University, a HBA and MASc from University of Waterloo and a Ph.D. in clinical psychology from the University of Windsor. He is a registered clinical psychologist in the province of Ontario.

Current Research

Tom is the Director of Counselling Services at the University of Waterloo. His background is comprised of

research with preschool and elementary school aged children along with a heavy emphasis on clinical work. Prior to coming to UW, Tom was a psychologist with an outpatient clinic in Kitchener where he provided services for several years for many families and children. Before that, he worked for seven years on the Child and Adolescent Inpatient Unit at Children's Hospital of Western Ontario in London Ontario. Before his work in London, Tom worked with the Children's Aid Society in Brantford Ontario. Many of his examples during the lectures are from clinical settings or with friends and their children.

Philosophy of Teaching

Probably one of the most important things that Tom has learned about children is that you never know when you are being a teacher to a child. A child may not always do what you ask them to, but they always watch what you do.

Description

This course is designed to introduce you to Developmental Psychology from birth through childhood with the presentation of various theoretical and methodological approaches. You will explore several theories of development along with recent research as it relates to a child's physical, cognitive, language, social, moral, and emotional development.

The lectures in this course are **not** designed solely as a review of the material in the course textbook. Although the textbook material will be discussed to a certain extent, the lectures will also provide additional information that is not provided in the textbook. Therefore, successful completion of this course will require a mastery of both the textbook and lecture materials.

Grade Breakdown

Group Discussions and Critical Thinking Questions	10%
Online Tests	30%
Final Exam	60%

Materials and Resources

The Centre for Extended Learning is no longer automatically mailing a course CD/DVD containing lectures that are also found within UW-ACE. Content available on the CD/DVD can now be downloaded free-of-charge via the Content Modules in UW-ACE. However, if you wish to purchase a CD/DVD, please visit our [online ordering system](#).

Textbook(s)

Required:

1. Berk, Laura E. (2007). *Infants and Children: Prenatal Through Middle Childhood (6th Edition)*. Allyn and Bacon, Pearson Education.

Note: The 7th edition of this textbook can also be used.

For textbook ordering information, please contact the [Waterloo Bookstore](#).

For your convenience, you can compile booklists of required and optional textbooks based on your current courses through BookLook using your Quest userID and password (look for the **Shop Online with BookLook** link in the centre-top section of the main Waterloo Bookstore page). If you are having difficulties ordering online and wish to call the Waterloo Bookstore, their phone number is +1 519 888 4673 or toll-free at +1 866 330 7933. Please be aware that textbook orders **CANNOT** be taken over the phone.

Resources

- [UW Library](#) (Centre for Extended Learning)

Policies

Submission Times

Please be aware that the University of Waterloo is located in the **Eastern Time Zone** (GMT or UTC-5 during standard time and UTC-4 during daylight saving time) and, as such, the time that your activities and/or assignments are due is based on this zone. If you are outside the Eastern Time Zone and require assistance with converting your time, please try the [Ontario, Canada Time Converter](#).

Accommodation Due to Illness

If your instructor has provided specific procedures for you to follow if you miss assignment due dates, term tests, or a final examination, adhere to those instructions. Otherwise:

Missed Assignments/Tests/Quizzes

Contact the instructor as soon as you realize there will be a problem; follow up **as quickly as possible** by having a medical practitioner complete a [Verification of Illness Form](#)*. Send a scanned copy of the [Verification of Illness Form](#) to assignments@uwaterloo.ca, but please be aware that your instructor may require the original and do not lose or destroy it. In your email, provide your name, student ID number, and exactly what you missed. *If your instructor agrees to re-open a time-limited component, our technical support staff will require an email from the instructor granting permission to allow you access.*

Missed Final Examinations

If you miss a final examination due to illness, see a medical practitioner as quickly as possible. Submit a completed [Verification of Illness Form](#)* **preferably within 48 hours, but not more than 72 hours** after missing the exam. Send a scanned copy of the [Verification of Illness Form](#) by email to examinations@uwaterloo.ca. In your email, provide your name, student ID number, and the examination(s) missed. The original [Verification of Illness Form](#) will be required in order for your examination(s) to be rescheduled. Unless otherwise stated by your instructor, your academic faculty, or your department, an exam missed due to short-term illness must be written within the current term's examination period.

* The [Verification of Illness Form](#) is normally the only acceptable medical documentation. Please make sure the medical practitioner completes the information in the "Degree and Dates of Incapacitation" section of the form.

Academic Integrity

In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect, and responsibility. **If you have not already completed the online tutorial regarding academic integrity you should do so as soon as possible.** The undergraduate online tutorial can be found at <http://www.lib.uwaterloo.ca/ait/> and the graduate tutorial is at <http://www.lib.uwaterloo.ca/gradait/>. For other information about academic integrity check www.uwaterloo.ca/academicintegrity/.

Discipline

A student is expected to know what constitutes academic integrity (check www.uwaterloo.ca/academicintegrity/) to avoid committing an academic offence, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about "rules" for group work/collaboration should seek guidance from the course instructor, academic advisor, or the undergraduate Associate Dean. For information on categories of offences and types of penalties, students should refer to Policy 71, Student Discipline, www.adm.uwaterloo.ca/infosec/Policies/policy71.htm. For typical penalties check Guidelines for the Assessment of Penalties, www.adm.uwaterloo.ca/infosec/guidelines/penaltyguidelines.htm.

Appeals

A decision made or penalty imposed under Policy 70, Student Petitions and Grievances, (other than a petition) or Policy 71, Student Discipline, may be appealed if there is a ground. A student who believes he/she has a ground for an appeal should refer to Policy 72, Student Appeals, www.adm.uwaterloo.ca/infosec/Policies/policy72.htm.

Grievance

A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Read Policy 70, Student Petitions and Grievances, Section 4, www.adm.uwaterloo.ca/infosec/Policies/policy70.htm. When in doubt please be certain to contact the department's administrative assistant who will provide further assistance.

Final Grades

In accordance with **Policy 19**, the Centre for Extended Learning does not release final examination grades or final course grades to students. Students must go to **Quest** to see all final grades. Any grades posted in UW-ACE are unofficial.

Note for Students with Disabilities

The **Office for Persons with Disabilities** (OPD), located in Needles Hall, Room 1132, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodation to lessen the impact of your disability, please register with the OPD at the beginning of each academic term and for each course.

Use of Computing and Network Resources

Please see the [Guidelines on Use of UW Computing and Network Resources](#).

Copyright (©) Information

UW's Web Pages

All rights, including copyright, images, slides, audio, and video components, of the content of this course are owned by the course author, unless otherwise stated. These Web pages are owned or controlled by the University of Waterloo, Centre for Extended Learning. By accessing the Web pages, you agree that you may only download the content for your own personal, non-commercial use. You are not permitted to copy, broadcast, download, store (in any medium), transmit, show or play in public, adapt or change in any way the content of these Web pages for any other purpose whatsoever without the prior written permission of the course author and the University of Waterloo, Centre for Extended Learning.

Other Sources

Respect the copyright of others and abide by all copyright notices and regulations when using the computing facilities provided for your course of study by the University of Waterloo. No material on the Internet or World Wide Web (WWW) may be reproduced or distributed in any material form or in any medium, without permission from copyright holders or their assignees. To support your course of study, the University of Waterloo has provided hypertext links to relevant Web sites, resources, and services on the Web. These resources must be used in accordance with any registration requirements or conditions which may be specified. You must be aware that in providing such hypertext links the University of Waterloo has not authorized any acts (including reproduction or distribution) which, if undertaken without permission of copyright owners or their assignees, may be infringement of copyright. Permission for such acts can only be granted by copyright owners or their assignees.

If there are any questions about this notice, please contact the University of Waterloo, Centre for Extended Learning, Waterloo, Ontario, Canada, N2L 3G1 or by **email**.

Course begins Monday, May 2, 2011ALL TIMES EASTERN – Please see the [Policies section](#) for details.

The Current time in Waterloo, Ontario, Canada is 11:49:54 AM.

Week	Modules	Textbook Readings	Course Requirements and Important Dates		
			Activities and Assignments	Due Date	Weight (%)
Please review the Getting Started page and the Course Syllabus including the Policies section before you begin your course.					
Week 1	Introduction Module 01	Chapter 1			
Week 2	Module 02	Chapter 2	<u>Answer the Critical Thinking Question and join in the Group Discussion</u> The <i>Critical Thinking Question</i> will be available from Sunday, May 8, 2011 at 11:55 AM to Saturday, May 14, 2011 at 11:55 PM.	Saturday, May 14, 2011 at 11:55 PM	10% (total for all Critical Thinking Questions)
Week 3	Module 03	Chapter 3 Chapter 4			
Week 4	Module 04	Chapter 5	<u>Complete Test 1</u> - Covers the material from Modules 1-3 <i>Test 1</i> will be only available from Wednesday, May 25, 2011 at 8:00 PM to Friday, May 27, 2011 at 8:00 PM.	Friday, May 27, 2011 at 8:00 PM	10%
Week 5	Module 05	Chapter 6			
Week 6	Module 06	Chapter 7	<u>Answer the Critical Thinking Question and join in the Group Discussion</u> The <i>Critical Thinking Question</i> will be available from Sunday, June 5, 2011 at 11:55 AM to Saturday, June 11, 2011 at 11:55 PM.	Saturday, June 11, 2011 at 11:55 PM	
Week 7	Module 07	Chapter 8	<u>Complete Test 2</u> - Covers the material from Modules 4-6 <i>Test 2</i> will be only available from Wednesday, June 15,	Friday, June 17, 2011 at 8:00 PM	10%

			2011 at 8:00 PM to Friday, June 17, 2011 at 8:00 PM.		
Week 8	Module 08	Chapter 9			
Week 9	Module 09	Chapter 10	<u>Answer the Critical Thinking Question and join in the Group Discussion</u> The <i>Critical Thinking Question</i> will be available from Sunday, June 26, 2011 at 11:55 AM to Saturday, July 2, 2011 at 11:55 PM.	Saturday, July 2, 2011	
Week 10	Module 10	Chapter 11	<u>Complete Test 3</u> - Covers the material from Modules 07-09 <i>Test 3</i> will be only available from Wednesday, July 6, 2011 at 8:00 PM to Friday, July 8, 2011 at 8:00 PM.	Friday, July 8, 2011 at 8:00 PM	10%
Week 11	Module 11	Chapter 12			
Week 12	Module 12	Chapter 13			
<u>Final Exam</u>					60%

Final Examination Arrangement and Schedule

All students taking online courses that have a final exam must **provide examination arrangement information** by **Friday, May 20, 2011**.

Examination schedule details will be available on [Quest](#) approximately four weeks prior to the exam date. For instructions on how to find exam information, go to the [Quest Help](#) page.

Official Grades and Academic Standings are available through [Quest](#).

Please note: Your access to this course in UW-ACE will continue for the duration of the current term.

You will not have access to this course once the next term begins.