



AFFILIATED WITH THE UNIVERSITY OF WATERLOO

ANNUAL GENERAL MEETING

Members of Renison University College

Wednesday, October 24, 2018 | 6:30 p.m. | REN 1303

MINUTES

PRESENT: Robert Case, Ryan Connell, Manfred Conrad (Chancellor), Wendy Fletcher (President), The Reverend Canon Matthew Griffin (Chair), Keith Hipel (Secretary), Stefany Kraft, Peter Ringrose, Peter Roe, Frances Tse, Rosita Tse, Jim Walker, Hanqing Wu, May Yan (Treasurer)

REGRETS: Brian Hendley, Karen Spencer

GUESTS: Jason Blokhuis, Cort Egan, Chris Hiller, John Kendall, Kristina Llewellyn, Melanie McKellar, Tanya Missere Mihas, Hanneke Smolders, Julia Williams

RECORDER: Lisa Kessig

TERRITORIAL ACKNOWLEDGEMENT: Renison University College acknowledges that we live and work on the traditional territory of the Attawandaron (Neutral), Anishinaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, the land promised to the Six Nations that includes ten kilometers on each side of the Grand River.

1. **CALL TO ORDER AND WELCOME** – The Rev. Canon Matthew Griffin

Matthew Griffin welcomed members and guests and confirmed that the meeting was in accordance with the Corporations Act requirement that all not-for-profit organizations hold an Annual General Meeting within six months of the end of the fiscal year. This meeting is for the fiscal year May 1, 2017 – April 30, 2018.

MOVED by Rob Case to approve the AGM 2018 agenda; **SECONDED by Jim Walker.**

CARRIED.

2. **APPROVAL OF THE MINUTES**

MOVED by Stefany Kraft to approve the AGM minutes of October 25, 2017; **SECONDED by Manfred Conrad.**

CARRIED.

3. **REPORT OF THE CHAIR**– The Rev. Canon Matthew Griffin

The Chair expressed appreciation to the organizers of the AGM Reception.

4. **REPORT OF THE PRESIDENT**- Dr. Wendy Fletcher

The President expressed her gratitude for faculty and staff who contribute to the daily life of Renison with dignity, grace and diligence and to the members of the Board who hold their piece and share their life energy for our combined work.

5. **REPORT OF THE TREASURER** –Ms. May Yan

The Audited Financial Statements for the period ending April 30, 2018, prepared by KPMG were completed in accordance with the Canadian Accounting Standards for not-for-profit organizations. The statements were approved by the Board of Governors on September 26, 2018.

There was a surplus of \$1.23M. From this amount, \$773,000 was allocated to capital maintenance, \$266,000 to internally restricted funds, \$70,000 to student life initiatives (emergency fund, scholarships and business development), \$68,000 to the research fund and \$52,000 to Renison program development.

A copy of the financial statements will be posted on the Board of Governors page on the Renison website.

MOVED by Rosita Tse to accept the report of the treasurer for 2017-2018; **SECONDED by Peter Roe.** **CARRIED.**

6. **APPOINTMENT OF AUDITORS FOR 2018-2019** – Ms. May Yan

MOVED by May Yan to appoint KPMG as the auditors for the 2018-2019 fiscal year; **SECONDED by Peter Ringrose.** **CARRIED.**

7. **RATIFICATION OF BY-LAW AMENDMENT**- Dr. Keith Hipel

At the Board of Governors meeting on September 26, 2018, an amendment was approved clarifying the maximum length of term for an elected Board member as 9 years (three, 3 year terms or multiple terms). The amendment requires ratification by the members at the Annual General Meeting.

MOVED by Keith Hipel to amend the by-laws as approved by the Board on September 26 clarifying the maximum length of term for an elected member of the Board as 9 years; **SECONDED by Peter Roe.**

MOVED by Jim Walker to postpone any changes to the by-laws, including the composition of the Board of Governors, until after the agreement between the Board and the faculty association (RAAS) is concluded; **SECONDED by Rob Case.** **DEFEATED.**

The argument for postponing the changes to the by-laws was discussed. With 8 of 9 elected members of the Board being affected if the changes are not ratified, service on the Board would be diminished while the seats on the Board remain vacant pending new member assignment.

MOVED by Jim Walker to conduct the vote about ratification of the by-law changes via secret ballot; **SECONDED by Rob Case.** **DEFEATED.**

The motion to conduct the vote via secret ballot failed.

The motion to postpone ratification of the by-law changes failed.

MOVED by Keith Hipel to amend the by-laws as approved by the Board on September 26 clarifying the maximum length of term for an elected member of the Board as 9 years; **SECONDED by Peter Roe.** **CARRIED.**

8. **ELECTION OF MEMBERS OF THE BOARD OF GOVERNORS** – Mr. Keith Hipel

The terms for 3 members of the Board run out December 31: Matthew Griffin, Brian Hendley and Peter Ringrose. They have all accepted the nomination to another 3 year term.

There were no additional nominations received from the floor.

MOVED by Peter Roe to close the nominations; **SECONDED by Frances Tse.** **CARRIED.**

MOVED by Keith Hipel to elect Matthew Griffin (current Chair), Brian Hendley and Peter Ringrose to the Board of Renison University College for a further term of 3 years beginning January 1, 2019; **SECONDED by May Yan.** **CARRIED.**

9. **OTHER BUSINESS**

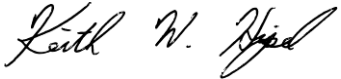
None.

10. ADJOURNMENT

MOVED by Stefany Kraft to adjourn the Annual General Meeting; **SECONDED by Peter Roe.**

CARRIED.

The AGM adjourned at 7:00 p.m.



Keith W. Hipel
Secretary, Board of Governors