

Budget Meeting

Date | Time Jan 29th | 5:30 - 8:30 PM | Location STC 1019

Estimated Duration: ~3 hours

Call to Order

Move to adjourn the meeting

Motion: A. Jogoo (VPFA)

Second: ChemClub

Time: 5:38PM

Attendance

Members

Executive Council:

J. Surdi (President) | Z. Hasan (VPI) | A. Jogoo (VPFA) | C. Benson (C. Benson (VPA)) |

Executive Coordinators:

K. Shaban (Speaker) | S. Palaparty and T. Sharma (Administrative Coordinators) | K.

Karim and V. Tang (Financial Associates) |

Departmental Clubs and Societies:

Biochemistry Student Association (BSA) | Biology Undergraduate Society (BUGS) |

Chemistry Club (ChemClub) | Materials and Nanoscience Society (MNS) | Physics Club

(PhysClub) | Science and Business Students' Association (SBSA) | Earth and

Environmental Undergraduate club (WATROX) |

University Wide Committees:

Aviation Society | Biomedical Student Association (BMSA) | Psychology Society |

Science Senators | Women in Science (WIS) | WUSA Science Councillors |

Absentees | S. Palaparty (Administrative Coordinator) | Aviation Society | WUSA

Science Scenators | Women in Science | WUSA Science Councillors |

Announcements

Updates, confidential things will be in camera

Preliminaries

1. Motion submitted by: Zahra Hasan [*VPI - SciSoc*]

That the Board of Directors approve Yashar Ebadi as the Science Society Chief Returning Officer (CRO) for the Science Society 2020/2021 Executive Elections, as listed in Policy 701 in the [Policies and Procedures](#) of the Science Society of the University of Waterloo.

- Seconded: BUGS
- *7 in favour*
- *0 opposed*
- *1 abstained*
- **The motion has passed**

Old Business

Move to Old Business, where refresher of last term is provided.

1. Motion submitted by: Akshay Jogoo [*SciSoc - VPFA*]

That the Aviation Society Budget from Fall 2019 be approved. A total of \$360 was allocated to the club, to account for a \$4 allocation per Science & Aviation student in that school term.

- \$4 per student for aviation society, we did not bring this up in the last board and it is not in previous minutes
- A. Jogoo (VPFA): we need to have it written down that they got their fall funding from the SciSoc
- Seconded: ChemClub
- 8 in favour*
- 0 opposed*
- 0 abstained*
- The motion has passed**

Moderate Caucus

Move to a moderated caucus, where additional items can be brought by Board members.

Public Session

Move to open question period from member-at-large. Note: Any Society members can speak during this time, including Board members.

Committees, Clubs and Societies Reports

Move to close Public Session and proceed to In Camera Session

Executive Updates

- President
 - Bunnies and Bubble tea event
 - J. Surdi (President): really good turn out but there was a mishap with the animals, every seems to have a lot of fun and we had feedback forms and had around 50 form
 - J. Surdi (President): For doing the feedback form we have an incentive where they get an entrance to a draw for the end of the term for submitting a form
 - Gradball - Cocktail style
 - J. Surdi (President): This decision was made by looking at the feedback given through the form that SciSoc had put out. Instead of having a sitdown dinner it will be a cocktail style. It will be cheaper than a sit down dinner and more a social aspect to the ball
- Vice President Internal
 - Bell Let's Talk Event
 - This happened today and the advocacy coordinators were set up in STC atrium
 - The event was in collaboration with campus wellness
 - One on One Meetings
 - Z. Hasan (VPI) has reached out to everyone on the board of directors to set up a one-on-one meetings
 - if you have not followed up, especially if you are in the clubs hallways
 - we want to make changes in the hallway so we need to be in communication

- ❑ Policy & Procedures and Constitution Updates and Projected Timeline
 - ❑ The Speaker of the Board and the Vice-president Internal are working on implementing the changes. They plan to have it done by the next Board of Directors meeting, which is when the changes are going to be presented according to the VPI
 - ❑ The General Meeting will be in the last week of february
 - ❑ Working backwards from the election in order to make changes
- ❑ Club Hallway Etiquette
 - ❑ Z. Hasan (VPI): Everyone is [in the clubs hallway] for the same reasons
 - ❑ Z. Hasan (VPI): it is important to have respect for everyone, we are all mature and responsible, I do not want to have this conversation again
 - ❑ please be mindful about how you are behaved in the hallway as we want to be welcoming to the science community as a whole
 - ❑ A. Jogoo (VPFA): specifically if some students are not following rules, it is up to the execs to make sure rules are followed and they are reminded
 - ❑ Z. Hasan (VPI): if you feel you are in an uncomfortable position, I will talk to them because I do not care as it needs to be a comfortable space for all
- ❑ Vice President Finance and Administration
 - ❑ The updates will be coming with the budget later on in the meeting
 - ❑ We do have cashboxes and a terminal, get in contact if you need, let A. Jogoo (VPFA) know a week in advance if you need to use either of the aforementioned items
- ❑ Vice President Academic
 - ❑ Week of Feb 10th professional photoshoot is being run like in it is run every term
 - ❑ Co-op student council update
 - ❑ C. Benson (VPA): they are updating their employment stats and they are going to be out in february
 - ❑ the format is really bad at the current time and it is not an accurate reflection
 - ❑ They are going to be rolling out a new one to represent the data more accurately
 - ❑ C. Benson (VPA): we got an email about someone who is a Waterloo graduate student in Biology and they want to do a genetic counseling seminar, talking about the genetic counseling careers. Are the clubs interested in doing something with this offer
 - ❑ BUGS: Sounds like a professor talk but from a graduate student right?
 - ❑ C. Benson (VPA): sending the information to you all so you all know what it is actually about and we can do it as a collab event

- ❑ C. Benson (VPA): this is from last meeting but one of the events we want to do is a research seminar with professors from different departments with research opportunities
 - ❑ C. Benson (VPA): I personally don't have many connections with professors and a lot of other students do not as well. I want to do it as a collab event close to the end of march
 - ❑ C. Benson (VPA): it would be a great opportunity as the Faculty of Science is very poor at advertising these opportunities, this is to help facilitate it
 - ❑ Please let the C. Benson (VPA) know if you are interested
 - ❑ MNS: you can use this QNC room if you guys want to go through with the event
- ❑ Executive Coordinators
 - ❑ Speaker
 - ❑ New binder in Science Society with Policies and Procedures and Science Society Constitution and Robert's Rules information.
 - ❑ In the scisoc office, Robert's rules are in there as well
 - ❑ Explanation on submission of motions in advance.
 - ❑ The board is to act upon a motion on the floor
 - ❑ If you want your vote record please make it publicly aware
 - ❑ Agenda requests must be detailed.

Departmental Clubs/Societies

- ❑ Science and Business Students' Association (SBSA)
 - ❑ First event is tonight
 - ❑ Next event will be our midterm breakfast Feb 12th in the morning
 - ❑ They are also trying to renovate the room this term
- ❑ Biochemistry Student Association (BSA)
 - ❑ First event of the term tomorrow evening, there will be free pizza and drinks, all scisoc students are welcome,
 - ❑ selling merchandise as well, the deadline will be the January 31st
 - ❑ we are planning student-prof with ChemClub and PhysClub
 - ❑ Thinking of getting therapy dogs as well for an event

- ❑ Biology Undergraduate Student Society (BUGS)
 - ❑ First event will be on Friday
 - ❑ Had their first timbit Tuesday, it went well
 - ❑ finalized office hours
 - ❑ Coordinator applications are open until next Thursday
 - ❑ Z. Hasan (VPI): put your event on the calendar please
 - ❑ Aforementioned student prof night collaboration is being run
- ❑ Chemistry Club (ChemClub)
 - ❑ first event on Tuesday for trivia
 - ❑ Chemistry students want merch from last year and they are looking into that, there is nothing else that's new
- ❑ Materials & Nanosciences Society (MNS)
 - ❑ Skating event on Valentine's day
 - ❑ Midterm distress after reading week
 - ❑ Multiple lab sessions being run: polymers lab, electrochemistry lab, biology lab with BUGS
 - ❑ The aforementioned student-prof night is also in the works
 - ❑ They are running their own materials seminars
 - ❑ EOT rock climbing at the end of March is currently being planned
- ❑ Physics Undergraduate Society (PhysClub)
 - ❑ had one meeting so far and having another meeting tomorrow, we are finalizing our event dates still but we are getting schedules for everyone to
 - ❑ integration bee is being run
 - ❑ student prof night
- ❑ Earth and Environmental Undergraduate club (WATROX)
 - ❑ cleaning our club room which is motivated by pizza
 - ❑ movie night is also coming up
 - ❑ our swag contest is also in progress
 - ❑ open to any SciSoc student
 - ❑ Tubing, laser quest, EOT events being planned
 - ❑ Buying chairs for their office

University-wide Committees

- ❑ Aviation Society
 - ❑ Absent
- ❑ Biomedical Student Association (BMSA)
 - ❑ They are having their meeting right now
 - ❑ Muji sale happened, they are doing another one with the left over product

- Tuesday house warming event
- their valentines day event will be a study buddy pairing event
- Psychology Society
 - we had pancakes yesterday, lower turnout than expected but still good
 - therapy dogs
- Science Senators
 - Absent
- Women in Science (WIS)
 - Absent
- WUSA Science Councillors
 - Absent

New Business

Move to New Business, moderated caucus to discuss new orders of the day.

1. Ratification of Board of Directors meeting minutes from January 22nd, 2019 - Zahra Hasan [SciSoc - VPI]
 - Seconded: PhysClub
 - *8 in favour*
 - *0 opposed*
 - *0 abstained*
 - **The motion has passed**

Budget Approval

1. SciSoc Budget Presentation

Propose a motion that the Board of Directors approves the proposed Science Society (SciSoc) Budget for the Winter 2020 academic term - Akshay Jogoo
[SciSoc - VPFA]

 SCIENCE SOCIETY		SCIENCE SOCIETY BUDGET Winter 2020	
Revenue			
Student Fees	\$ 39,450.00	\$15 Fees from 2630 students (estimates from WUSA)	
External Funding	\$ 2,000.00	for Gradball; from various sponsors and FSF	
Social Events			
Gradball	\$ 9,180.00	Prices: \$50 for SCI, \$60 non-SCI, 180 people at a 9:1 split	
Niagara Falls Bus Trip	\$ 2,162.00	Prices: \$45 for SCI, \$55 for non-SCI, 46 people at a 4:1 split	
End of Term Event	\$ 1,050.00	Prices: \$10 for SCI, \$15 for non-SCI, 100 people at a 9:1 split	
Total Revenue	\$ 52,792.00		
Expenses			
Office Supplies	\$ 450.00	general supplies for office, including charging stations	
Coordinator Appreciation	\$ 455.00	\$15 refund for 37 coords or spending equivalent amount on gifts (minus training)	
Coordinator Training	\$ 100.00	for beginning of term training session with the coordinators	
Science Swag	\$ 500.00	Various Science Society stickers (giveaway)	
Marketing	\$ 500.00	includes posters, scisoc calendars, snapchat filters, etc.	
Giveaway Incentive	\$ 150.00	Giftcards for raffle where people fill out feedback forms	
Board of Directors	\$ 144.50	for food during the Board of Director meetings (1%)	
Science Student Improvement Fund	\$ 3,550.50	for various capital used for Science Students (9%)	
Departmental Club Funding	\$ 1,578.00	additional funding available for SciSoc departmental clubs (4%)	
External Funding	\$ 789.00	for clubs/design teams looking to get funding from SciSoc (2%)	
Science Society Elections	\$ 600.00	\$40 per candidate - estimating 15 candidates overall	
Aviation Society Funding	\$ 360.00	\$4 from each of this term's aviation students is allocated (90 students)	
Academic Events			
Career Development Events	\$ 800.00	various events promoting future experiences after university	
Advocacy Events			
Wellness Days	\$ 1,000.00	for 5 events throughout the term	
Let's Talk Wellness	\$ 800.00	large showcase event run by advocacy team	
Charity Event	\$ 400.00	succulent sale, going to Canadian Mental Health Association	
Social Events			
General Meeting	\$ 250.00	for food provided at the event	
Gradball	\$ 17,080.00	according to last year's Winter expenses	
Niagara Falls Bus Trip	\$ 3,500.00	cost for bus and overnight stay at Niagara Falls	
Midterm Giveaways	\$ 2,250.00	\$750 per event for 3 events (Bunnies, Muji, Polaroids)	
Valentine's Week	\$ 500.00	events alongside all of the departmental clubs	
End of Term Event	\$ 1,600.00	TBA	

Departmental Clubs		5% of total budget allocated to each club	
	MAX		Minimum Expenditure (70%)
BSA (BIOCHEM)	\$ 1,972.50	\$	1,380.75
BUGS (BIOLOGY)	\$ 1,972.50	\$	1,380.75
CHEM CLUB	\$ 1,972.50	\$	1,380.75
MNS SOCIETY	\$ 1,972.50	\$	1,380.75
PHYS CLUB	\$ 1,972.50	\$	1,380.75
SBSA (SCIBUS)	\$ 1,972.50	\$	1,380.75
WATROX	\$ 1,972.50	\$	1,380.75
Miscellaneous Charges		<i>Do not usually change</i>	
Bank Charges	\$ 200.00	for maintaining science society bank account with CIBC	
Utilities	\$ 350.00	for printing	
Telephone Charges	\$ 320.00	phone in the science society office	
Postage	\$ 60.00	for mailing out cheques	
Debit Terminals	\$ 700.00	includes 1 time setup fee and 4 months of operational fees (2 terminals)	
Total Expenses	\$ 52,794.50		
NET INCOME/LOSS	-\$ 2.50	Revenues minus Expenses	


- A. Jogoo (VPFA): all the budgets just posted on FB
- Update from WUSA: 2630 students, \$15 for each student thus we have \$39,450
- We want \$2000 for the grad ball expenses through external funding
- office supplies
 - J. Surdi (President): we do now have charging station starting monday
 - General supplies are also needed, for example tape etc.
- None of the coordinators get the giveaways, money for the appreciation is every term
- We had a retreat at the start of the term, sort of like a leadership event for the coordinators to get to know each other
- SciSwag, \$500
 - SCI stickers, they will be a giveaway items, the details are not worked out yet
 - they are going to be done by department for the most part
- Marketing: posters, snap filters
- \$150 for feedback forms
 - This is to give students an incentive to do the feedback form as it puts them into a giveaway.
 - It seems to be working as the bubble tea event had a significant amount of responses
- Science improvement fund which was discussed in the spring and it was not yet implemented
- External funding: spring term decision of 2%
- aviation society funding which is \$4 per person

- ❑ \$800 career: science networking, seminar, genetic counseling
- ❑ Advocacy: wellness day and other smaller events, for example, DIY care kits (SBSA), Bell Let's Talk day, dog therapy (BUGS), yoga and yogurt
 - ❑ Advocacy is going to be having a branched out event to advocate for all types of health, emotion diversity
 - ❑ let's talk wellness is the big event being planned
- ❑ General meeting: last week of february for food to get students to come out
- ❑ gradball: how much money they are spending
 - ❑ \$17000 from external
- ❑ Niagara: \$5700
 - ❑ J. Surdi (President): under 15 dollars per person from SciSoc (45 to 55 dollars for students)
- ❑ Midterm giveaway: \$750, there will be a muji giveaway, easter event
 - ❑ J. Surdi (President): we are looking at doing the bunnies event again as it was a success
- ❑ Valentines week: if everyone wants to do it then good, or it will be single day event for scisoc
- ❑ East side marios with BUGS, there might be karaoke and prizes as well,
- ❑ J. Surdi (President): are we still interested in Valentine's week. We just want to know who is interested in our planning.
 - ❑ K. Karim (Financial Associate): BUGS has allocated money, we want to confirm for their budget
 - ❑ A. Jogoo (VPFA): you can still edit the budget if you want right now, we can wait for next BOD as well if you need it
 - ❑ J. Surdi (President): budget around 140
 - ❑ J. Surdi (President): \$500 are also for decorations, everyone should be doing an equal level, if we don't use it all we don't use it all and we use it for scisoc decorations
 - ❑ If we want to have a giveaway - A. Jogoo (VPFA) we had an airpod one, it would be a big prize to incentivise people to come
 - ❑ The giveaway is going to be from SciSoc
- ❑ J. Surdi (President): Gradball
 - ❑ We will be using overflow for this term. We have started looking for plans for next year because it is not feasible the way we are running it right now .
 - ❑ One of the ideas is allocating 5% from fall
 - ❑ Another idea is that we should do a combined event, with grad reception
 - ❑ discussing with faculty so we can get funding with them
 - ❑ This year it would be overflow, around \$1500

- ❑ ChemClub: so does this mean that you will be applying for external funding
 - ❑ J. Surdi (President): no we have overflow so we will use that instead
- ❑ Pushing for plan for next year
- ❑ K. Karim (Financial Associate): for the charity event succulent dale, you allocated 400 but is only profit going to charity
 - ❑ A. Jogoo (VPFA): everything is going directly to charity
- ❑ A. Jogoo (VPFA): the bank charges is due to the fact that is where the money is kept and there are expenses associated with that
- ❑ A. Jogoo (VPFA): the debit terminal has a monthly cost, this includes a second machine as discussed last bod
- ❑ Voting process beings on the motion
- ❑ Seconded: BUGS
- ❑ *7 in favour*
- ❑ *0 opposed*
- ❑ *1 abstained*
- ❑ **The motion has passed**

2. SBSA Budget Presentation

Propose a motion such that in the case that the Science and Business Students' Association (SBSA) does not request additional funding, the Board of Directors moves the proposed Budget for the Winter 2020 academic term - Akshay Jogoo [SciSoc - VPFA]

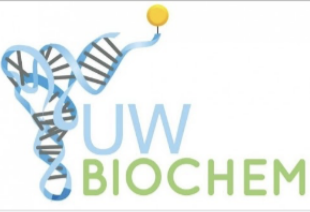
		SBSA (SCIBUS) BUDGET Winter 2020	
Revenue			
SciSoc Fees	\$ 1,972.50	<i>Funding allocated from 5% of SciSoc's overall fees</i>	
Departmental Club Funding	\$ -	<i>Funding can be obtained from any associated departments</i>	
(Revenue from Merchandise)	\$ -		
Total Revenue	\$ 1,972.50		
Expenses			
General Meetings	\$ -		
Marketing	\$ 20.00	<i>printing, promotions, etc.</i>	
Office Supplies	\$ -		
Social Events			
BOT: Ace Ping Pong Lounge	\$ 700.00	<i>Food from Campus Pizza, plates, cutlery and drinks (100 attendees)</i>	
Midterm Breakfast	\$ 300.00	<i>Breakfast items (100 attendees), \$300, Director reimburses portion</i>	
EOT	\$ 800.00	<i>Chainsaw (100+ attendees)</i>	
DIY Stress Kit w/ Science Society	\$ 200.00	<i>80-100 attendees</i>	
Total Expenses	\$ 2,020.00		
NET INCOME/LOSS	-\$ 47.50	<i>Revenues minus Expenses</i>	
<i>Note: Have carryover funding</i>			
MINIMUM REQUIRED SPENDING (85)	\$ 1,676.63		
Spending requirement met?	Yes		

- Total expenses: \$2020
- general office supplies we don't need, if we do it will be from overflow
- Events: 700 dollars for BOT, we are expecting close to 100 people
 - SBSA: 300 dollars, director will reimburse but we don't know how much, willing to do 150
 - EOT: will be a bit smaller than last year
 - DIY event; 200 dollars
 - FA: what does the kits in close

- we are trying to figure out the items to put it
- C. Benson (VPA): Where are you getting the money for your office renovation mentioned earlier
 - SBSA: it will be from the carry over
 - VPI: don't do anything to your office without talking to me first please
- The voting process on the motion begins
- Seconded: ChemClub
- 7 in favour*
- 0 opposed*
- 1 abstained*
- The motion has passed**
- SBSA has now left the meeting and will be abstaining from all further voting***

3. BSA Budget Presentation

Propose a motion such that in the case that the Biochemistry Student Association (BSA) does not request additional funding, the Board of Directors moves the proposed Budget for the Winter 2020 academic term - Akshay Jogoo [SciSoc - VPFA]

		BSA (BIOCHEM) BUDGET Winter 2020	
Revenue			
SciSoc Fees	\$ 1,972.50	<i>Funding allocated from 5% of SciSoc's overall fees</i>	
Departmental Club Funding		<i>Funding can be obtained from any associated departments</i>	
Social Events			
Sushi	\$ 700.00	<i>\$20 per person, expecting 35 people</i>	
Total Revenue	\$ 2,672.50		
Expenses			
Elections	\$ 100.00		
Marketing	\$ 50.00	<i>Posters</i>	
Merchandise	\$ 50.00	<i>Hats and sweaters, mostly covering shipping costs</i>	
Office Supplies	\$ 35.00	<i>Whiteboard markers, cleaning supplies, kleenex, spoons (we go through a lot...)</i>	
Social Events			
BOT Boardgames	\$ 120.00	<i>Pizza and pop</i>	
Student-Prof	\$ 800.00	<i>With chem club and BUGS, food and drinks</i>	
Amino Acid Bingo	\$ 100.00	<i>Giant microbe prizes and snacks -> partial review for 233 and 237</i>	
Brewing with Biochem	\$ 150.00	<i>Weekly drop in for food and chatting in BSA room</i>	
Review nights	\$ 125.00	<i>Pop and chips, ~\$25 per review night</i>	
Exam Snacks	\$ 50.00	<i>Granola bars, fruit, tea, fruit snacks</i>	
EOT Sushi	\$ 1,050.00	<i>\$30 per person (paying \$20 each - \$10 net)</i>	
Total Expenses	\$ 2,630.00		
NET INCOME/LOSS	\$ 42.50	<i>Revenues minus Expenses</i>	
MINIMUM REQUIRED SPENDING	\$ 1,380.75		
Spending requirement met?	Yes		

- They will not be asking for internal funding
- Review night:
 - allocated 150 dollars for that

- ❑ Carryovers?
 - ❑ A. Jogoo (VPFA): we will give it to you separately
- ❑ Office supplies: we go through whiteboard markers like math people go through chalk
- ❑ The process to vote on the motion now begins
- ❑ Seconded: Chem Club
- ❑ *6 in favour*
- ❑ *0 opposed*
- ❑ *2 abstained*
- ❑ **The motion has passed**

4. BUGS Budget Presentation

Propose a motion such that in the case that the Biology Undergraduate Student Society (BUGS) does not request additional funding, the Board of Directors moves the proposed Budget for the Winter 2020 academic term - Akshay Jogoo [SciSoc - VPFA]



BUGS (BIOLOGY) BUDGET

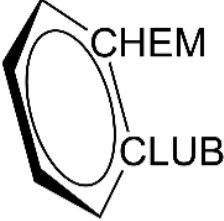
Winter 2020

Revenue		
SciSoc Fees	\$ 1,972.50	<i>Funding allocated from 5% of SciSoc's overall fees</i>
SciSoc Additional Funding	\$ 300.00	<i>Funding can be obtained from any associated departments</i>
Revenue from Merchandise	\$ 1,250.00	<i>\$25, 50 sweaters</i>
Social Events		
Laser Tag	\$ 300.00	<i>\$10 per science student (~30 attendees)</i>
EOT	\$ 300.00	<i>\$10 per science student (~30 attendees)</i>
Total Revenue		
	\$ 4,122.50	
Expenses		
Elections	\$ 100.00	<i>Pizza</i>
Marketing	\$ 50.00	<i>Printing for posters</i>
Merchandise	\$ 1,550.00	<i>Hoodie Sales</i>
Office Supplies	\$ 75.00	<i>Cleaning supplies, markers</i>
Social Events		
Jackbox BOT	\$ 120.00	<i>Pizza</i>
Timbit Tuesday	\$ 100.00	<i>Timbits (over 10 weeks)</i>
Valentine's week event	\$ 40.00	<i>Candy, printing</i>
Midterm Review Session	\$ 50.00	<i>Tutor thank you gifts, snacks</i>
Student Prof Night with BSA & Chemclub	\$ 500.00	<i>Heuther Hotel, food, drinks</i>
Laser Tag with Watrox	\$ 750.00	<i>At Laser Quest</i>
Dog Therapy with SciSoc	\$ 100.00	<i>Snacks and Refreshments</i>
Lab event with MNS	\$ 100.00	<i>Lab Supplies, co-funding this event</i>
EOT with SciSoc	\$ 1,200.00	<i>East Side Mario, food, drink tickets</i>
Total Expenses		
	\$ 4,735.00	
NET INCOME/LOSS		
	\$ (612.50)	<i>Revenues minus Expenses</i>
MINIMUM REQUIRED SPENDING		
	\$ 1,380.75	
Spending requirement met?		
	Yes	

- Financial Associate V. tang has left*
- The request for additional funding will be looked at in a later motion and that is when the budget for BUGS will be voted on
- BUGSL we went shopping for supplies
- BOT: food etc, timbit tuesday(box of 50 timbits is \$10 (\$100 for the term)
- Valentines week: printing out papers etc
- Review session: thank you gifts, snacks
- Laser tag: it is a guess as it is a ticketed event
- dog therapy: snacks and drinks
- Lab event with MNS: lab supplies
- FA: mentioned to pay someone, contract form, we can discuss at a different time, it is a loophole
- BSA: we can also help with the lab event
 - A. Jogoo (VPFA): if you want to edit your budget we will have to vote on it in old business
- how many people for laser tag - A. Jogoo (VPFA):
 - 60 people
 - FA: that doesn't add up, the \$900 should be \$750 in your budget?
 - Watrox: Yes
- Speaker: we will come back to the budget in the later motion to approve this

5. ChemClub Budget Presentation


Propose a motion such that in the case that the Chemistry Club (ChemClub) does not request additional funding, the Board of Directors moves the proposed Budget for the Winter 2020 academic term - Akshay Jogoo [SciSoc - VPFA]

	CHEM CLUB BUDGET Winter 2020	
Revenue		
SciSoc Fees	\$ 1,972.50	<i>Funding allocated from 5% of SciSoc's overall fees</i>
Departmental Club Funding	\$ 500.00	<i>Funding can be obtained from any associated departments</i>
Social Events		
EOT	\$ 300.00	<i>Estimated 30 attendees, \$10 tickets</i>
Total Revenue	\$ 2,772.50	
Expenses		
General Meetings	\$ 50.00	<i>Food for execs</i>
Marketing	\$ 20.00	<i>Printing posters for events</i>
Merchandise	\$ -	
Office Supplies	\$ 50.00	<i>General supplies for CC (tissues, soap, dish soap, sponges, etc.)</i>
Elections Catering	\$ 100.00	<i>From the departmental club elections; pizza</i>
Social Events		
EOT	\$ 800.00	<i>Venue, food, and possibly drink tickets for students</i>
SPN	\$ 800.00	<i>Venue, food, and drink tickets for students, co-run with BUGS+BSA</i>
Trivia Nights	\$ 275.00	<i>Money for (non-alcoholic) drinks, snacks, and trivia prizes</i>
Lab Events	\$ 377.50	<i>Lab demonstrations put on by L. Racicot, similar to Sci. Open House</i>
Frozen Fridays	\$ 30.00	<i>Frozen Treats (popsicle, ice cream sandwiches)</i>
Board Game Nights	\$ 50.00	<i>Food and (non-alcoholic) drinks for students</i>
Movies	\$ 50.00	<i>Snacks</i>
Mocha Mondays	\$ 20.00	<i>Supplies such as coffee, hot chocolate, cups, stir sticks</i>
Grad Plaque	\$ 150.00	<i>we need frames and stuff for it</i>
Valentine's Day Collab	\$ 50.00	<i>TBD what exactly but we involved</i>
Total Expenses	\$ 2,822.50	
NET INCOME/LOSS	-\$ 50.00	<i>Revenues minus Expenses</i>
MINIMUM REQUIRED SPENDING	\$ 1,380.75	
Spending requirement met?	Yes	

- \$500 from Department of Chemistry to run lab event
- EOT: Not sure yet, mali blooms, took the terms from last term
- 3 trivia nights per term
- lab event: Still in the works
- **Psychsoc has left**
- Valentine's day funding is also now there, discussed with the Execs of ChemClub
 - ChemClub: we are now at -\$50
- Rearranging our room maybe, we will have a gm to act
 - calling from the carry over
- A. Jogoo (VPFA): EOT will it have alcohol?
 - ChemClub: yes we will
 - A. Jogoo (VPFA): What is it adding to the student experience?
 - it makes sense for the student prof night as there is a good reason present, but what about this event
 - ChemClub: We don't have anything set in stone and we will discuss further
- A. Jogoo (VPFA): Tabling the discussion of alcohol to later
 - VPI: submit your motions for later BOD meeting
- Seconded: Watrox
- *6 in favour*
- *0 opposed*
- *2 abstained*
- **The motion has passed**

6. MNS Budget Presentation

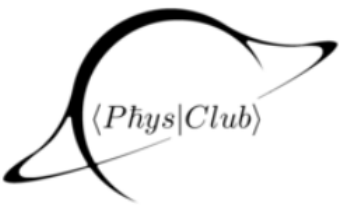
Propose a motion such that in the case that the Materials and Nanosciences Society (MNS) does not request additional funding, the Board of Directors moves the proposed Budget for the Winter 2020 academic term - Akshay Jogoo [SciSoc - VPFA]

		MNS SOCIETY BUDGET Winter 2020	
Revenue			
SciSoc Fees	\$ 1,972.50	<i>Funding allocated from 5% of SciSoc's overall fees</i>	
Departmental Funding	\$ 500.00	<i>Department of Physics & Astronomy</i>	
Departmental Funding	\$ 100.00	<i>Department of Chemistry</i>	
SciSoc Additional Funding	\$ 400.00	<i>Additional funding from Science Society</i>	
Total Revenue	\$ 2,972.50		
Expenses			
<u>General Meetings</u>			
Marketing	\$ 50.00	<i>Posters</i>	
Merchandise	\$ -	<i>Up to 10% of the money provided by SciSoc can be used for Merchandise</i>	
Office Supplies	\$ 200.00	<i>Posters for Room, Markers, might be extra \$50 if we need a new printer</i>	
Elections	\$ 100.00		
<u>Labs</u>			
Polymers Lab/Talk	\$ 100.00	<i>to buy chemicals used for labs</i>	
Electrochemistry Lab/Talk	\$ 200.00	<i>to buy chemicals used for labs</i>	
Bio lab	\$ 100.00	<i>to buy chemicals used for labs</i>	
<u>Academic</u>			
Midterm Destress	\$ 120.00	<i>To help with decorating space and supplies</i>	
Direction of MNS Panel	\$ 80.00	<i>Food for event</i>	
Review Session(s)/multiple classes	\$ 200.00	<i>Appreciation for Tutors</i>	
<u>Social</u>			
Caffeine and Converse (x10)	\$ 400.00	<i>Weekly event in MNS Room</i>	
Board Game Night	\$ 200.00	<i>Spread across 3 events</i>	
Skating (Valentines)	\$ 150.00	<i>Renting out ice rink, miscellaneous costs</i>	
Student Prof Night	\$ 800.00	<i>Shared costs with Phys Club</i>	
EOT	\$ 200.00		
Total Expenses	\$ 2,900.00		
NET INCOME/LOSS	\$ 72.50	<i>Revenues minus Expenses</i>	
MINIMUM REQUIRED SPENDING	\$ 1,380.75		
Spending requirement met?	Yes		

- C. Benson (VPA): You do not have election night in your budget from what I can see
 - MNS: it will be in there
- The Department of Chemistry might give something in the form of reimbursement
- There is money for safe that was mentioned at the last Board of Director meeting
- 3 lab events: mentioned before
 - Mostly for buying chemicals
- \$200 for the grad student contract
- caffeine and converse : \$40 for each, \$10 of them
 - 3 board game night between them
- EOT: subsidizing cost for rock climbing
- MNS: most of our events are academic
- Additional funding requests will be looked at later in the meeting along with BUGS. That is when the budget will be approved as well

7. PhysClub Budget Presentation


Propose a motion such that in the case that the Physics Club (PhysClub) does not request additional funding, the Board of Directors moves the proposed Budget for the Winter 2020 academic term - Akshay Jogoo [SciSoc - VPFA]

		PHYS CLUB BUDGET Winter 2020	
Revenue			
SciSoc Fees	\$	1,972.50	<i>Funding allocated from 5% of SciSoc's overall fees</i>
Total Revenue	\$	1,972.50	
Expenses			
General Meetings	\$	-	
Library	\$	200.00	<i>Buying textbooks, and board games</i>
Marketing	\$	50.00	<i>Posters</i>
Merchandise	\$	-	<i>Hoodies are ordered only in the fall term</i>
Office Supplies	\$	100.00	<i>Cleaning supplies</i>
General Events			
PhysClub Elections	\$	100.00	<i>Food Costs (Covered by SciSoc)</i>
Cleaning PhysClub Room	\$	50.00	<i>Food Costs for volunteers</i>
Dark Matter	\$	100.00	<i>Food costs, printing costs</i>
Social Events			
(BOT) Board Game Night and Integral	\$	150.00	<i>Food Costs, and prize for integral bee winner</i>
Student Prof Night (with MNS)	\$	800.00	<i>Catering, pool tables, room booking</i>
Trivia Night (with profs?)	\$	300.00	<i>Pizza, room booking, catering</i>
Murder Mystery	\$	100.00	<i>Posters, miscellaneous accessories</i>
Pancake Breakfast	\$	100.00	<i>Pancake supplies, fruit</i>
Skating Night (with MNS)	\$	150.00	<i>For renting out space</i>
Valentine's Week Event	\$	40.00	<i>Supplies for event</i>
Academic Events			
PHYS 175 Review Session	\$	25.00	<i>Food costs</i>
Recurring Academic Seminars	\$	150.00	<i>Coffee and donut costs</i>
Total Expenses	\$	2,415.00	
NET INCOME/LOSS	\$	(442.50)	<i>Revenues minus Expenses</i>
MINIMUM REQUIRED SPENDING	\$	1,380.75	
Spending requirement met?		Yes	

- They are not having a general meeting
- library: textbooks for it as they are looking to expand it
- They do not know how much murder mystery event is going to cost
- \$40 for the week event and they do not know what it will be
- Seconded: ChemClub
- 6 in favour*
- 0 opposed*
- 2 abstained*
- The motion has passed**

8. WATROX Budget Presentation

Propose a motion such that in the case that the Earth and Environmental Undergraduate club (WATROX) does not request additional funding, the Board of Directors moves the proposed Budget for the Winter 2020 academic term - Akshay Jogoo [SciSoc - VPFA]

		<h1 style="text-align: center;">WATROX BUDGET</h1> <h2 style="text-align: center;">Winter 2020</h2>	
Revenue			
SciSoc Funding	\$ 1,972.50	<i>Funding allocated from 5% of SciSoc's overall fees</i>	
Departmental Club Funding	\$ -	<i>Funding can be obtained from any associated departments</i>	
Merchandise	\$ 1,500.00	<i>Ticket sales from Pre-orders</i>	
Ticket sales from Tubing	\$ 350.00	<i>(\$10 tickets, ~ 35 attendees)</i>	
Ticket sales for Laser Tag	\$ 500.00	<i>(\$10 tickets, ~30 attendees)</i>	
Ticket sales for EOT	\$ 175.00	<i>(\$5 tickets, ~ 35 attendees)</i>	
Total Revenue	\$ 4,497.50		
Expenses			
Office Supplies	\$ 200.00	<i>Paper, Printer Ink, Staples, sponges</i>	
Marketing	\$ 50.00	<i>Posters</i>	
Merchandise	\$ 1,700.00	<i>For 100 shirts with logo design + tax excluded</i>	
Chairs	\$ 1,100.00		
Social Events			
WATROX Elections	\$ 100.00	<i>Pizza and other foods/refreshments</i>	
SWAG Design Contest	\$ 25.00	<i>Winner and 2 runner-ups will get a prize</i>	
WATROX clean-up	\$ 55.00	<i>Cleaning supplies + pizza</i>	
Movie Night	\$ 50.00	<i>Snacks + Drinks</i>	
Chicopee Tubing	\$ 672.35	<i>Expected 35 ppl to attend</i>	
Laser Tag	\$ 750.00	<i>Joint event w/ BUGS (45+ ppl, and food potentially)</i>	
Student-Prof Night Mixer	\$ 450.00	<i>Joint event w/ grads - specifically pay for food</i>	
EOT	\$ 750.00	<i>Based on previous years</i>	
EOT Prizes	\$ 90.00		
Total Expenses	\$ 5,992.35		
NET INCOME/LOSS	\$ (1,494.85)	Revenues minus Expenses	
MINIMUM REQUIRED SPENDING	\$ 1,380.75		
Spending requirement met?	Yes		

- They explain how they will have to dip into the carryover quite a bit looking at the net loss
- A. Jogoo (VPFA): for EOT do you have estimated ticket costs
 - the cost has been inputted into the file
- Student prof night: is that the money for the alcohol?
 - WatRox: No that will be handled by the Graduate student association
- Seconded: PhysClub
- *6 in favour*
- *0 opposed*
- *2 abstained*
- **The motion has passed**

Additional Funding

1. Approval of Additional Funding Requests from the [Budget Form](#) for the Departmental Clubs - Akshay Jogoo [SciSoc - VPFA]
 - A. Jogoo (VPFA): We will now look at BUGS request for \$300 of addition funding
 - BUGS: This money will be mostly used for swag. We want to do a sweater but it would be better to get it from additional funding for it and it would be from the same place the PhysClub
 - we will do a poll about how many people willing to get it , estimating 50 people and 25 dollars for each person
 - A. Jogoo (VPFA): It looks like you will be getting revenue should we add that into your budget?
 - The additional money will now be placed into the budget spreadsheet
 - \$1550 will be the price, there will be the pre order system and it is safer
 - \$1250 will be the revenue
 - A. Jogoo (VPFA): how much should money should I put in for the merch
 - \$1550
 - talked with other clubs in regards to it and they said they would be the same
 - want to ask faculty since they discontinued their biology sweater
 - Vote on approval of BUGS budget with their additional funding request
 - Seconded: MNS
 - 6 in favour*
 - 0 opposed*
 - 2 abstained*
 - The motion has passed**
 - A. Jogoo (VPFA): We will now look at MNS request for \$400 of addition funding

- This will be used to cover any additional academic event money
- MNS: this is to let you know which events work. It will help MNS now and everyone in the future
- BUGS Do you have examples?
 - the panel is very new you probably didn't know what you want to do with degree
 - MNS is at three different sciences and math, we go into very different fields, having a direction of MNS panel would be nice to see if it would be helpful
 - research etc.
- Akshay has added 400 dollars to the budget
- Vote on approval of MNS budget with their additional funding request
 - Seconded: PhysClub
 - 5 in favour*
 - 0 opposed*
 - 3 abstained*
 - The motion has passed**

Meeting Adjourned

Move to adjourn the meeting

Motion: Chemclub

Seconded: President

Time: 7:37PM

- 7 in favour*
- 0 opposed*
- 1 abstained*
- The motion has passed**

Next Meeting Date: February 5th, 2020 at 7PM STC 1019