HS49 – Health and Safety Reviews

These records related to health and safety reviews of University workplaces.

Content & Scope
The Safety Office conducts periodic health and safety reviews.

The records include review reports and recommendations, supporting documents, and related correspondence.

Responsible Unit
Safety Office

Information Steward
University Secretary

Privacy Classification
Confidential

Retention
Minimum until superseded by a new/revised review or obsolete

Disposition
Secure Destruction

Authority
UW Policy 34: Health, Safety, and Environment; UW Safety Office Field Work Risk Management Program

Retention Rationale
The retention period is based on operational use.

Approval Date(s)
December 19, 2011