

University of Waterloo Science Society

Chair's Agenda for 22 September, 2017

Members: 1 R. Beena Kumary (President), 1 K. Walden (VPFA), 1 A. Richard (VPI), 1 M. Chung (VPA), 1 Biochemistry Student Association (BSA), 1 **Biomedical Student Association (BMSA)**, 1 Biology Undergraduate Society (BUGS), 1 Chemistry Club (ChemClub), 1 Physics Club (PhysClub), 1 Materials & Nanoscience Society (MNS), 1 Science and Business Students' Association (SBSA) Waterloo Undergraduate Student Geological Society (WatRox), 1 FEDS Councillors

- BMSA is not in attendance

Announcements

1. Welcome to the Fall 2017 term and congratulations on being elected as your clubs' representatives!
2. Ensure everyone has had the opportunity to read the news posts on the Science Board of Directors Fall 2017 Facebook page and that everyone has been added to that page.
 - Everyone has been added, no conflicts
3. The elections for position of Speaker will be held this meeting immediately following *Call to Order*.
4. Based on last term's internal review we will discontinue the use of Slack as the new primary means of communication and return for the time being to Facebook.
 - Facebook will be primary means of communication for the board this term

Call to Order

Move to begin the orders of the day.

- Motioned by MNS, seconded by Rithika

Preliminaries

Speaker's Prerogative: the Speaker moves to appoint VP Internal, or in their absence or inability the VP Academic, as the acting speaker pro tempore. Note: this motion cannot be debated.

- Motion by President to postpone election for next meeting so people can decide
 - Seconded by PhysClub
 - Anyone can run or nominate anyone on the board, only takes majority of vote (not supermajority which is required for appointing someone outside of the board) to appoint someone
 - No objections, no abstain
- Be it resolved that speaker election be moved to next meeting

Old Business

1. Move to approve the minutes of the previous meeting.
 - Motioned by PHYS, seconded by BUGS
2. Move to hear a reading from the speaker from the recently publicized info-chart regarding last term's business for the sake of new Board members.

- Read the info-chart
- Will further talk about WatRox funding

3. Move to suspend the rules and enter a moderated caucus for 5 minutes to discuss the actions of last term's Board for the sake of new Board members.

- Motioned by president, seconded by Chemclub
- SBSA: what was censure about
 - This winter term, scisoc made poll/questionnaire out to Science students regarding certain ways that CECA was operating/student interactions with CECA and advisors/employers and got a lot of concerns and discontent with how CECA ran themselves, specifically with how we did not know a lot about where our funds went (PD courses, WaterlooWorks interface), they also did not have any anonymous means for feedback/concerns. This resulted in Scisoc BOD formally censuring CECA (formally expressing discontent) and sending said notice to CECA and the public regarding the actions of the board
 - Met with CECA a few times last term, initially introduced removing censure but after further discussion with the BOD we did a conditional lift. Currently still at conditional lift but in the future we could choose to fully lift it.
 - Resolution for these actions can be found on the scisoc website and a very detailed outline of problems/concerns

4. Move to conclude Old Business.

- Motion by BUGS, seconded by BSA

Public Session

Move to open question period from members-at-large. Note: Any Society members can speak during this time, including the Board members.

- Motion by President, seconded by BUGS
- No members of the general public present, but open for anyone to mention any old business that was brought up
- No comments

Committee, Clubs, & Societies Reports

Move to close Public Session and proceed to in camera session.

- Motioned by BUGS, seconded by MNS

University-wide Committees

Co-op Education Council and Co-op Student Council — Briefing by the Vice President Academic and FEDS Councillors.

- VPA: with CECA, regularly meet with 2 people:
 - Kaitlyn who is involved with further education and Franco which is involved with CECA/scisoc collaborations/matters (ex. Survey about WaterlooWorks)
 - Pilot the survey and hopefully other faculties follow through

- Feds councillors:
 - Seneca: co-op student council met regularly last term, a survey was sent out, anonymous feedback implemented
 - Science Council is considering a number of policies:
 - CSC met regularly last term to address concerns of Co-op students. A survey was sent out to all Students managed by CSC-FEDS- and Engineering. We also provided oversight of implementation of an anonymous reporting system. We helped get WatPD a seat
 - The anonymous feedback mechanism allows voluntary disclosure with anonymity. We would like to take this time to remind our constituents that providing your personal information while a concern does allow for better response and management of the problem by the CECA Student-Faculty relations staff to whom these reports are sent.
 - Additionally, Waterloo Professional Development Program (WatPD) through Jamieson Cox and Erin Kelly have taken measures to address concerns listed by Science Students in the anonymous survey feedback. Since the meeting between former Board Speaker Seneca Velling and SciSoc VP Academic Shirley Chung, WatPD leadership team has discussed and agreed to the following recommended action items:
 - Adding some information regarding the organization and uploading an organizational/structure chart, as well as the use of finances to the WatPD website; creating a "comments and criticisms" form for the website
 - Connecting with Andrew Clubine (FEDS VP Education) regarding securing a non-voting seat on the Co-op Students' Council to ensure better student oversight and involvement in WatPD decision making
 - Addressing some of the emergent issues in the CECA survey comments with a student-facing report
 - Exploring the possibility of an in-class visit program for SCI students modelled on the existing WatPD-Engineering visit program; Exploring a more robust role for students (who aren't employed by WatPD) in the course redevelopment process
 - Building an invitation to provide more detailed feedback into each PD course.
 - More detailed timelines for some of the items are not available yet, but reviews of the course structure and reform of the early PD courses is also underway reported Mr. Cox.

FSF Committee & WatSEF — Briefing by the President.

- WatSEF still setting up date for meeting
- FSF meeting was yesterday, Monica attended in place of Rithika due to time conflict
 - Went through FSF budget for year, made a few changes regarding orientation (got rid of USB and replaced with portable chargers) but most are pretty similar

- Can probably find the budget when it is published
- CHEM asked about MNS' seat on FSF
 - Austin: no knowledge at this moment but can ask Sandy about the matter

FEDS President's Committee (President) — Briefing by the President.

- Was not able to go into office because it was locked, will update us next BOD meeting on the minutes taken that meeting

Other, as needed — Speaker's Prerogative: the Speaker moves to a Moderated Caucus for 10 minutes. Any additional items can be brought up during this time.

- VPA: neither of the meetings have happened this term yet (will take place in the next 2-3 weeks), will brief BOD about them after
- Seneca: president's mental health panel will bring concerns to president regarding student societies use of services/spendings

Executive Updates

President —

- Currently finalizing dates for events
- Main event coming up is science showcase, VPA will expand in new business
- Hired coordinators

Vice President Finance & Administration —

- Not many updates, will discuss more when it comes to budget

Vice President Internal —

- Working hard with advocacy coordinators to plan out mental health event (big one coming up partnered with ASU, looking to be the biggest health event from scisoc), with Art With Impact
 - 3 hour event in STC 0010 on Nov 2nd at 6:30pm, Art With Impact will come talk about themselves and show short films related to mental health and different topics regarding mental health with Q&A session after
 - Will hear from panel of councillors, external mental health professionals brought in by art with impact, also hope to hear from 1-2 students from the university (one from arts and one from science)
 - Also plan to have snacks/food there provided by science CnD and mathsoc hopefully (cheaper than other options)
 - Question by Seneca: could you contact someone from health services
 - A: can look into that, will bring it up with ASU
 - ChemClub wants to collaborate with scisoc, would like to change date to Nov 9
 - Date cannot be changed at this point, sent out a notice to art with impact with the date, they are providing posters (included in cost of event) and for that reason we cannot change the date anymore
 - CHEM: could we add Chemclub ideas as well from their charity event
 - A: Maybe not for this event just because of the scale of it and due to it being the first time this event is happening

- CHEM: if you want someone from counselling to speak?
 - A: spoken to sandy from faculty and got suggestions on who to talk to regarding finding a student panelist, agreed with ASU that one will be from arts and one from science
- Side note: Sandy is Sandy Wong: Student Engagement Officer at the Faculty
- Wellness wednesday: October 4th
 - CHEM: oct 4 is midterm for Chem 120 that goes from 8:30-2:30
- Volleyball: scisoc intramurals
 - Can register now in scisoc office, can facilitate a very large team
 - Sign-ups can go until October 3rd at 3pm at which we cannot add anyone else
 - Need a \$10 deposit that will be refunded once you attend 50% of the games
 - First game is this Sunday

Vice President Academic —

- Have Science Showcase coming up this thursday (5-7pm)
 - Anyone who doesn't want to be apart of science showcase? -no
 - Would be two hours of boothing, speaking to students about what club does and how to be involved with them
 - PHYS: can we be there for part of the event if cannot find anyone to take a shift at a certain time?
 - Yes you may, as long you clean up your booth when you leave.
 - Have contacted clubs already, if need the info to be sent out again, will do
 - Will have clubs and organizations on campus there as well
 - Did work on floor plan beforehand and Sandy wanted a few changes so by the end of weekend will have updated floorplan posted to events facebook page for an idea of where to set up and where to be.
- Academic events planned:
 - Speaker events apart of career development series (Oct 24 with dave edwards director of UW pharmacy school, Nov 7 with Nadine Grant from physiotherapy at McMaster U)
 - Won't advertise for a bit until BOT is over
 - Over summer met with couple of people before who Shirley (VPA in spring 2017 term) was working with last term (Kaitlyn from CECA will be at BOT so if anyone has questions can address them to her)
 - Went to senate undergraduate council meeting (monthly) and we have a voting seat in that, if anyone wants to hear science related changes (now first years must take science-com like science speech com to form better presentations which will be in lieu of ELPE), most changes were with geoscience and math courses, and sequencing changes
 - If you want a more detailed look, minutes are posted on the university website and the agenda is posted a week before that meeting, if are interested talk to VPA if you want to voice opinion regarding that
 - SBSA: do we set up games?
 - A: are not required for an interactive demo but if you want to then go for it, in

new business will discuss this further

Executive Coordinators (Administrative Coordinator & Financial Associate) —

- Financial associate is not in attendance
- No updates from admin coord

Departmental Clubs/Societies Updates

BSA —

- Events that are more/less concrete:
 - Tea Tuesday every Tuesday throughout the term
 - Movie night with BUGS Oct 2nd
 - Other events: looking to collab with ChemClub for prof night
 - EOT sushi event with ChemClub

BMSA —

- Not in attendance

BUGS —

- Trying to get back in communication with BMSA, tried over spring term to get a BMSA rep on their team
 - Email them this weekend to see if we can set a meeting before next meeting
- Movie night with BSA
- Planning brain-buster trivia in BUGS room
- VPI: reminder that biomed students are relatively inactive in spring, no hard-feelings if they were unresponsive last term
 - BUGS: agreed to meeting before Oct with BMSA but now working for concrete date

ChemClub —

- Events:
 - Student prof night with BSA and BUGS (if willing to join) (Oct 5th tentative)
 - Want to start ChemClub mental health fundraiser night:
 - Painting with bob ross, profs and students fold paper cranes to sell, Krispy Kreme baked goods, have therapy dogs, liquid nitrogen ice cream, games (periodic table filling out)
 - Would like it to be Nov 9th from 7-9pm
 - PHYS: can we set up calendar (will discuss in new business)
 - President: a lot of the things brought up overlaps with events from other clubs, make sure you are not taking the events from other clubs
 - There has been a lot of repetitive events done by clubs, turnout will be lower if for example there are 3 movie nights within the same month
 - Problem: it will be hard to execute and takes away from other clubs who might want to use that event in the future
 - VPFA: when planning event, make sure not repetitive (movie night and board game nights are too repetitive, not effective use of money, want to give students a

variety)

- Reminder that we are all under the same society, there shouldn't be 3 board game nights hosted by three different clubs in a week
- President: where would the charity money fundraised go?
 - Would be to UW MATES, talked with them, raising money for the psychologists at UW,
 - President: want to know what the actions the psychologists will take with this money
 - ChemClub please get a more detailed plan and present it next time
 - Note from VPI: we would like to be more financially transparent
- Halloween: get halloween bags cheap (fundraising): exploding pumpkins
 - VPI: precautions? Who will you be in contact with for this
 - Will be in contact with previous ChemClub members who have done this event as it is an annual event
- Every monday: mindful mondays
- Would like to work with BSA for sushi EOT
 - Nov 30, dec 1 or dec 4 (6-9pm)

PhysClub —

- Had elections, was told it was most successful elections yet
 - Had first meeting with execs this monday, only 3 of execs were returning, had a lot of first years
- Events:
 - First year lab tutorial (huge success last year, 80-90 people showed up)
 - First meeting: lots of idea for potential events, nothing concrete will be organizing more specific schedule at next monday meeting
 - Collab with MNS for student prof night

MNS —

- Held first general meeting last night
- Events:
 - Already held the ice-cream event
 - Movie night with other clubs mentioned
 - Several lab events in oct/nov (after first and second round of midterms)
 - Oct 5, but seems like there is time conflict with two other events, will try to figure it out
 - Rick Marta will be supervising the lab
 - Considering holding review sessions to prepare first years for midterms, will happen during MNS seminars (not separate event)

SBSA —

- Already formed exec team, have meetings every monday to discuss agenda items/events
- Events:
 - BOT open to all science students (as marketed on posters) on Oct 3rd tuesday night

- All students to go eat wings and meet profs in SBSA \$15 fee to cover costs
- Has been annual event, just continuing tradition
- Already started selling tickets and doing social media promotions
- Following BOT, will organize first year event to socialize with upper years (make sure they're in check with school and transitioning to university, should not be high budget event (just small snacks and book lecture hall) mid-end of October
- Near midterm season: hold light breakfast/coffee in office to relieve stress and tension
 - Try for twice (one in oct and nov) pretty low budget, probably coffee and timbits from Tim Hortons
- Dodgeball tournament: low cost, more coordinating with CIF to reserve space and time, is a free for all event
- Near end of Nov: host EOT, been in contact with bomber (booking is free) scheduled for Nov 21, haven't heard conflicts so far and will put it on calendar, all science students welcome
- Normally work with ambassador team in science and business department to host speed-networking event, social to get to know upper-years and maybe corporate professionals (help with resume building and getting to know business side of science)
- Will get specifics about later events after BOT
- Will promote department club and merchandise
- If anyone wants to collaborate with any events, very open to the idea

WatRox —

- Want to apologize for lack of participation last term, this term is far more proactive and hope it shows with events we plan
- Events:
 - Trying to plan last minute camping trip to Rockwood, no tentative date as of yet
 - Collab with grad students because they are always interested
 - All ages event with first years (pints for profs) no tentative date yet
 - Co-pres idea: Wat-talks, happened past terms
 - Hosted in EIT lab, talk about past work experiences or future job options hosted by students, good for geo or env students too, idea could work for other clubs too
 - Trivia night
 - Bowling night: had success in past terms
 - Thursday is cheap, looking to collab with any club interested
 - Watrox bonfire: maybe 2 weeks from today (Oct 5th)
 - President: please don't have 3 events on same night (because should be targeting all science students)
 - VPA: bonfire, booking it takes a while
- Heard a lot about movie nights, cannot find the science projector which belongs to WatRox
 - Please check club rooms for it

FEDS Report

Science Councillors —

- Seneca:
 - Reference FEDS council monthly science input survey:
 - 1) Freedom of Expression policy
 - 2) Ban on plastic bottles (started as water bottles) and whether feds should lobby the school to make us a plastic free campus like McMaster
 - 3) Fall reading week resolution from FEDS Council is being considered and will be voted on next meeting — it protects O-week and calls for restoring it to a full week — it also protects the 55% of our school that's Out of Province or Int'l.
 - Of the 667 respondents we had for SciSoc Fall Reading Week survey majority wanted to have earlier term and o-week or have sunday exams (with religious exemptions)
 - (pull up this document: https://drive.google.com/file/d/0B_ofYvuZDZ7_MS1XTThEMWdQcig/view?usp=sharing)
 - Written policy on freedom of expression
 - Online reimbursement from societies
 - Protects orientation week and calls it for being full week
 - Majority wanted for term to start earlier and possible sunday exams with religious exemptions
 - Please take time to fill in survey, link will be on BOD page
 - Results of fall reading week poll put up
 - Majority vote for starting class earlier and orientation day earlier: 44.3%
 - CHEMclub: where does sciball charity money go to:
 - VPFA: will discuss later to keep meetings concise, please read agenda ahead of time so you wont have these questions and will know when things are going to be brought up
 - Reminder to send this survey to club pages, important to voice opinions (is posted already on scisoc facebook page if you need the link)
 - Want student leader input
 - Q: does scisoc/board have anything they want feds to focus on?
 - Pres: no questions at the moment
 - MNS: question about reading week
 - Benjamin: Idea to extend to full week, question is where do we take the time from? Seneca would be best person to ask about this, this is only second year of the three year pilot project (fall 2018 implement)
- Benjamin:
 - Rebranded page to collab to make more effective as members of faculty of science, would be effective to give page a like (will post the page in BOD page)
 - Open to be contacted about issues relevant to FEDS and student life in general
 - **Note: everyone is allowed to post on BOD page about any updates**

New Business

1. Move to suspend the rules and enter a moderated caucus for 5 minutes to discuss the approval of Financial Associate and the Administration Coordinator of the Society. This may include any other coordinator positions in the purview of the Board. Move to recall the motion to approve the 2017 Fall Term Coordinators appointed by the Executive.

- Rithika: hired coordinator team, pretty confident about them at the moment
 - If you have any questions about hiring process please let president know
- Feds councillor: are they hired on term to term basis?
 - Pres: from spring to fall yes, not concrete yet but if people do perform well then can extend position into winter term
 - VPFA: depends on position as well because for example wouldn't want finance associate to change from term to term
- Seneca: orientation might be full week next year as a test (pending investigation by FEDS) will see impact assessment and if it works out then will be permanent
- Motion to recall the motion to approve 2017 Fall Term Coordinators appointed by the Executive: by BUGS, second by BSA
 - All in favour, 0 against, 0 abstain

2. Move to give the floor to Vice-President Administration & Finance to present budgeting information for the term. Call to agree on a budget submission deadline and an emergency meeting date at which all budgets will be put under vote for approval. Be it resolved that the budget submission deadline is and the emergency meeting date is.

- Went through scisoc fall budget: (here are some clarifications)
 - Revenue for term: \$30,000 from student fees
 - merchandise/external funding: currently no
 - Ticketed events: christmas market/ wonderland trip
 - Refunds: students allowed to opt-out of this
 - Volunteer appreciations: for coordinators at end of term (works out to \$9 per coord)
 - Marketing encases posters
 - External funding: will have other clubs/societies to come present what they would like money for
 - Science orientation: sharpies for orientation week (cannot change)
- Clubs:
 - Each club will be receiving \$1,500 for this term and subject to change from student refund fees, of this you must spend a minimum of 70% this term
 - This rule prevents hoarding money for years to come
 - Telephone and bank charges are not subject to change
- Cheque requests: available in scisoc office
 - If you need to be reimbursed for events
 - Put club name on top, full name of person payable to and email
 - Purpose of cheque is extremely important, need to be specific otherwise you will NOT be receiving money back

- Disclaimer: saying this now to not worry about it later on
- Expenses: outline where the expenses went to (break-down)
- MUST attach itemized receipt: accountants are being very strict, no reimbursement
 - Pizza places: ASK for itemized receipt, they usually don't give it
- If online, need credit card statement attached, can sharpie out items not meant for viewing
- Each club must provide budget for the term, the template will be on the BOD page, please send it out a day or two in advance for revision prior to meeting
 - Will discuss budgets next BOD meeting
- Carry-over money can be spent in addition for the 70% minimum required this term
 - Recommended to spend it
 - Carry-over subject to change
 - Need to get bank statement for spring 2017, then will look at costs any clubs have to be reduced from balances
- Merchandise: maximum of 10% of clubs spending can be used to sell merchandise because not everyone is benefiting from this merchandise, need to be for whole student body
 - VPFA must be aware of all start and end times (all money needs to go through VPF) for both ticketing events and merchandise so we can keep paper trail
 - Previously, have had people use money made at events for other club needs, without making a deposit that is required
 - Deposits need to be made 3 days after event MAX
 - Floats: which club has own floats for their sales and VPF must know initial balance for those, will be checking in during sales period to see where the money is going
 - SciSoc has a float we are more than willing to let you use, if using another clubs float please let VPF know to keep track
 - FEDS also provides cash box if no other floats are available
 - This is to have a paper trail of everything (need to sign off on borrowing a float)
- By second BOD want a name from each club who VPF can speak to directly
 - Need to keep actuals in comparison to budget so everything matches up (tracked by more than one person)
 - Delegation of authority forms:
 - Attached is carry-over money from previous term, have signatures as well to see who is allowed to get money back
 - CHEMclub: why are we spending on sciball so much, because only 2/3 are science, comparable to only allowing 10% of budget towards merchandise
 - VPF: Merch is on a different scale, majority of funding is used for the venue, usually very thrifty on decorations and food, we need a venue big enough to accommodate 600 students
 - We definitely do seek out external funding, last year accomod8u wanted to fund grad ball and sci ball but agreed that they should only fund grad ball
 - Sci-ball is the most popular event that we host, don't know how much more inclusive we can get but 600 people is pretty big, is one of the

biggest turn outs in the society in general

- Not limited to just science students
- Seneca: add to marko's point of view, why are we spending 36.4% of budget, accounts for \$8,000 in revenue
 - Why not funded by more external sponsorships, can external coord look into this (Rithika has already mentioned this to external coord)
- VPF: this is draft budget only, usually revenue is higher than 8,000 but did not want to over-budget; when external funding is available, it will be added to the budget
 - It is not that easy to have a cheaper venue, we need to provide transportation as well, a cheaper venue = a smaller venue = open to less students
- Two years ago had venue at waterloo inn (smaller) but costs came out roughly the same due to transportation fees
- Seneca does not believe that we should have this budget
 - CHEMclub does not support this funding as well as it is a pay-to-play event
 - The net cost would be 6,000 if the revenue is 8,000 which is NOT 40%, and the non-science students DO pay higher costs (it is higher than student fee paid in beginning of term)
 - CHEM: talked about this at OSSA and asking where the fundraising from sci-ball and grad-ball are going as they are charity events
 - ****grad ball and sci ball are NOT charity events**
 - OSSA was not a commitment, it was to learn ideas from other schools (we are not the same scale, we have a smaller-scale budget in other schools, not fair comparison to make)
- Discussion tabled for another time
- Seneca: BMSA resolution, we promised that their funds would be carried over to their next active term which is this term
 - VPFA: yes it is here
- CHEM: where does scisoc charity money go to?
 - Previously donated to canadian mental health association
 - Can discuss moving these funds to a UW mental health association later
- BUGS: is there way to appeal the 10% merchandise budget?
 - Two ways to make more accessible:
 - You can use carry-over funding (no limit but use 10% first)
 - May make request with VPAF
 - May apply for external funding for merchandise, board members can apply for that funding
 - VPFA: always ensure you're coming in at a profit not a loss
- For all events, must have list of attendees (paid AND unpaid) to ensure we see how many people come out to events (must be sent in to scisoc email)
 - There will be list of students given out who got the refund because they cannot participate

in these events funded by student fee (form closes on 29th)

- External funding: will have meeting to present, potentially 3rd BOD (tentative)
- Watch out for overlap of events

Would like to make it known that usually we do budget at emergency BOD meeting but it can be done at next BOD meeting, at end of this meeting we will be discussing a new time and date for this meeting

- Brought up as agenda item
- Move discussion for budget approval down to item #5 where we discuss new meeting arrangements for this BOD meeting- Motion by BUGS, seconded by PHYS

3. Move to give the floor to Vice-President Academic to present an overview of the upcoming

Science Showcase. Move to a question period for 10 minutes whereby any member may pose a question to VPA regarding the upcoming Science Showcase and the roles of the executive and the departmental clubs.

- Similar to sci-speed, usually held in Nov in QNC
- Like clubs-day but less mailing-list and more showcasing what your club does, don't be aggressive, build connections with first years because we have limited interactions in orientation
- Will send facebook message or email (please post active emails) at the end of this week to have information about floorplan and times
- Please promote event on social media platforms
- To get students involved in science community, having departmental clubs would be effective way to introduce students to science society as a whole
- CECA, WatPD and waterlooworks will be present as well
- Food will be provided
- Good way to promote upcoming events to students
- Move to caucus for 10 minutes to ask VPA any questions
 - SBSA: do we have to bring our own posters?
 - Yes your own promotional material (depends on what your club wants to showcase for students)
 - Note from VPF: If you need catering, CnD does catering (have catering forms)
 - Is one exam table (PAC table) question from BSA

4. Move to give the floor to Vice-President Internal for the reading of a formal statement regarding this term's election period of the departmental club executives, A.K.A club BoT events.

- VPI reads formal statement - If whole statement needed, please contact SciSoc VP Internal Austin Richard
- Congratulate PHYS and MNS club for a successful and professional election
- VPA: if you run, don't tell voting people "don't vote for ___ because ___", it should be focused on your pros, want students to vote on their opinion not someone else's, VERY unprofessional

5. Move to to a Moderated Caucus for 10 minutes to discuss the current Board of Directors meeting arrangements and potential alternatives. Call to nominate new meeting arrangements. Move to agree on a new meeting arrangement for all future Board of Directors' meetings this term to begin effective Friday, 22 September 2017. Be it resolved that the new meeting arrangement for the Board of Directors' meetings

in Fall 2017 shall be

- ChemClub: are the above comments about elections directed towards ChemClub?
 - VPAF: this is not bashing on people, do not want to disclose names because we do not want that kind of environment
 - The problem was that some of the elections were very confusing, weren't sure who was running or what was going on, not effectively run

6. Speaker's Prerogative: the Speaker moves to a Moderated Caucus for 10 minutes. Any additional items can be brought up during this time.

- To discuss current meeting arrangements and alternatives
- Motion by BUGS, seconded by President
- Some people are not too content with this meeting time, reminder that we did run a poll to get this meeting time
- Does anyone have a specific day or is there consensus?
 - PHYS would like to keep it on Friday
- Earlier on Friday?
 - Chemclub and Seneca disagree
- Nominations for new meeting arrangement: (can vote on these)
 - SBSA nominates Wednesday or Thursday at 6pm
 - Nominate to keep it the same
 - Feds councillor nominates and withdraws Tuesday at 5:30
 - BUGS nominates Monday at 6
- Would like to make it known that the scisoc coordinator meetings are on Tuesday 5:30
- Reminder that if you cannot make it, can send a delegate
- BUGS: Make it that only one vote per club
 - Suggest 2 people per team to the meeting
- Motion to do a poll again (Pres), BUGs seconded
 - Vote on one day you for sure want (not all that you are available on)
 - Motion for the poll to be run this weekend by VPI, seconded by BUGS
 - Poll will close on Monday at 12am
 - Limited to 3 votes per club
 - Be it resolved that we put up a poll that may be disputed in its nature for the next 24 hours during at which time you can ask for changes if you want (people may put up to three votes)

Move to approve the resignation of Speaker Kristen effective 22 September, 2017.

- Motion by pres to approve resignation, seconded by BUGS

Move to moderate caucus for 10 minutes:

- President: please fill out events form for every single event you do (societies form)
 - Every event must be advertised for at least a week in advanced (ticketed is a month)
 - Every club has a uwaterloo email, if you don't have access but would like access please ask pres after meeting to get Sandy to reset it (would make it easier for VPI to contact

- and make it consistent)
- Last term discusses WatRox having their transition document prepared for the first meeting
 - WatRox did not have their transition document, Co-President will consult with team and previous President
 - It was a condition we discussed at last BOD meeting in spring
 - Motion by BUGS to table it to next meeting, seconded by CHEM
- Google calendar:
 - Everyone must put it on (even tentative dates) for planning
 - In previous terms, board has made resolutions to use this google calendar and there will be punishments in place for those who do not use the google calendar
 - Few of clubs were not able to get onto the calendar, when messaging about wanting access to “@uwaterloo.ca” email, add your gmail that you have access to as well for the calendar.
 - Please do ASAP and add events to calendar
- CHEM: when we went to OSSA, looked at appreciation, wanted to bring to UW
 - Appreciate a prof and talk about why they were good inspiration
 - Appreciates everyone present
- VPF: sciball:
 - On scisoc website, have actuals from 2016 on it, costs came to 12,000 and made back 9,000 so only 3,000 student fees on it, spent less than 10% on sciball

7. Move to adjourn.

- Motion by president, seconded by BUGS

Next Meeting: TBD based on New Business proceedings