TL45 – English Language Proficiency Program

These records relate to the administration of the English language proficiency program.

Content & Scope
Most undergraduate students at the University of Waterloo are required to pass the English language proficiency examination (ELPE) before they may graduate.

The records include examination questions and materials and tools used to assist students in improving their English language proficiency.

Related Records
For records related to individual students' participation in the English language proficiency program, see TL40: English Language Proficiency Examination.

Responsible Unit
Writing and Communication Centre

Information Steward
Associate Provost, Students

Privacy Classification
- Public: materials and tools made available to students.
- Confidential: all other records.

Retention
Until superseded or obsolete

Disposition
Secure Destruction

Authority
University of Waterloo Undergraduate Calendar

Retention Rationale
The retention period is based on operational use.

Approval Date(s)
July 26, 2010