

BOD Meeting

Date | Time March 11th 2020 | 5:30PM | Location STC 1019

Estimated Duration: 3 hour

## Members

### *Executive Council:*

J. Surdi (President) | Z. Hasan (VPI) | A. Jogoo (VPFA) | C. Benson (VPA) |

### *Executive Coordinators:*

K. Shaban (Speaker) | T. Sharma (Administrative Coordinator) | K. Karim and V. Tang (Financial Associates) |

### *Departmental Clubs and Societies:*

Biochemistry Student Association (BSA) | Biology Undergraduate Society (BUGS) | Chemistry Club (ChemClub) | Materials and Nanoscience Society (MNS) | Physics Club (PhysClub) | Science and Business Students' Association (SBSA) | Earth and Environmental Undergraduate club (WATROX) |

### *University Wide Committees:*

Aviation Society | Biomedical Student Association (BMSA) | Psychology Society | WUSA Science Councillors | WUSA Science Senators | Women in Science (WIS) |

Absentees: WUSA science Senators, Women in Science

## Call to Order

*Move to begin the orders of the day.*

Motion: PsychSoc

Second: Watrox

- 7 in favour
- 0 opposed
- 0 abstained
- The motion has passed

Approval of Agenda

Motion: PhysClub

- Seconded: ChemClub
- 7 in favour

- 0 opposed
- 0 abstained
- The motion has passed

## Announcements

### Old Business

*Move to Old. Business, where refresher of last term is provided.*

### Moderate Caucus

*Move to a moderated caucus, where additional items can be brought by Board members.*

### Public Session

*Move to open question period from member-at-large. Note: Any Society members can speak during this time, including Board members.*

### Committees, Clubs and Societies Reports

*Move to close Public Session and proceed to In Camera Session*

### Executive Updates

- President
  - President was not able to attend, VPI Zahra will be providing the updates on his behalf
    - Was not able to attend due to Faculty of Science Foundation Board of Directors meeting
  - Thank you for everyone that participated in Valentine's Week
  - Gradball on March 7th, tickets are being sold currently
  - Niagara falls trip was not approved by WUSA due to overnight stay liability and that connotations it suggest with alcohol consumption
    - If you have comments or concerns, bring them to Julian
  - Muji Giveaway
  - Bunnies part 2, Thursday March 5th, same set up as last time but no bubble tea

- ❑ Vice President Internal
  - ❑ General Meeting Recap - Constitution Updates and Ratification ([Constitution.pdf](#))
    - ❑ Tripled quorum
  - ❑ Advocacy Event
  - ❑ Departmental Clubs One-on-Ones Updates
    - ❑ any requests you had with renovation of room, did discuss with appropriate people as they are faculty approved
    - ❑ Sandy is in housing now, there is a new person so working through a new transition
  - ❑ Science Society Elections
    - ❑ Nomination form is in the office
- ❑ Vice President Finance and Administration
  - ❑ Cheque requests are going well
  - ❑ if there are any events that need a big sum of events, please let vpfa know
  - ❑ If you need cash box or debit machine, contact one week before the date you need it for
  - ❑ Getting new debit machines, working with wusa
  - ❑ CnD is doing well, new promos are coming in
- ❑ Vice President Academic
  - ❑ Genetic counseling event: Angel wants to run the event
    - ❑ March 18th at 5 pm
    - ❑ Reached out to the clubs but haven't said anything else due to figuring out the date
      - ❑ SciSoc will be taking all of the cost for it but we would like promotional support from the clubs
      - ❑ Will email you guys so you can encourage students to come out and attend
      - ❑ Please send the logos of your clubs to put on the posters
  - ❑ Research council
    - ❑ Professors that would want to come out and see if they want to present their research/opportunities
    - ❑ Will have this posted by the end of the week

- ❑ Co-op council
  - ❑ all arts programs are getting coop added to their programs, before they didn't
  - ❑ There are going to be a lot of new students that are going to be in co-op now, thus less jobs for science students since many of the jobs science students get are arts related
  - ❑ Looking at the impact of this as science students don't always go for science jobs
  - ❑ They are adding new arts related positions for arts students
  - ❑ Also looking at doing subsidized gym passes for people on their coop term
- ❑ Executive Coordinators
  - ❑ No updates

### *Departmental Clubs/Societies*

- ❑ Biochemistry Student Association (BSA)
  - ❑ Not present
- ❑ Biology Undergraduate Student Society (BUGS)
  - ❑ got a safe
  - ❑ have a event running right no
  - ❑ EOT is being planned
  - ❑ dog therapy
- ❑ Chemistry Club (ChemClub)
  - ❑ Trivia next tuesday, prize is muji stationary
  - ❑ Events are being planned
  - ❑ Smash tournament with MNS
- ❑ Materials & Nanosciences Society (MNS)
  - ❑ Event from 2PM-5PM, midterm distress
  - ❑ event next week

- ❑ Direction of MNS panel is almost planned
- ❑ Physics Undergraduate Society (PhysClub)
  - ❑ Pancake breakfast in the morning friday, 9AM-12PM
  - ❑ Next friday is Student Professor night with MNS
    - ❑ Looking to get approved for the alcohol, it starts at 6PM
  - ❑ Currently planning trivia night EOT event
  - ❑ PhysClubL We found very old t-shirt design pictures and we are looking to get those made for this term or the next term
- ❑ Science and Business Students' Association (SBSA)
  - ❑ Finalizes date for the EOT
  - ❑ SBSA: Making merch for people in our program
- ❑ Earth and Environmental Undergraduate club (WATROX)
  - ❑ Laser tag with BUGS, ticketed event being split evenly
  - ❑ Student professor night will be in mid March, TBD at Grad house
  - ❑ Confirmed our date for EOT, March 3rd, molly's should be in the calendars
  - ❑ 60 sales almost for t-shirt, last date is tomorrow

### *University-wide Committees*

- ❑ Aviation Society
  - ❑ Starting mentorship initiative,
    - ❑ Program is growing and it is unique, this is to link up first years with third and fourth years to guide them, doing them in two phases and want to incorporate alumni in the second phase
      - ❑ launch is March 8th for the first phase, there will be bubble tea for 60 people
  - ❑ EOT gala, 200 people are set to attend, need external funding for this large event

- Biomedical Student Association (BMSA)
  - Valentines day event, people were happy about the chocolate fountain, overall good
  - Cadaver lab is being planned, probably \$8 for Science students, maximum of 45 people will be able to attend
    - With the School of Anatomy
  - Coding workshop, teaching python for beginners, very casual to gain people's interest
- Feds Science Councillors
  - \$25 tax deductible for student life engagement fund, now a optional fee
  - matching other universities in multiple ways
- Psychology Society
  - Suicide awareness workshop
  - Alumni panel, only with BS,c no grad students
  - Looking to get card payment options
  - MOU is submitted, discussed later in New Business
- Science Senators
  - not present
- Women in Science (WIS)
  - not present

## New Business

*Move to New Business, moderated caucus to discuss new orders of the day.*

1. Approval of Science Society Policies and Procedures Changes ([Section 700 Changes](#)) - submitted by Zahra Hasan [VPI - SciSoc ]
  - Working on updating this fully
  - Just updated elections part for now because they entire thing will take a while
  - All of the changes are consistent with constitution, just to make sure all of the documents match up
  - Will have everything updated by end of term
  - Seconded: BUGS
  - 7 in favour*
  - 0 opposed*
  - 0 abstained*
  - The motion has passed**
  
2. Approval of Feb 5th Board of Directors Minutes ([SciSoc BOD - February 5/2020](#)) - submitted by Zahra Hasan [VPI - SciSoc ]
  - Seconded: WatRox
  - 7 in favour*
  - 0 opposed*
  - 0 abstained*
  - The motion has passed**
  
3. Approval of Feb 12th General Meeting Minutes ([SciSoc General Meeting - February 12/2020](#)) - submitted by Zahra Hasan [VPI - SciSoc ]
  - Seconded: BUGS
  - 7 in favour*
  - 0 opposed*
  - 0 abstained*
  - The motion has passed**

4. Approval of Memorandum of Understanding (MOU) ([PsychSOC Memorandum-of-Understanding.pdf](#)) - requested by PsychSoc
- Haven't done one in the past with SciSoc
  - Concerns funding for PsychSoc, just want funding from SciSoc as they have Science students
  - Similar to Aviation Soc MOU
  - Will follow SciSoc policies
  - Already have a non-voting seat, this just makes it more formal
  - Dissolution, if any rules are broken the parties can choose to exit the MOU
  - When is it effective?
    - Spring term
    - Will be added in the MOU
  - Motion: MNS
  - Seconded: BUGS
  - 7 in favour*
  - 0 opposed*
  - 0 abstained*
  - The motion has passed**
5. BUGS move to get extra additional funding
- Noticing that they need more supplies for the office, just got a safe and need money for it
  - Have had issues with items taken from cabinet
  - \$120 safe, \$30 for general
  - Why do you have IDs there?
    - rentals, goggles etc
  - Safe is going to be there for long term, why are you not just using overflow - VPFA
    - They are already dipping into it for two events and want to be prepared for the future with the carry over
    - it is an investment
  - What revenue stream would you get the money from? - MNS
    - Used \$3,000 last term for carry over
    - EOT is going to be around \$500



- Financial Associate: you already applied for swag, why don't you invest in the safe? Suggest you have a meeting to see if you can reallocate money
  - Wasn't that money just for sweaters?
  - Since Niagara Falls Trip isn't happening, we could put a little more money towards that
- What about money from the Department of Biology? - ChemClub
  - Usually give to BSA and don't give us any
- Motion will not be voted on

6. Aviation Society to Present for External Funding

- Missed deadline for external funding, we have 7 presentations already set and we are running late - Financial Associate
- Presenting at the end of the session after all the other groups
- Motion: WatRox
- Seconded: BUGS
- 7 in favour*
- 0 opposed*
- 0 abstained*
- The motion has passed**

7. MNS and PhysClub Student Professor night alcohol tickets

- Want to drink tickets and want to approve use of them
- upper limit of \$7 for the drink
- Motion: MNS
- Seconded: WatRox
- 5 in favour*
- 0 opposed*
- 2 abstained*
- The motion has passed**
- Keep track of profs that come to the event so we can justify funding - VPFA

8. Used \$700 of \$1000, we are shuffling money to have more funding for external. Additional funding to external

- Motion: MNS
- Seconded: BUGS
- 7 in favour
- 0 opposed
- 0 abstained
- The motion has passed
- VPI left 6:21PM

9. External Funding Proposals - submitted by Akshay Jogoo [VPAF - SciSoc ]

- PreMed association
  - Have 3 events coming up, PreMed Fair is the first
    - Panelist, doctor, pharmacist, optometrist, food, MCAT books, drinks
  - CPRC Training
  - McMaster Medical school tour, giving gift cards to medical students that do tour
  - PreMed Fair is the biggest event of the term, 350-500 students, around 800 student expected this term, 20 panelist
  - McMaster tour is around 200 people
  - CRPC training, trying to lower course, want to offer for \$30 vs \$70, also a large scale event
  - Current funding is from WUSA, \$75 dollars, also do fundraising, made \$170 with samosas last term,
    - used for premed fair, parking for panelists
  - Premed fair is 700 dollars due to MCAT books
  - Gifts to the panelists, pens for premed
  - McMaster Tour: \$200 approximately for snacks, beverages, gifts
  - BSA arrived at 6:29PM
  - Asking for \$1,000 from SciSoc
  - Preferences for events?

- PreMed: Any and all, they are all equal
  - Financial Associate: We can't fund all of it so we are asking for preference
- MNS: What about the event you hold, PreMed 101?
  - Premed 101 typically 200 students
- PreMed members, do you expect all members to come?
  - We expect 33%
- Why don't you have a membership fee?
  - Because of constitution unchangeable clause does not allow us to implement it
- Why MCAT books?
  - They are a raffle, a lot of people can't afford
- PreMed left for voting at 6:40PM
- \$1667 are available for external funding
- We should fund one of their events, pre med fair seems most relevant
  - Financial Associate: we should focus on the premed fair
    - Like the MCAT book
    - A lot of laurier students go too - VPFA
  - Financial Associate: We should do the parking \$160, \$200 dollars for MCAT books
- Pre Pharm
  - Events
    - Board game cafe night, interacting and socialize with pharm student
      - Refreshments and snacks
    - Pizza social: brought pharm students
  - 202 members, continuing to grow
  - Outlining club expenses from last year
  - New thing: MUJI sale, it is very popular across the campus
    - good way to raise awareness for our club
    - \$250 being raised
  - Requesting 200-250 dollars, mentioned in slides
  - FA: is muji sale a give away?
    - It will be a sale, but we are trying to break even

- we don't have money to buy the stationary so we need money to initially buy it
  - Is WUSA giving money?
    - They provide 75 dollars
  - Left at 6:54PM
  - VPFA: Probably making 50 dollars for muji sale?
  - Financial Associate: should focus on tour?
    - \$60
- BMSA
  - Focus on people going to professional schools and people in the biomedical field
  - Focus on academic support and partner with advisors and honours science classes
  - connect students to advisors and even beyond the biomed field
  - Funding request is 600 dollars to support multiple initiatives, additional 100 dollars for room updates
  - Plan B: outside of professional school or grad school. Continuation of Wat2do event which was very successful. 110 students
  - Membership fee?
    - No membership fee for BMSA
  - Advertise bioinformatics minor
  - Can you get faculty funding science if you are close with dragana?
    - Will look into that
  - \$100 more?
    - Got the room in the clubs hallway, there are a lot of costs with switch the rooms, there were a lot of ideas from the housewarming + supplies
    - BMSA: Thank you PhysClub for 2 chairs but we need more
  - \$80 in profit so you guys have \$300
    - we have other initiatives not included
  - Most students are science, Wat2do event only had like 15 students from non science.
  - Are you open to collabs?
    - will look into it
    - BMSA: we want it very low risk event for the coding one
  - BIOL 239 review, we are doing it right now? - BUGS

- Ours is for the tutorial quiz, yours is more towards the course because we are working with dragana
  - The TA's have office hours
  - BMSA: personal experience it is hard and we had a lot of questions
- Left at 7:13PM
- They are going through changes and this is a massive improvement from last term
  - Plan B event was really good, they have been criticized in the past for only looking at med school
  - specific to science
  - Like the coding for science
- They could drive down cost by collabs (with phys club)
  - If phys club is interested, reach out
- Also support their integration to the hallway
- All of their things are good to fund,
  - \$50 for name tags makes no sense
- Lower year physics would be very interested in the coding
- will put coding aside for a collaboration with PhysClub potentially, funding Plan B but not the tags
  - interest in hallway inclusion efforts
- UW robotics
  - Try to include more science students each year
  - New science module: allow more accurate testing
  - They need to bring up more awareness to science
  - Science doesn't seem that core to their project
  - It looks like a civil engineering project
    - have they approached EngSoc?
    - They are an engineering based club so you can assume they did
  - Look at leftover, tabling the discussion

- ❑ WiSTEM
  - ❑ Resume critique workshop: feedback
  - ❑ thinking about making the conference catered to highschool students
  - ❑ Wwe want the coding workshop to be more upscale
  - ❑ Financial Associate: Last slide, do you have number?
  - ❑ Bake sale? Are you going to get profit?
  - ❑ What is the workshop specifically?
    - ❑ It will be the first time we will doing the event, it is looking to be a one time event
    - ❑ Last time we ran a similar event and we had 100 students, \$1,000, not asking for that amount
      - ❑ due to speakers, swag and food
      - ❑ how many science students would be helping that
  - ❑ Have you approached MathSoc and EngSoc?
    - ❑ No, they have not
  - ❑ One of the events is for October
  - ❑ If coding is for python, BMSA could be linked with them?
  - ❑ WUSA left at 7:42PM
  - ❑ The \$300 doesn't make sense, they have not show what they want to use it for
- ❑ HOSA
  - ❑ \$500 will be going to what? VPA
    - ❑ \$400 for equipment
    - ❑ \$100 for transportation
  - ❑ Have you approached Department of Biology to see if they would want to fund something, Earth Science have similar conference and the faculty would be able to help
  - ❑ SciSoc Got funding from WUSA and Faculty of Science for transportation
  - ❑ Phys: are your competitors from science?
    - ❑ mostly all of them are
  - ❑ Have you considered asking hospitals as they are willing to donate expired stuff
  - ❑ Last term was \$200 and was to reducing membership fees VPFA
  - ❑ They are making \$400 from membership VPA

- ❑ Aviation Society
  - ❑ Gala
    - ❑ Career day: 12 aviation companies, more alumni come, it is expanding
  - ❑ They have very good turn out because of the specialization of their program
  - ❑ 50/50 science environment students
  - ❑ goal is to expand with more aviation companies and more alumnis
    - ❑ anticipating 200 attendees
  - ❑ Student photographs - VPA
    - ❑ Are you paying people, yes since students in our club are participating
    - ❑ \$100 for one student photographs because of last time
    - ❑ Asking for 2-3 photographers
    - ❑ We saved costs for Gradball by having students volunteer and do shift work with free tickets VPA
      - ❑ consider doing that
    - ❑ Where is faculty funding coming from
      - ❑ advancement committee
  - ❑ 200 are expected this year, including everyone , 160 students, 30-40 guests
  - ❑ Could ask arts student in photography as volunteers,
    - ❑ a lot of them are in Stratford however which makes it difficult for them to come here
  - ❑ Left for discussion 8:12PM
  - ❑ They can profit more and cut costs so consider \$750 is a lot. They do have a lot of influence
  - ❑ This event does have a lot of purpose for their careers

- They pay a lot of tuitions and we should contribute to increase the tickets
- WatRox: not wide ranging and it is very specific
- What could be an advantage would having SciSoc branding
- Their events do a lot of turnout, much more than our events and our tuition isn't that expensive
- This is one of the only ways we can touch Aviation kids
- Can you ask aviation to promote science
  - Financial Associate: yes we can
  
- Overall discussion
  - Pre-Pharm: 60 dollars, we are funding tour, they can getting funding from sale
    - Move to provide \$60 from external funding to PrePharm Club
    - Motion: PhysClub
    - Seconded: BSA
    - 8 in favour*
    - 0 opposed*
    - 0 abstained*
    - The motion has passed**
  - BMSA: Plan B, Club hallway, coding event
    - Generally, Integration should be more important and Plan B looks good
    - Coding should not be ask important to us
    - Not funding name tags
    - The BIOL 239 review does not make sense
    - \$350 instead of \$300
    - They are trying to fit in, we as a society should try to support them



- Agreed on \$350
  - Move to provide \$350 from external funding to BMSA
  - Motion: PhysClub
  - Seconded: BSA
  - 7 in favour*
  - 0 opposed*
  - 1 abstained*
  - The motion has passed**
- HOSA: Getting supplies from hospital
  - They get 400 from students
  - We shouldn't assume that they will get supplies from hospitals
  - We could do \$150/\$200
  - Keep in mind we don't have to give money to everyone
  - Move to provide \$200 from external funding to HOSA
  - Motion: PhysClub
  - Seconded: BSA
  - 8 in favour*
  - 0 opposed*
  - 0 abstained*
  - The motion has passed**
- Aviation Society
  - They can cut costs for example they can drop the cost for photographers to around \$100
  - \$650
  - what is their minor costs
  - let's move it down to 600
  - They also might prof
  - Move to provide \$600 from external funding to Aviation Society
  - Motion: PhysClub
  - Seconded: BSA
  - 8 in favour*
  - 0 opposed*

- 0 abstained
- The motion has passed

Robotics

- We could fund their Nyhrdyin
- Maybe something small around 50 dollars
- Very little science impact does not warrant a lot of funding
- They could also go to EngSoc
- They are specifically asking for the science aspects, they aren't asking for the eng part
- They don't have much awareness for science people
- They do have SciSoc promotion
- Makes sense to \$217 for robotics as it almost covers a lot of their things and it won't be beneficial to clubs: Phys
  - President: I disagree it could go to PreMed, PrePharm
  - But we target our events to them anyways :OVPA
- Earth sciences have not been that aware of them
- Move to provide \$217 from external funding to UW Robotics
- Motion: PhysClub
- Seconded: BSA
- 8 in favour
- 0 opposed
- 0 abstained
- The motion has passed

WiSTEM

- They could get funding from other people
- They don't have that much influence
- Did not do proper events, no events are well known, their room isn't that active
- Everyone is fine with no funding for WiSTEM? Yes

- Their event is in fall so they can request funding then
- WiSTEM will be given no funding

Club / Team	Requested Amount	Allocated Amount	Billing Account	Presentation Time	Email	Notes
UW Waterloo Pre-Med	\$ 1,000.00	\$ 240.00	Waterloo Undergraduate Student Association (WUSA)	6:00 PM	<a href="mailto:mike23atalia@gmail.com">mike23atalia@gmail.com</a>	interested in gas for panelists \$180, gifts for panelists \$60
UW Pre-Pharmacy Club	\$ 250.00	\$ 60.00	Waterloo Undergraduate Student Association (WUSA)	6:15 PM	<a href="mailto:uwprepharmclub@gmail.com">uwprepharmclub@gmail.com</a>	Give \$60 for the pharmacy tour; the rest of the events can be funded via the sale and WUSA
Biomedical Science Student Association	\$ 600.00	\$ 350.00	Waterloo Undergraduate Student Association (WUSA)	6:30 PM	<a href="mailto:uw.bmsa@gmail.com">uw.bmsa@gmail.com</a>	like Plan B \$250 for food and appreciation, \$100 for integration into the hallway
UW Robotics	\$ 373.00	\$ 217.00	Engineering Society?	6:45 PM	<a href="mailto:safa_alif_ssa@gmail.com">safa_alif_ssa@gmail.com</a>	Can get donations for other
UW Women In STEM	\$ 300.00	\$ -	Waterloo Undergraduate Student Association (WUSA)	7:00 PM	<a href="mailto:uwwistem@gmail.com">uwwistem@gmail.com</a>	Mention that other clubs doing coding workshop, but maybe collab on it; kind of interested in long term investment for stepping into stem event
HOSA UW	\$ 500.00	\$ 200.00	Waterloo Undergraduate Student Association (WUSA)	7:30 PM	<a href="mailto:krstephe@edu.uwaterloo.ca">krstephe@edu.uwaterloo.ca</a>	Money will go towards the cost for transportation \$100; revenue does come from student fees tho
Coffee 'N Code	\$ 500.00		Waterloo Undergraduate Student Association (WUSA)		<a href="mailto:uwcoffeeandcode@gmail.com">uwcoffeeandcode@gmail.com</a>	
Aviation Society	\$ 750.00	\$ 600.00	Waterloo Undergraduate Student Association (WUSA)	7:45 PM	<a href="mailto:dan.chaudhry@uwaterloo.ca">dan.chaudhry@uwaterloo.ca</a>	
	\$ 4,273.00	\$ 1,667.00				
		\$ 1,667.00	budgeted			
		\$ -	left			

## Meeting Adjourned

Move to adjourn the meeting

- Motion: SciSoc
- Seconded: SBSA
- 8 in favour
- 0 opposed
- 0 abstained
- The motion has passed