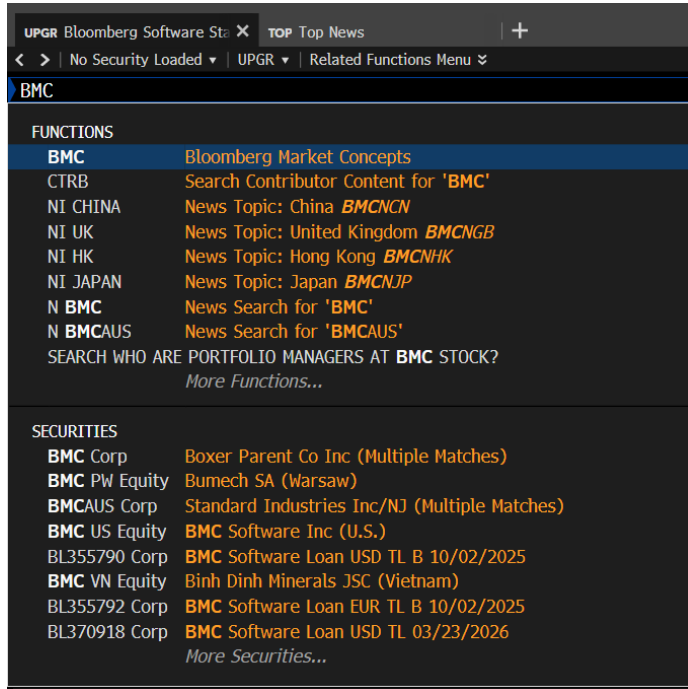


Go to the Finance Lab and open the Bloomberg Terminal computers using your uwaterloo login.

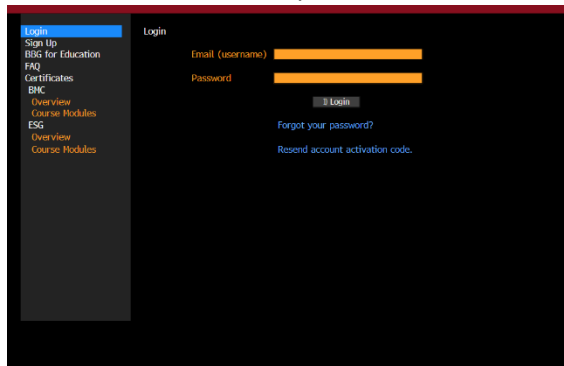
On the desktop you will find a green Bloomberg icon double click.

Create your login to the terminal as per instructions in the How to Create a Terminal Login document.

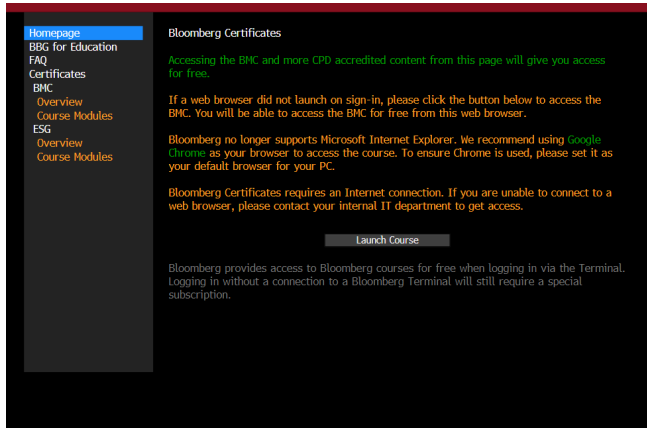
Once you login into the Terminal, type in the blue command bar BMC and press Go



After you press BMC Go the below pop up window will appear, you will need to Sign Up with your uwaterloo email for a separate BMC account. If you are second time user with an account just login.

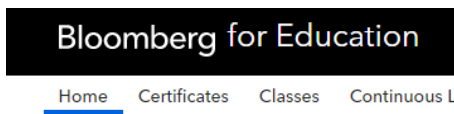
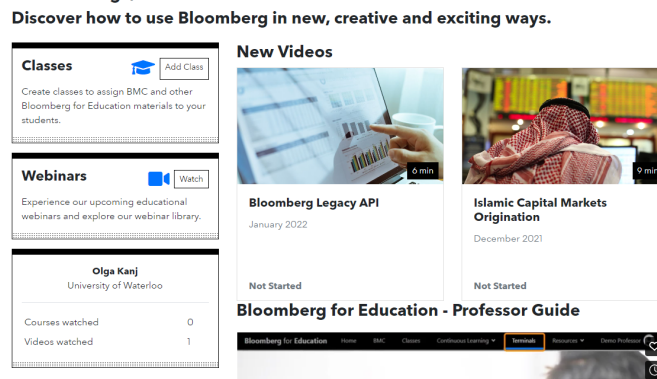


Once you login or signup, you will get the below windows. Press Launch course.



When you press “Launch Course” a new window will open in your internet Browser NOT in the Bloomberg Terminal. Go to the browser window and Add Class. This is where you add the class with the

code: **JBX7KQZD6P**



Once you are in the Bloomberg for education, if you go to the upper tabs, go to Classes, you will see our class and the assigned to you tasks: the Bloomberg certificates are under “courses” and the case is under “case”.

You can complete the certificate portions at your own pace and pause and continue them any time.