Important: Fall 2026 Make-up Final Examination Sessions

October 9, 2026

To: Fall 2026 instructors, Deans + Associate Deans (Undergraduate and Graduate Studies) + departmental final examination reps

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The Office of the Registrar (RO) offers several final examination make-up sessions at the end of each term, allowing students to write deferred final examinations in a controlled setting. These make-up final examination sessions are not mandatory. Instructors have the option to accommodate students outside of these dates and times.

Fall 2026 final examination make-up sessions

Date	Time	Odyssey Printing Deadline
Wednesday, December 16, 2026	7:30-10 p.m.	Sunday, December 13, 2026
Monday, December 21, 2026	7:30-10 p.m.	Wednesday, December 16, 2026
Saturday, January 16, 2027	9-11:30 a.m. 1:30-4 p.m.	Monday, January 11, 2027
Saturday, January 23, 2027	9-11:30 a.m. 1:30-4 p.m.	Monday, January 18, 2027

Electing to use a make-up final examination session

To be included in one of these make-up final examination sessions, student information must be entered into Odyssey by the instructor. Students who are approved can view their final examination make-up date, time, and assigned seat in Odyssey once the Odyssey print deadline has passed. Students who show up to an Office of the Registrar (RO) final examination make-up session who are not entered into Odyssey or reported to the RO will not be permitted to write and will be directed to contact their instructor.

All final examinations must be uploaded and approved by the Odyssey print deadlines to be included in the make-up final examination sessions. Once the final examinations are uploaded and approved, the RO will print, administer, and proctor the make-up final examination sessions in designated rooms (space will be determined and assigned by the RO once we have final

registration numbers). Instructors are not required to attend the make-up final examination session, but are welcome to attend.

Students registered with AccessAbility Services (AAS)

If a student was originally scheduled to write their final examination with AccessAbility Services (AAS), they cannot be moved to a make-up final examination session in Odyssey.

Instructor actions required:

- **Student wishes to write without accommodations:** Email examinations@uwaterloo.ca so that the student can be manually added to the make-up session.
- **Student wishes to write with AAS:** Email aas-exam@uwaterloo.ca to confirm the student has been approved to write in the make-up final examination session. Then direct the student to submit a request through the AAS Online Exam Booking Portal for the date and time they have been approved for. Students will then be able to see the status of their booking through the AAS Portal, not Odyssey.
- **Student registered with AAS and completing an INC:** Email aas-exam@uwaterloo.ca.

Get started

Learn how to register students for a final examination make-up session and how final examination materials are handled after the session on the Registrar Resources website.

Questions can be directed to examinations@uwaterloo.ca.

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