

# Human Resources Management Diploma Requirement Checklist

This checklist is an unofficial version of the requirements listed in the undergraduate calendar for 2012-13 and onwards to help you track your course requirements. The undergraduate calendar <http://ugradcalendar.uwaterloo.ca/> is the final authority on all plan requirements and it is your responsibility to confirm that you meet all the degree requirements set out in the undergraduate calendar for the year of your academic plan. Students typically follow the academic calendar for the year they were admitted to the Diploma program.

Continuation in this academic plan requires a cumulative average in HRM plan courses of 70%. Eligibility for graduation with a HRM Diploma includes successful completion of the following requirements.

## HRM courses – 8 HRM courses (4.0 units)

- Cumulative HRM average of 70%
- HRM 200\*, Basic Human Resources Management \_\_\_\_\_ %
- 1 option of the following:
  - AFM 123\*/ARBUS 102\* / AFM 102\*^ \_\_\_\_\_ %
- At least 2 of the following:
  - PSYCH 238\*, Organizational Psych \_\_\_\_\_ %
  - PSYCH 339\*, Personnel Psychology \_\_\_\_\_ %
  - PSYCH 340\*, Training and Development \_\_\_\_\_ %
- At least 3 of the following:
  - HRM 301\*, Strategic Human Resources Management \_\_\_\_\_ %
  - HRM 303\*, Compensation \_\_\_\_\_ %
  - HRM 305\*, Health and Safety \_\_\_\_\_ %
  - HRM 307\*, Labour Relations \_\_\_\_\_ %
- Remaining courses (to a total of eight) from the balance of the above, or:
  - HRM 400, Honours Seminar in Human Resources Management \_\_\_\_\_ %
  - PSYCH 439, Negotiation in the Workplace: Theory and Practice \_\_\_\_\_ %
  - PSYCH 467, Human Resources Apprenticeship \_\_\_\_\_ %
  - One of:
    - MSCI 311, Organizational Design and Technology \_\_\_\_\_ %
    - PACS 202, Conflict Resolution \_\_\_\_\_ %

- **CHRP designation:** The courses with asterisks (\*) have been approved by the Human Resources Professional Association (HRPA) towards the [Certified Human Resources Professional / Leader](#) (CHRP/L) designation. Details regarding the CHRP designation, including course work requirements, may be found on the [HRPA website](#).
- ^Both AFM 101 and AFM 102 are required by the HRPA for the CHRP/L.
- **Plan average:** All of the above courses are included in the HRM average calculation regardless of whether any of these courses are in excess of the minimum required. See the [Academic Standing Definition](#) for further details.
- **Residency requirements:** At least 4 courses (2.0 units) taken for the HRM Diploma must be taken at UWaterloo on a numerical grading basis. If you hold an undergraduate degree from UWaterloo, at least 4 courses (2.0 units) must be taken after graduation from your first degree. See [Faculty of Arts Residency Requirements](#) for details.