

## SciSoc Board of Directors Meeting: Minutes

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Date: Tuesday, May 24th, 2016

Time: 5pm

Location: STC-1019 (Dean's Conference Room)

### 1. Club BOTs

- campfires

### 2. BBQ BOT

#### a. Cost

- \$35 per club
- SciSoc will do the shopping the day of because of no freezer and items will be dropped off
- CHEM, Watrox, and MNS have freezers
- Alex and Zaid will be able to BBQ – need other volunteers to cook
- advertised to start at 12:30 on the Tuesday May 31
- have hotdogs and beef/veggie burgers, chips,
- need cooked chicken burgers – M&M Meat Shops, otherwise cook chicken hotdogs

#### b. Room assignments

- CHEM club using BSA room
- Watrox using SBSA room

#### c. Room events

- CHEM: suggestions for events to be run by CHEM club
- BUGS: introduce execs, promotion of Facebook page, quiz about what events are wanted
- MNS: events to be held during the term, looking at materials
- Watrox: poster with events, rock raffle, in SBSA room
- PHYS: set up demos, info about the term events
- SCISOC: photo booth, pictures to share on social media

#### d. Food allocations

- clubs will pick what food items
- do not tell what item you have so people will have to enter the room

### 3. Club budgets

- make sure to send updated budgets if new events come up

#### a. MNS

- conditional for Faculty funding from Physics and Chemistry
- looking to introduce termly grant due to lab demo events
- looking to experiment with new lab ideas (liquid crystal display)
- Thermite – should be free, prefer not to charge tickets for it unless for food and beverage
- Event w/ PHYS
- BOT

#### b. BUGS

- want to add conjoined event with Toastmasters, updated budget will be sent
- BOT – food, went over \$70 budget
- Social media event – beaker mug

- Timbit Tuesday – every Tuesday for the rest of the term (10 weeks), not into exams
- OSSA question: some clubs budgeted for OSSA, waiting for FEDs approval by next week
  - if not approved, clubs will have to pay for sending students if they want to go
- fridge
- waiting to see results from the quiz about events

**c. BSA**

- EOT Sushi – 20 people for Spring term, \$400

**d. SBSA**

- BOT on Thursday – venue didn't work out
  - moved to MOT at Games on Tap, \$10 per student, subsidize \$2 per student
  - budgeting about 30-35 students
- Bonfire – about 40 students
- Social Media Campaign prize for students that are not here - \$30

**e. WatRox**

- BOT - \$75
- Event at Molly's
- Campfire on Thursday - \$25 for hotdogs and marshmallows
- Canoeing the Grand – expensive trip, selling tickets, students pay full price but provide bussing
- Rockwood – faculty funding
- Marketing - \$10 covers all of posters, black and white printing
- only have around \$40, to be remedied by increasing ticket pricing
- \$25 a person for canoeing
- Carryover \$585.82 + \$350.00, difference is \$40.82

**f. Chem**

- BOT
- Molly's
- Treat Thursday or Frozen Friday
- OSSA backup funding – if approved, money would be allocated to another event
- \$100 carried over each term for OSSA
- budget created under the assumption of no funding from faculty

**g. Phys**

- BOT - \$50 for wiggle room
- Movie Theatre Night – done last term, good turn out
  - about 40 students
- Dark Matter Writing Sessions – newsletter
- PHYS Club BBQ – involves Faculty, event done last term as well, anticipated to be a larger event
  - about 50 students
- Student Prof Night with MNS – anticipated to be larger event based on previous events
- Stargazing – with Waterloo Space Society
- EOT – no event set
- a lot of money allocated for events, no revenue (no ticket sales)
- left with theoretically \$123.26 – suggestion to save money for Fall term
- suggestion - \$200 for student prof night for 50 students

**4. SciSoc Budget**

- Spring 2015 student fees - \$7000
- Midterm Stress Relief - \$200
- Only \$99 for student fee refunds
- \$100 for stationary – waiting for Fall Term for microwave and fridge
- Volunteer appreciation – for coordinators \$200
- Marketing \$100
- Interdepartmental BOD \$500
- Midterm stress – dog therapy, \$100 – should be only \$20
- Early July giveaway \$200
- Beach Trip with FEDs - \$600, same as Spring 2015 Term, \$12.50 per ticket
- Second bus trip - \$720, partnering with Environment to pool funds, larger turnout
- EOT - \$800, 150+ students anticipated
- Bank charges, utilities, and phone bills
- Total expenses \$7110.00
- Net income \$810.00

**- CnD Budget – Motion to Forgive Debt**

- 4 years ago, CnD had to be given money from SciSoc because there was not enough money
- anticipated to make \$60 a day, except for \$20 on Friday
- different food vendors
- \$20 margin – CnD built to break even
- \$5000 in debt – occurrence that happened over 4 years
- CnD has made under \$1300 over the last year
- suggestion to change vendors, increase prices, 10-year timeline to pay back the debt with revision to extend the time, students funds should not be used in this way
- Payment plan for amount of money to be paid back on a yearly basis when CnD is positive
- Departmental clubs to help advertise for CnD – attract more business

Motion to postpone payment plan

Motion to approve budgets

**5. Beach trip**

- \$12.50 per ticket

**6. 2nd bus trip**

- Wonderland – June 24 with Faculty of Environment
- \$30.50 + tax, or \$25 per student
- \$600 for one bus round trip
- \$600 from SciSoc budget for beach trip allocated to EOT and second bus trip
- Tiers of tickets – Early bird
- Science students only for Science bus
- To meet with President of Environment to discuss budget

**7. Office hours**

- clubs are to keep their doors open for students during designated office hours

- if someone is in the room, keep door open

### **8. Website contacts**

- contacts on the website should be changed to new execs

### **9. BUGS Constitution Change**

- Section 6
  - change elections for BUGS execs to occur every term
  - suggestion to hold elections yearly
  - all other clubs hold elections the first week of school except for SBSA and SciSoc
  - all clubs should have exec names in before the previous term ends
- Motion to approve: MNS, CHEM

### **10. Miscellaneous**

- Open House: departmental clubs should have a booth to advertise to incoming students
- conjoined bonfires – BUGS, CHEM, and SBSA
- advertising for CnD – post on Learn or Portal
  - hanging posters in club rooms
  - advertise in SLC
  - arrows directing students to CnD

Motion to end – BUGS, SBSA