

University of Waterloo Retirees Association

By-law Number 1(as amended 21 May 2003)

Article 1: Membership and Fees:

All retirees, UW pensioners as well as those who withdraw their money from the Pension Plan, will automatically become *Associate* members of the UWRA and will be registered as such.

Categories of membership:

- 1) Annual subscribing members - *those retirees* who pay the annual fee.
- 2) Lifetime subscribing members - *those retirees* who pay the lifetime fee.
- 3) Associate members - those *retirees* who elect not to pay either the annual or lifetime fee.

Fees :

The fees for annual and lifetime subscribing members will be set by the Board of Directors.

Rights and Privileges of Members:

- 1) Only *subscribing* members may serve on the Board of Directors.
- 2) *Subscribing* members will be entitled to certain privileges, such as reduced charges for special events, as determined from time to time by the Board of Directors.

Article 2. Meetings:

All notices of annual meetings shall specify the time, date, and place of the meeting as designated by the Board of Directors.

Extraordinary general meetings of the Association may be called at the discretion of the President or by three or more Directors or by 30 or more *subscribing* members provided that 30 days notice has been given. No business shall be transacted at such meeting except that matter for which the meeting has been specifically called.

At every general meeting each *subscribing* member present shall have one vote. *Subscribing* members may delegate to any other *subscribing* member who attends the meeting the power to cast their vote by proxy. All proxy votes must be handed to the Secretary of the Association in writing before the start of the meeting. At any meeting, a resolution, motion or by-law shall carry or be amended by majority vote.

Article 3. Board of Directors:

The Association shall be governed by a Board of Directors, which may exercise all the powers of the Association, subject to the Constitution and By-laws of the Association and any direction of the members by resolution passed at an annual or general meeting. It shall be the duty of the Board to promote the aims and objectives of the Association.

3.1 Composition of the Board:

The members of the Board of Directors, who constitute the Officers of the Association, shall be twelve in number and shall include a President, a Vice-President, a Secretary, a Treasurer, a Social Convenor, a Pension and Benefits Committee Representative, an Information Officer and five members at large. The Past-President shall be an ex-officio member.

3.2 Election of the Board:

The members of the Board shall be elected for three year terms staggered so that each year four members will be elected, except that the President and the Vice-President shall not become due for re-election in the same year. . *In the event that election of members for three years would result in more than four members having the same termination date, some directors may be elected for a period of either of one or two years* Members may serve more than one term. The members of the Board will be elected at the annual meeting by a simple majority vote of the members present.

Article 4. Accounts:

The Board of Directors, through the Treasurer, may establish a bank account with a local bank or trust company- It may also have an account within the University of Waterloo financial accounts system for the payment of internal accounts. The Treasurer shall provide the Board with financial statements as required by the Board and shall provide a full financial statement at each annual general meeting of the Association-

Article 5: Withdrawal from membership:

Any member may withdraw from membership in the UWRA by submitting their resignation in writing to the Secretary of the Board.

Article 6: Repealing or Amending the Constitution and By-laws:

Amendments to the constitution must be approved by a vote of two thirds of the *subscribing* members attending an annual or general meeting of the Association. Notice of any amendments must have been sent to the *subscribing* members at least four weeks prior to the date of the meeting.

Amendments to the By-laws must be approved by a simple majority of the *subscribing* members attending an annual or general meeting of the Association. Notice of any amendments must have been sent to the members at least four weeks prior to the date of the meeting.

Article 7. Roberts Rules:

Roberts Rules of Order shall apply in any situation not covered by these By-laws.

Article 8: Dissolution:

In the event of the dissolution of the Association, any or all of the remaining assets after payment of any liabilities shall be distributed to one or more recognized Canadian charitable organizations as determined by the Board.