

[Board of Directors Meeting] [Date | Time](#) [May 26 | 6-8 pm] | [Location](#) [STC 2002]

[Estimated Duration](#): 2 hours

[Members](#)

[Executive Council:](#)

Arzo Baig and Abeer Cheema (President & Speaker) | Marina Kamel (VPI) | Asrith Mannem And Parth Patel (VPF)

[Executive Coordinators:](#)

N/A

[Departmental Clubs and Societies:](#)

Biochemistry Student Association (BSA) | Biology Undergraduate Society (BUGS) | Chemistry Club (ChemClub) | Materials and Nanoscience Society (MNS) | Physics Undergraduate Club (PhysClub) | Science and Business Students' Association (SBSA) | Earth and Environmental Undergraduate club (WATROX) | Biomedical Student Association (BMSA)

[University Wide Committees:](#)

Aviation Society | Black Medical Leaders of Tomorrow (BMLT) | Psychology Society (PsychSoc) | WUSA Senator (at-large) | WUSA President

[Call to Order](#)

Move to begin the orders of the day.

Time: 6:03 pm

[Executive Updates](#)

- ☒ President
- ☒ Vice President Internal
- ☒ Vice President Finance

[Departmental Clubs/Societies](#)

- ☒ Biochemistry Student Association (BSA)
- ☒ Biomedical Student Association (BMSA)
- ☒ Biology Undergraduate Student Society (BUGS)
- ☒ Chemistry Club (ChemClub)
- ☒ Materials & Nanoscience Society (MNS)
- ☒ Physics Undergraduate Society (PhysClub)
- ☒ Science and Business Student Association (SBSA)
- ☒ Earth and Environmental Undergraduate Club (WATROX)

[University-wide Committees](#)

- ☐ Aviation Society
- ☐ Black Medical Leaders of Tomorrow (BMLT)
- ☐ Psychology Society (PsychSoc)

- ☐ WUSA Science Councillors
- ☐ WUSA Science Senators

New Business

Move to New Business, moderated caucus to discuss new orders of the day

1. 6:00 pm - Executive and Departmental Club Updates - submitted by Arzo [SciSoc PR]
2. 6:10 pm - Motion to present and approve proposed BSA budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
3. 6:20 pm - Motion to present and approve proposed BMSA budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
4. 6:30 pm - Motion to present and approve proposed BUGS budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
5. 6:40 pm - Motion to present and approve ChemClub proposed budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
6. 6:50 pm - Motion to present and approve MNS proposed budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
7. 7:00 pm - Motion to present and approve PhysClub proposed budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
8. 7:10 pm - Motion to present and approve SBSA proposed budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
9. 7:20 pm - Motion to present and approve WATROX proposed budget for S25 term - submitted by Parth and Asrith [SciSoc VPF]
10. 7:30 pm - New direction for CnD - submitted by Parth and Asrith [SciSoc VPF]

Next Meeting Date

Monday June 2

Meeting Adjourned

Move to Adjourn

Meeting Minutes

Move to recess at 6:05 pm until 6:13 pm

1. Executive, Faculty and Departmental Updates

- **Science Society**
 - By-elections underway; results expected imminently.
 - Winter term cheques anticipated by the end of May or first week of June. Executives are advised to follow up if delayed.
 - Issues identified regarding carryover funds:
 - Funds from previous terms not properly reflected in accounts.
 - The WUSA accountant has not applied the carryover from the previous two terms and therefore the carryover is not reflected properly.

- May have resulted from possible errors in the spreadsheets sent by prior VP Finance (VPF).
 - Current co-VPFs are working on auditing and revising financial records thoroughly.
- **Biochemistry Student Association (BSA)**
 - Executive hiring ongoing.
 - Event planning is progressing steadily.
- **Biomedical Student Association (BMSA)**
 - Executive hiring completed.
 - Preparing to release “Meet the Team” content.
- **Biology Undergraduate Student Society (BUGS)**
 - Off to a strong start as a tentative budget has been prepared for the term.
 - The BUGS team has met to discuss expectations for the term.
- **Chemistry Club (ChemClub)**
 - Completed their budget.
 - Review sessions planned.
 - Preparing for constitution updates.
- **Materials & Nanoscience Society (MNS)**
 - First club meeting held.
 - Ongoing event planning.
- **Physics Undergraduate Society (PhysClub)**
 - Budget has been finalized for the term.
 - Currently onboarding executives and planning events.
- **Science and Business Student Association (SBSA)**
 - The team is fully hired.
 - First internal meeting scheduled for Thursday, May 29.
 - Brainstorming and development of event plans is underway.
 - Working on setting up consistent office hours.
- **Earth and Environmental Undergraduate Club (WATROX)**
 - Held first club meeting.
 - Planned out their budget.
 - Currently finalizing event dates.
- **Faculty/Science Undergraduate Office (SUO)**
 - Tamara DeSouza
 - Will be the main contact for the department clubs due to her role as the Student Engagement Officer at SUO.
 - Any questions, comments and concerns can be directed to Tamara.
 - Kayla Bunde
 - Is the current student transition coordinator.
 - Role is shifting to help with Science Orientation.

- She will be aiding with Orientation programming.
- SciSoc will be participating in orientation efforts this year.

2. Spring Budget Review

- **Biochemistry Student Association (BSA)**

- Budget generally follows previous terms:
 - Frequent Snack and Study sessions (\$120)
 - Milk & cookies events (\$100)
 - Several review sessions will be held throughout the term where pizza is the primary cost
 - Office supplies (\$50)
 - Ice cream event (\$140)
 - Hosted last term as well.
 - Based on the budget from Spring 2024.
 - Departmental Club Bonfire event (\$30)
- During discussion:
 - VPF raised questions about the Ice Cream event budget and where the allocation of funds originated from.
 - Response: Previous term actuals were referenced for allocations.
 - VPF recommended adding approximately \$100 into discretionary as contingency.
- Total discretionary funds increased by \$100 during the meeting.
- Planning collaboration event with the Chem Grad Student Society (CGSS); CGSS may cover costs for that collaboration.

- **Biomedical Student Association (BSA)**

- BMSA mentions they did overshoot for some numbers, rather safe that sorry
- Asrith asks: Paint a Petri dish; do they need to buy paint supplies?
 - Suggests that SciSoc has a lot of paint supplies that other clubs can use; rather than spending, advises clubs to share resources, or ask SciSoc for some?
- SciSoc will take inventory of what they have and will post in BOD channel when possible

- **Biology Undergraduate Student Society (BUGS)**

- Overshoot for many prices just in case
- Gave most budget to EOT since they expect most turn out
 - Asrith and Parth suggest increasing \$\$ because of rising food prices OR shifting more into discretionary

- **Chemistry Club (ChemClub)**

- Office supplies; ChemClub plans to update inventory and textbooks, a good chunk of budget going towards that; subject to change though
 - Depends on what is in stock, and what they need.
 - Asrith: will people really use textbooks?
 - Yes, they do use the textbooks at times! Asrith did suggest that after meeting ChemClub could go to SciSoc and check the chem books to see if they could use any.
- For collab bonfire, allocated \$30; but added \$20 just in case needed
- Plans to host CHEM review sessions as well
- **Materials & Nanoscience Society (MNS)**
 - Allocating some money for machine renewals like kettle and coffee.
 - They are changing their food during game night and make it snacks instead resulting into lower allocation however they are overshooting just in case
 - Asrith asked where the printing material is coming from
 - Scisoc can provide printer paper as they do have a lot so they don't have to use this budget from their account
- **Physics Undergraduate Society (PhysClub)**
 - Typical breakdown taken straight from the spreadsheet!
 - Has 10 water guns already, going to buy 12 more
 - Tesla coil lab can only accommodate 25 people; are going to have sign up sheets
- ***Clubs are not permitted to change anything on finance spreadsheets after this BOD. In order to change any values, they must contact SciSoc VPFs.***
- **Science and Business Student Association (SBSA)**
 - Typical office supplies breakdown (snacks, materials etc.)
 - Summer social since there have been many program changes
 - Midterm care packages are popular, making for x50 people
 - Therapy Dogs with colouring
 - Only \$\$ is for buying the parking tickets, \$25 just in case
 - EOT Campfire; planning to put \$100 towards that
 - Asrith suggests that SciSoc funds the whole thing, and the clubs just host it.
 - Otherwise, there would be so many cheques flying around; makes sense to just have SciSoc cover it?
- **Earth and Environmental Undergraduate Club (WATROX)**
 - Typical thorough breakdown of the sheet.
 - Consider a contract while doing a collab for easier and better planning between parties involved.

- Making some changes in terms of adding 50\$ in discretionary
- Eot event lowered from 675\$ to 300\$
- **Moving \$\$ for all club bonfires to the discretionary**
 - SciSoc will cover the collaborative bonfire; all clubs move the allocated funds to their discretionary
 - MNS requests funds go to merch instead (stickers)

Recess for 5 min!

3. CnD New Direction Proposal

- VPF had a meeting with WUSA Operations last week to discuss plans for CnD moving forward.
- As of right now, Science CnD will remain closed for Spring 2025 term, with goal of reopening after orientation (~1-2 weeks into Fall 2025)
- WUSA Operations introduced the idea of potentially automating CnD (ie. self service and automated inventory; similar to PHARM self serve)
 - Will be on a trust basis
 - Why automation and not workers? The cost of hiring someone to work there part time is higher than the potential loss from theft (according to WUSA Operations)
 - Will still keeping the brand of Science CnD, however all self serve / inventory will be under WUSA
 - Inventory will be based on top sellers in Flock Stop; use WUSA analytics to stock shelves and ensure goods are sold.
 - Hot foods will not be provided 24/7 but only when volunteers are available on site
- Some clubs raise concerns about:
 - BUGS: automation taking potential jobs from Science students
 - Asrith has answered that SciSoc is barely breaking even; at the moment it does not financially make sense to hire.
 - Physclub: losing that sense of CnD community, and increasing prices?
 - SciSoc mentioned we can have volunteers still present to interact with students, also prices will not be increasing
 - Additionally, this will be less work for the volunteers; they can just hang out in CnD
 - What is the point of VPR?
 - SciSoc mentions that they (VPR) will still be in charge of inventory, volunteer management, WUSA communications in regards to CnD etc.

- There are also many other responsibilities that VPRs have, like merch etc.
- SciSoc clarified that this idea is still in the discussion phase and has not been confirmed; the intention is to gather student feedback and begin exploring the concept.
 - Overall, clubs expressed interest in receiving more information. While no strong opposition was voiced, there is a general desire for further details before forming an opinion.

4. Final Remarks

- BOD is next week as well but bi-weekly going forward!
- For BOD of June 16 (tentatively SVPRO training), details will be shared later on when we have more information.
 - Top 3 are needed in attendance, other execs are welcomed as well
- Moving forward, at least one exec must be present in person at BOD for better communication
- **Motion to adjourn:** all in favour
 - **Result:**
 - Meeting adjourned @ 7:47 PM