

Emergency BOD Date | Time March 21st | 4:00-5:30PM | Location Online

Estimated Duration: 1.5 hours

Link to Meeting: [Video Conferencing](#), [Web Conferencing](#), [Webinars](#), [Screen Sharing](#)

Members

Executive Council:

J. Surdi (President) | Z. Hasan (VPI) | A. Jogoo (VPFA) | C. Benson (VPA) |

Executive Coordinators:

K. Shaban (Speaker) | T. Sharma (Administrative Coordinator) | K. Karim and V. Tang (Financial Associates) |

Departmental Clubs and Societies:

Biochemistry Student Association (BSA) | Biology Undergraduate Society (BUGS) | Chemistry Club (ChemClub) | Materials and Nanoscience Society (MNS) | Physics Club (PhysClub) | Science and Business Students' Association (SBSA) | Earth and Environmental Undergraduate club (WATROX) |

University Wide Committees:

Aviation Society | Biomedical Student Association (BMSA) | Psychology Society | WUSA Science Councillors | WUSA Science Senators | Women in Science (WiS) |

Absentees Aviation Society, PsychSoc, WUSA Senators and Councillors, WiS, Karim and V. Tang (Financial Associates)

Call to Order

Move to begin the orders of the day. 4:07PM

Motion: SciSoc

Second: BUGS

Announcements

Old Business

Move to Old Business, where refresher of last term is provided.

Moderate Caucus

Move to a moderated caucus, where additional items can be brought by Board members.

Committees, Clubs and Societies Reports

Move to close Public Session and proceed to In Camera Session

Executive Updates

- President
 - No updates
- Vice President Internal
 - No updates
- Vice President Finance and Administration
 - Cheque requests have been put in and will see if pick up is an option tomorrow and will mail them out as an option
 - If there are any outstanding cheque requests we can figure out how to do it online
- Vice President Academic
 - No updates
- Executive Coordinators

Departmental Clubs/Societies

- Biochemistry Student Association (BSA)
 - No updates
- Biology Undergraduate Student Society (BUGS)
 - Cancelled EOT and called East side, they didn't ask for anything
 - What will happen in the spring since they are all online anyways?
 - talked about later
- Chemistry Club (ChemClub)
 - Cancelled the sweater sales
- Materials & Nanosciences Society (MNS)
 - Not present
- Physics Undergraduate Society (PhysClub)
 - Cancelled everything that we planned to do with no problems
- Science and Business Students' Association (SBSA)
 - Keep the receipts for the money requests for now
 - No hiring was done

- Tried to keep updates on our profile to make sure everyone gets the information in regards to the university
- Earth and Environmental Undergraduate club (WATROX)
 - 130 sweaters came in, have been able to distribute half of them
 - \$1,170 were made from the people that picked them up
 - Sent email to everyone to say that they can pick them up in the spring (will have to send another for the Fall)
 - Cancelled everything
 - Grad house hasn't said anything, they might charge a fee

Commented [1]: Correction provided by WatRox. Originally said \$1,200

University-wide Committees

- Aviation Society
 - Not present
- Biomedical Student Association (BMSA)
 - Cancelled the big Plan B event
- Feds Science Councillors
 - Not present
- Psychology Society
 - Not present
- Science Senators
 - Not present
- Women in Science (WIS)
 - Not present

New Business

Move to New Business, moderated caucus to discuss new orders of the day.

1. Discuss Executive appointment for Spring 2020 Term
 - Spring term courses will be fully online, situation is dynamic and things are changing every day
 - Have been talking with other societies and WUSA, WUSA wants to have active societies online
 - SciSoc execs have had a meeting to discuss this topic
 - Proposed plan: shouldn't hire a new team for the spring, current winter execs continue to serve (as long as they and Board are willing)
 - For logistics/legal reasons we need to stay active

- Current execs will be required to do meetings and to prepare for the fall term
 - MNS entered the meeting at 4:18PM
 - Will try to maintain social media
 - It would be hard to bring in new execs in this situation and a lot of the spring term will be to do with COVID-19
- J. Surdi (President): EngSoc has their spring team and they have looked at how to do active presences, but they condensed 45 events to 5 in a way science wouldn't do them to make them online. Their plans are in the works from what can be looked at from their documents
 - Not fair to charge 15 dollars for SciSoc if we cant run the events at the same level as usual
- SBSA: there are international students that are stranded in waterloo, maybe we can call them to see how they are doing in terms of everything happening in their life
- Phys Club: ideally all the execs stay for the spring term. Does graduation affect the current execs?
 - Z. Hasan (VPI): Do you mean SciSoc or club execs?
 - Either, is there any barrier to them carrying out their duties even if they would have graduated
 - Z. Hasan (VPI): The rules are sort of all messed up right now. Usually you need to have a SciSoc fee paid and be a full member by constitution definition but we might not have a fee for the spring term, so the rule might not be followed and won't matter. It's more about what everyone wants to take on
 - A. Jogoo (VPFA): there will be no SciSoc members technically if there are no fees but that is something we might have to work around depending on what we decide today
 - ChemClub: if we are doing online events would it make sense to have a small fee like \$3 or \$4. Reduced fee for everyone
 - J. Surdi (President): I would think it would be better to not have a fee since we aren't going to be putting money into events
 - It's not fair to the students
 - It depends on how you, the clubs, are feeling about the fee
- BUGS: you aren't expecting us to run in the spring are you?
 - J. Surdi (President): No, that is completely up to you because it is very hard to run a society during uncertain times

- ❑ MNS: Can I be given a recap?
 - ❑ Had exec meeting yesterday for SciSoc for current Winter 2020 execs in regard to the spring term
 - ❑ WUSA wants every Society to exist online will talk about it later
 - ❑ Need to attend WUSA meetings so we don't get stripped of society status and need to do other procedural things due to legal reasons according to WUSA
 - ❑ Z. Hasan (VPI) is talking about SciSoc execs for clarity - C. Benson (VPA)
 - ❑ SBSA: Do we proceed the same way as SciSoc
 - ❑ That will be talked about later
2. Discuss SciSoc full year election plan
- ❑ The speaker will be discussing the results of the past SciSoc Executive elections
 - ❑ Did not meet quorum, a lot of contingency stuff needs to be discussed
 - ❑ Form applicants
 - ❑ It is a bit complicated, some are past SciSoc execs, some have not been in SciSoc at all, different levels of experience from the applicants that submitted the for
 - ❑ Spring term applicants would not be appointed is the idea but can be considered for the other terms if possible
 - ❑ SBSA: So you're saying the people that said they want to do a spring term and some did fall?
 - ❑ It wouldn't make sense for VPSL to be there for the spring term
 - ❑ Any questions?
 - ❑ None
 - ❑ SBSA: Did we reopen the form?
 - ❑ What happened was that there was 21 positions to be filled
 - ❑ Fall and Winter had 6 ish people running
 - ❑ We had a form in which people would apply to fill the vacant spots
3. Discuss Science Society online operations for Spring 2020 Term
- ❑ Is campus still going to be open, club spaces?

- ❑ 5 building are planned to be open but we don't know about it for sure as anything could change
- ❑ Departmental club implications (club elections)
 - ❑ We know that you have club elections in the first week
 - ❑ Do you want to follow the same structure as SciSoc?
 - ❑ PhysClub: do you mean by the same structure as SciSoc to be transferred execs from Winter to Spring
 - ❑ Z. Hasan (VPI): You can choose to close, you can attempt to hire new execs or you have continue with your current execs
 - ❑ Z. Hasan (VPI): From a SciSoc perspective it would be nice to have all clubs do the same thing
 - ❑ PhysClub: Are we allowed to discuss with the current exec team?
 - ❑ J. Surdi (President): yes, it is a big decision, there is a lot of uncertainty and it is a big discussion, definitely discuss with your exec team before coming to us with a decision
 - ❑ MNS: Does anyone know what a functional club looks like?
 - ❑ J. Surdi (President): We are looking at other societies, EngSoc has a lot of ideas in the works like club penguin meet up which are the type of events we don't really run as a society/don't have any interest in
 - ❑ They have a lot of academic resources like tutoring in EngSoc and that could be an option for us
 - ❑ J. Surdi (President): There weren't really social events that I was blown away by, but I do like the academic resources idea a lot
 - ❑ Waterloo Science is doing some stuff on their Instagram, just small ways to stay active like that would be cool
 - ❑ MNS: Would we consider giving resources to students, like documents for MNS courses would be distributed by me, especially due to the online medium. That would be something better than a club penguin meet up.
 - ❑ J. Surdi (President): I really like the idea of academic resources as it would be nice to have banks of notes, etc,
 - ❑ BUGS: Done a spring term online before, the professors are much more communicative online, I like the idea of the banks but it would be beneficial to also just help out with the course content itself

- SBSA: Group study sessions over video, don't know if that will work though
 - MNS: We have a discord, students from certain classes make their own channels and they do their own review. We could probably facilitate something like that
 - PhysClub: something like Zoom could be used
 - Maybe we could have something like a group paid subscription and we could coordinate the times to have an accessible method to set up.
 - MNS: We can do and focus on tutorial help and things like that now since they are stuck on a computer for a few months
 - SBSA: Have made a form to look at student opinion
 - Still continuing with hiring
 - BUGS: An election would not work for us as a lot of people aren't on for the spring term, most of the exec members are local and they can stay.
 - We will also have a lot of carryover since our expensive events were at the end
 - A. Jogoo (VPFA): Don't worry about not reaching spending goals for the term by the way
 - Also, We will get updated carryover money information to the clubs
4. Discuss Board of Director members for Spring 2020 Term
- Z. Hasan (VPI): The idea is that the Winter 2020 BOD would stay as elections wouldn't be feasible according to a lot of you
 - Z. Hasan (VPI): Would your seat be feasible to keep in the spring? Let me know if it is or not and if someone is going to take over for you
 - Z. Hasan (VPI): Are you all on the same page of not doing elections/hirings?
 - PhysClub: For us, i think it would be good to have a google form for members, a lot of execs are fine to continue into the spring. I am also willing to do so as long as my execs are fine with it. Would like to have small online presence
 - SBSA: haven't asked if all of the exec team would be available for next term
 - WatRox: idea is to keep the exec team and will contact the exec team to see if they want to continue. Will get back to everyone

- concern is that everything is online, if that were to change, most of the exec team is not local
- Speaker: I do believe it is permanent because they have already made an announcement, we should go with that in mind
- Z. Hasan (VPI): even if we have access to campus, it would be a gradual process in terms of the number of people we can have on campus
- It would make sense for us to stick with an online term like the university
- Z. Hasan (VPI): Can we pick a time to get back to us where you stand?
 - J. Surdi (President): How do we feel about the fee?
 - BUGS: I don't think it would be fair
 - WatRox: It would be inappropriate since a lot of people are having a hard time financially
 - PhysClub: If we are to have a fee we should tell people why we are charging it and to make sure we are explaining that we are maximizing their online experience
 - J. Surdi (President): In regards to the resources idea. The types of resources we can get for each program should be looked at because every program is very different
 - MNS: on eduroam we can read any paper for free, but not outside of campus
 - You can do that off of campus

5. Motion to approve collaborative decision on SciSoc Spring 2020 online operations
- Z. Hasan (VPI): Decided to get back by April 3rd about if you are able to keep seat on BOD
 - Z. Hasan (VPI): if your clubs want to stay active or if you need a new hiring plans
 - MNS: April 3rd, if we are continuing with the same exec meeting, could we include possible ideas to make sure our ideas aren't half baked
 - Yes is the general consensus
 - PhysClub: If there are any costs to anything you want to do we should also include that on April 3rd.
 - ChemClub: Also would like to mentioned that, It would be best if we all make separate decisions for each clubs because each one is different
 - Will it be a meeting like today?
 - Z. Hasan (VPI): Haven't proposed a meeting yet
 - Probably merge it into election meetings
 - 7 in favour*
 - 0 opposed*
 - 0 abstained*
 - The motion has passed**

6. Motion to approve collaborative decision on SciSoc executive appointment for 2020/2021 election cycle
- Z. Hasan (VPI): Spring term execs will be Winter 2020 ones
 - 7 in favour*
 - 0 opposed*
 - 0 abstained*
 - The motion has passed**

Next week for election candidate screening (pick a time)

- Z. Hasan (VPI): Original idea to meet between March 23rd - 29th. Meet again on the 31st or 1st and we can also discuss all the other things we talked about today
 - Does that timeline work for everyone?

- ❑ Is it going to be worth it for the people that applied to make the videos since there would be a lot of academic workload at that time
 - ❑ Only BOD would look at them because we didn't reach quorum, typically done in person
 - ❑ Don't think that having them present on Zoom would be not ideal
 - ❑ PhysClub: 40 mins for zoom is quite hindering
 - ❑ It would not be possible
 - ❑ PhysClub: I thought we weren't having elections
 - ❑ We still need to do fall and winter since we did not meet quorum
 - ❑ J. Surdi (President): I think a live version is much better, it important as a faculty wide exec to be able to speak to a group of people
- ❑ Everyone is going to have to go into an interview, we need to see what every potential candidate brings to the table
- ❑ Every format has a flaw to it
- ❑ Public speaking, being concise in the moment is very important, the video call would be more beneficial
 - ❑ It would mimic a live interaction the best and it's not like they can prepare beforehand but you also have to see their body language
- ❑ We should consider what is the most efficient in terms of the process
 - ❑ The video process would be very bulky as well, with all the back and forth with the multiple videos and questions. It would extend the timeline more than it need to be
- ❑ Voting to do it live or not
 - ❑ live via Zoom is the consensus
 - ❑ if someone should have a disorder rather than just not wanting to do it would be have accommodations
 - ❑ Z. Hasan (VPI): We could definitely do that, done it in the past
 - ❑ Would we want to do all cameras of or not as many people there
 - ❑ Maybe asking the candidate wants would be better because it would be case by case for each person
- ❑ Several candidates that went through the whole process, they provided many opportunities to give their platforms a question. They are wondering if they have to go through the extra steps
 - ❑ How do we feel about it?
 - ❑ But aren't their multiple people running for positions
 - ❑ VPA has a lot of people running for few positions, the rest of them, no
 - ❑ Would you want to listen to the people that ran?

- So we only wanna hear from people that ran through the google form?
 - Yes, is the consensus
- Z. Hasan (VPI): Fill out the poll for the meeting date please
- Do we want to do the two meetings together?
 - That would be a lot to do in one settings
- We can plan the election meetings separately
- It would be a lot but it would be good to do it all together since we would get it over and done with
- Election stuff and spring term discussion in one meeting?
 - No is the general consensus

Meeting Adjourned

Move to adjourn the meeting. 5:54PM