**Change of supervisor**

# Use this form to:

* Declare a supervisor, change a supervisor, add or remove a co-supervisor.

# Instructions:

1. The student will complete sections 1-2, and sign and date the form.
2. The student will obtain all relevant signatures from supervisor(s). All supervisors must sign in section 2 and/or 3.
3. The student will submit the completed form to their academic department for approvals.

Note: The intellectual contributions of the current supervisor and the student to the research carried out during the period of his/her supervision will be fully recognized in accordance with the intellectual property policies of the University of Waterloo.

For more information about this form, please review the change of supervisor form web page.

# Section 1: Student information

University of Waterloo student identification number

Last name(s) First name(s) Email Faculty (e.g. Arts) Department or School (e.g. History) Program (e.g. MASc, ECE) Program level:  master’s  doctoral

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Study option:  thesis  master’s research paper

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Effective term:  fall  winter  spring year Number of terms completed in current program

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**Section 2: Supervisor information and financial support** (please select one or more options)

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| --- | --- |
| **Declare a supervisor**  Name of supervisor \_ Signature \_ \_ Start date of financial support (mm/dd/yy) \_  Level of financial support \_ \_ |  |
| **Change a supervisor**  Name of current supervisor  End date of financial support (mm/dd/yy) \_ \_ Level of financial support \_ \_ | Name of new supervisor \_ Signature \_ \_ Start date of financial support (mm/dd/yy) \_  Level of financial support \_ \_ |
| **Add/remove a co-supervisor(s)**  Name of co-supervisor to be **added** \_ Signature Name of co-supervisor to be **removed** \_ Signature | |

*Rationale for supervisor change(s):*

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# Section 3: Approval signatures

Student Date (mm/dd/yy) Current Supervisor (if applicable) Date (mm/dd/yy) Graduate officer Date (mm/dd/yy) Associate dean, Faculty Date (mm/dd/yy)

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