



**UW/SSHRC Robert Harding/Lois Claxton
Humanities and Social Sciences Endowment**

OFFICE OF RESEARCH
519-888-4567
uwaterloo.ca/research

APPLICATION FORM

Applicant Details

Name: _____ Email: _____
 Department/School: _____ Faculty /AFIW: _____
 Scholar Type: (See [SSHRC definition](#)) Established Researcher Emerging Researcher
 Specify the nature of your appointment: Tenured Tenure-track Definite Term

Project Title:			
Will funds from this award be used for a new or existing project leading to a SSHRC application?			Yes No
Rationale:			
Will funds from this award be used as matching funds on a new or existing SSHRC project?			Yes No
Rationale:			
Provide the date and funding stream of your <u>last</u> external SSHRC application (e.g. Insight Grant, year) if applicable			
Was it successful?	Yes	No	
Provide the date and funding stream of your <u>next</u> external SSHRC application (e.g. Insight Grant, year) or other Social Sciences or Humanities funding. If none, explain.			
Do you currently hold SSHRC or other external funding?	Yes	No	
If yes, please explain:			

Please fill in the chart below for all **internal** support obtained or applied for in the past 5 years:

Project Title	Sponsor	Award Year	\$ Awarded
TOTAL			

All questions regarding the UW/SSHRC Grants competition should be directed to uwsshrc@uwaterloo.ca



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Please provide a ½ page summary of your research proposal in the space below. It should be written in non-technical terms and be clearly understood by scholars with varied areas of expertise (i.e. minimal academic terminology and reference to methodology). You should clearly indicate:

1. The problem or issue to be addressed
2. The research objectives to be completed
3. The potential contribution of the research in terms of the advancement of knowledge
4. The wider potential benefit of the research



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Personnel Costs	Undergraduate Students	
	Masters Students	
	Doctoral Students	
	Other Personnel	
	<i>Subtotal</i>	
Travel Expenses	Canadian Travel	
	Foreign Travel	
	<i>Subtotal</i>	
Other Expenses	Professional/technical services	
	Hardware	
	Supplies	
	Other	
	<i>Subtotal</i>	
Please round to nearest dollar	TOTAL funds requested	

Append Detailed Description of Proposal (4 pages maximum) and **List of References** (1 page maximum)
Combine appended documents with application into one PDF. Applications not submitted as a single PDF will be returned.

In your detailed description, avoid jargon, acronyms, and high technical terms. Using the following headings, describe the activity with enough detail to allow informed assessment by qualified assessors.

1. Objectives
 - Briefly state the explicit objectives of your proposed research
2. Context
 - Situate the proposed research in the context of the relevant literature
 - Explain the relationship and relevance of the proposed research to your ongoing research. If the proposal represents a significant change of direction from your previous research, describe how it relates to experiences and insights gained from earlier research achievements.
 - Explain the importance, originality, and anticipated contribution to knowledge of the proposed research.
3. Methodology
 - Describe the proposed research strategies and key activities, including methodological approaches and procedures for data collection and analysis, which will be used to achieve the stated objectives.
 - Justify the choice of methodology and explain the specific instruments or procedures to be used.

Application Checklist

Submit appended documents with application as **one PDF** to Secretary, UW/SSHRC Grants Review Committee via uwsshrc@uwaterloo.ca. Applications not in this format will be rejected.

- | | |
|---|---|
| Completed UW/SSHRC application form | SSHRC CV with research contribution attachments or Canadian Common CV |
| Detailed description and reference list (4+1 pages) | |
| Budget justification (1 page) | |

SUBMITTED SEPARATELY:

Office of Research [Electronic Cover Sheet for Sponsored Research Activities](#)

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