

Board of Directors

Date | Time April 21st | 4:30-6PM | Location Online

Estimated Duration: 1.5 hour

Members

Executive Council:

J. Surdi (President) | Z. Hasan (VPI) | A. Jogoo (VPFA) | C. Benson (VPA) |

Executive Coordinators:

K. Shaban (Speaker) | T. Sharma (Administrative Coordinator) |

Departmental Clubs and Societies:

Biochemistry Student Association (BSA) | Biology Undergraduate Society (BUGS) |
Chemistry Club (ChemClub) | Materials and Nanoscience Society (MNS) | Physics Club
(PhysClub) | Science and Business Students' Association (SBSA) | Earth and
Environmental Undergraduate club (WATROX) |

University Wide Committees:

Aviation Society | Biomedical Student Association (BMSA) | Psychology Society
(Psychsoc) | WUSA Science Councillors | WUSA Science Senators | Women in Science
(WIS) |

Absentees: | A. Jogoo (VPFA) | Aviation Society | Psychology Society (Psychsoc) |
WUSA Science Councillors | WUSA Science Senators | Women in Science (WIS) |

Call to Order at 4:35PM

Committees, Clubs and Societies Reports

Executive Updates

- President
 - Science Society Spring Plans
 - Not going to have events ourselves
 - President: we are going to try to fine tune an online cheque request form and we will also try to have it done for future terms as well
 - Working on new website format

- Professors doing instagram takeovers, if you have any professors that would want to do it let us know
 - the accountant is working on donations, once we have the information we will have that go through
 - In regards to cheque requests and finance, the accountant said that they are making on cheques getting them out
- Vice President Internal
 - WUSA updates
 - still working out logistics of how were are going to run as an online society
 - Messaged all of the to get Spring term information
 - if you choose to not be active or not to have events
 - please make sure that you are still actively involved in BOD as it would good to have everyone's opinion during this pandemic as we will be doing decision making that affects future terms
- Vice President Finance
 - not present
- Vice President Academic
 - no updates

Departmental Clubs/Societies

- Biochemistry Student Association (BSA)
 - not much of a plan for spring term, if one person is required for BOD we do have a person that can attend
 - VPI: can you send the contact info so we can put them as a seat for the board
- Biology Undergraduate Student Society (BUGS)
 - BUGS Had general meeting for execs and we will stay for the spring term
 - ideas
 - run a social event with jackbox games, you can just use your phones, it's not hard to set up and it will be advertised
 - Academics: expanding the library like expanding the textbook
 - More so trying to maintain social media presence and connect with the student body

- Chemistry Club (ChemClub)
 - Not planning on hosting any actual events,
 - We have a discord open, maybe a minecraft server
 - Will stay as president for the spring term
- Materials & Nanosciences Society (MNS)
 - MNS enters the meeting at 4:42PM
 - Mostly just going to be on discord and attracting new members there
- Physics Undergraduate Society (PhysClub)
 - Do intend to be active over the spring
 - Execs will stay on for the spring term as well
 - Current PhysClub president will not hold the BOD seat
 - Azzam will be taking her place
 - Hope to continue academic seminars and game nights
- Science and Business Students' Association (SBSA)
 - Mostly just social media engagement
 - no actual events
- Earth and Environmental Undergraduate club (WATROX)
 - Staying active on the exec team
 - On previous meetings you said that graduate teams are allowed to say, most of our team is graduating and as long as the BOD is okay with us staying as execs we are good to go
 - Mostly going to be focusing on academic events and social media over the spring term

University-wide Committees

- Aviation Society
 - not present
 - VPI did speak to aviation and they will be active with the same execs
- Biomedical Student Association (BMSA)
 - plan to have a social media activities for the spring with some online seminars
- WUSA Science Councillors
 - not present

- Psychology Society
 - VPI: they won't be as active during spring term but they will try to attend BOD with same execs
 - not present
- Science Senators
 - not present
- Women in Science (WIS)
 - not present

New Business

1. All of the following motions are in regard to the Spring 2020 term - [VPI - SciSoc]
 - a. Approval of reinstating Board of Directors Speaker
 - i. Passes
 - b. Approval of reinstating Board of Directors Admin Coordinator
 - i. Tarun Sharma
 - ii. Passes
 - c. Approval of reinstating Board of Directors Finance Associates
 - i. Vanessa T and Kellie K
 - ii. Passes
 - d. Approval of **nominated** Board of Director members for BUGS
 - i. Passes
 - e. Approval of **nominated** Board of Director members for BSA
 - i. Passes
 - f. Approval of reinstating Board of Director member for ChemClub
 - i. Passes
 - g. Approval of reinstating Board of Director members for MNS
 - i. Passes
 - h. Approval of reinstating Board of Director members for PhysClub
 - i. Passes
 - i. Approval of reinstating Board of Director member for SBSA
 - i. Passes
 - j. Approval of reinstating Board of Director members for WatRox
 - i. Passes
 - k. Approval of reinstating Board of Director members for Aviation Society
 - i. Passes
 - l. Approval of reinstating Board of Director members for BMSA
 - i. Passes
 - m. Approval of reinstating Board of Director members for PsychSoc
 - i. Passes

2. External Funding from Winter 2020 - [President - SciSoc]

- External funding that we approved in the external funding meeting
- Due to COVID some clubs were not able to use the money like they intended it use it for
- Kellie will explain the document
 - the reason why the new system is created is because we spend a lot of time with the presentation and confer about it
 - it works like a SciSoc cheque request
 - for example, someone has a event and bring their itemized receipt and having them come in and submit a form
 - they would have a year to claim that money
 - we would create an excel sheet so the SciSoc can track about where they are spending this
 - it's more of a reimbursement system rather than just a cheque
- Think it's a good idea since now we can see what they are actually spending it on
- We would send out emails from the SciSoc account and explain it on what they spend it on
 - This might not work for the spring term due to the panamedic
 - Should we have a discussion about what we want to do with the money (lower the amounts, or just go through with it)
- I think it would be beneficial to see if there event will be run online so we can just restructure it
 - it could be also put towards the fall term external funding in which they could reapply (with special consideration)
- It seems like a good idea to contact them about it to see if they still have plans
- What about the people that can't spend the money, do we want to put it towards the fall term
- VPI: I don't think we should just automatically submit to the fall term as we don't know what the situation will be like in the fall term. it is very uncertain and we don't know what might happen
 - For example, pre-med needed the money for the parking but it is in October, then they might need it still
- What if we say that here is the money that we want to grant you and it will stay in SciSoc and we want to know your next step

- within board we can have this conversation again, then we can just tell the recipients another pool to go forward
- They will have a year to spend this money and we can have a talk every term to see if we need to take the money away
- We are also just reimbursement for what they will spend it on anyways, if they spend money on something that they said they wouldn't spend it for we can simply say that we will not reimbursement
- VPI: Our financial situation in the fall term is probably going to be very different and external funding will be the place where the most change will probably happen
 - we should reevaluate as we go to set them up for success
 - There shouldn't be a lot of costs associated with the online term
- Would it be aggressive to reopen external funding? tell them they could reapply if they need money for an online events
- Kellie: we should probably reach out and getting them to give their feedback
 - This discussion happened at the beginning of the term and I think it is super important to do it right but we do take a lot of time to give them the money
- VPA: I think his new system is a good idea for future terms but due to the current situation we should just send them the money and then restart the program in the fall term
- MNS: just write a contingency for the two situations. we should use the system as it would give us a trial run for itl. two situations being that they will stay at home or go back to school in the fall
- Financial Associate: Email them saying that this is the amount of money we want to give you for the event, ask them for the contingency for the money.
 - Hope to have the plan reflect the reason why we gave them the money in the first place
 - They do have the money for a year and they could use it for a future term
- Passes

Extra discussion

- ❑ VPA: Akshay has not been responding to any of our messages for about a month and we just wanted to make BOD aware of the situation. We will try to contact him this week and give him a week to respond.
 - ❑ Do we know if he is active, is he okay, and we have been told that he is doing alright by people that are in contact with him we do need to start thinking about other stuff and it is not fair to you guys about the finance stuff, unfortunately we don't have enough knowledge as him
 - ❑ it's just about you guys staying in the loop and if you have advice on how to handle it let us know
 - ❑ we have kept it in mind that it is exam term and we will give him until after exams are done
- ❑ Somebody said that donations are appropriate - ChemClub
 - ❑ on the updated post we said that if they don't want to have their portion of the scisoc funding then it can be saved for the fall term - president
 - ❑ it's better to make a new post to get more reach
 - ❑ we replied to the comment and the edit was done within 24 hours
- ❑ If we want to spend money during spring term we would do it from the carryover right?
 - ❑ might have e gifts,
 - ❑ we don't have updated carryover for the clubs yet
 - ❑ pres: will get that for you
 - ❑ we will use the online form that was made
- ❑ Comment from Watrox exec, they want to see that there is support for online students for the term
 - ❑ What kind of support?
 - ❑ academic support, how do you take a class etc
- ❑ What are the thoughts on privacy for zoom? - chemclub
 - ❑ people have been using microsoft teams for the better security
 - ❑ had to go to the IT department to get approved. there are also no time constraints etc
- ❑ Teams is also being used for a lot of WUSA student council meetings and such so we could get them to set us up with that potentially - VPI
- ❑ How are people planning to deliver content? I am using discord and pushing out content outside of social media - MNS
- ❑ The situation is that we are in the middle of a pandemic, and we can try to engage people online. I think focusing efforts on reaching out for people for mental health etc.

- ❑ There are legitimate concerns that people are actually depressed, there is only so much community we can do.
- ❑ We can send a lot of the resources we give to advocacy coordinators and we can look into stuff like that, you can train you execs and such for that to help them know how to approach situations
- ❑ Financial Associate: maybe using our platforms to motivate a daily routine. having more motivation about what people ate for breakfast or what they are doing.
 - ❑ Knowing more people without being on campus, something like the aphrodite project as that went around

Meeting Adjourned 5:50PM

- ❑ Suggestion: Week before classes start (May 13th)
- ❑ New spring BOD page will be put out