

Canada Research Chair Internal Review Committee

TERMS OF REFERENCE

COMPOSITION

The membership of the Canada Research Chair (CRC) Internal Review Committee will be:

- The Vice-President, Research and International (VPRI) will serve as Chair.
- The Associate Vice-President, Research Grants and Infrastructure will serve as delegate for the Chair.
- The Associate Vice-President, Research Oversight and Analysis will review internal nomination packages when sub-committee members and alternates are unavailable to complete reviews.
- Three senior faculty members at large to represent NSERC disciplines.
- One past IRC member at large to represent NSERC disciplines will act as an alternate for a one-year term.
- Three senior faculty members at large to represent SSHRC disciplines.
- One past IRC member at large to represent SSHRC disciplines will act as an alternate for a one-year term.
- Three senior faculty members at large to represent CIHR disciplines.
- One past IRC member at large to represent CIHR disciplines will act as an alternate for a one-year term.

The VPRI, Associate Vice-Presidents (Research Grants and Infrastructure, Oversight and Analysis) will be standing committee members. All other committee members will be selected by the VPRI, in consultation with the AVPs Research and Deans, for 3-year term appointments, respecting the requirement that at least half of the committee members will be from the Four Designated Groups (women and gender equity-seeking groups, racialized individuals, Indigenous peoples, and persons with disabilities).

PURPOSE & ROLE RESPONSIBILITY

The CRC Internal Review Committee will advise the Vice-President, Research and International on a variety of issues related to Canada Research Chairs and, in particular, provide recommendations to the VPRI on:

1. nominations from Faculties (both new and renewal) for Canada Research Chair positions, including joint Canada Foundation for Innovation – John R. Evans Leaders Fund envelope requests as appropriate, taking into consideration alignment with the University's strategic priorities, institutional efforts to meet FDG goals for Chairholders, and the CRC Program's selection criteria

Members at large will normally review nominations related to their discipline, i.e. NSERC, SSHRC, and CIHR nominations will be reviewed by committee members representing NSERC, SSHRC, and CIHR disciplines, respectively.

All members must complete [Equitable Recruitment and Selection training](#) from the Office of Equity, Diversity, Inclusion and Anti-Racism prior to beginning committee work and throughout their tenure. This training is offered online only.