



**UW/SSHRC Exchange Grant #3
Knowledge Mobilization Activity
APPLICATION FORM**

OFFICE OF RESEARCH
519-888-4567
uwaterloo.ca/research

Applicant Details

Name: _____ Email: _____
 Department/School: _____ Faculty /AFIW: _____
 Scholar Type: (See [SSHRC definition](#)) Established Researcher Emerging Researcher
 Specify the nature of your appointment: Tenured Tenure-track Definite Term

Activity Title:			
How will funds from this award be used for a new or existing project leading to a SSHRC application? Please note that these funds cannot be used as matching on a SSHRC application.			
If applicable, provide the date and funding stream of your <u>last</u> external SSHRC application (e.g. Insight Grant, year)			
Was it successful? Yes No			
Provide the date and funding stream of your <u>next</u> external SSHRC application (e.g. Insight Grant, year)			
Do you currently hold SSHRC or other external funding?			Yes No
If yes, please explain:			

Please fill in the chart below for all **internal** support obtained or applied for in the past 5 years:

Project Title	Sponsor	Award Year	\$ Awarded
TOTAL			



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Please provide a ½ page summary of your proposed knowledge mobilization activity in the space below. It should be written in non-technical terms and be clearly understood by scholars with varied areas of expertise (i.e. minimal academic terminology and reference to methodology). You should clearly indicate:

1. A brief description of the activity
2. The objectives and overall goal of the activity
3. The wider potential benefit of the activity



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Personnel Costs	Undergraduate Students	
	Masters Students	
	Doctoral Students	
	Other Personnel	
	<i>Subtotal</i>	
Travel Expenses	Canadian Travel	
	Foreign Travel	
	<i>Subtotal</i>	
Other Expenses	Professional/technical services	
	Hardware	
	Supplies	
	Other	
	<i>Subtotal</i>	
(Please round to nearest dollar)	<i>TOTAL funds requested</i>	

Append Detailed Description of Proposal (3 pages maximum) and if applicable, **List of References** (1 page maximum). Combine appended documents with application into one PDF. Applications not submitted as a single PDF will be returned.

In your detailed description, avoid jargon, acronyms, and high technical terms. Using the following headings, describe the activity with enough detail to allow informed assessment by qualified assessors.

1. Objectives
 - Provide a statement regarding the overall goal and specific objectives of the endeavor
2. Context
 - Explain the importance, originality, and anticipated contributions of the knowledge mobilization activity
 - Describe the intended audience(s) of the activity
 - Explain why it is important to connect with the audience(s)
3. Methodology
 - Describe the proposed research strategies and key activities, including methodological approaches, which will be used to achieve the stated objectives
 - Justify the choice of methodology and explain the specific instruments or procedures to be used
 - Provide a timeline

Application Checklist

Submit appended documents with application as **one PDF** to Secretary, UW/SSHRC Grants Review Committee via uwsshrc@uwaterloo.ca. Applications not submitted in this format will be rejected.

Completed UW/SSHRC application form
Detailed description and reference list (3+1 pages)
Budget justification (1 page)

SSHRC CV with research contribution attachments or Canadian Common CV

SUBMITTED SEPARATELY:

Office of Research [Electronic Cover Sheet for Sponsored Research Activities](#)

All questions regarding the UW/SSHRC Grants competition should be directed to uwsshrc@uwaterloo.ca