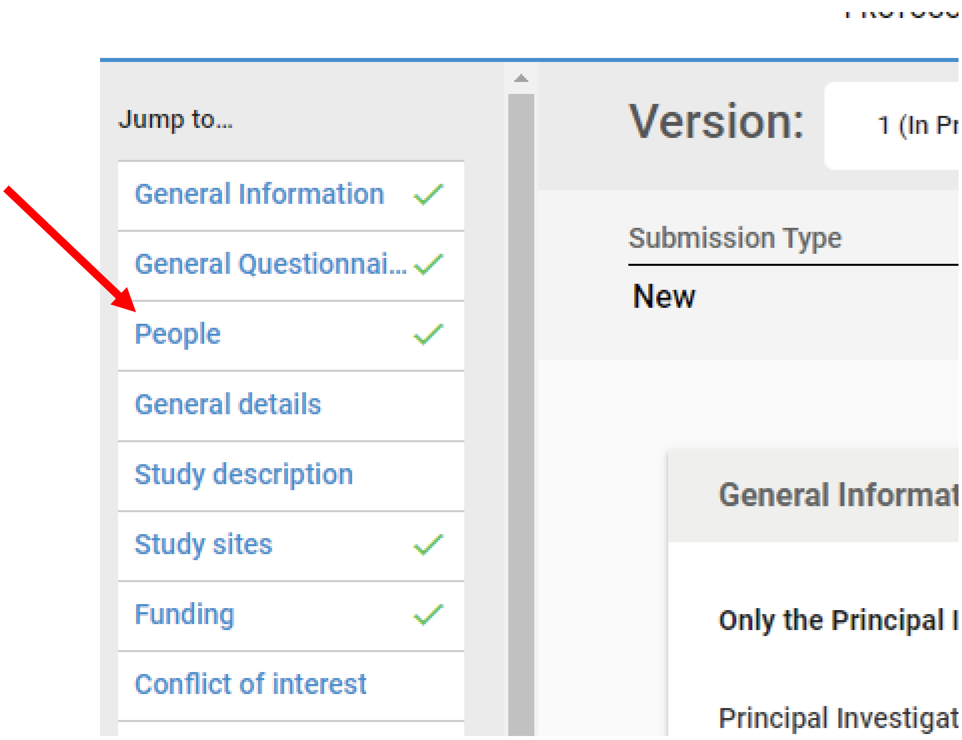
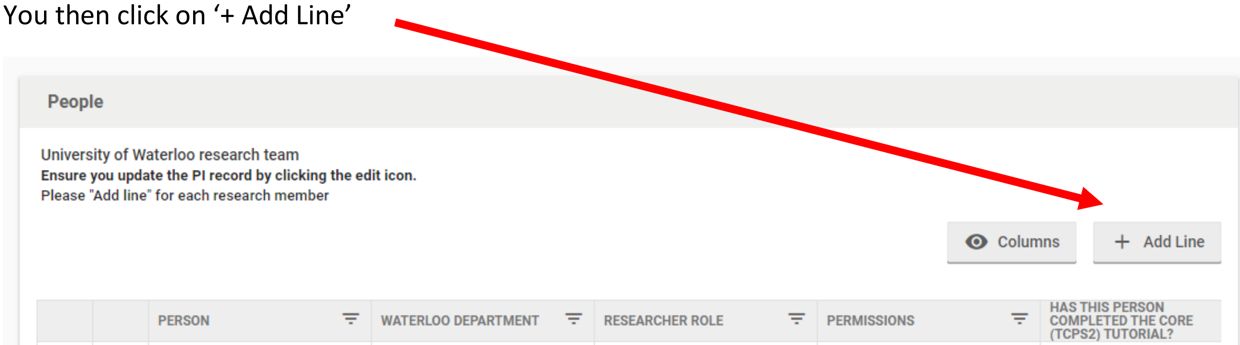
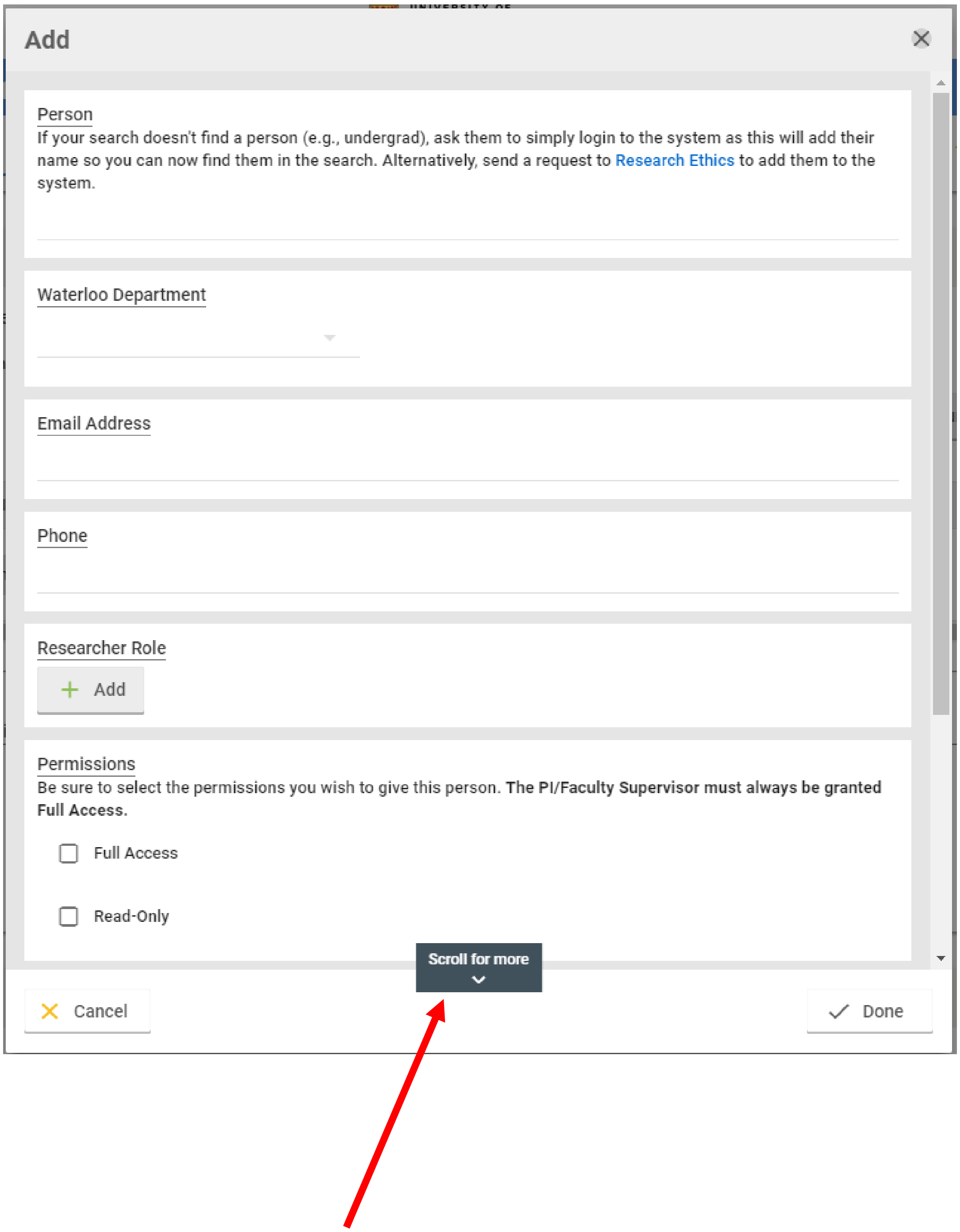
Selection the ‘People’ section

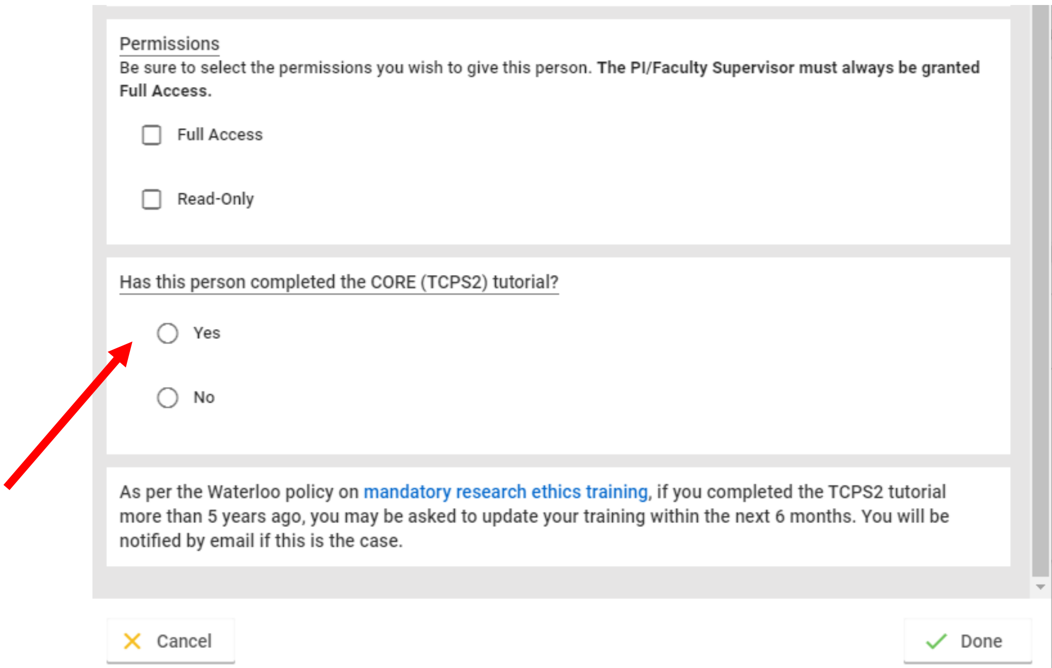


You then click on ‘+ Add Line’

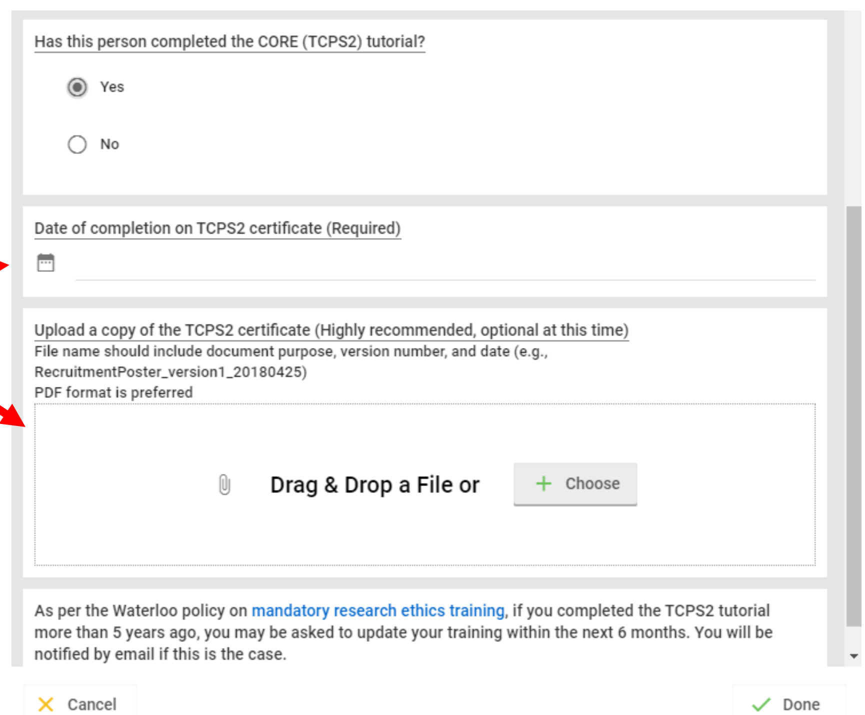


Which opens up the 'Add' information box. You complete the information but remember you need to scroll to the bottom of the box to provide the answers to the questions.





Once you click on the 'Yes' to completion of the TCPS2 tutorial it will open up additional fields



Click 'Done' when you have add all the information.

Currently, there is not a centralized 'researcher profile' that stores the information to be populated on subsequent protocols. You must add this information for each **new** protocol.