

Worship and its Music Winter 2025

CMW 364 / MUSIC 364 / RS 358

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Class Schedule

Course	Meet Days	Meet Time	Location	Instructor(s)
CMW 364 / MUSIC 364 / RS 358 001 [SEM]	Fridays Jan 6 - Apr 4	02:30PM - 05:20PM	CGR 1302	K. Steiner ksteiner@uwaterloo.ca (mailto:kst...

schedule data automatically refreshed daily

Instructor & TA (Teaching Assistant) Information

Instructor: Prof. Kate Steiner

Office Hours: Wednesday, 10:30-11:30, Thursday 1:00-2:30

Office Location: Room 1106

Email: ksteiner@uwaterloo.ca

Course Description

Calendar Description for CMW 364 / MUSIC 364 / RS 358:

The nature of worship and the role of music within worship in historical, theological, and cultural perspectives. Field trips to services of various traditions.

CMW 364: [View requirements for CMW 364](https://acal.fast.uwaterloo.ca/course/1251/CMW/364) (https://acal.fast.uwaterloo.ca/course/1251/CMW/364).

MUSIC 364: [View requirements for MUSIC 364](https://acal.fast.uwaterloo.ca/course/1251/MUSIC/364) (https://acal.fast.uwaterloo.ca/course/1251/MUSIC/364).

RS 358: [View requirements for RS 358](https://acal.fast.uwaterloo.ca/course/1251/RS/358) (https://acal.fast.uwaterloo.ca/course/1251/RS/358).

The first part of the course examines Christian worship as a public ritual and the ritual functions of music in Christian worship with an emphasis on Indigenous and Black perspectives. The second part of the course gives a brief introduction to worship in Christian history, focusing on specific cultural issues. Students will integrate history and ritual study into observation and analysis of two Christian worship services, and practice identifying the ritual functions of music through the creation of a worship playlist.

Learning Outcomes

By the end of this course students should be able to:

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| 1. Describe relationships between ritual, belief, and life |
| 2. Identify functions of music in Christian worship |
| 3. Describe Christian theologies of worship and its music |
| 4. Contextualize contemporary worship traditions historically and culturally |

Tentative Course Schedule

Week	Date	Topic	Due
1	Jan 10	Introduction to Worship	
2	Jan 17	Studying Worship	
3	Jan 24	Symbols, Ritual in time	
4	Jan 31	Ritual language and culture	
5	Feb 7	Ritual Music	
6	Feb 14	Beginnings of Christian Worship	Worship Outline
	Feb 21		

Week	Date	Topic	Due
7	Feb 28	Medieval Worship and Cathedral	Short Worship Analysis
8	March 7	Individualism and Conversion	
9	March 14	Community and Technology	
10	March 21	The Worshipping Body	
11	March 28	Sacraments and Sacramentalism	
12	April 4 April 11	Worship in Waterloo	Presentation Major Worship Analysis

Texts / Materials

Note: Any prices provided in course outlines are best estimates based on recent online prices and do not include shipping or taxes. Prices may vary between retailers.

Title / Name	Notes / Comments	Required	Price (CAD)
Ramshaw, Gail. <i>Christian Worship: 100,000 Sundays of Symbols and Rituals</i> . Minneapolis: Fortress Press, 2009.		No	60.00
Phillips, L. Edward. <i>The Purpose, Pattern & Character of Worship</i>		Yes	55.00

All other readings will be available in pdf form on LEARN. It is recommended that you print these to read and bring to class. Additional readings in Course Reserves include:

Books:

Swee Hong Lim and Lester Ruth. *Lovin' On Jesus: A Concise History of Contemporary Worship*. Nashville: Abingdon Press, 2017. (available as an e-text)

Black, Kathy, Bishop Kyrillos, Jonathan L. Friedmann, Tamar Frankiel, Hamid Mavani, and Jihad Turk. *Rhythms of Religious Ritual: The Yearly Cycles of Jews, Christians, and Muslims*. Vol. 1. Claremont Press, 2018. <https://doi.org/10.2307/j.ctvwm4gj> (<https://doi.org/10.2307/j.ctvwm4gj>).

L. Edward Phillips, *The Purpose, Pattern, and Character of Worship* (Abingdon Press, 2020).

Robert E Webber. *Twenty Centuries of Christian Worship*. Nashville, TN: Star Song Pub. Group, 1994.

Articles and Chapters

Corky Alexander, "The Cherokee Stomp Dance: A Case Study of Postcolonial Native American Contextualization," in *Liturgy in Postcolonial Perspectives: Only One Is Holy*, ed. Cláudio Carvalhaes, Postcolonialism and Religions (New York: Palgrave Macmillan US, 2015), 267–76, https://doi.org/10.1057/9781137508270_21 (https://doi.org/10.1057/9781137508270_21).

William Watley, "The Tradition of Worship," in *Readings in African American Church Music and Worship*, ed. James Abbingdon (Chicago, IL: GIA Publications, Inc, 2001), 281–96.

Monique Marie Ingalls. *Singing the Congregation: How Contemporary Worship Music Forms Evangelical Community*. New York, NY: Oxford University Press, 2018, pp. 39-70.

Kernell, Chebon. "Worship and Prayer—Living Prayer, Living Worship." In *Coming Full Circle: Constructing Native Christian Theology*, 151–66. Fortress Press, 2015.

Smith, James K. A. *Desiring the Kingdom: Worship, Worldview, and Cultural Formation*. Grand Rapids, Mich: Baker Academic, 2011, Chapter 3.

Bryan D. Spinks, "Praise and Worship Songs and Worship in the Charismatic Churches," in *The Worship Mall: Contemporary Responses to Contemporary Culture* (New York: Church Pub., 2011), 91–123.

Donna Fado Ivery, "A Passionate Preacher's Journey Through Brain Injury, Disability, and the Discovery of the Sacramental Art of Healing," *Liturgy* 23, no. 2 (February 7, 2008): 19–27, <https://doi.org/10.1080/04580630701870333> (<https://doi.org/10.1080/04580630701870333>).

Gordon Lathrop, *Holy Things: A Liturgical Theology* (Minneapolis, Minn.: Fortress, 1999), chapter 2.

Teresa Berger, "Ecology and Worship," in *Theological Foundations of Worship: Biblical, Systematic, and Practical Perspectives*, ed. Khalia J. Williams and Mark A. Lamport, Worship Foundations (Grand Rapids, Michigan: Baker Academic, a division of Baker Publishing Group, 2021), 202–17.

Schmeman, Aleksandr. *For the Life of the World: Sacraments and Orthodoxy*. Scarsdale, N.Y: St. Vladimir's Seminary Press, 1973, Chapter 2.

Vondey, Wolfgang. "The Making of a Black Liturgy: Pentecostal Worship and Spirituality from African Slave Narratives to American Cityscapes." *Black Theology: An International Journal* 10, no. 2 (July 2012): 147–68. <https://doi.org/10.1558/blth.v10i2.147> (<https://doi.org/10.1558/blth.v10i2.147>).

Underhill, Evelyn. *Worship*. Library of Constructive Theology. New York: Crossroad, 1989, Chapter 5.

J-Glenn Murray, "The Liturgy of the Roman Rite and African American Worship" *Readings in African American Church Music*, vol. 1, pp. 201-208.

Koenig, Sarah. "This Is My Daily Bread: Toward a Sacramental Theology of Evangelical Praise and Worship." *Worship* 82 (2008): 141-61.

Kropf, Marlene, and Kenneth James Nafziger. *Singing: A Mennonite Voice*. Scottdale, PA: Herald Press, 2001, pp. 103-133.

Maliszewska, Anna. "The Invisible Church: People with Profound Intellectual Disabilities and the Eucharist - A Catholic Perspective." *Journal of Disability & Religion* 23, no. 2 (2019): 197-210. <https://doi.org/10.1080/23312521.2018.1483789> (<https://doi.org/10.1080/23312521.2018.1483789>).

Student Assessment

Component	Value
Class Participation	10%
Worship Outline	15%
Worship Music Playlist and Presentation	20%
Short Worship Analysis	20%
Major Worship Analysis and Presentation	35%

All written work will be submitted through Dropbox on LEARN.

Assignment Screening

Text matching software (Turnitin) will be used to screen assignments in this course. This is being done to verify that use of all material and sources in assignments is documented. In the first week of the term, details will be provided about the arrangements for the use of Turnitin and alternatives in this course. See Administrative Policy below for more information and links.

Administrative Policy

Generative AI

This course includes the independent development and practice of specific skills, such as observation and analysis of rituals and music. Therefore, the use of Generative artificial intelligence (GenAI) trained using large language models (LLM) or other methods to produce text, images, music, or code, like Chat GPT, DALL-E, or GitHub CoPilot, is not permitted in this class. Unauthorized use in this course, such as running course materials through GenAI or using GenAI to complete a course assessment is considered a violation of [Policy 71](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71>) (plagiarism or unauthorized aids or assistance). Work produced with the assistance of AI tools does not represent the author's original work and is therefore in violation of the fundamental values of academic integrity including honesty, trust, respect, fairness, responsibility and courage ([ICAI](https://academicintegrity.org/images/pdfs/20019_ICAI-Fundamental-Values_R12.pdf) (https://academicintegrity.org/images/pdfs/20019_ICAI-Fundamental-Values_R12.pdf), n.d.).

You should be prepared to show your work. To demonstrate your learning, you should keep your rough notes, including research notes, brainstorming, and drafting notes. You may be asked to submit these notes along with earlier drafts of their work, either through saved drafts or saved versions of a document. If the use of GenAI is suspected where not permitted, you may be asked to meet with your instructor or TA to provide explanations to support the submitted material as being your original work. Through this process, if you have not sufficiently supported your work, academic misconduct allegations may be brought to the Associate Dean.

In addition, you should be aware that the legal/copyright status of generative AI inputs and outputs is unclear. More information is available from the Copyright Advisory Committee: <https://uwaterloo.ca/copyright-at-waterloo/teaching/generative-artificial-intelligence> (<https://uwaterloo.ca/copyright-at-waterloo/teaching/generative-artificial-intelligence>).

Students are encouraged to reach out to campus supports if they need help with their coursework including:

- [Student Success Office](https://uwaterloo.ca/student-success/resources) (<https://uwaterloo.ca/student-success/resources>) for help with skills like notetaking and time management
- [Writing and Communication Centre](https://uwaterloo.ca/writing-and-communication-centre/services-0/services-undergraduate-students) (<https://uwaterloo.ca/writing-and-communication-centre/services-0/services-undergraduate-students>) for assignments with writing or presentations
- [AccessAbility Services](https://uwaterloo.ca/accessability-services/students) (<https://uwaterloo.ca/accessability-services/students>) for documented accommodations
- [Library](https://uwaterloo.ca/library/research-supports/quick-start-guide) (<https://uwaterloo.ca/library/research-supports/quick-start-guide>) for research-based assignments

Territorial Acknowledgement: The University of Waterloo acknowledges that much of our work takes place on the traditional territory of the Neutral, Anishinaabeg, and Haudenosaunee peoples. Our main campus is situated on the Haldimand Tract, the land granted to the Six Nations that includes six miles on each side of the Grand River. Our active work toward reconciliation takes place across our campuses through research, learning, teaching, and community building, and is co-ordinated within the [Office of Indigenous Relations](https://uwaterloo.ca/indigenous). (<https://uwaterloo.ca/indigenous>)

Academic freedom at the University of Waterloo

[Policy 33, Ethical Behaviour](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-33) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-33>), states, as one of its general principles (Section 1), "The University supports academic freedom for all members of the University community. Academic freedom carries with it the duty to use that freedom in a manner consistent with the scholarly obligation to base teaching and research on an honest and ethical quest for knowledge. In the context of this policy, 'academic freedom' refers to academic activities, including teaching and scholarship, as is articulated in the principles set out in the Memorandum of Agreement between the FAUW and the University of Waterloo, 1998 (Article 6). The academic environment which fosters free debate may from time to time include the presentation or discussion of unpopular opinions or controversial material. Such material shall be dealt with as openly, respectfully and sensitively as possible." This definition is repeated in Policies 70 and 71, and in the Memorandum of Agreement, Section 6

Anti-Racism Statement

The University of Waterloo does not tolerate racism or any other form of discrimination and expects campus community members to contribute to a culture where all members feel safe and valued. Any member of the campus community who has experienced racism or discrimination at the University is encouraged to review available processes for addressing their concerns under Policy 33 – Ethical Behaviour and to seek guidance from the Equity Office via email at equity@uwaterloo.ca (<https://uwaterloo.ca/presidents-anti-racism-taskforce/part-report/equity@uwaterloo.ca>) or through their [website](https://uwaterloo.ca/equity-diversity-inclusion-anti-racism/). (<https://uwaterloo.ca/equity-diversity-inclusion-anti-racism/>)

Cross-listed courses

Please note that a cross-listed course will count in all respective averages no matter under which subject code it has been taken. For example, a PHIL/PSCI cross-list will count in a Philosophy major average, even if the course was taken under the Political Science subject code.

Intellectual Property

Students should be aware that this course contains the intellectual property of their instructor, TA, and/or the University of Waterloo.

Intellectual property includes items such as:

- Lecture content, spoken and written (and any audio/video recording thereof);
- Lecture handouts, presentations, and other materials prepared for the course (e.g., PowerPoint slides);
- Questions or solution sets from various types of assessments (e.g., assignments, quizzes, tests, final exams); and
- Work protected by copyright (e.g., any work authored by the instructor or TA or used by the instructor or TA with permission of the copyright owner).

Course materials and the intellectual property contained therein are used to enhance a student's educational experience. However, sharing this intellectual property without the intellectual property owner's permission is a violation of intellectual property rights. For this reason, it is necessary to ask the instructor, TA and/or the University of Waterloo for permission before uploading and sharing the intellectual property of others online (e.g., to an online repository).

Permission from an instructor, TA or the University is also necessary before sharing the intellectual property of others from completed courses with students taking the same/similar courses in subsequent terms/years. In many cases, instructors might be happy to allow distribution of certain materials. However, doing so without expressed permission is considered a violation of intellectual property rights.

Please alert the instructor if you become aware of intellectual property belonging to others (past or present) circulating, either through the student body or online. The intellectual property rights owner deserves to know (and may have already given their consent).

Mental Health Support

All of us need a support system. The faculty and staff in Arts encourage students to seek out mental health support if they are needed.

On campus supports

For counselling (individual or group) reach out to [Campus Wellness and Counselling Services](https://uwaterloo.ca/campus-wellness/counselling-services). (<https://uwaterloo.ca/campus-wellness/counselling-services>) Counselling Services strives to provide a secure, supportive environment for students of all orientations and backgrounds. They offer confidential counselling for a variety of areas including anxiety, stress management, depression, grief, substance use, sexuality, relationship issues, and much more.

Other on-campus supports

- [MATES](https://wusa.ca/services/uw-mates) (<https://wusa.ca/services/uw-mates>): one-to-one peer support program offered by the Waterloo Undergraduate Student Association (WUSA) and Counselling Services
- Download the [Regroup Mobile](https://uwaterloo.ca/emergency-notifications/) (<https://uwaterloo.ca/emergency-notifications/>) to your phone to quickly access mental health support information
- [Empower Me](https://uwaterloo.us11.list-manage.com/track/click?u=f5194df42b6fc63ac2f0875eb&id=6859501915&e=d4e4205e24) (<https://uwaterloo.us11.list-manage.com/track/click?u=f5194df42b6fc63ac2f0875eb&id=6859501915&e=d4e4205e24>): to access create an account on the Dialogue mobile app or on the web at www.studentcare.ca/dialogue (<http://www.studentcare.ca/dialogue>).
- [Sexual Violence Prevention and Response Centre](https://uwaterloo.ca/sexual-violence-prevention-response-office/) (<https://uwaterloo.ca/sexual-violence-prevention-response-office/>) - supports all members of the University of Waterloo campus community who have experienced or been impacted by sexual violence.

Off campus supports

- [Good2Talk](https://good2talk.ca/) (<https://good2talk.ca/>): Free confidential help line for post-secondary students. Phone: 1-866-925-5454
- Grand River Hospital: Emergency care for mental health crisis. Phone: 519-749-4300
- [St. Mary's Hospital](https://uwaterloo.us11.list-manage.com/track/click?u=f5194df42b6fc63ac2f0875eb&id=f9ffc07602&e=d4e4205e24) (<https://uwaterloo.us11.list-manage.com/track/click?u=f5194df42b6fc63ac2f0875eb&id=f9ffc07602&e=d4e4205e24>) - 519-744-3311
- [Here 24/7](https://here247.ca/) (<https://here247.ca/>): Mental Health and Crisis Service Team. Phone: 1-844-437-3247
- 988 Suicide Crisis Helpline: a 24/7 urgent mental health care three-digit helpline
- [OK2BME](https://ok2bme.ca/) (<https://ok2bme.ca/>): set of support services for Two-Spirit, lesbian, gay, bisexual, trans, queer, intersex, asexual (@SLGBTQIA+) and questioning kids, teens, adults, and their families in Waterloo Region. Phone: 519-884-0000 or e-mail ok2bme@caminowellbeing.ca

(mailto:ok2bme@caminowellbeing.ca).

- [Sexual Assault Support Centre of Waterloo Region](http://www.sascwr.org/) (http://www.sascwr.org/) - offers individual counselling to people of all genders, 16+ who have been sexually assaulted at any point in their lives. As well as short-term support for family members or friends of sexual assault survivors. Also, information and referrals

More information about resources and supports for students can be found online in on the [Faculty of Arts Student Support](https://uwaterloo.ca/arts/undergraduate/student-support/) (https://uwaterloo.ca/arts/undergraduate/student-support/) page.

Pronouns and chosen or preferred first name

Students can verify their chosen or preferred first name by logging into [WatIAM](https://idm.uwaterloo.ca/watiam/) (https://idm.uwaterloo.ca/watiam/). Your chosen or preferred first name listed in WatIAM will be used across campus (e.g., in LEARN, Quest, WaterlooWorks, WatCard, etc). Your legal first name will always be used on certain official documents, such as diplomas and transcripts.

Students can view and change their pronouns in [Quest](https://uwaterloo.ca/quest/help/students/how-do-i/view-or-update-my-personal-information) (https://uwaterloo.ca/quest/help/students/how-do-i/view-or-update-my-personal-information). Should you choose to include your pronouns in Quest, your pronouns will be accessible by instructors, advisors, and employees with access to Quest. If no pronoun is added, the field in Quest will remain blank. The University is working to provide your pronouns to other systems across campus (e.g., LEARN, WaterlooWorks).

Accommodating religious and spiritual observances

[Applies only to students taking undergraduate courses]

The University of Waterloo has a duty to [accommodate religious, spiritual, and other creed-based beliefs and practices](https://uwaterloo.ca/academic-calendar/undergraduate-studies/catalog#/policy/SkiPsB9Vp?bc=true&bcCurrent=Assessments%3A%20Considerations%20and%20Accommodations&bcGroup=Academic%20Regulations&bcItemType=policies) (https://uwaterloo.ca/academic-calendar/undergraduate-studies/catalog#/policy/SkiPsB9Vp?bc=true&bcCurrent=Assessments%3A%20Considerations%20and%20Accommodations&bcGroup=Academic%20Regulations&bcItemType=policies) under the Ontario Human Rights Commission (2015) [Policy on preventing discrimination based on creed](https://www.ohrc.on.ca/en/policy-preventing-discrimination-based-creed) (https://www.ohrc.on.ca/en/policy-preventing-discrimination-based-creed). Students may seek accommodations for missed course components on religious, spiritual, or other creed grounds. In such cases the students should please consult the instructor within two weeks of the announcement of the due date for which the accommodation is being sought. Students also may request accommodations for temporary absences from classes or other course-related activities to engage in prayer or other daily spiritual practices. Instructors are expected to make reasonable arrangements to respectfully accommodate such requests. The University of Waterloo has a number of [multi-faith spaces](https://uwaterloo.ca/multi-faith-spirituality-resource-team/multi-faith-spaces-campus) (https://uwaterloo.ca/multi-faith-spirituality-resource-team/multi-faith-spaces-campus) that students can use for faith-based practices.

Declaring absences

[Applies only to students taking undergraduate courses]

Please see the [Academic Regulations](https://uwaterloo.ca/academic-calendar/undergraduate-studies/catalog#/policy/SkiPsB9Vp?bc=true&bcCurrent=Assessments%3A%20Considerations%20and%20Accommodations&bcGroup=Academic%20Regulations&bcItemType=policies) (https://uwaterloo.ca/academic-calendar/undergraduate-studies/catalog#/policy/SkiPsB9Vp?bc=true&bcCurrent=Assessments%3A%20Considerations%20and%20Accommodations&bcGroup=Academic%20Regulations&bcItemType=policies) section of the Undergraduate Calendar for more details. Regardless of the process used to declare an absence, it is the student's responsibility to contact their instructor so that the instructor can determine how to accommodate the missed work.

Absences due to religious, creed, and spiritual observances

Beginning Fall 2024, students can submit a [Religious Observance Self-Declaration Form in Quest](#). This form allows the student to register dates of potential conflicts with coursework. Students are expected to record their absence within two weeks of announcement of the due date or scheduled examination date for which academic accommodation is being sought. Submission through Quest will notify your instructors of your absence.

Absences due to verified illness

For absences due to illness that are not pandemic-related, students need to obtain a [Verification of Illness or Extenuating Circumstances Process](https://uwaterloo.ca/arts/undergraduate/student-support/accommodations-illness-or-extenuating-circumstances#submit-other) (https://uwaterloo.ca/arts/undergraduate/student-support/accommodations-illness-or-extenuating-circumstances#submit-other). Submission through the [Absence Verification System](https://vif.uwaterloo.ca/) (https://vif.uwaterloo.ca/), once registered, will notify your instructors of your absence. Students should not submit their VIF or any other medical documentation to your instructors, teaching assistants, or other course personnel. To request and arrange accommodations, it is the student's responsibility to contact the instructor within 48 hours of the date of any missed course component, or as soon as the student is able to given their health condition.

Absences due to extenuating circumstances (e.g., bereavement)

For absences due to extenuating circumstances (e.g., bereavement, serious family illness), students submit [a request for absence due to extenuating circumstances](https://uwaterloo.ca/arts/undergraduate/student-support/accommodations-illness-or-extenuating-circumstances#submit-other) (https://uwaterloo.ca/arts/undergraduate/student-support/accommodations-illness-or-extenuating-circumstances#submit-other) to the [Absence Verification System](https://vif.uwaterloo.ca/) (https://vif.uwaterloo.ca/) for processing. Students use the form to submit supporting documentation, which will be considered in a comparable manner to a VIF. Official documentation is necessary before any action can be taken. Examples are plane/train/bus tickets, court documents, police reports, death certificates/obituaries/letters from funeral directors. To request and arrange accommodations, it is the student's responsibility to contact the instructor within 48 hours of the date of any missed course component, or as soon as the student is able to given their circumstances.

Self-declared absences due to COVID-related illness

Students can [self-declare](https://uwaterloo.ca/quest/help/students/how-do-i/self-declare-absence-undergraduate-students) (https://uwaterloo.ca/quest/help/students/how-do-i/self-declare-absence-undergraduate-students) an absence on Quest due to COVID-related illness or a requirement to self-isolate. A self-declared COVID absence covers up to 10 days and no documentation is required. No in-person course activity is permitted during the period of a self-declared COVID absence. Participation in on-line components is permitted but should not be required if the student notifies the instructor that they are too ill to participate in the online work. Submitting the self-declaration through Quest will notify your

instructors of your absence. It is the student's responsibility to contact their instructors within the first 48 hours after submitting their COVID-related absence, or as soon as they are well enough, to discuss arrangements for missed course components.

Self-declared short-term absences for any reason

Students can [self-declare](https://uwaterloo.ca/quest/help/students/how-do-i/self-declare-absence-undergraduate-students) (<https://uwaterloo.ca/quest/help/students/how-do-i/self-declare-absence-undergraduate-students>) one short-term absence per term on Quest for any reason. A short-term absence covers two calendar days, and no documentation is required. The student has only one self-declared short-term absence per term and this absence can only be used during the formal lecture period. Self-declared absences cannot be applied to Laboratory (LAB), Clinic (CLN), or Studio (STU) course components. Submitting the self-declaration through Quest will notify your instructors of your absence. It is the student's responsibility to contact their instructors within the first 24 hours after submitting their self-declaration to discuss accommodations for missed course components.

Recording lecture

Use of recording devices during lectures is only allowed with explicit permission of the instructor of the course. If allowed, video recordings may only include images of the instructor and not fellow classmates. Posting of videos or links to the video to any website, including but not limited to social media sites such as: Facebook, Twitter, etc., is strictly prohibited.

University Policy

Academic integrity: In order to maintain a culture of academic integrity, members of the University of Waterloo community are expected to promote honesty, trust, fairness, respect and responsibility. [Check [the Office of Academic Integrity](https://uwaterloo.ca/academic-integrity/) (<https://uwaterloo.ca/academic-integrity/>) for more information.]

Grievance: A student who believes that a decision affecting some aspect of their university life has been unfair or unreasonable may have grounds for initiating a grievance. Read [Policy 70, Student Petitions and Grievances, Section 4](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70>). When in doubt, please be certain to contact the department's administrative assistant who will provide further assistance.

Discipline: A student is expected to know what constitutes academic integrity to avoid committing an academic offence, and to take responsibility for their actions. [Check [the Office of Academic Integrity](https://uwaterloo.ca/academic-integrity/) (<https://uwaterloo.ca/academic-integrity/>) for more information.] A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about "rules" for group work/collaboration should seek guidance from the course instructor, academic advisor, or the undergraduate associate dean. For information on categories of offences and types of penalties, students should refer to [Policy 71, Student Discipline](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71>). For typical penalties, check [Guidelines for the Assessment of Penalties](https://uwaterloo.ca/secretariat/guidelines/guidelines-assessment-penalties) (<https://uwaterloo.ca/secretariat/guidelines/guidelines-assessment-penalties>).

Appeals: A decision made or penalty imposed under [Policy 70, Student Petitions and Grievances](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-70>) (other than a petition) or [Policy 71, Student Discipline](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-71>) may be appealed if there is a ground. A student who believes they have a ground for an appeal should refer to [Policy 72, Student Appeals](https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-72) (<https://uwaterloo.ca/secretariat/policies-procedures-guidelines/policy-72>).

Note for students with disabilities: [AccessAbility Services](https://uwaterloo.ca/accessability-services/) (<https://uwaterloo.ca/accessability-services/>), located in Needles Hall, Room 1401, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with AccessAbility Services at the beginning of each academic term.

Turnitin.com: Text matching software (Turnitin®) may be used to screen assignments in this course. Turnitin® is used to verify that all materials and sources in assignments are documented. Students' submissions are stored on a U.S. server, therefore students must be given an alternative (e.g., scaffolded assignment or annotated bibliography), if they are concerned about their privacy and/or security. Students will be given due notice, in the first week of the term and/or at the time assignment details are provided, about arrangements and alternatives for the use of Turnitin in this course.

It is the responsibility of the student to notify the instructor if they, in the first week of term or at the time assignment details are provided, wish to submit alternate assignment.