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### MEMORANDUM

TO: Members of Executive Council  
Academic Department Chairs and Directors  
Academic Support Department Heads and Directors  
Presidents—Federation of Students, GSA, FAUW, Staff Association, CUPE Local

cc: Heads of Federated & Affiliated Colleges  
Gazette, Imprint, UWinfo

FROM: Jim Kalbfleisch, Vice President, Academic & Provost

DATE: June 16, 1997

SUBJECT: Bicycles in Buildings

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The Joint Health and Safety Committee has recommended that the safety policy statement of October 30, 1981, not allowing bicycles in campus buildings, be reaffirmed. This safety policy is incorporated into UW Health and Safety Program and Traffic and Parking Regulations.

This statement makes clear that bicycles are not to be taken into or parked in campus buildings. The only exceptions are the storing of bicycles in areas specifically designated for this purpose located in the residence facilities and the UW Bike Centre in the Student Life Centre. Departments administering buildings and UW Police are authorized to remove any bicycles found within campus buildings and not parked in outside bicycle racks.

This policy is not intended to discourage bicycle use but to ensure UW's compliance with fire and life safety requirements.

Members of the campus community are encouraged to forward any comments about these recommendations to the Joint Health and Safety Committee secretary, Sheila Hurley, Safety Office.

*Jim Kalbfleisch*