

University of Waterloo Science Society (~2.5-3 hr)

Chair's Agenda for 4th July 2019

Members: | V. Chan (President), | A. Huang (VPFA), | Z. Hasan (VPI), | Y. Ebadi (VPA), | T. Sharma (Administrative Coordinator) |, | K. Sharma (Speaker) |, | O. Lee (Financial Associate) |, | Biochemistry Student Association (BSA), | Biomedical Student Association (BMSA), | Biology Undergraduate Society (BUGS), | Chemistry Club (ChemClub), | Physics Club (PhysClub) |, | Science and Business Students' Association (SBSA) |, | Waterloo Undergraduate Student Geological Society (WatRox) |, | FEDS Councillors | Aviation Society | Women In Science (WIS) |

Absentees: Science Senators, FEDS Science Councillors, Women in Science, Biomedical Student Association, Science Mentorship Team,

Announcements

Preliminaries

1. Future Science mascot presentation by Science Student Engagement Officer Sandy Wong - *submitted by Zahra Hasan (SciSoc VPI)*

Call to Order. 7:03PM

Move to begin the orders of the day.

Public Session

Move to open question period from members-at-large. Note: Any Society members can speak during this time, including the Board members.

Committee, Clubs, & Societies Reports

University-wide Committees

FEDS Science Councillor —

- Not present

Executive Updates

President —

- Scichella
 - Noise bylaws and food vendor forms, the logistical decisions are being handled by the president for the event
 - Catering for shawarma, the inflatables, working out details for the live music.
 - Did anyone want to help out for scichella? (question directed at the clubs)

- Need help setting up for the events
- Thinking of asking to see if any volunteers from the general population would like to help out
- Please let the President know if you are able too
- More details will be given, you can think about it as there is still time
- Can you involve club execs? Yes, anyone that would want to help is welcome
- There will be a signup page for this so it can circulate to see if we actually need to reach out to the general pop
- Two more midterm giveaways, yogurt bar next Tuesday and another one the week after
 - There will be a QR code feedback forms at the events
 - This could potentially be better than the event page as it has not been successful by just posting on the event pages

Vice President Finance & Administration —

- CnD now has iced coffee
 - We were not expecting to sell so much so we will be investing in better equipment
- Submit signing authority forms if you have not already

Vice President Internal —

- Advocacy: hip-hop and pop, in STC basement this coming week
- Dog therapy and mental health awareness, July 15th in STC second floor atrium with BUGS
- STC B1 atrium, Consent day July 17th
- Updates for BUGS and BSA from stuff from the beginning of term along with SBSA
- Next week is OSSA
 - If you have any questions let VPI Zahra know

Vice President Academic —

- Second photoshoot event is coming up next Friday with SBSA
- July 18th 4PM to 5PM, last workshop for career planning
- Co-op Council
 - The new calculation for employment rate will be released in the fall to give more accurate numbers

Departmental Clubs/Societies Updates

BSA

- Next events: Organic chemistry review session next Wednesday, need to change location
 - Boba and bubble with BSA on July 22nd, ESC B1 lane
 - Still trying to plan out EOT
 - Need an inflatable screen for outdoor, looking into logistics

BUGS

- EOT is being worked out with BSA, just where and who, we know the movie that we are planning to do
- Dog therapy

- Beach day was going to be this upcoming Saturday, but now it is moved to July 14th with Chem and Watrox
- Updated posters are now out

ChemClub

- Everything has already been said by other clubs

PhysClub

- Having our board game night
- Weekly math sessions and weekly quantum session
 - Monday is math and tmrw is quantum
- Having a BBQ as well for which the details are still being worked out

SBSA

- Planned to have dodgeball next week but peoples schedules are really busy
- EOT with Chemclub is being planned
- Also looking at doing review sessions

WatRox

- Beach day has already been mentioned
- Planned dates for every event
- Logistics for camping trip
 - One night instead of two, easier to plan and more people would go
 - Any time you fill risk waiver forms give them to Zahra

New Business

1. Move to moderated caucus to discuss new orders of the day
2. Move to approve modified Memorandum of Understanding of Aviation Society with SciSoc - *submitted by Veronica Chan (SciSoc President)*
 - Posted on FB page by SciSoc President
 - Any problems with the memorandum or questions?
 - What were the changes regarding the memorandum
 - The only changes are the crossed out
 - This has already been passed before, the only thing that has changed is cause of funding
 - The funding is basically made permanent from now on unlike the previous terms. Underfunding terms for example were removed due to the fact that it made it seem like their funding was temporary
 - Seconded by BUGS
 - 7 approved
 - 0 against
 - 0 abstained

- Aviation Society has left the meeting

- 3. [Move to utilize and approve the submitted proposal for Capital Investment Fund to define its name and regulations - submitted by Alyssa Huang \(SciSoc VPFA\)](#)
 - VPFA: summary is just introducing why we are including a new fund. There is a rationale section where it was discussed at the previous BOD
 - Marketing communications: we already allocate a part of our budgets to this for events etc. It would be better to keep it the way we currently have.
 - External: it prioritizes society needs than outside the society
 - CDI: there is no “capital” anymore
 - Approach and methodology: Stating that it will be used for improving spaces
 - Funding source: 2% from each club and SciSoc and everything from SciSoc carryover
 - Does the 16% number include the budget for MNS? Yes it does
 - Included a list of possible proposals that can be submitted for improvements
 - Funding application would be only and in the office, it will be reviewed on a termly basis
 - Have not drafted the entire funding application due to this not being approved yet
 - Should include: how will it influence science students and how long will it take
 - The proposals themselves would go through a vote through BOD to see if it will get the money from the fund
 - The entity can also go through an appeal which would also go through the BOD for approval
 - Inflation: MathSoc has two portions to their Capital Improvement Fund, they do not touch one portion and put into interest accumulation vehicle
 - We can look into the interest solution in future terms
 - Precedent
 - Most of the precedent is from EngSoc due to the fact that they are the only ones that actually provided a public version of their distribution and usage of their fund
 - **Recess to discuss at 8:15PM**
 - In the proposal that there is a clause for three terms of fees carryover, on FEDS policies it's one term.
 - They are currently discussing that it is being changed from FEDS side. This is highly likely from the meeting discussions
 - We are looking at what it would be best for us, working with the information we have currently
 - BUGS Proposal: 4% for external, 11% CIF, 1% food. (16% for SSIF)
 - Concerns: they have been needing their currently level of funding and they have

a decrease in their funding next term so they are particularly concerned about the external funding distribution thus there is a dedicated fund for the external portion

- If there is extra in the external portion then that can go into the CIF.
 - Priority to the clubs from SciSoc but other clubs can apply
- Chemclub likes the split
- The definitions are the same as the proposal it has just been split up
- External: fall and winter could be a set amount of money that could be have an application process. The clubs would get preferential treatment
- VPFA: do you just want the general fund to not be for clubs of SciSo?
- What about 2% external and 2% general?
- VPFA: But you have carry over from previous terms
- VPI: the idea is that since you are on BOD there will be preference to you. This is an emergency situations mostly meant for the clubs. This is also to support new clubs that are just starting
 - This is just a backup in case you don't have any money at all
- BUGS: This is to make up for the 2%, it is meant to be a backup incase we need it,
 - We could also remove carry over as another option
- How are we dealing with the fact that clubs keeps accumulating money? We should care about the non-for-profit status.
 - Now we have a dedicated fund that will also accumulate money
 - By eliminating carry over and have it redistributed to the scisoc budget, thus the clubs who are not spending money, their money would be spent and the only way money would accumulate would be in the CIF and it would be much easier to manage
 - Incase we go over the budget we would go into the general funding budget
 - SciSoc acts as a never ending carryover in a sense
- **Recess at 8:40PM**
- Each club has been sent their carryovers and that is considered SciSoc carryover as well
 - You are not even violating one term carryover, it has been accumulating throughout the years and thus it is it does not make a difference if you keep the carryover or not
 - Most of the clubs seem to like carryover
 - The budget is looked at by the entirety of the board and it looked at whether it is being spent wisely or not
 - We get our information about the carry over later in the term.
 - This can be easily calculated if ti is not given on time using the carry over given to you last sem and the carryover you recently had
 - We need to be consistent with the carry over and we cannot make sure that the carryover is going to be transitioned properly through the years
 - There should be an airtight transition document for each club so there is

no financial issues

- You cannot be in control of what the previous execs have done
- We need to know what our carryover is exactly
- The execs for clubs are always consistent as we are relying on the transition docs that are written by the previous execs.
- VPI: it is not the time for remove extra funding due to the fact that there is a big change coming and we will not know what financial position we will be in
- Something like a TV isn't really useful to spend our carryover on or to meet our termly budget spending requirement
 - Chemclub finds it useful in their room
 - Each club has different needs
 - For using your alcohol events you can buy more alcohol
- For the pub nights, it will still need to be brought up to BOD, it has to end at an appropriate time. It's all about advertising it in a particular way.
- Move to assess the carryover situation in a future term (end of fall term and end of winter term). Moved by BSA, seconded by BUGS.
 - 6 approved
 - 0 against
 - 1 abstained (PhysClub abstained)
- How much of the scisoc budget is going towards external funding?
 - The process is going to be rigorous
 - BOD would determine if the proposal would actually need the funding or not
 - There should not be an issue in getting the funding if the clubs are actually needing it
- We budgeted \$30,000 for revenue in the fall and we actually received \$36,282.
 - We do not know what each term is going to look like so it is better to allocate funding that we are able to offer
 - This issue can also be brought to the VPFA if you do not have enough funding
- There is no security doing it term by term. Having a percentage creates that security
 - In order to insure large scale events we have a dedicated fund
 - If it is not used it would go into the capital improvement fund
- VPFA: you want a fund that will only be for club events
 - BUGS: Yes, especially for large scale events, and collaborations
 - Want to run the same events we are running now and we are trying to secure that
- **Recess at 9:23PM**
- New breakdown from SciSoc: 1% BOD, 9% SSIF (CIF), 4% Departmental, 2% external
 - External will not be touched by any BOD club
 - Departmental allotment will be strictly for clubs that are receiving SciSoc funding
 - We would give budgets in the term and you would know by the second meeting to see if you need to dip into the departmental fund
 - The rest will go into a SSIF by the second week. So we should know

how much we would need to use for the budget.

- Whenever we finalize the budget we are going to finalize how much of the 4% we are going to be using
 - 50% of the 4% leftovers will go into SSIF
 - 50% will go to external
 - If external is not used then we can carry over the external funding to the next term for the year
 - If after the year it is not used then we will redistribute it back into the SSIF
 - Will reassess in the fall and then we will reevaluate in the winter
 - The carry over for the external is going to redistribute on the yearly basis
 - Move to approve the aforementioned distribution.
 - 6 approved
 - 0 against
 - 1 abstained (ChemClub abstained)
4. Move to approve BOD Meeting Minutes from June 20, 2019 - *submitted by Zahra Hasan (SciSoc VPI)*
- 6 approved
 - 0 against
 - 1 abstained (ChemClub abstained)

Move to adjourn. 9:51pm

Next meeting: Thursday July 18th 2019 at 7pm