

Student Request for Variance from Course Outline

Course _____ Student's Name _____ ID _____

All requests for changes from a course outline must be approved. This includes, amongst others, deadlines for assignments, examination times and conditions.

- Extension for assignment until _____
- Change from scheduled examination time to _____
- Change from examination conditions, i.e. from written to oral exam

- _____
Change in mark allocation, i.e. change in weighting of assignments

- Other _____

Please outline your reasons for this request.

Date _____ Student's Signature _____

Student's E-mail Address: _____

Student's Phone Number: _____

Faculty Member Comments:

Decision: Approved Refused

Date: _____ Faculty Member Signature _____

Note: A copy of this form should be retained by both the student and the faculty member.