



**UW-SSHRC Explore Grant  
APPLICATION FORM**

**OFFICE OF RESEARCH**  
519-888-4567  
uwaterloo.ca/research

**Applicant Details**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Department/School: \_\_\_\_\_ Faculty /AFIW: \_\_\_\_\_  
 Scholar Type (See [SSHRC definition](#)): Established Researcher Emerging Researcher  
 Specify the nature of your appointment: Tenured Tenure-track Definite Term

<b>Project Title:</b>	
<b>How will funds from this award be used for a new or existing project leading to a SSHRC application?</b> Please note that these funds cannot be used as matching on a SSHRC application. If you are applying for Partnership Grant Seed Funds (special pilot top-up funds), specify that here.	

<b>Provide the date and funding stream of your <u>last</u> external SSHRC application (e.g. Insight Grant, year)</b>	
Was it successful?	Yes      No
<b>Provide the date and funding stream of your <u>next</u> external SSHRC application (e.g. Insight Grant, year)</b>	
<b>Do you currently hold SSHRC or other external funding?</b>	Yes No
If yes, please explain:	

Please fill in the chart below for all **internal** support obtained or applied for in the past 5 years:

Project Title	Sponsor	Award Year	\$ Awarded
			<b>TOTAL</b>

If you are applying for Partnership Grant Seed Funds (top up funds), append a list of all external SSHRC grants applied for by the project director in the last 6 years, including the program name, year and amount requested and the funding result (funded/not funded). Include detail of any collaborative and/or partnership components involved in or resulting from each grant and the project director's role in managing these relationships.

All questions regarding the UW/SSHRC Grants competition should be directed to [uwsshrc@uwaterloo.ca](mailto:uwsshrc@uwaterloo.ca)



**UW-SSHRC Explore Grant  
APPLICATION FORM**

**OFFICE OF RESEARCH**  
519-888-4567  
uwaterloo.ca/research

Please provide a ½ page summary of your research proposal in the space below. It should be written in non-technical terms and be clearly understood by scholars with varied areas of expertise (i.e. minimal academic terminology and reference to methodology). You should clearly indicate:

1. The problem or issue to be addressed
2. The research objectives to be completed
3. The potential contribution of the research in terms of the advancement of knowledge
4. The wider potential benefit of the research



**UW-SSHRC Explore Grant  
APPLICATION FORM**

**OFFICE OF RESEARCH**  
519-888-4567  
uwaterloo.ca/research

<b>Personnel Costs</b>	Undergraduate Students	
	Masters Students	
	Doctoral Students	
	Other Personnel	
	<i>Subtotal</i>	
<b>Travel Expenses*</b> <small>*conference travel must be requested through the UW/SSHRC Exchange program</small>	Canadian Travel	
	Foreign Travel	
	<i>Subtotal</i>	
<b>Other Expenses</b>	Professional/technical services	
	Hardware	
	Supplies	
	Other	
	<i>Subtotal</i>	
(Please round to nearest dollar)	<b>TOTAL funds requested</b>	

**Append Detailed Description of Proposal** (4 pages maximum) and **List of References** (1 page maximum)  
Combine appended documents with application into one PDF. Applications not submitted as a single PDF will be returned.

In your detailed description, avoid jargon, acronyms, and high technical terms. Using the following headings, describe the activity with enough detail to allow informed assessment by qualified assessors.

1. Objectives
  - Briefly state the explicit objectives of your proposed research
2. Context
  - Situate the proposed research in the context of the relevant literature
  - Explain the relationship and relevance of the proposed research to your ongoing research. If the proposal represents a significant change of direction from your previous research, describe how it relates to experiences and insights gained from earlier research achievements.
  - Explain the importance, originality, and anticipated contribution to knowledge of the proposed research.
3. Methodology
  - Describe the proposed research strategies and key activities, including methodological approaches and procedures for data collection and analysis, which will be used to achieve the stated objectives.
  - Justify the choice of methodology and explain the specific instruments or procedures to be used.
  - In lieu of or in addition to the above Methodology points, Partnership Grant Seed Fund applications must address:
    - a description of the planned team and the breadth of the partnership, and the meaningful engagement of the partner organizations to be involved, including details about whether the project director has worked collaboratively with the partner/team in the past
    - plans to meaningfully engage students and emerging scholars in the proposed partnership
    - plans to address equity, diversity and inclusion in research practice and design (see [SSHRC's Guide to Addressing Equity, Diversity and Inclusion Considerations in Partnership Grant Applications](#))
    - a timeline for development of the Partnership Grant Stage 1 application



## UW-SSHRC Explore Grant APPLICATION FORM

**OFFICE OF RESEARCH**  
519-888-4567  
[uwaterloo.ca/research](http://uwaterloo.ca/research)

### Application Checklist

Submit appended documents with application as one PDF to Secretary, UW/SSHRC Grants Review Committee via [uwsshrc@uwaterloo.ca](mailto:uwsshrc@uwaterloo.ca). Applications not submitted in this format will be rejected.

Completed UW/SSHRC application form	SSHRC CV with research contribution attachments or Canadian Common CV
Detailed description and reference list (4+1 pages)	PG Seed Fund applicants only:
Budget justification (1 page)	list of external SSHRC applications in last 6 years (1 page)

### *SUBMITTED SEPARATELY:*

Office of Research [Electronic Cover Sheet for Sponsored Research Activities](#)