

Canada Research Chair Internal Review Committee

TERMS OF REFERENCE

COMPOSITION

The membership of the Canada Research Chair (CRC) Internal Review Committee will be:

- the Vice-President, Research and International (VPRI) who will serve as Chair
- the Associate Vice-President, Interdisciplinary Research
- the Associate Vice-President, Research Oversight and Analysis
- three senior faculty members at large to represent NSERC disciplines
- three senior faculty members at large to represent SSHRC disciplines
- three senior faculty members at large to represent CIHR disciplines

The VPRI and Associate Vice-Presidents, Research will be standing committee members. All other committee members will be selected by the VPRI, in consultation with the AVPs Research and Deans, for 3-year term appointments, respecting the requirement that at least half of the committee members will be from the Four Designated Groups (women, members of visible minorities, Indigenous peoples, and persons with disabilities).

PURPOSE & ROLE RESPONSIBILITY

The CRC Internal Review Committee will advise the Vice-President, University Research on a variety of issues related to Canada Research Chairs and, in particular, provide recommendations to the VPRI on:

1. nominations from Faculties (both new and renewal) for Canada Research Chair positions, including joint Canada Foundation for Innovation – John R. Evans Leaders Fund envelope requests as appropriate, taking into consideration alignment with the University's strategic priorities, institutional efforts to meet FDG goals for Chairholders, and the CRC Program's selection criteria; and
2. requests for University Research Chair appointments after the second term of a Tier 1 Canada Research Chair in recognition of an exemplary research trajectory.

Both standing committee members and members at large will normally review nominations related to their discipline i.e. NSERC, SSHRC, and CIHR nominations will be reviewed by committee members representing NSERC, SSHRC, and CIHR disciplines, respectively.

Standing committee members will also provide recommendations to the VPRI on requests to use flex moves, taking into consideration potential impact to the Four Designated Groups and respective targets assigned by the CRCP for Waterloo.

All members will receive Equitable Recruitment and Selection training from the Human Rights, Equity, and Inclusion Office prior to beginning committee work and throughout their tenure.