

## University of Waterloo Science Society

**Board of Directors Meeting (~1-1.5hrs)**

**Chair's Agenda for 02 October 2019 at 5:30pm in B1-266**

**Members:** | V. Chan (President) | A. Jogoo (VPFA) | C. Benson (VPA) | M. Bilopavlovic (VPI) | M. Rayani (Speaker) | D. Li and A. Umapalan (Administrative Coordinators) | O. Lee and K. Karim (Financial Associate) | Biochemistry Student Association (BSA) | Biomedical Student Association (BMSA) | Biology Undergraduate Society (BUGS) | Chemistry Club (ChemClub) | Materials and Nanoscience Society (MNS) | Physics Club (PhysClub) | Science and Business Students' Association (SBSA) | Waterloo Undergraduate Student Geological Society (WatRox) | FEDS Science Councillors | Aviation Society | Women in Science (WIS) | Science Senators | Psychology Society |

**Absentees:** D. Li (Administrative Coordinators), Women in Science (WIS), Psychology Society

**Call to Order:** 5:37pm

*Move to begin the orders of the day.*

### Announcements

1. Welcome to our Budget meeting! Here we will be discussing the different club's budgets for the term.

### Old Business

*Move to Old Business, from last meeting and onwards*

- Motioned to approve the [meeting minutes from last week](#)
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain

### Moderated Caucus

*Move to a moderated caucus, where additional items can be brought up by any Board members.*

- None of the Board members have anything to address.

### Public Session

*Move to open question period from members-at-large. Note: Any Society members can speak during this time, including Board members.*

- Motioned to approve having the non-voting members also present their updates during "Committees, Clubs, and Societies Reports"

- 7 in favour - **motion passes**
- 0 opposes
- 1 abstain
- Veronica Chan (President): Forgot to present about the Faculty Science Foundation last meeting, so here is an update

#### *Faculty of Science Foundation (FSF)*

- Opt-outs for the foundation were a little higher than opt-outs for SciSoc
    - Didn't really affect too much
  - They are looking to organize events or use the money given in new ways (other than for furniture, tables and chairs in the Science buildings)
    - Potentially looking to do something with research since many students are interested but don't know how to get involved or find these opportunities
    - Investing to put onto the website a virtual tour of the different labs within the Science faculty
    - Different profs can talk about their research and what's available for students
- If you want to use the FSF funds, bring it up with Veronica

### Committees, Clubs, and Societies Reports

*Move to close Public Session and proceed to In Camera Session*

#### **University-wide Committees**

- N/A

#### **Executive Updates**

*President –*

- SciSoc events are finalized, almost done submitting all of the event forms
- Advocacy Events: Just had Yogurt Parfait on Oct 2nd (First event), coming up we have DIY Bath Bombs on Oct 10th, and Room Décor on Oct 25th
- Regular Events:
  - Having Succulent Pot Paintings also on Oct 10th, followed by a Succulent Sale on Oct 29th, Bus Trip to Pumpkin Patch on Oct 27th (Pumpkins and Cute Pictures!)
  - Interest about doing the Trick or Treat inclusivity week? (Week of Halloween)
  - Trick or Treat: Essentially, all clubs would run an activity during their office hours or set time. Everyone is going to get a business card/passport with the different club rooms on it, and after the student completes the activity they would get a stamp on their card. After they go to all of the club rooms, they'll be entered into a raffle to win a prize!
    - Price of AirPods/Samsung Galaxy Buds are \$248/8 clubs = Approx. \$31 that each club pitches
    - If you want candy or treats in your room, you guys would cover that with your budget. Same goes with decorating, and that's optional too. SciSoc is going to decorate, and the decorations are going to come out of our budget.
    - Luciano Manna (ChemClub): We can still run our own Halloween events right?

- Veronica Chan (President): Of course!
- Megan Thomson (WatRox): Are we supposed to surround our activity around a theme? Or just have any activity for the sake of inclusivity?
- Veronica Chan (President): Just by getting them in your room is being inclusive, we can talk after as well to set a theme if you all want to, but don't have to
- Veronica Chan (President): One person from each club please stay to discuss the TorT event, and further questions we will discuss after
- Clarification about Open Door Discussion from last meeting
  - We want the doors open for students, so they feel like it's open for everyone, but we understand if a club room has specific conditions (i.e. WatRox and the random kids)
  - We understand you might have your own difficulties, but let us know because we aren't aware all the time. We want to make sure the space is open and inclusive, which is why we have this policy. If you have any questions, ask me (Veronica)
- SMT (Science Mentorship Team) Club Space
  - Not a thing anymore as they've disbanded, what to do with this space?
  - We aren't too sure if this is a Faculty of Science space
  - Need to talk to faculty about this
  - Society could use this space, if so we propose a study space, that room can be more quiet than all the other ones, with a closed door
    - Victor Pham-Ho (BSA): Would it need a booking system?
    - Veronica Chan (President): No, it'd be open to everyone, but should be quiet
    - Carly Benson (VPA): Don't have all the details yet, but we can talk about after
    - Chino Ekeanyanwu (BMSA): If possible, we are looking into moving into the space, need a club space
    - Veronica Chan (President): Can talk about it after, but have to ask faculty first. If we get permission, we can figure it out then.
    - Aviation: Looking for office space as well, and would like to put our names up for that as well if the time comes
- Add onto the calendar all of your events!!
- Please fill in the contact information form on the facebook group when you can (some haven't filled out)

*Vice President Academic –*

- Directed at WatRox and ChemClub: Your feedback about posters in the clubs hallways as to where your club is are up in clubs hallway - Shoutout to our creative team!
- If you want more signage, let Carly know!
- New social media initiative on Facebook: We have a "this week in science post", if you want to share an event, you can **the Sunday before** your event! Trying to stay organized and keeps all of the events in one space, and it's a really good idea to send us your events because you're all apart our society! Let Carly know if you have questions
- Last week we talked about student housing and an event; Matt Garretts from WUSA and VPA are looking at a collab workshop event to learn about housing and different services that we can promote
- Finally, another event is our Professional Photo Shoots on Oct 11th

*Vice President Finance and Administration –*

- New forms in for cheque request system (Please!! Separate tax from the rest of total)
  - If any treasurers need help, message me or the financial associates and we will help!
  - If there are amazon orders etc. there's a list of instructions on the back of the form on how you should be filling it out. Please take a look at the back first!
  - Reminder: You should be submitting the forms by Wednesday morning, and we will have the cheque ready for the next week. After Wednesday morning and you have to wait until two weeks after.
- NEW: Getting a debit terminal, might be portable, will be something that we let anyone else rent out for their merchandise sales/ticket sales etc.
- CnD: We've been doing well! Getting lots of profit, but the temperature of the shop has been an issue, but hopefully Plant Operations can help (:

*Vice President Internal –*

- Major thing is that just sent out an email to club presidents/prime ministers to get together and touch base by the end of the month
- Only president I didn't email was MNS, sent to clubs email
- OSSA Meeting next weekend (Ontario Science Student Association!)
  - Part of the board of directors along with different SciSocs, from different unis
  - They organize a conference, went to this spring with BUGS and WatRox - We represented SciSoc, and things that are coming up is The Ontario Science Games, working on building a resource to help each other especially with Opt. Ins and Opt. Outs

*Executive Coordinators –*

- Nothing to add

***Departmental Clubs/Societies Updates***

*BSA –*

- First event: Bobba BSA: for mental awareness and distress
- Went really well, finished within the hour, got valuable resources/feedback
- Still going through events, finished budget, looking for second year rep, designed a design challenge for a logo

*SBSA –*

- BOT with profs finalized Wednesday Oct 9th, 7pm
- Up until reading week that's all we have so far,
- Start finalizing and put in calendar rest of events
- Hired our year reps (lots of first year involvement)
- Planning term properly!

*MNS –*

- Planned all of our events
- Super Smash was pretty successful
- Student prof night with PhysClub, end of month
- Have both lab events and several tutorials (dates are in the calendar)
- Caffeine & converse on Thursdays

*BUGS –*

- First event on Friday (Bonfire) - Distress social
- Budget figured out, trying to schedule all of our events

*Science Senators –*

- No updates

*Women in Science –*

- N/A

*ChemClub* –

- Hammer out details for events (Monday night is movie night, maybe Shrek), 22nd is lab coat dying, budget is set and all good)
- Planning to explode pumpkins on Oct 29th, carved pumpkins explode better
  - If someone wants to collab, go for it!
- With prof Stacy L. we're going to be put liquid nitrogen into pumpkins and blow them up with proper provisions and safety
- Andrea Umapalan (Admin): Can you wear dyed lab coats to a lab?
  - Other than anatomy, it should be fine.

*PhysClub* –

- Academic seminar running every Tuesday
- Tomorrow is our BOT (board games + integration competition)
- Who can solve the integral the fastest? (Various difficulties of integrals) Prize for best solver of integrals!
- Next week we have an astrofire, with SpaceSoc
  - Combo of bonfire & star gazing
- Review session for PHYS 121
- Student prof night at the end of the month with MNS
- Design contest - PHYS club sweaters

*BMSA* –

- First succulent sale sold out
- Doing another one tomorrow (Oct 10th) - STC basement
- General meeting is planned for Oct 10th, already booked out a room for that, still working out the details
- Halloween event on Oct 31st - Free candy, booked STC atrium
- BIOL 130 Review Lab Session on Oct 10th
- Contact Dragana to bring some TAs in, get their lab reports back and see what they did wrong/improve for next lab report
- Looking into a sponsorship deal with a Caribbean Med School who contacted us

*Aviation Society* –

- Big bowling night coming up on Sunday (Oct 13th)
- Expecting about 112 ppl (Half signed up, rest should be done by Friday)
- Alumni and flight instructors coming out to it!
  - Use this as an opportunity to relax & meet students etc.
  - Get to know the flight school people
- Working on getting year reps elected (one for every year)
- Goal is to work with SciSoc (hopefully meeting up with you guys!)

*Psychology Society*

- Meet the profs night was great - good feedback
- PAS 2083 Kahoot night - \$25 Amazon CA gift card for winner
- Updated constitution
- Hope to get funding this term as per Science Psych Students hopefully Winter 2020
- 113 Honours Psych and 117 joint Psych Minors

*WatRox* –

- All of the dates are being finalized
- Budget is done!
- Question: @calendar, everyone can't see anything, i.e. we can't see ChemClub events
- Printer got fixed :)
- Talking with grad students about prof/grad mixer at grad house
- Thinking about a bonfire coming up - might turn into movie night!
- Cleaning day went well!

## New Business

Move to New Business, moderated caucus to discuss new orders of the day

- Motion to approve for the VFs to represent their respective club
  - 8 in favour - **motion passes**
  - 0 opposes
  - 0 abstain

Move to yield the floor to each club for budget presentation and approval.

- Akshay Jogoo (VPFA): Budgets should have a template of actual side, won't be presented here but keep track of actuals for the end of the term!
- **\*This term we are allowed to serve alcohol with drink tickets, but must be brought up to the board to be approved 2 WEEKS AHEAD\***



### BSA (BIOCHEM) BUDGET Fall 2019

Revenue		
SciSoc Fees	\$ 3,000.00	Funding allocated from 5% of SciSoc's overall fees
Social Events		
Sushi	\$ 750.00	Ticketed at \$15 per person, expecting around 60 people
<b>Total Revenue</b>	<b>\$ 3,750.00</b>	
Expenses		
General Meetings	\$ 60.00	Elections
Marketing	\$ 100.00	
Merchandise	\$ 250.00	Up to 10% of the money provided by SciSoc can be used for Merchandise
Office Supplies	\$ 75.00	
Social Events		
Biol 130 review	\$ 50.00	Study session with snacks
Chem 264 review	\$ 50.00	Study session with snacks
Bubbles and Boba	\$ 250.00	BOT event, bubble tea and bubbles
Student-Prof night	\$ 1,000.00	In collaboration with ChemClub and BUGS
Halloween Event	\$ 80.00	Treats and painting
Exam Relief	\$ 60.00	Snacks and possible giveaway
Sushi	\$ 1,500.00	EOT event, ticketed \$15 per person, cost of about \$12-13 per person
<b>Total Expenses</b>	<b>\$ 3,475.00</b>	
<b>NET INCOME/LOSS</b>	<b>\$ 275.00</b>	Revenues minus Expenses
<b>MINIMUM REQUIRED SPENDING</b>	<b>\$ 2,100.00</b>	
Spending requirement met?	Yes	

- **Notes**
- CHEM 264 - second midterm
- \$1500 for sushi event (Get half of that back in ticket sales)
- Akshay Jogoo (VPFA): Collabing for CHEM 264/266 with BUGS right?
- Motion to approve the budget for BSA
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by BSA\*



## BUGS (BIOLOGY) BUDGET Fall 2019

Revenue		
SciSoc Fees	\$ 3,000.00	<i>Funding allocated from 5% of SciSoc's overall fees</i>
<b>Total Revenue</b> <span style="float: right;"><b>\$ 3,800.00</b></span>		
Expenses		
General Meetings	\$ 200.00	
Marketing	\$ 100.00	
Office Supplies	\$ 345.00	<i>Markers, cleaning supplies, lights</i>
<b>Total Expenses</b> <span style="float: right;"><b>\$ 4,575.00</b></span>		
<b>NET INCOME/LOSS</b> <span style="float: right;"><b>-\$ 775.00</b></span> <small>Revenues minus Expenses</small>		
<b>MINIMUM REQUIRED SPENDING</b> <span style="float: right;"><b>\$ 2,100.00</b></span>		
Spending requirement met?	Yes	

- **Notes**
- Bowling with WatRox - put 25 attendees, expecting about 50 though
  - Put aside about \$300 dollars to rent lanes/food (turned out to be \$600 one term)
- General Meeting - expense is basically just pizza
- Office supplies - spent \$50 on markers earlier this week, new lights, general cleaning supplies, new book shelf!
- Timbit Tuesday - \$10/week on timbits for about 11 weeks) Come in every tuesday for timbits
- Akshay Jogoo (VPFA): Since bowling hasn't properly been figured out as it's being collaborated with WatRox, and once we approve the budget it's finalized, let's put that specific event on hold for now
- Motion to allow Akshay to approve the finances for Bowling whenever it is ready
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain
- Motion to approve the budget for BUGS
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by BUGS\*



## SBSA (SCIBUS) BUDGET Fall 2019

Revenue		
SciSoc Fees	\$ 3,000.00	<i>Funding allocated from 5% of SciSoc's overall fees</i>
<b>Total Revenue</b> <span style="float: right;"><b>\$ 3,000.00</b></span>		
Expenses		
General Meetings	\$ 100.00	<i>general snacks for meetings</i>
Merchandise	\$ 300.00	<i>Stickers, Sweaters &amp; other merch</i>
Office Supplies	\$ 30.00	<i>If needed for dry erase markers, having a stapler, hole puncher</i>
<b>Total Expenses</b> <span style="float: right;"><b>\$ 3,430.00</b></span>		
<b>NET INCOME/LOSS</b> <span style="float: right;"><b>-\$ 430.00</b></span> <small>Revenues minus Expenses</small>		
<b>MINIMUM REQUIRED SPENDING</b> <span style="float: right;"><b>\$ 2,100.00</b></span>		
Spending requirement met?	Yes	

- **Notes**
- Didn't budget for marketing as we are going to use the power of social media
- For merch, will have SCIBUS or other students come up with designs
- 200 first years
- BOT Wings - 100 people
- First Year Mixer - 50-60 people at least
- Midterm breakfast - Aiming for roughly 50 people
- EOT - Still being planned, but aiming for 100 people
- Motion to approve the budget for SBSA
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by SBSA\*



## CHEM CLUB BUDGET

Fall 2019

Revenue		
SciSoc Fees	\$ 3,000.00	<i>Funding allocated from 5% of SciSoc's overall fees</i>
Departmental Club Funding	\$ 250.00	<i>Funding can be obtained from any associated departments</i>
<b>Total Revenue</b>		
<b>\$ 3,800.00</b>		
Expenses		
General Meetings	\$ 50.00	
Marketing	\$ 100.00	
Office Supplies	\$ 50.00	
<b>Total Expenses</b>		
<b>\$ 3,450.00</b>		
<b>NET INCOME/LOSS</b>		
		<b>\$ 350.00</b>
<i>Revenues minus Expenses</i>		
<b>MINIMUM REQUIRED SPENDING</b>		
		<b>\$ 2,100.00</b>
Spending requirement met?		
		<b>Yes</b>

### Notes

- BOT - Expecting roughly 40-50 people
- Office supplies - We need markers
- Movie night - Might buy snacks or buying new board games (Only have a small amount right now)
- Carving pumpkins - Subject to change if we collaborate with someone, then we have more money to blow up more pumpkins
- EOT: Expecting roughly 50-60 people
  - Last time we had 50, but a lot of members were on coop, so the turnout should be bigger
- Motion to approve the budget for ChemClub
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by ChemClub\*



## PHYS CLUB BUDGET

Fall 2019

Revenue		
SciSoc Fees	\$ 3,000.00	<i>Funding allocated from 5% of SciSoc's overall fees</i>
<b>Total Revenue</b>		
<b>\$ 3,000.00</b>		
Expenses		
Library	\$ 500.00	<i>Books and board games (will use money from carryover)</i>
Marketing	\$ 40.00	<i>Posters</i>
Merchandise	\$ 300.00	<i>Hoodies: Up to 10% of the money provided by SciSoc can be used for Merchandise</i>
Office Supplies	\$ 125.00	<i>Key Safe</i>
<b>Total Expenses</b>		
<b>\$ 4,094.88</b>		
<b>NET INCOME/LOSS</b>		
		<b>\$ (1,094.88)</b>
<i>Revenues minus Expenses</i>		
<b>MINIMUM REQUIRED SPENDING</b>		
		<b>\$ 2,100.00</b>
Spending requirement met?		
		<b>Yes</b>

### Notes

- Office supplies - Key safe and organizational things
- Academic Events - Weekly seminars and review sessions (i.e. Python with MNS, PHYS 121 and excel review session)
- Dark matter writing session: Come out and submit a written entry! 1 entry = 1 raffle ticket towards a prize
- Sidenote: Arts competition to decorate PHYS study room in PHYS building!
- Trivia night is EOT - Grad students for physics to come
- Kerbal Space Night with SpaceSoc kind of up in the air as of right now
- Don't plan to have general meetings
- Akshay Jogoo (VPFA): Movie night = overestimation, change to \$150 and move \$250 into library
- Motion to approve the budget for PhysClub
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by PhysClub\*





## WATROX BUDGET Fall 2019

Revenue		
SciSoc Fees	\$3,000.00	Funding allocated from 5% of SciSoc's overall fees
<b>Social Events</b>		
Bowling	\$100.00	\$2.00 per person based on 50 people coming
Rock Climbing	\$120.00	\$5 per person based on 24 people coming
<b>Total Revenue</b>	<b>\$3,216.00</b>	
Expenses		
Marketing	\$20.00	
Merchandise	\$300.00	TBD, expecting to have it for free
Office Supplies	\$1,300.00	New printer/fix, kitchen stocking, general cleaning supplies + new ergonomic seating (\$1000)
<b>Social Events</b>		
BOT (Sept 12)	\$80.00	Pizza
Cleaning (Sept 26)	\$50.00	Fruit tray, snacks, garbage bags
Hotrox (Oct 9th 6:30pm)	\$35.00	Ban Fire and Hot Coco
Bowling (November)	\$300.00	Based on 50 people attending
Rock Climbing (Oct 21/22)	\$480.00	Based on 20 people attending @ \$20 per person if 20 or more come
Pumpkin Painting (Oct 30th afternoon)	\$70.00	10 pumpkins, paint, brushes, snacks
Prof Mixer w/ GSA (TBD)	\$150.00	Snacks
EOT (Nov 25)	\$590.00	Molly's Dinner aiming for 40 people in attendance
<b>Total Expenses</b>	<b>\$3,245.00</b>	
<b>NET INCOME/LOSS</b>	<b>-\$29.00</b>	Revenues minus Expenses
<b>MINIMUM REQUIRED SPENDING</b>	<b>\$2,100.00</b>	
Spending requirement met?	Yes	

- **Notes**
- Biggest expense is office supplies (state of chairs are old dorm chairs - like to replace 3 of them, had for 6 years)
- Hotrox is hot cocoa event
- Bowling - Can't be more than \$200-300 (Did last fall with BUGS, prices may change?)
- Pumpkin Painting - 10 pumpkins - \$7 per pumpkin
- Prof Mixer - GSA takes care of alcohol, grad students and us, we can do food, grad house etc.
- EOT - No tickets for EOT
- Motion to approve the budget for WatRox
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by WatRox\*



## MNS SOCIETY BUDGET Fall 2019

Revenue		
SciSoc Fees	\$ 3,000.00	Funding allocated from 5% of SciSoc's overall fees
<b>Total Revenue</b>	<b>\$ 3,000.00</b>	
Expenses		
Marketing	\$ 50.00	Posters
Office Supplies	\$ 200.00	Posters for Room, Markers, might be extra \$50 if we need a new printer
<b>Labs</b>		
Ferrofluid Lab	\$ 200.00	Lab Costs
Superconductor Synthesis	\$ 200.00	Lab Costs
<b>Academic</b>		
Python workshop w/ phys club	\$ 45.00	Food Costs
<b>Social</b>		
Liquid Nitrogen w/ Rob Hill	\$ 150.00	Food Costs, Liquid Nitrogen
BOT - smash bros w/pizza	\$ 60.00	Food Costs
MOT - Caffeine & Converse	\$ 150.00	Food Costs
EOT Event	\$ 250.00	Venue Cost, Food Costs
Student Prof Night w/ phys club	\$ 800.00	Venue Cost, Food Costs
<b>Total Expenses</b>	<b>\$ 2,105.00</b>	
<b>NET INCOME/LOSS</b>	<b>\$ 895.00</b>	Revenues minus Expenses
<b>MINIMUM REQUIRED SPENDING</b>	<b>\$ 2,100.00</b>	
Spending requirement met?	Yes	

- **Notes**
- General meetings have no costs!
- Liquid Nitrogen - PHYS is spending \$10)
- EOT - Not ticketed
- Student prof night, we'll get money back from the department through funding?
  - Board: If you get funding for Physics, only use it once per year, usually use during the spring because less students = less revenue
  - Oz (MNS): MNS didnt use it last spring
  - Oz (MNS): Not sure its from Chem or Phys
  - Akshay Jogoo (VPFA): So don't note yet
  - Akshay Jogoo (VPFA): We could approve everything but departmental funding?
  - Victor Pham-Ho (BSA): Noted minimum spending amount
  - Conclusion: No departmental funding because it puts budget under minimum that has to be spent
- Motion to approve the budget for MNS
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by MNS\*

Aviation Society

- Will present budget next meeting before external funding portion, just waiting for enrolment numbers
- Motion to table funding for next meeting, second by BSA
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain

SCIENCE SOCIETY		SCIENCE SOCIETY BUDGET Fall 2019	
<b>Revenue</b>			
Student Fees	\$ 60,000.00	\$15 Fees from 4000 students (estimates from WUSA)	
External Funding	\$ 1,000.00	for Sciball	
Science Swag	\$ 800.00	for reusable scistraws, 100 units, \$8 a piece	
<b>Social Events</b>			
Sciball	\$ 7,750.00	Prices: \$15 for SCI, \$20 non-SCI, 500 people at a 9:1 split	
Corn Maze/Pumpkin Picking Bus Trip	\$ 253.00	Prices: \$10 for SCI, \$15 for non-SCI, 46 people at a 9:1 split	
Canada Wonderland Bus Trip	\$ 2,852.00	Prices: \$30 for SCI, \$40 for non-SCI, 92 people at a 9:1 split	
<b>Total Revenue</b>	<b>\$ 72,655.00</b>		
<b>Expenses</b>			
Office Supplies	\$ 300.00	general supplies for office	
Coordinator Appreciation	\$ 555.00	\$15 refund for 37 coords or spending equivalent amount on gifts	
Science Swag	\$ 1,200.00	for 100 reusable scistraws	
Orientation Week	\$ 2,500.00	scisoc sharpies in orientation kits	
Marketing	\$ 550.00	includes posters, scisoc calendars, snapchat filters, etc.	
Board of Directors	\$ 300.00	for food during the Board of Director meetings (1%)	
Science Student Improvement Fund	\$ 6,000.00	for various initiatives (10%) + additional money	
Departmental Club Funding	\$ 2,400.00	additional funding available for SciSoc departmental clubs (4%)	
External Funding	\$ 3,000.00	for clubs/design teams looking to get funding from SciSoc (5%)	
Aviation Society Funding	\$ 360.00	\$4 from each of this term's aviation students is allocated (90 students)	
<b>Social Events</b>			
Science Showcase	\$ 1,000.00	for all food provided at the event	
General Meeting	\$ 200.00	for food provided at the event	
SciBall	\$ 16,000.00	according to last year's Fall expenses	
Corn Maze/Pumpkin Picking Bus Trip	\$ 900.00	cost for bus and tickets at the event	
Canada Wonderland Bus Trip	\$ 3,500.00	cost for bus and tickets at the event	
Midterm Giveaways	\$ 3,000.00	\$750 per event for 4 events	
Wellness Days	\$ 2,000.00	for various events throughout the term	
Coffee House Event	\$ 1,000.00	for food provided at the event, going to charity	
Career Development Events	\$ 1,000.00	various events promoting future experiences after university	
Charity Event	\$ 800.00	succulent sale, going to charity	
EOT	\$ 2,000.00	TBA	
<b>Departmental Clubs</b>			
		5% of total budget allocated to each club	
	MAX		Minimum Expenditure (70%)
BSA (BIOCHEM)	\$ 3,000.00	\$	2,100.00
BUGS (BIOLOGY)	\$ 3,000.00	\$	2,100.00
CHEM CLUB	\$ 3,000.00	\$	2,100.00
MNS SOCIETY	\$ 3,000.00	\$	2,100.00
PHYS CLUB	\$ 3,000.00	\$	2,100.00
SBSA (SCIBUS)	\$ 3,000.00	\$	2,100.00
WATROX	\$ 3,000.00	\$	2,100.00
<b>Miscellaneous Charges</b>			
		Do not usually change	
Bank Charges	\$ 200.00	for maintaining science society bank account with CIBC	
Utilities	\$ 400.00	for printing	
Telephone Charges	\$ 320.00	phone in the science society office	
Postage	\$ 100.00	for mailing out cheques	
Debit Terminal	\$ 400.00	includes 1 time setup fee and 3 months of operational fees	
<b>Total Expenses</b>	<b>\$ 70,985.00</b>		
<b>NET INCOME/LOSS</b>	<b>\$ 1,670.00</b>	Revenues minus Expenses	

- Made 2 sets depending on SciBall attendance

**500 attendees Budget Notes:**

- Funding - External coords are trying to get sponsors for Sciball
- Science Swag - In the works, looking at straws! (approx. \$12)
- Sidenote: If you want to label markers come to us, don't put all your markers out all at once - can control stealing
- Coord Appreciation - They don't benefit from their SciSoc Fee, so we give them gifts at the end!
- Improvement Fund - NEW (Improve Science Society space, Kellie and I are working on - Will put up a poll to tell us what to use the money on & 4th BOD we'll settle on a decision
- Club Funding - Pitch for additional funding
- External Funding - Don't have to use all \$3000, that just max
- Aviation - Just an estimate, leave it for now
- General Meeting - Once a year, having it this term (Trying to update constitution, will be presented at General Meeting
- SciBall - 15% of SciSoc funding, but worth putting in
- Corn maze - Extra money will be used to snacks on the bus?
- Midterm giveaway for about 200 students
- Wellness Days = Advocacy Events (6 events this term)
- Coffeehouse - Platform for students to use the arts (singing, poetry etc. express their story and talk about mental health). Could add a discussion during the night and have a safe space to talk about mental health.
- Coffeehouse - Some of the money will go to the Canadian Mental Health Association (who we are looking at)
- EOT - We are looking at a lot of people! (TBD)
- Utilities - Can use the SciSoc printer to print B&W club related info!
- Debit terminal is new! (Coming from a bit of extra money we aren't spending right now)
- Cost approx. \$65 per each month (Oct-Dec) and \$125 one time fee to set up debit terminal

### **350 attendees Budget Notes:**

- Might make less money so might have a deficit at net loss/income, depending on SciBall
  - 15.9% going into SciBall for this budget
- GradBall
  - Haven't estimated GradBall costs yet, but around \$21-23000 for next term
  - Mainly Grad Students (Tried to increase ticket prices, but small subset, don't have a set budget for that)
  - Meghan Thomson (WatRox): Questions about GradBall
  - Veronica Chan (President): Talk to me if you have concerns
  - Akshay Jogoo (VPFA): Have a GradBall feedback/suggestion form, GradBall coords can look into that for venue booking
- Motion to approve the budget for SciSoc
  - 7 in favour - **motion passes**
  - 0 opposes
  - 1 abstain, by SciSoc\*

### *More on Door Codes*

- Meghan Thomson (WatRox): Door code discussion, where is that standing?
- Veronica Chan (President): Wanted to hear about door code change? Who wants their door code changed, and who doesn't want their door code changed? Not a clear answer from each club as to what they want to do - can message Veronica, or vote now
  - In Favour of Change - BUGS and BSA
  - Oppose - ChemClub, WatRox, SBSA, MNS
  - Abstain - PhysClub
- Yilda Boukhtouchen (PhysClub): How would the door code policy change if it did change and can we improve the situation so we don't have the issue that warrants a door code change again?
- Veronica Chan (President): Firstly, we should make a list of who knows the door code and who has access to the room
- Akshay Jogoo (VPFA): Why do we have to change all the codes?
- Veronica Chan (President): Faculty wants it
- Victor Pham-Ho (BSA): SMT was changed, so why can't two more rooms be changed
- Meghan Thomson (WatRox): ChemClub and WatRox are not under the constitution technically, and last time they changed the door code without letting anyone know
- Veronica Chan (President): Will ask for BSA specifically, can you talk about your situation?
- Victor Pham-Ho (BSA): Previous Apple incidence. Have large volume, and less security - way beyond our control, messy, loss of things or things are getting moved,
- BUGS: Lots of people going in there really late at night, taking things and leaving a mess
- Kellie Karim (Financial Assoc.): What is the harm in changing all of them?
- Oz (MNS): Lessen the volume of people coming in, - want to grow MNS numbers
- Akshay Jogoo (VPFA): When people know the door code its convenient - best case scenario is to change the two door codes only
- Meghan Thomson (WatRox): Our space is more of a lounge than a club space, free to come and go as they please, we have a locker for our stuff (things for execs, or stuff left over from events)

- Victor Pham-Ho (BSA): We operate the same way, but there is stuff that we have for everyone too. Used to have plushies and there was chalk or cheeto dust on our stuff. Main reason for the change is so that people respect the room.
- Akshay Jogoo (VPFA): Went to PhysClub, and it was not clean, so they wrote it on the wall, maybe do that to enforce rules?
- Meghan Thomson (WatRox): We had dishes in the past, janitors said if you don't clean dishes we are going to remove your sink - maybe try and be passive aggressive to respect the room
- Veronica Chan (President): When I propose the issue, please make a document with everyone that has the club door code and share it with SciSoc so we know who has the code (write on document "give to everyone" if everyone has access to the code)
- Victor Pham-Ho (BSA): If you give someone the code, you can't stop them from giving the code to other people
- Kellie Karim (Financial Assoc.): After office hours, put away club resources!
- Victor Pham-Ho (BSA): During exam season, people are always there
- Mo Rayani (Speaker): You can afford to dish out marker costs if people are there until 2am
- Akshay Jogoo (VPFA): Sidenote: **For the clubs in the hallway, custodians take out garbage, but all other paper or cardboard is not up to them, it's up to you guys, please take it out!!**
  - If you have cardboard recycling: garbage disposal area to put your cardboard beside STC Starbucks and paper recycling in paper recycling bin
- Veronica Chan (President): Door codes: Whoever you know has the door code, put it on the list now and new people add to the list (talk to me if you have concerns) - do that by next week wednesday
- Meghan Thomson (WatRox): Make a document?
- Veronica Chan (President): Yes, if it's a lot of people
- Akshay Jogoo (VPFA): Make an excel spreadsheet!
- Note: BSA, ChemClub, & WatRox have open public codes

### *Mental Health Services*

- Kellie Karim (Financial Assoc.): About mental health - Friend had booked appt. with counselling services and then they cancelled the day of and she had to redo intake and got rescheduled for November and it's frustrating
  - They are a little too busy
  - We have a lot destress events! But suggestions for talking? (i.e. coffeehouse)
- Chino Ekeanyanwu (BMSA): Really like idea, maybe peer mentor train execs? Had a lot of people come in to vent when we had office hours in previous terms
- Kellie Karim (Financial Assoc.): Not much flexibility as to who they can go to right now
- Mo: There More Feet on the Ground - Purpose isn't to make you a therapist, but gives you a little back up info (free and only takes 30 minutes to do)
  - Share link on BOD facebook pages
- Kellie Karim (Financial Assoc.): How do we promote this?
- Veronica Chan (President)/Carly Benson (VPA): Coffeehouse + UWmates?
  - Veronica Chan (President): QPR training is another thing you can look at, can link more training things, available on LEADS, fill up pretty quickly, can post on facebook group

- If people want to collaborate with us (SciSoc), that'd be great!
- Kellie Karim (Financial Assoc.): Will try to come up with ideas by then as to what we can do
- Victor Pham-Ho (BSA): Last note: For Chatime, if there any other inquiries, contact manager, So Min Lee, (\$3 per drink), subject to change depending on numbers. They do 2000 cups at a time and did lots of Eng Orientation. We ordered 66 - and got coupons to advertise

*Move to adjourn the meeting*

**Meeting Adjourned: 7:23pm**

Next meeting: Wednesday October 23nd - 5:30pm (B1-266)