



University of Waterloo

Committee on Student Appeals (UCSA)
Summary of Discipline Cases – 2011-2012

ACADEMIC

- Academic or admission fraud
- Altering or falsifying a relevant document
- Cheating
- Contravention of statute
- Impersonation
- Misrepresentation
- Other
- Obtaining confidential academic materials
- Plagiarism
- Theft of intellectual property
- Unauthorized aids or assistance
- Unauthorized co-operation or collaboration
- Unauthorized resubmission of work
- Violation of examination regulations

NON-ACADEMIC

- Contravention of a statute
- Disruptive, dangerous, aggressive or threatening behaviour
- Infringing unreasonably on the work of others
- Mischief
- Misuse of University resources
- Other
- Theft
- Unauthorized use of equipment
- Unethical behaviour

Description: Altering or falsifying a relevant document

Details: Professor handed back the midterms in the course just before Reading Week. Student, having performed poorly on a previous Assignment and barely passed the midterm, was worried about failing the course. Student scanned midterm into computer, and altered it to improve answers, which student then graded with higher points. Student then returned the midterm to the TA saying that there was a totalling error. Professor kept better records (double checked by two people) than just the total score, and noticed the discrepancy right away.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student will receive a grade of zero for this midterm and 5% will be deducted from final grade and a failure in course. Additionally, student is suspended from the University of Waterloo for one term. Student will be on disciplinary probation.

Mitigating/Extenuating Circumstances: Student confessed. It would be strange to allow student to pass this course in light of the egregiousness of the offense.

Description: Altering or falsifying a relevant document

Details: This student approached Professor and stated that mark had been added improperly. When the Professor looked into the unclaimed pile, the original midterm was still unclaimed with a mark of 51. The midterm the student was attempting to re-submit had a mark of 79.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the midterm. (-5%) on course overall. Disciplinary Probation. Suspension for one term.

Mitigating/Extenuating Circumstances:

Description: Altering or falsifying a relevant document

Details: This is a case where a student resubmitted an assignment for additional marks. First offence. Student admitted to offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the Midterm (-5%) on the course overall. Disciplinary Probation. One-term suspension

Mitigating/Extenuating Circumstances:

Description: Altering or falsifying a relevant document

Details: This is a case of a student who altered midterm exam marks and attempted to resubmit it for additional marks. Student admitted to misconduct and was remorseful.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the midterm. A deduction of 5% off the overall course grade. Disciplinary Probation. Suspension for one term.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student requested that another student send the answer to a mid-term examination in order to have a different perspective on the final test. Student received the file but did not read it. Student began answering the final test saving them in WORD. When doing the final test, student's lap top froze, lap top was restarted and wrong file was opened. Student used answers provided by other student.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive a zero (0) on the test and will be placed on disciplinary probation. Student is required to complete a case study on the situation.

Mitigating/Extenuating Circumstances: The investigator believes that there was a combination of carelessness (sending the wrong file) and incompetence (using the same, non-descriptive name for many answer files) that contributed to this offence. However, the student must take responsibility for actions.

Description: Cheating

Details: On request from another student, the student sent answers to a mid-term examination to help with studying. Student actually sent answers to final examination. The other student claimed that lap top froze during final exam and the wrong file (being the answers provided by this Student) were submitted by error.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive letter of reprimand. Student is required to complete a case study on the situation.

Mitigating/Extenuating Circumstances: The investigator believes that there was a combination of carelessness (sending the wrong file) and incompetence (using the same, non-descriptive name for many answer files) that contributed to this offence. However, the student must take responsibility for actions.

Description: Cheating

Details: Student asked roommate to see completed assignment and proceeded to copy the assignment without roommate's permission or knowledge. Student had been involved in serious car accident the day before.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0% on the assignment. Disciplinary Probation

Mitigating/Extenuating Circumstances: Student was in a serious car accident the day before on the 401, where vehicle rolled.

Description: Cheating

Details: Roommate asked student to see completed assignment. Roommate copied the assignment without student's permission or knowledge.

Degree: Undergraduate

Year: 3

Penalty/Decision: 50% grade penalty on assignment. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student copied off of student next to her/his during exam. Exams contained identical answers, errors and misspellings.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the midterm; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Student admitted to cheating and expressed remorse. Student claimed other student assisted her/him in cheating.

Description: Cheating

Details: Student allowed another student to copy answers during an exam. Exam contained identical answers, errors and misspellings.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the midterm; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Other student admitted to cheating.

Description: Cheating

Details: Student gave clicker to another student to use in class on their behalf.

Degree: Undergraduate

Year: 1

Penalty/Decision: Grade of 0 on the course element/ 5 marks off final course grade/ must enrol in and achieve a passing grade in an ethics course/ must enrol in and complete academic integrity course

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was observed by three different proctors copying answers from the student seated next to him/her. In a meeting with the Associate Dean, student denied the charge. Answers were identical and on the balance of probabilities student was found to have cheated.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the test; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was observed looking at the midterm answers of the students sitting nearby numerous times by 4 different proctors.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the midterm (20%) and 5% penalty on the course grade; academic probation for duration of undergraduate degree

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This case involved the charge of cheating on an examination.

Degree: Undergraduate **Year:** 1

Penalty/Decision: As a penalty, student received a grade of zero for this midterm and will be placed on disciplinary probation for the remainder of undergraduate studies at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Assignment worth 35%. Student asked another student for copy of assignment under the guise of using it for formatting and referencing styles only.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 0% on assignment and Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Assignment worth 35%. Student provided assignment to another student believing it would be used for formatting and referencing styles only.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted midterm claiming that three questions were correct but had been marked wrong. These answers had a large red slash through them. The instructor used the large red slash to indicate questions that were not answered or answered very incorrectly. Student claimed that these answers were there but just not marked carefully because the instructor did not like the approach taken. Evidence indicated that the student added answers after the paper had been returned.

Degree: Undergraduate **Year:** 1

Penalty/Decision: zero on the assignment and 5% reduction in course grade; academic probation; concurrent first offense with another incident.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted the assignment of another student who had previously taken the course as own.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive 0 for this assignment (30% of the course grade).

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was found with a cheat sheet while writing a term test.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the course element, failure in the course, one term suspension.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: The offence involves copying notes/questions during review session of the course midterm, without the consent of the course instructor. After comparing the midterm and the student's notes, it was evident that the student made notes from the midterm questions and some of these would give a future student an advantage if the same question appeared on their midterm

Degree: Undergraduate

Year: 3

Penalty/Decision: Final grade reduced by 5%.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted assignment based on answers from the previous year's solution set. Student admitted to this offense.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment (1% of final grade) plus 5% penalty

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Academic offense of cheating in Assignment and online quiz.

Degree: Undergraduate

Year: 4

Penalty/Decision: Informal resolution, zero on assignment, 5% deducted from final grade, must take additional business ethics course with a grade of 60% before the end of 2012

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This was a case of cheating on a midterm.

Degree: Undergraduate

Year: 3

Penalty/Decision: The student received a mark of zero on the midterm, and -5 on the overall mark for the course. In addition, a one term suspension. Student was additionally placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was caught using five specially prepared small type written sheets during the final exam; no aids were permitted.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the exam; failure in the course, to be recorded as a grade of 32 on the transcript; suspension for two terms; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty. The premeditated nature of the offence makes a two-term suspension appropriate. Student did not dispute charge and expressed great remorse.

Description: Cheating

Details: A student submitted an essay that was virtually identical to that submitted by the student in a previous offering of the course. In a meeting with the Associate Dean, the student stated that a friend had requested assistance with the essay, knowing that the student had already taken the course, and that the student emailed the friend the essay. The student had not intended the friend to submit virtually the same essay as student's own work.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment), with the student's final grade changed to reflect this; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Given the student's lack of awareness of how the essay was eventually used, as well as thye student's ready acceptance of responsibility for the student's actions, the further penalty of 5 marks off the final grade in the course has been waived as not appropriate in this case.

Description: Cheating

Details: Review of evidence for other allegation of cheating was found not supportable.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on questions in assignment for which previous years parameters were used.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Review of evidence for other allegation of cheating was found not supportable.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on questions in assignment for which previous years parameters were used.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student readily admitted to not preparing for the test and copied from a classmate. Student said that the cheating was opportunistic.

Degree: Undergraduate **Year:** 3

Penalty/Decision: zero on the test (worth 25%) and an additional 5% reduction on the course grade; disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was discovered about one hour into the exam to have in student's pencil case three small scraps of paper with formulae written on them. In two cases, the formulae were relevant to the content of the exam, even though the formulae had also been provided on the question sheet as approved exam aids. The third scrap included material that was not directly relevant to the exam.

Degree: Undergraduate **Year:** 2

Penalty/Decision: 0 on the exam; failure in the course, to be recorded as either the earned grade of no more than 49, or 32, whichever is higher; completion of 3 ethics courses; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. The customary suspension of two terms has been reduced to one, in acknowledgement of the student's immediate and total acceptance of responsibility for his/her actions.

Description: Cheating

Details: Student exchanged answers with another student during exam. Student readily admitted to this and took responsibility.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the test (worth 25%) and an additional 5% reduction on the course grade; disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Cheating on assignment by two students.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a zero on the assignment and (-5) on the course overall. Student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This is the case where two student were alleged to have cheated on Assignment. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a zero on Assignment, and -5 on the course overall mark, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This is a case involving allegation of cheating on Assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment and (-5) on the course overall. In addition, will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This is the case where two student were alleged to have cheated on Assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment, and -5 on the course overall mark, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student gave another student part of assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on assignment. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This is the case of a student who, during the exam, wrote the name of a different individual on the exam, but filled out a name card, then claimed to have not attended the exam.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student received a zero on the exam, and -5 on the course overall and a one term suspension. In addition, student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student made use of the answers to a quiz posted on Facebook by another student. The photo of the quiz made the answers completely apparent, and the associated postings indicated student's actions in completing the quiz, which was focused on correct citation practice, and had no grade value in the course; students could submit as many times as they liked to achieve the required 75%, which would then allow them access to the rest of the online course materials.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Since the quiz had no grade value, the ordinary 0 cannot be imposed on it.

Description: Cheating

Details: Student posted on Facebook a photograph of themselves holding up a quiz for the course. The photo made the answers for the quiz completely apparent, and the associated postings indicated intention was to assist other students in completing the quiz. The quiz was focused on correct citation practice, and had no grade value in the course; students could submit as many times as they liked to achieve the required 75%, which would then allow them access to the rest of the online course materials.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5 marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence. Since the quiz had no grade value, the ordinary 0 cannot be imposed on it.

Description: Cheating

Details: Two students were alleged to have cheated.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment, -5 on the course overall, and being placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This case involved cheating.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment, -5 on the course overall, and be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This case involved cheating.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment, -5 on the course overall, and be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Two students were alleged to have cheated.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment, -5 on the course overall, and being placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This student was accused of plagiarism.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment, and -5 on the course overall. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 2

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions. Student did not make appointment to meet with the Associate Dean of Science to discuss this matter, therefore it was resolved without input from the student.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions. Student did not make appointment to meet with the Associate Dean to discuss this matter, therefore it was resolved without input from the student.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Student did not make appointment to meet with the Associate Dean of Science to discuss this matter, therefore it was resolved without input from the student.

Degree: Undergraduate

Year: 2

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment incorrectly. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: No grade penalty ONLY disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances: Will only get disciplinary probation for the action that went against the spirit of the assignment- giving full marks when this was not deserved.

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted a take home rewrite for a midterm quiz that was substantially similar to that submitted by another student. The other student has acknowledged the misconduct, in resolving the case in his home faculty. The other student indicated that they had worked on the take home together, question by question, at home. There is nothing in the additional evidence provided by the student to substantiate his claim that the student worked alone; there is also no evident reason why the other student would misrepresent the situation in admitting own guilt.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the midterm rewrite; further 5 marks off the final grade in course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions. Student did not make appointment to meet with the Associate Dean of Science to discuss this matter, therefore it was resolved without input from the student.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted an electronic grade for a self-marked assignment without actually doing the assignment. This conclusion was based on usage data of the course website, which indicated that the student did not access the file with the assignment questions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% course grade reduction and disciplinary probation for rest of the undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Students were taking a test, all sat in a row together. Professor noticed they were cheating and reminded the class not to cheat. They continued to do so. Student denied cheating then eventually admitted it. The test is worth 25% of their mark overall. 1st offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the test, -5% on the course overall. And Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Students were taking a test, all sat in a row together. Professor noticed they were cheating and reminded the class not to cheat. They continued to do so. The test is worth 25% of their mark overall. 1st offence

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the test, -5% on the course overall. And Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Students all sat in a row together. Professor noticed they were cheating and reminded the class not to cheat. They continued to do so. Student's first offence. The test is worth 25% of their mark overall. Student denied cheating, made multiple excuses and did not accept penalty.

Degree: Undergraduate

Year: 2

Penalty/Decision: Penalty imposed is 0 on the test, -5% on the course overall. And Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: This case involves cheating. Student did not respond to emails. Student was given Test A and provided answers in line with Test B.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the quiz, and an additional reduction of five marks from the final course grade. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Students were taking a test, all sat in a row together. Professor noticed they were cheating and reminded the class not to cheat. They continued to do so. The test is worth 25% of their mark overall. 2nd offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: Student will receive a grade of zero for this test, 5% will be deducted from final grade and will be required to take a business ethics course. In order to satisfy the penalty, student will need to achieve a grade of at least 60%. The mark in the course w

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted four assignments that were substantially identical to those submitted by another student in the class. In a meeting with the Associate Dean, student acknowledged having emailed an assignment to roommate for help. Student expressed understanding that actions taken constituted participating in cheating behaviour.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignments in question; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Two students submitted assignments that were almost identical right down to spacing and presentation of solutions. They indicated to the instructor that they did not copy each other but that they had worked on the assignments together with a Math tutor in residence. They did note on their cover page that they did collaborate with each other but did not realize that they could not write up the same solutions together.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student dropped the course therefore the assignment or course grade could not be penalized; student put on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Two students submitted assignments that were almost identical right down to spacing and presentation of solutions. They indicated to the instructor that they did not copy each other but that they had worked on the assignments together with a Math tutor in residence. They did note on their cover page that they did collaborate with each other but did not realize that they could not write up the same solutions together.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; 5% course reduction; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student understands charge and accepts responsibility for not getting computer approved prior to the test.

Degree: Undergraduate

Year: 2

Penalty/Decision: (-10%) on term test. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Students missed a tutorial, but the attendance sheet had them marked as being there.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 0% for March 21 attendance. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Students missed a tutorial, but the attendance sheet had them marked as being there.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 0% for March 21 attendance. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Some content of student's lab report is mirrored in the report by another student. Student claimed not to have shared electronic files with other student, but the use of identical statements and tables in their reports indicates that they did work together too closely. 2nd offence.

Degree: Undergraduate **Year:** 3

Penalty/Decision: zero on the report and a one term suspension; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Some content of student's lab report is mirrored in the report by another student. Said that they had worked closely when preparing the reports. First offence. Student declined to meet with Associate Dean.

Degree: Undergraduate **Year:** 3

Penalty/Decision: zero on the report; 5% reduction in the final mark; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was ill for second midterm with documentation; also missed make-up midterm. Instructor posted answers for the second midterm and allowed student to write the same midterm on the promise (documented in an email) that student would sign a note indicating that student had not looked at the answers or consulted friends about the questions. Student agreed to this but instructor never actually got the note signed. Student wrote the midterm and received a grade of 33/40. Upon noticing that student's first midterm grade was 9/40, instructor consulted the LEARN logs to see if student had accessed the answers to the midterm. Student had accessed the midterm solution page. Student claimed that the solution page was opened by error.

Degree: Undergraduate

Year: 1

Penalty/Decision: No numeric penalty; disciplinary probation.

Mitigating/Extenuating Circumstances: Since LEARN software could not determine how long student looked at the midterm page, there was no evidence that reasonable explanation was not true. Student was put on disciplinary probation to recognize act of misconduct.

Description: Cheating

Details: Student submitted a test with answers that were suspiciously similar to those on a test submitted by another student. The numerous similarities and the characteristics that made them suspect were detailed by the course instructor in a report to the Associate Dean. In a meeting with the Associate Dean, Student did not contest the allegation. Student acknowledged friendship with other student and were seated next to each other during the test, and had been sharing answers. Student accepted full responsibility for these actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the test; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted a test with answers that were suspiciously similar to those on a test submitted by another student. The numerous similarities and the characteristics that made them suspect were detailed by the course instructor in a report to the Associate Dean. In a meeting with the Associate Dean, Student did not contest the allegation. Student acknowledged friendship with other student and were seated next to each other during the test, and had been sharing answers. Student accepted full responsibility for these actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the test; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was caught with a cheat note during final exam. The proctor spoke with the instructor about it. Student was moved to the front of the exam room (PAC) and given a new exam.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the exam; failure in the course; 1 term suspension and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was observed by the course instructor looking closely and for a sustained period of time into pencil case. When the instructor investigated, it was discovered that student had a scrap of paper with cheat notes written on it, concealed inside the pencil case. Student surrendered the note and did not contest the allegation. Student stated that student was feeling unwell the day of the exam, and had become panicked about ability to write it successfully, and so had created the aid to take into the exam. Student presented a letter of apology, and expressed a great deal of remorse for actions. First offence, considerable remorse - mitigating factors.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the exam; failure in the course, to be recorded as a grade of 32; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student A submitted an assignment that was virtually the same as one submitted by student B. The assignment was one element in a group assignment in the online course; the other student was assigned to a different group, and was registered in another faculty. The student was in the same group as Student A, and was identified as having provided the assignment that was copied by Student B. Student approached another Student C, who had taken the course in the past, and provided his assignment to Student A. Student acknowledged understanding that actions constituted academic misconduct. FIRST OFFENCE.

Degree: Undergraduate

Year: 3

Penalty/Decision: Successful completion (minimum grade 65%) of one Business Ethics Course, as a requirement of graduation, coded as extra to degree and counting in averages but not as a credit towards any degree or plan; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: In Student submitted an assignment that was virtually the same as one submitted by another student. The assignment was one element in a group assignment in the online course; the other student was assigned to a different group, and is registered in another faculty. Student indicated that the assignment required more time and content than student had compiled, and that a past assignment had been made available to student by another member of group for use as a reference, and that student had substantially copied it to construct own submission. Student was not acquainted with the other student who had submitted the similar assignment, and had no explanation for why the two assignments were so similar. Expressed remorse for his/her actions.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student answered one of the questions on the midterm using the exact words for the corresponding question in the previous year's midterm, leading the instructor to believe that student had a copy of the earlier year's test. Student denied having seen the prior exam but could not provide any plausible reason for why student answered as student did. Student accepted responsibility for this action. Many students in the class likely had access to prior exam but were not caught, therefore suspension not warranted.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment. Student must take business ethics course within the first two years of program. Student must obtain a passing grade on the course but this grade will not receive academic credit; disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student A submitted an assignment that was virtually the same as one submitted by Student B. The assignment was one element in a group assignment in the online course; the other student was assigned to a different group, and was registered in another faculty. Student A had approached Student C, another member of Student C's group, requesting assistance with student's portion of the group assignment; Student C subsequently approached the student, who had taken the course in the past; the student provided his assignment to Student C, who passed it along to student A. FIRST OFFENCE.

Degree: Undergraduate

Year: 3

Penalty/Decision: Successful completion (minimum grade 65%) of one business ethics course, as a requirement of graduation, coded as extra to degree and counting in averages but not as a credit towards any degree or plan; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student answered one of the questions on the midterm using the exact words for the corresponding question in the previous year's midterm, leading the instructor to believe that the student had a copy of the earlier year's test. Aside from a few changes in the multiple-choice questions this was the only part of the test that was different between the two midterms. Student received perfect marks for the rest of the written answers. In a later meeting with the course instructor student admitted to having the whole test. Student provided a scanned pdf copy to instructor. It is likely that many students had a copy of the stolen midterm and were not caught. Suspension would prevent student from accepting full time job offer, therefore not appropriate.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the midterm; preparation of a video presentation on academic integrity in consultation with the Associate Dean, Undergraduate Studies, to be shown at orientation or other similar undergraduate events.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Instructor met with student who agreed with the charge and penalty of 0% on the assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on the assignment. Academic Integrity Workshop (failed workshop). Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted a work report which was extensively similar in content to that submitted by another student in an earlier offering of the course. The similarities were uncovered by Turnitin. In a meeting with the Associate Dean, Student asserted that the work submitted was own, but acknowledged use of numerous verbatim materials from a number of websites listed in the report, without specific citation or quotation marks. Student insisted that student had not used another student's work as a reference, and the Associate Dean was unable uncover any further evidence, or determine the identity of the student identified by Turnitin. Student was unable to summarize the meaning of much of the content of report, and demonstrated considerable confusion about how to use source materials correctly when writing reports and other kinds of course assignments.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment in question; a further 5 marks off the final grade in the course; successful completion of the Academic Integrity Workshop; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student submitted final report that contained sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student, without properly citing this source.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Two students both used long descriptive variable names on their equation sheets, which were handed in with their midterm. This was outside the guidelines for the equation sheet as outlined in class and tutorial and in LEARN. The maximum number of characters allowed for variables was 5. Their equation sheets with long descriptive variable names may have given them an unfair advantage in the midterm.

Degree: Undergraduate

Year: 3

Penalty/Decision: 2% (1.5 mark) deduction from mark earned in midterm (marked out of 75 and worth 25% of final grade).

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Two students both used long descriptive variable names on their equation sheets, which were handed in with their midterm. This was outside the guidelines for the equation sheet as outlined in class and tutorial and in LEARN. The maximum number of characters allowed for variables was 5. Their equation sheets with long descriptive variable names may have given them an unfair advantage in the midterm.

Degree: Undergraduate

Year: 3

Penalty/Decision: 2% (1.5 mark) deduction from mark earned in midterm (marked out of 75 and worth 25% of final grade).

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was caught cheating on test (opportunistic). Student admitted to cheating in email to instructor. Informal resolution resulted from this admission of guilt.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on test. (-5%) from final grade. Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student used long descriptive variable names on equation sheets, which were handed in with midterm. This was outside the guidelines for the equation sheet as outlined in class and tutorial and in LEARN. The maximum number of characters allowed for variables was 5. The equation sheets with long descriptive variable names may have given him/her an unfair advantage in the midterm.

Degree: Undergraduate

Year: 3

Penalty/Decision: 2% (1.5 marks out of 75) grade reduction worth 25% of final grade.

Mitigating/Extenuating Circumstances: No further penalty deemed as warranted

Description: Cheating

Details: Student was writing the final exam in the Office for Persons with Disabilities (OPD) exam room. Student was observed by the proctor accessing the internet to get answers for the multiple choice exam, which is an exam aid that is expressly forbidden by OPD. In a meeting with the Associate Dean, student did not dispute the allegation, noting that the internet had not been disabled as was the protocol; student acknowledged actions as cheating and expressed remorse for them.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the exam; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty. There is no evidence of premeditation in any of the evidence presented in connection with this case.

Description: Cheating

Details: Student submitted answers identical to the marker's template answers for 4/13 quizzes. In discussion with the Associate Dean, student explained that student had taken the course before and thus had access to the answers; student admitted using his old assignments to re-do the questions. Student accepted responsibility for actions and was remorseful.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment (1.5%) and 5% reduction in course grade. Disciplinary probation.

Mitigating/Extenuating Circumstances: The two acts are treated as a concurrent penalty.

Description: Cheating

Details: Student has submitted answers identical to the marker's template answers for 6 quizzes. Student also answered most of the numerical questions correctly on the first attempt although peers needed up to 5 attempts. Student's performance on written exams was much lower. The student admitted that to copying these answers from materials from a previous failed attempt at the course. The assignments are worth 18% in total (1.5% each).

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on 6 assignments and 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Cheating

Details: Student was found to have two phrases written on her/his hand during the final practical exam. Student claimed that they had written these on his/her hand as a study aid and had mistakenly not removed them before the exam. Explanation seemed plausible given that spelling did not count on the test. Words on hand would not have benefited student. Student did not fail course as a result of punishment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero in the course and an additional 5% off the final course grade. The student will be on disciplinary probation for the remainder of undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Impersonation

Details: Students shared clickers.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on this course component and disciplinary probation.

Mitigating/Extenuating Circumstances: Students had just been reminded NOT to use other people's clickers.

Description: Impersonation

Details: Students shared clickers.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on this course component and be placed on disciplinary probation.

Mitigating/Extenuating Circumstances: That students had just been reminded NOT to use other people's clickers.

Description: Impersonation

Details: This is the case of a student who impersonated and misrepresented self as counselling services employee (through email) to obtain the final exams from a number of classes. Student admitted to offence and was apologetic.

Degree: Undergraduate

Year: 4

Penalty/Decision: 4 term suspension. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Impersonation

Details: Student entered into an arrangement with another to be impersonated.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student received a failing grade. Student suspended from the University of Waterloo for two terms. Student placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Impersonation

Details: Student entered into an arrangement with another to be impersonated; student writing the final exam did not necessarily resemble the Watcard; upon further investigation by the proctor, student writing exam was not who student claimed to be.

Degree: Undergraduate

Year: 2

Penalty/Decision: Failing grade; suspended for two terms; disciplinary probation for undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Mischief

Details: Student was drinking beer with two friends in their residence room and playing video games. Student returned to student's room to watch TV and drank to the point of being intoxicated. Student then lit a holiday decoration on fire. The fire was put out. However the smoke alarm had already been activated bringing both Police Services and the Fire Department. The other students woke the others on the floor and everyone evacuated the building. There were burn marks left on the door, and damage to the carpet in front of the door. Student was charged with Arson and Criminal Mischief. As a result, student was evicted and banned from Residence. Student was also barred from communicating with four friends, or consuming alcohol until the case was finished (approximately 7 months). Student had to find alternative off campus housing. The case was resolved out of court, as the Crown/Prosecution decided the case was not worth going to trial for. They decided that the John Howard Society was a suitable program for student to complete. Student was not charged with underage drinking despite being below the legal age at the time of this incident.

Degree: Undergraduate

Year: 1

Penalty/Decision: 100 hours of community service (Habitat for Humanity, Waterloo); disciplinary probation.

Mitigating/Extenuating Circumstances: Student was remorseful and paid restitution. Student attended counselling. As a result of the formal charge the student cannot work with vulnerable groups (elderly, children) for 5 years.

Description: Mischief

Details: Student was arrested for Mischief Under \$5,000 for damage caused on the 3rd floor of the Davis Centre. Student was subsequently released unconditionally with no charges laid. Student will make full financial restitution for the damage caused.

Degree: Undergraduate

Year: 3

Penalty/Decision: Full financial restitution for the damages he had caused. Must attend a counselling session. Must write letter of apology.

Mitigating/Extenuating Circumstances: Student admitted offence immediately. Student paid restitution immediately.

Description: Mischief

Details: Police involved.

Degree: Undergraduate

Year: 2

Penalty/Decision: Letter of apology. Letter of apology to Victim. One term suspension. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student submitted a fraudulent medical note in order to be allowed to continue studies after a failure. First offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Suspension for two terms, disciplinary probation for the remainder of the student's undergraduate career (the meaning of disciplinary probation is that any future infractions will meet with a significantly stiffer penalty).

Mitigating/Extenuating Circumstances: First offence. Penalties for this kind of misrepresentation vary in the guidelines. Suspension is deemed appropriate in this case, given the nature of the offence and the context in which it was being attempted, which is substantially similar to a readmission application. Forging documents to support an admission decision is punishable by expulsion.

Description: Misrepresentation

Details: Misrepresentation.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% for the marks pertaining to clicker use. An additional 5% deducted from final grade. Academic Integrity Workshop. Enrolling in ethics course over and above program requirements. Course must be approved by instructor. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student submitted a midterm exam with altered name and student number, in order to make it appear that another student had written the exam. Student then emailed the professor, indicating that the exam was missed due to illness, and asking for an opportunity to retake it. In a meeting with the Associate Dean, student did not deny the allegation.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the midterm exam; failure in the course; two term suspension; disciplinary probation.

Mitigating/Extenuating Circumstances: Second academic offence; standard penalty.

Description: Misrepresentation

Details: Student submitted a test that had been picked up to a course TA and claimed that there was an addition error and that final grade should have been 35.5/48 and not 5.5/48. The TA noted discrepancies in the writing, etc.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on the assignment. Failure in the course one term suspension. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student was ill for an exam and received an INC from her/him instructor. She/he was to write the exam with the next class. Next term, the student contacted the instructor to inquire about grade in the exam. The instructor followed up and found that the student had attended the exam but exam could not be found. Instead there was an exam with the name of student who has never been registered in Math and no exam card for this student. A comparison of the student's assignments with the exam led to the conclusion that the

student wrote the exam. Student admitted to putting a false name on the exam due to a panic attack. Student claimed that student waffled as to whether this was a good idea and changed the name multiple times. Student claimed that student actually did not know what name was on the exam paper.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the exam and a one term suspension.

Mitigating/Extenuating Circumstances: This was a clear case of misconduct, which the student readily admitted to. It was evident that the student committed this act due to the stress of the exam situation rather than trying to get a better grade.

Description: Misrepresentation

Details: Student had 2 verification of illnesses: one for second midterm and one for the final exam. The note for the final exam is valid but the one for the second exam may be altered because the clinic when contacted said the note should read Nov 11 -12 instead of Nov 11-18. The second midterm was on Nov 14. Student initially denied that change had been made and subsequently confessed.

Degree: Undergraduate

Year: 2

Penalty/Decision: A grade of zero on the midterm and a one term suspension. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: This student completed a test in class. Student then took it home, erased answers and input the correct ones and attempted to re-submit the test for additional marks.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a zero on the test, and -5% on the course overall. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances: Student lied blatantly and said had not altered anything.

Description: Misrepresentation

Details: Students missed a tutorial, but the attendance sheet had them marked as being there.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0% for March 21 attendance. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student allegedly falsified a diploma for re-entry to UW. Police were involved, no Police report was available.

Degree: Undergraduate

Year: 3

Penalty/Decision: 2 year suspension, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student forged TA signature on two labs. Student admitted to forging the signatures, but said that student had attended the lab (this was the first lab of term). The penalty was mitigated by the following issues: by forging the signature of the TA, the student did not gain anything not deserved: student did attend the lab and did the experiment; the lab component of this course was CR/NCR and there is no grade associated with it; student was remorseful and recognized the gravity of the error of judgment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Student will complete 25 hours of volunteer work with the Diabetes Association in place of the pre-clinic volunteer time. Complete Academic Integrity Workplace presentation at Orientation (did not complete this task). Because student did not fulfill terms.

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student answered one of the questions on the midterm using the exact words for the corresponding question in the previous year's midterm, leading the instructor to believe that the student had a copy of the earlier year's test. Instructor recorded this observation in gradebook. However, when student came to view midterm answers instructor mentioned that grade was under review. This apparently led student to change answer for the above mentioned question to something else. Student claims to have written the correct answer down as a study mechanism, not to hide original answer; student had made notations on other answers that were incorrect on the paper. Student ultimately admitted to having seen the prior exam upon meeting a group of students who had a copy and were looking it over in the library. Student made handwritten notes of points to study and considered it as a study aid. Suspension deemed too punitive because student would lose whole year of study as courses were offered only once a year. Believed that large portion of class had access to the prior midterm but were not caught.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment. In place of a suspension student will prepare an explanation of academic misconduct for presentation at orientation and elsewhere. This video will be prepared in consultation with the Associate Dean for Undergraduate Studies.

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student received an offer from Employer for a work term. Offer was contingent upon a reference check. One of the references that Employer wished to contact was student's former co-op supervisor and student agreed to supply Employer with a copy of student's co-op evaluation in lieu of providing direct contact information for employer. Upon receipt of the evaluation, Employer contacted student as they had some questions about the evaluation, as it did not contain the name of past employer or a signature. In response, student provided a second copy of the evaluation, this time with supervisor's name but no signature. Employer still had some concerns and contacted CECA for assistance. After seeking permission from student to forward a copy of student's evaluation on file to Employer (which student provided), it was discovered that student had submitted an evaluation that differed from that submitted by employer. While the overall rating was the same, the specifically bullet points and comments selected were more

favourable in the version student forwarded to Employer. After reviewing the actual evaluation (and presumably in light of the previous information provided), Employer ultimately opted not to proceed with offer.

Degree: Undergraduate

Year: 3

Penalty/Decision: Student fails work term at the University of Waterloo. In addition, student will be required to enroll in the business ethics course, achieving a grade of at least 60%. Student will also be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: Student missed two lab sessions. Student submitted a verification of illness form (VIF) for the first class. The evaluation of student's condition was based only his explanation to the physician well after the fact. His/her condition was categorized as severely ill: "Completely incapacitated as regards functioning at an academic level (unable to attend any classes.)" The instructor accepted this VIF. Student received zero for the second lab session not attended since no VIF was submitted. Student appeared stressed when writing the final exam; stayed to the very end of the exam period mentioned to instructor that a second VIF for the second missed lab session was forthcoming. Student submitted a VIF for this class that also documented a severe illness based on his explanation only. Student's comment after the final exam and the very late VIF submission caused instructor to think student was so concerned about grade in the course that student might be looking to recover the zero grade for second missed lab session by claiming to be ill. Instructor investigated and found that student had been singing with a band on the following dates of the missed labs (videos posted online). Both locations were more than an 8 hour drive from Waterloo. VIFs were determined not to be credible and zeros were registered for labs. Student reluctantly agreed that although he was ill on the days he claimed, it was inappropriate for the student to have submitted a VIF documenting a "severe" illness. By doing so he misrepresented the degree to which he was incapacitated.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student must prepare to the satisfaction of the Associate Dean an essay defining professionalism in the health professions and describe how student's behaviour relates to professionalism (3 pages plus references). In addition student is to prepare to the

Mitigating/Extenuating Circumstances: This situation is one that requires education rather than a conventional penalty. Moreover the following mitigating circumstance was taken into consideration in determining the appropriate response for student's case. Upon being told by the Associate Dean that allegation against student would be followed up, instructor submitted a UR in place of student's earlier grade. Believing the UR to be in place, and that the investigation and subsequent decision might lead to a failure, instructor then informed at least six individuals of student's situation. In fact, the UR submitted by instructor was not applied to the course since a UR can only be submitted by an Associate Dean. Knowing that a UR would affect student's academic progression and not wanting to inflame the situation, the Associate Dean had chosen not to put a UR on his record without first discussing the situation with the student in person. Since student was out of the country until well after the exam period, the Associate Dean was unable to meet with student until late June. Thus, there was no UR on student's record at the time other Optometry faculty and staff were informed of the situation. This premature and unfortunate breach of student's privacy caused student to suffer an unintended professional penalty by the fact that others were told of the allegation and evidence against the student. This is completely against University policy and constitutes a penalty that the student did not deserve. The instructor will apologize in person to student for this breach.

Description: Misrepresentation

Details: Student submitted a verification of illness form that indicated student was severely compromised due to acute back pain. This document was not an original but this was not detected until a version of the same VIF was used in two other classes. The dates were changed on the later VIFs but the hand-written information was identical. Originally it was thought that student was the person modifying the VIF but upon investigation it became evident that his/her physician was doing this as a simple way of reissuing the VIF for the same condition (and charging \$20 for it each time.) Student was remorseful and withdrew from three courses.

Degree: Undergraduate

Year: 3

Penalty/Decision: Write a 5-page referenced essay to the satisfaction of the Associate Dean Undergrad discussing the issues relating to accepting a Verification of Illness Form (VIF) and presenting it. Essay should discuss the responsibility of students in submitting docum

Mitigating/Extenuating Circumstances:

Description: Misrepresentation

Details: A friend of the student, at his/her request signed the sign-in sheet under student's name for an optional, for-marks bonus class. The other student had attended an earlier session of the same class, but had decided to cover the material again by attending a second time, in the company of the student, who had made the request via text message because student was late arriving by bus. By the time the student got to the class, it had already ended. The professor noted the discrepancy when reviewing the sign-in sheets for the two classes, and provided to the Associate Dean further evidence confirming that the student could not have been the one to sign the sheet for the class which student had not in fact attended.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the course element involved; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty. The circumstances of the case make a finding of misrepresentation under Policy 71 appropriate, as opposed to the substantially more stringent penalties associated with impersonation.

Description: Misrepresentation

Details: Student signed the sign-in sheet under another student's name for an optional, for-marks bonus class that student was attending, at that student's request. Student had attended an earlier session of the same class, but wanted to cover the material again by attending a second time, in the company of friend. The friend had made the request via text message because friend was late arriving by bus; by the time teh friend got to the class, it had already ended. The professor noted the discrepancy when reviewing the sign-in sheets for the two classes, and provided to the Associate Dean further evidence confirming that the other student could not have been the one to sign the sheet for the class which he had not in fact attended.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the course element involved; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty. The circumstances of the case make a finding of misrepresentation under Policy 71 appropriate, as opposed to the substantially more stringent penalties associated with impersonation.

Description: Obtaining confidential academic materials

Details: Student entered UW in 2007 and subsequently encountered academic difficulties and had 5 non-degree terms over the course of the next 4 years. In Winter 2012 student had no OSAP support and was financially independent in part due to family's financial situation. As a result, student decided to set up an organization called UW STUDY AIDS with the intention to help students study by selling old exams. Student claimed to be unaware that this was against UW policy. The first exam he offered for sale was a former exam that was acquired when purchasing a used copy of the course textbook. The exam was a photographed copy of an original and a student paid \$30 for it. The student offered this for sale to classmates via UW STUDY AIDS via PayPal. Approximately 25 students purchased this exam for \$35. The student then downloaded from the internet a copy of another exam from a US university. The student offered this exam for sale to classmates telling them that it was a past final exam for an unknown term and unknown professor but that it

would be good for study purposes. Approximately 25 students purchased this exam for \$25, likely believing that it was a former UW exam. Student was contacted by another student for another exam. Student asked the other student for the particular class lists in return, which the student provided. Student then acquired a University of British Columbia exam from the internet, and obtained a copy of an actual UW exam for the course from a friend. Students in that class received an email from UW STUDY AIDS offering previous year's exams for \$20 with several photographs of class exam questions attached to the email. Instructor was on this email list. Instructor then prepared a new exam and approximately 1000 copies of the former exam were destroyed and same number of copies of the new exam were made. Later that day another email was sent to students indicating that the class exam could no longer be found, and that the picture attached to the email could not be verified so its relevance to the current curriculum was questionable, therefore students should seek other study aids as well as read the lab manual to be successful in their test. Student reported to UW police later that about 25 copies of this exam were sold for \$35. Same situation occurred for a 4th exam. UW staff bought exam and identified who paypal account was payable to. When questioned by police it was revealed how pictures of exams were taken in the PAC and weblinks to old exams. Customer list was provided to UW Police. There were approximately 89 students coming from different faculties on this list. In total, student estimated a profit of about \$2200 from selling these exams.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student is suspended for 2 years from studies at the University of Waterloo, and will be on disciplinary probation for any future registration at UW. Student will donate \$2000 to University of Waterloo Scholarship Programs and provide a receipt of this do

Mitigating/Extenuating Circumstances: Student was helpful to the police and the Associate Dean in their investigations of this case and is also very remorseful for the problems caused.

Description: Obtaining confidential academic materials

Details: Student provided class list to another student who had started illegal business selling old exams (UW STUDY AIDS), so that the other student could send out notification of availability of illegally obtained exam questions to class. Student felt that UW STUDY AIDS was a legitimate company, and understood that old exam questions would be helpful study aid only as new exam was written that term. Student thought student was helping classmates get access to legitimate study tool.

Degree: Undergraduate

Year: 3

Penalty/Decision: A letter of apology. Prepare a five-page, reflective, referenced essay on the rights and responsibilities of individuals within a group such as a class, as well as the potential negative impacts of sharing personal student information with non-class parti

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student plagiarised a substantial portion of assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on assignment -5% from final grade. Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a final report that included large areas of copied and uncited work.

Student was permitted to modify the final report to include citations and submit it in the subsequent term.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on final report; disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive 0 on report, must take additional business ethics course, achieving a mark of 60% before the end of 2012, student is placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: The student submitted an assignment and then a term project containing unreferenced material from the internet.

Degree: Undergraduate

Year: 1

Penalty/Decision: The student will receive zero (0) on both the assignment and the term project.

Mitigating/Extenuating Circumstances: Both the assignment and the term project were each worth 15% of the overall grade and were detected at the same time.

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced and passages were quoted verbatim without quotation marks or citation.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the course element; further five mark reduction in overall grade.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced and passages were quoted verbatim without quotation marks or citation.**Degree:** Undergraduate
Year: 2

Penalty/Decision: Zero on the course element; further five mark reduction in overall grade.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turnitin showed a similarity index of 22%. The instructor met with the student and discussed proper citations, referencing, etc. The student had to resubmit the paper. The instructor requested a grade penalty of 10%.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 10% grade penalty on assignment. Disciplinary Probation

Mitigating/Extenuating Circumstances: None

Description: Plagiarism

Details: Turnitin similarity index 10%.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 10% penalty on assignment. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Two main similarities of 15% + 5% (plus smaller similarities at 1% and 2%) - resubmitted assignment

Degree: Undergraduate **Year:** 3

Penalty/Decision: 10% grade penalty on assignment. Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Paper written and submitted by two students. One student claimed responsibility for the plagiarised section. The other student showed due diligence in discussing plagiarism with the offending student prior to submission of paper. The students met with the instructor. The instructor proposed a penalty of -20% from offending student's grade, if a resubmission of the affected sections were free of plagiarism.

Degree: Undergraduate **Year:** 4

Penalty/Decision: 20% grade penalty on the assignment. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turnitin similarity index 26%. Student resubmitted paper after discussion regarding proper citation with instructor.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 10% grade penalty on assignment. Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turnitin similarity index was 16%. Student resubmitted paper.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 10% penalty on assignment

Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turnitin similarity 12%.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 10% grade penalty on assignment. Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turnitin similarity index 23%. Student resubmitted paper after meeting.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 10% grade penalty. Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turnitin identified a similarity index of 13%.

Degree: Undergraduate **Year:** 3
Penalty/Decision: 10% grade penalty on assignment. Disciplinary probation
Mitigating/Extenuating Circumstances:

Description: Plagiarism
Details: Turnitin identified 11% similarity.

Degree: Undergraduate **Year:** 3
Penalty/Decision: 10% grade penalty. Disciplinary Probation
Mitigating/Extenuating Circumstances:

Description: Plagiarism
Details: Turnitin similarity index: 10%

Degree: Undergraduate **Year:** 3
Penalty/Decision: 10% grade penalty on assignment. Disciplinary Probation
Mitigating/Extenuating Circumstances:

Description: Plagiarism
Details: Turnitin flagged final report, 53% of the report was identical to another report submitted.

Degree: Undergraduate **Year:** 2
Penalty/Decision: A grade of zero for the final report, disciplinary probation.
Mitigating/Extenuating Circumstances:

Description: Plagiarism
Details: Failure to use own words and proper citations.

Degree: Undergraduate **Year:** 1
Penalty/Decision: 0% on assignment. Academic Integrity Workshop
Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay which accessed secondary sources, expressly prohibited for the assignment, that were quoted verbatim or closely paraphrased without correct citation. Student expressed considerable confusion regarding correct citation practice and agreed to attend the Academic Integrity Workshop the following term. However, the student did not do so.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty. The standard penalty is being imposed since the student failed to attend the Academic Integrity Workshop as originally agreed.

Description: Plagiarism

Details: Student failed to use own words and use proper citations.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on the assignment. Academic Integrity Workshop

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student failed to write assignment in own words and did not use proper citations.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on the assignment. Academic Integrity Workshop

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced and passages were quoted verbatim without quotation marks or citation.

Degree: Undergraduate

Year: 4

Penalty/Decision: Grade of zero on the assignment; further five mark reduction in overall course grade.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism on assignment. Student met with instructor. Occurred simultaneously with another plagiarism incident.

Degree: Undergraduate

Year: 3

Penalty/Decision: Resubmit assignment. Grade penalty of -10%. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism on assignment. Student met with instructor to discuss citations. Occurred simultaneously with another plagiarism incident.

Degree: Undergraduate

Year: 3

Penalty/Decision: Resubmit assignment. Grade penalty of 10%

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay with a graph taken from Wikipedia, but cited another source. Student was told not to use Wikipedia as a source. Student asserted no recollection of prohibition of Wikipedia as a source. It was confirmed that the course instructor had verbally prohibited Wikipedia as a source for the assignment in class. After further investigation of the disputed sources, the balance of probabilities indicates that student took the graph from Wikipedia and then attributed it elsewhere to evade the stated prohibition; and so the inclusion of the material constitutes plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay largely composed of material taken verbatim or very closely paraphrased from various internet sources, without citation of any kind. In a meeting with the Associate Dean, student did not dispute the charge in any way, expressing great remorse and readily accepting responsibility for actions.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the assignment; a further 15 marks off the final grade in the course; suspension for one term; disciplinary probation to continue for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: Second academic offence; standard penalty. Given the ready admission of guilt and acceptance of responsibility on the part of the student, the suspension penalty has been limited to one term. The suspension has also been delayed to accommodate the student's employment circumstances; however, the student will not be permitted to graduate until the suspension term has been served.

Description: Plagiarism

Details: Cheating on Assignment.

Degree: Undergraduate

Year: 3

Penalty/Decision: Informal resolution: zero for assignment, 5% deducted from final grade, continue to be on academic probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: This is a case involving cheating. Informal resolution.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment, a further reduction of five marks from final grade, and taking business ethics course by the end of 2012. Student must achieve a mark of 60%, and the course will not count for credit, although the mark will count in average.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism detected on 3 questions for an assignment,

Degree: Undergraduate

Year: 2

Penalty/Decision: Grade of zero for each question on the Assignment, disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Informal resolution with student regarding plagiarism. Student must take business ethics achieve 60%. Zero on assignment, 5% deducted from final grade, on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turnitin similarity index: 100%

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on assignment. No Credit. Disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted wrongdoing. Plagiarism.

Degree: Undergraduate

Year: 3

Penalty/Decision: Received a zero on the assignment and -5 in the course overall. In addition, she/he was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted wrongdoing. Plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: A zero will be given on this assignment, and a -5 in the course overall will be assigned. In addition, the student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted wrongdoing. Plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: zero on the Assignment and -5 in the overall course grade. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student used prior solutions to complete a homework assignment. Student did not answer email and other contacts and file proceeded without input.

Degree: Undergraduate

Year: 2

Penalty/Decision: The student will receive a zero on the assignment in question and -5 on the overall course grade. In addition, the student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted wrongdoing. Plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student received a zero on the assignment and -5 in the course overall. Student additionally was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted wrongdoing. Plagiarism.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student will receive a zero on Assignment, and -5 in the overall course mark. Student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted wrongdoing. Plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student received a zero on the assignment and -5 in the course overall. Student was additionally placed on academic probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a take-home essay assignment with a lengthy section taken from a website. The instructor met with the student regarding the apparent plagiarism and the student confirmed student had taken notes and some downloads from online and later confused what were student's own jottings with the file that had been downloaded.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment, a further 5 marks off the final grade in the course, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on assignment, further 10% off final grade; two-term suspension.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Students failed to use own words or proper citations on assignment

Degree: Undergraduate

Year: 2

Penalty/Decision: 0% for assignment. -5% from final grade

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: 2 students were partners in a class involving a lab. Student missed one lab which put student behind in ability to finish the second part of the lab assignment the following week. Student asked partner for help since partner had finished the assignment. Student asked for part of the assignment, to help guide how to prepare own assignment. Partner gave the assignment to Student in a format that he/she thought prevented Student from using the assignment directly (by embedding his/her name on the map). Student handed in assignment as own work.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment plus 5% reduction on final grade; disciplinary probation for duration of undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted to plagiarism.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student will receive 0 on the assignment, -5% on final grade, remains on academic probation and must complete an additional course with 60% by end of year.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced and passages were quoted verbatim without quotation marks or citation.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the course element; further five mark reduction in overall course grade.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay that included passages taken verbatim from uncited sources on the internet.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment. Successful completion of Academic Integrity Workshop removes other elements of standard penalty (further 5 marks off the final grade in the course, and disciplinary probation).

Mitigating/Extenuating Circumstances: First offence. Candidate for the Academic Integrity Workshop, due to demonstrated inexperience and lack of awareness of correct academic practice.

Description: Plagiarism

Details: Another student submitted this student's final performa as own.

Degree: Undergraduate

Year: 4

Penalty/Decision: Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay with a single passage (definition) taken verbatim from the course textbook without citation or quotation marks. In a meeting with the Associate Dean, student stated that student had knowingly submitted the assignment incomplete, and four days after the deadline. Student maintained that the plagiarism was an oversight, as the essay contains other references, properly cited, from the text book.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. The further 5 marks reduction of the final grade has been waived as not appropriate in this case, given the substantial evidence that the plagiarism was not intentional.

Description: Plagiarism

Details: Student submitted another student's work as own.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0% on the assignment (final grade 33%). Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted being a member of a group that had the answers to the last question. Student readily admitted to using those answers and that this constituted academic misconduct

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment and a further 5% off the final grade; academic probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted being a member of a group that had the answers to the last question. Student agreed to using those answers and that this constituted academic misconduct. Any subsequent offence will be treated as a first offence, and there will no further opportunities to attend a future Academic Integrity Workshop in lieu of a more severe penalty. If the Workshop is not completed satisfactorily, the incident in question will be treated as a first offense with all the usual conditions and consequences.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment; attend Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted to having the answers to the last question. Student knew how to do the question but wanted perfect score so student readily admitted to using the answer key that was available. Student recognizes that this constitutes academic misconduct.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment and a further 5% off the final grade; academic probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Will receive a zero for the assignment in question. There will be no other grade penalty, nor disciplinary probation. This is contingent on attending and successfully completing the Academic Integrity Workshop. Any subsequent offence will be treated as a first offence, and there will be no further opportunities to attend a future Academic Integrity Workshop in lieu of a more severe penalty. If the Workshop is not completed satisfactorily, the incident in question will be treated as a first offence with all the usual conditions and consequences.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student offered the information that this had been a "group" assignment and a member of the group had the answers to the last question. Student readily admitted to using those answers and that this constituted academic misconduct.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment and a further 5% off the final grade; academic probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student met with past student and reviewed other student's paper and sources.

Degree: Undergraduate

Year: 2

Penalty/Decision: 25% grade penalty imposed for the assignment. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a comparative essay on The Return of Martin Guerre that was extremely similar to that submitted by another student, in a previous offering of the course. The essay, while it argued an opposite position (favouring the book over the film), did so using the same argument sequence, construction and development, making the same points and using the same examples as the other essay, and included a significant number of verbatim or very closely paraphrased segments. In a meeting with the Associate Dean, Student denied the allegation stating that this was a coincidence. The balance of probabilities nonetheless indicates that the two essays are the same.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay with some passages taken verbatim or very closely paraphrased from a variety of sources, including online sources, without citation of any kind. Student did not deny the allegation, and acknowledged using online resources to assist with preparing the essay.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence. The penalty has been mitigated, and the suspension delayed until the Spring term, in recognition of the student's ready acceptance of responsibility for her/his actions.

Description: Plagiarism

Details: Student submitted an assignment with seven verbatim passages that had been correctly cited, but that did not include quotation marks. In a meeting with the Associate Dean, student insisted no awareness that a verbatim use of another's expression, even if cited, required quotation marks. Student acknowledged, however, that such an omission still represented plagiarism.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Since the passages included citations, the further 5 marks off is waived as not appropriate in this case.

Description: Plagiarism

Details: Student submitted a response paper and reading journal that contained a significant number of passages that were either verbatim or very closely paraphrased reproductions of text from a variety of online sources, without citation of any kind. In a meeting with the Associate Dean, student presented a notebook of hand-written notes and stated that the readings assigned by the course had been done. Student acknowledged that student had referred to online resources to help with understanding the assigned readings. Student acknowledged having used them to write the response paper and journal entries.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First (simultaneous) offence; standard penalty.

Description: Plagiarism

Details: Student submitted a readings journal and an essay that each contained numerous substantial passages taken verbatim from a variety of online sources without citation of any kind. In a meeting with the Associate Dean, student did not dispute the allegations. Student indicated that the course content and readings were challenging, and that the online sources helped to understand and summarize them. Student acknowledged that actions constituted plagiarism. Second offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the two assignments in question; failure in the course, to be recorded as a grade of 32 or the earned grade with the penalty calculated, whichever is higher; suspension for one term; disciplinary probation. Attend counselling (arrangements to be con

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a final essay in which numerous passages were taken either verbatim or very closely paraphrased from Wikipedia and other online sources, either without citation of any kind, or in at least one instance, with misleading citations that when investigated, could not have been the source for the information contained in the essay. The professor had warned the student specifically about relying on Wikipedia, and about correct citation practice, in written remarks on an earlier submitted draft of the essay. Student acknowledged referring to Wikipedia and failing to use correct citation practice.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First (simultaneous) offence; standard penalty.

Description: Plagiarism

Details: Student submitted a report that contained an image taken from the internet that was not referenced; an additional figure was copied from an article that the class had been assigned to read, but again this source was not referenced in the text of the report. References in report were incorrect/incomplete. There was no evidence that student was trying to deceive the reader but student was careless and should have linked the references to the text and provided complete citations.

Degree: Undergraduate

Year: 3

Penalty/Decision: 50% of the value of the assignment plus 5% penalty for plagiarism.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a lab report in which included statements and figures from Wikipedia that were not referenced. The citations included were incorrectly formatted (included postal address rather than journal information). Furthermore the citations used in the document were often not correct.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment and academic integrity writing assignment upon submission of airline ticket showing that student is leaving the country this month (and therefore not available for Academic Integrity Workshop).

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a written assignment that included numerous plagiarized passages, from several different articles. In some cases the articles were in the reference list but not cited in the text. In other cases the plagiarized text was directly copied and not cited. Student demonstrated a poor understanding of when and how to cite previous research appropriately.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; 5% penalty on the course grade; 1 term suspension; disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment; no further reduction in grades based on successful attendance and completion of Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; no further penalty if Academic Integrity Workshop attended and completed successfully.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero in assignment; no further penalty if Academic Integrity Workshop attended and completed successfully

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Students were lab partners. They did not have sufficient time to complete the last, more formal lab report and so worked together on it. They submitted the same graphs and calculations in the interest of time. In our meeting, Student recognized working too closely with other student and took responsibility for actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment and 5% reduction in course grade; disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Any subsequent offence will be treated as a first offence, and there will no further opportunities to attend a future Academic Integrity Workshop in lieu of a more severe penalty.

If the Workshop is not completed satisfactorily, the incident in question will be treated as a first offense with all the usual conditions and consequences.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; Academic Integrity Workshop

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Any subsequent offence will be treated as a first offence, and there will no further opportunities to attend a future Academic Integrity Workshop in lieu of a more severe penalty. If the Workshop is not completed satisfactorily, the incident in question will be treated as a first offense with all the usual conditions and consequences.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment; no other grade penalties and no disciplinary probation based on attendance and successful completion of the Academic Integrity Workshop

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student admitted to copying the report of a former student to complete lab. Student agreed this was academic misconduct.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment and 5% reduction in course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an assignment that included data that did not appear on data sheets, and other discussion text that addressed questions from earlier iterations of the lab. The balance of probabilities suggests that student submitted an old lab report for the course. As student did not keep an appointment to meet with the associate Dean to discuss the matter, it has been resolved without student input.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Students were lab partners and also lived on the same floor in residence. They found the number of graphs that were needed for report to be onerous and boring so shared the task of preparing these and the calculations and the table. Student readily admitted that this was too much collaboration and warranted a decision of academic misconduct. The fact that student recognized this and took responsibility for actions was very positive.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment and 5% penalty; disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Any subsequent offence will be treated as a first offence, and there will no further opportunities to attend a future Academic Integrity Workshop in lieu of a more severe penalty. If the Workshop is not completed satisfactorily, the incident in question will be treated as a first offense with all the usual conditions and consequences.

Degree: Undergraduate

Year: 1

Penalty/Decision: zero on assignment; no other grade penalties and no disciplinary probation based on attendance and successful completion of the Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Students were lab partners and were working on the formal lab report. They worked together because they ran out of time and also did not feel they had a lot of guidance on how to actually do the report as compared to the simpler reports needed earlier in the term. Student prepared report entirely except for the graphs; other student prepared the graphs but needed the calculations. They exchanged work. Both admitted to this situation readily. Student took full responsibility for actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment and 5% penalty on grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an assignment that included data that did not appear on data sheets. It is unknown where the data came from. Since student failed to make an appointment to meet with the Associate Dean to discuss the matter, it was resolved without student input.

Degree: Undergraduate

Year: 1

Penalty/Decision: 5% reduction in course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Students were lab partners. They did not have sufficient time to complete the last, more formal lab report and so worked together on it. They submitted the same graphs and calculations in the interest of time. Student recognized that they had worked too closely and took responsibility for actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment and 5% reduction in course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Two students were lab partners and also lived on the same floor in residence. The student thought that since they had the same data they could share the preparation of the corresponding tables and graphs needed for class. Student readily admitted doing this but had not considered it as misconduct. Student took responsibility for his/her actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment and 5% penalty; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student withdrew from class after finding of plagiarism.

Degree: Undergraduate

Year: 1

Penalty/Decision: Academic Integrity Workshop

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Students were lab partners and were working on the formal lab report. They worked together because they ran out of time and also did not feel they had a lot of guidance on how to actually do the report as compared to the simpler reports needed earlier in the term. Student prepared report entirely except for the graphs; other student prepared the graphs but needed the calculations. They exchanged work. Both admitted to this situation readily. Student took full responsibility for actions.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment and 5% penalty on the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Plagiarism.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero grade on the assignment and requirement to attend Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay with numerous passages very closely paraphrased from an online source, without citation or acknowledgement of any kind. In a meeting with the Associate Dean, Student did not dispute the allegation, indicating sickness during essay preparation, and had gotten "carried away" in consulting the source to assist in writing the essay.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Simultaneous first offence; standard penalty.

Description: Plagiarism

Details: Student submitted a take home exam with materials taken verbatim or very closely paraphrased from a variety of online sources, including Wikipedia and Sparksnotes, without citation of any kind. The exam was a make up for a final exam, missed due to properly documented illness, and the instructions were that the only resource permitted was the student's own lecture notes. In a meeting with the Associate Dean, the student insisted that the rules had been followed. Student suggested that perhaps the similarity in the passages was due to the fact that sources had been consulted as part of taking study notes for the course, and transcribed their content without meaning to plagiarize. Student voluntarily provided notebook to the Associate Dean for further investigation. However, a link could not be reliably established. The balance of probabilities suggests that student consulted the online sources while completing the take home exam.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Simultaneous first offence.

Description: Plagiarism

Details: Student's assignment was almost identical to another student's assignment; The academic offense was resolved informally by the instructor.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment; 5% of the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student's assignment was almost identical to another student's assignment; The academic offense was resolved informally.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment; 5% of the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a reading response with a definition of ideology taken verbatim from Wikipedia, without citation or acknowledgement of any kind. In a meeting with the Associate Dean, student did not dispute the allegation.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay in which passages were used verbatim, with citation but without quotation marks, from a source included in the bibliography.

Degree: Undergraduate

Year: 4

Penalty/Decision: A grade on the essay such that the student completes the course with a final grade of no more than 50; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. The grade weight of the essay is such that the student will lose the course credit if a zero grade is imposed. This outcome would be excessive under the circumstances, given the evidence that student's claim of not trying to deceive the instructor is evidently credible. In addition, there were substantial

administrative delays in processing the case, which would also contribute to the outcome not being fair in this case.

Description: Plagiarism

Details: Two students submitted nearly identical assignments. Sentence sequence was identical and each sentence had only minor word changes or the sentence order was switched around. Student did identify that they did work together, but this work was also copied. Both students admitted to it and signed an informal summary of the events with the instructor.

Degree: Undergraduate

Year: 3

Penalty/Decision: zero on assignment; 5% reduction of final course grade; academic probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Two students submitted nearly identical assignments. Sentence sequence was identical and each sentence had only minor word changes or the sentence order was switched around. Student did identify that they did work together, but this work was also copied. Both students admitted to it and signed an informal summary of the events with the instructor.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on assignment; 5% reduction of final course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay in which ideas and arguments were presented that had been taken from the internet site Shakespeare-navigators.com without citation of any kind.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Simultaneous first offence in the same course; standard penalty.

Description: Plagiarism

Details: Student submitted paper with text taken verbatim from another source. Sources were cited but quotations were not used.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on paper Academic Integrity Workshop

Mitigating/Extenuating Circumstances: Student is with Counselling Services to deal with issues.

Description: Plagiarism

Details: Student did not cite sources on assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on the assignment. Academic Integrity Workshop

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student was diagnosed with Lupus and suffered considerably both medically and emotionally. Student returned to classes after lupus went into remission. Student felt stressed and shared electronic copies of answers to the three questions on assignment with friend. Student's roommate gave an electronic copy of answers and resume. Student copied parts of the answers and some of the resume sentences directly from roommate's submission.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the 3 questions (each worth 6.25%) and on resume component. No credit. Disciplinary probation.

Mitigating/Extenuating Circumstances: As much as student was recovering from a serious medical ailment, this is not a circumstance sufficient to mitigate the normal penalty.

Description: Plagiarism

Details: Student submitted a quiz with questions answered with verbatim passages taken from course materials.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment; disciplinary probation. The further 5 marks off the final grade in the course has been waived, given the student's ready acceptance of responsibility for actions.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a quiz in which sections of text had been copied verbatim from various websites, without citation of any kind.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on assignment; disciplinary probation. The further 5 marks off the final grade has been waived, given the informal resolution, and the student's ready acceptance of responsibility for actions.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an assignment with a number of passages copied from course material, without citation of any kind.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on assignment; disciplinary probation. Student's ready acceptance of responsibility for actions results in waiving the standard further 5 marks off the final grade in the course.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a book review whose structure and overall argument had been paraphrased from a website without citation.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignment in question; a further 5% off the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Informal resolution based on the meeting outcome between the instructor and student.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on the assignment. Academic Integrity Workshop, student did not register for workshop, put on Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced and passages were quoted verbatim without quotation marks or citation.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0% on assignment; further 5% reduction on overall grade.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: References not properly cited.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on assignment

Academic Integrity Workshop. Student failed the Academic Workshop - now placed on Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student has inappropriately copied text word-for-word.

Degree: Undergraduate

Year: 4

Penalty/Decision: The student admitted their guilt and it was dealt with informally by Professor.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student has inappropriately copied text word-for-word.

Degree: Undergraduate

Year: 4

Penalty/Decision: The student admitted their guilt and it was dealt with informally by Professor.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student plagiarized an assignment. The vast majority of it is lifted directly from the source article, without acknowledging the direct quotes with quotation marks. About 80% of this assignment consists of direct quotes that are not indicated as such, the implication being that these are the student's, not the author's, words.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignment. 5% deduction off of course grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted assignment with substantial plagiarized content. The instructor met with the student and the student agreed that an academic offence of plagiarism had occurred and signed a letter agreeing to the allegation and planned outcome. An additional penalty of disciplinary probation was added by the Associate Dean.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; additional 5% reduction in course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay that included material taken either verbatim or very closely paraphrased from a number of sources not cited in any way. In a meeting with the Associate Dean, student did not dispute the allegation, describing considerable time and personal pressures that had caused student to plagiarize the essay, and accepted full responsibility for actions.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignment in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: The work of two students was too similar. They explained that they had worked closely because they wanted to do well and a correct answer to each question was needed for the following question in the assignment. Thus, they discussed the assignment answers together but made their own graphs. The similarity in the colours used for the graphs is because that is the defaults for their versions of Excel. The similarity in the print quality is because the earlier graphs were printed on one student's printer and the later ones at Graphic Services. They made a convincing case but the additional hand drawn red line was because student figured out at the last minute that they had made an error in their answer and the only way they could fix it was to draw it in. Student admitted that telling other student this information was clear evidence that student was working too closely and that the reports did not reflect sufficient independent effort to deserve a grade.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the report and attend academic boot camp because this is a first year student and this was the penalty used in other similar cases for this cohort of students. No academic probation but can participate in the preparation of a video to guide student

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student gave a speech whose overall argument matched very closely ideas found on an internet source debatewise.org. In addition to very closely paraphrased or verbatim passages, the speech included a specific data point for the United States which was presented in the speech as pertaining to Canada. The course instructor met with student, who acknowledged not citing main source.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the assignment in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Turn it in flagged 42% non-original material.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0% on the assignment. (- 5%) from the final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: This is a case involving cheating by plagiarism. This was a minor incident, the student's first offence. Student admitted to offence.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student will receive a zero on the blog task assignment, and -5% on the course overall. In addition, the student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: This case involves plagiarism on a blog task. Student admitted to offence. Incident was minor.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student will receive zero on the blog task, -5% on the course overall, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: This is a case involving cheating on a blog task. Student admitted to offence.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the blog task. (-5%) on the course overall. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: This is a case that involves cheating on a blog task. Student admitted to offence. Offence was minor in nature.**Degree:** Undergraduate
Year: 4

Penalty/Decision: 0 on the blog task assignment. (-5%) on the course overall. Disciplinary Probation D306

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted three writing assignments that contained verbatim segments taken from the source text, without quotation marks or citation. In a meeting with the Associate Dean, student expressed some confusion about the requirements for the assignments when it came to citation practice. Student acknowledged missing the majority of the classes, and never picking up any of the marked assignments, in which the concerns with citation practice were repeatedly noted.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the three assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student contacted another student for assistance on assignment. Student asked to see how other student was doing some of the questions and other student sent the answers of a third fellow student. Student proceeded to copy third student's answers and submitted them as own.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment and 5% reduction in final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Essay was submitted with similarity to on-line source - turnitin identified a similarity rate of 22% attributing 12% to one source.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0% on the assignment (-5%) from final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: This is a case of cheating on a blog task assignment. Student admitted to offence.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the blog task assignment. (-5%) on the course overall. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Two students worked together on assignment. They likely worked too closely since student ended up with an electronic copy of other student's answers for assignment, prior to the submission deadline. Student was contacted by a third student who asked for help with this assignment. Student sent an electronic copy of other student's assignment answers, in error; meant to send own. In either case, sharing of answers to this degree is considered cheating. Student did own assignment alone and so deserves the grades for own assignment.

Degree: Undergraduate

Year: 4

Penalty/Decision: No loss of marks on assignment however, a 5% course grade reduction and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted an essay with sections taken either verbatim or very closely paraphrased from a number of online sources, including termpapers-termpapers.com and Sparknotes. In a meeting with the Associate Dean, student did not dispute the allegation; explained that student had been working for parents and had run out of time for the assignment. Student accepted full responsibility for actions and expressed considerable remorse.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted another student's work. Student also submitted the same classmates work as own in random paragraphs of other submissions. Student also copied from other sources without full citation of those sources. The instructor resolved this case informally and the Associate Dean agrees with the penalty imposed to include disciplinary probation for the remainder of the academic career.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; marks deducted according to the course rubric in the professional category; an unprofessional behaviour level of (-6) which requires automatic remediation for a minimum of 3 clinical placement days, in accordance with the course s

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: The student created a speech presentation that contained material taken verbatim from an Internet source.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: Student acknowledged actions, indicating stress and other pressures at the time the presentation was due.

Description: Plagiarism

Details: Student submitted an assignment that Turnitin identified as having 17% similarity.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0% on assignment. Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: The entire paper was copied from the source in the bibliography. This was a second offence. Student admitted to offence immediately.

Degree: Undergraduate

Year: 4

Penalty/Decision: Suspended for one term. Grade of zero for this assignment and 5% will be deducted from your final grade. Remain on disciplinary probation for the remainder of your undergraduate studies at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student cut and paste data from the internet and used it directly in assignment, without properly citing references. Student agreed that this was considered plagiarism when discussed with the instructor. Therefore, the instructor informally resolved this case of plagiarism with the student.

Degree: Undergraduate

Year: 3

Penalty/Decision: zero on the assignment; additional 5% on the final course grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: The student submitted an essay with segments taken verbatim or lightly paraphrased from an Internet source; the overall thrust of the argument was from the same source. In a meeting with the Associate Dean, the student expressed considerable confusion about correct citation practice, especially where paraphrasing was concerned.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: Plagiarism appears to have come from lack of detailed understanding of correct citation practice.

Description: Plagiarism

Details: Student submitted assignment with 38% Turnitin rate.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0% on assignment. Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student cheated on assignment, by submitting another student's work.

Degree: Undergraduate **Year:** 3

Penalty/Decision: 0% on assignment. Minus 5% from final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a report that contained text taken from an internet source, without proper citation.

Degree: Undergraduate **Year:** 2

Penalty/Decision: 0% on report. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Work contained work submitted by a previous Waterloo student.

Degree: Undergraduate **Year:** 2

Penalty/Decision: 0% on the assignment. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted work that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student and from internet sources, without properly citing these sources. Student admitted to offence.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Academic Integrity Agreement. Grade of 0 be given on the report. Grade of 0 results in NCR.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted work that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student and from internet sources, without properly citing these sources. Second offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will be required to enroll in business ethics course, achieving a grade of at least 60%. Student will receive a grade of zero for this assignment and 5% will be deducted from final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted final report that contained sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student, without properly citing this source.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on assignment, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted work in that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student without properly citing the source. First offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Academic Integrity Agreement. Grade of 0 given on the report. Accepting a grade of 0 will result in an NCR in course. The report is worth 50% of the final grade.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted work that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student and from internet sources, without properly citing these sources.

Degree: Undergraduate

Year: 2

Penalty/Decision: Academic Integrity Agreement. Student will receive a grade of 0 be given on the report. Accepting a grade of 0 will result in an NCR in the course. The report is worth 50% of the final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Informal resolution. Student acknowledged to instructor having used another student's work to complete two assignments.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the two assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student handed in a work report that contained at least two passages taken verbatim from sources found on the Internet, without citation of any kind. Student stated that student had reworked the report just prior to submitting it, changing the focus of report and recommendations, and ran out of time to complete it. Student expressed considerable remorse for her/his actions. First offence.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the work report; submission of another work report for the upcoming (final) work term; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Speech has a weighting of 25% for the course. Student requires course to graduate in October.

Degree: Undergraduate

Year: 4

Penalty/Decision: Reduction of 50% of assignment grade. Reduction of 5% from final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted only one essay of the 4 required. Well after the term was over, student contacted instructor to inquire about submitting the final three essays. Student said they had been written some time before and failed to hand them in. Student was experiencing personal difficulties in the winter term living in Toronto, maintaining a part-time job and a workstudy position to pay for tuition. Student obtained a 90% term average and has 85% overall.

Degree: Undergraduate

Year: 4

Penalty/Decision: A penalty of zero on the essay and disciplinary probation for the remainder of the student's undergraduate career was assigned.

Mitigating/Extenuating Circumstances: This appeared to be an act of desperation rather than disobedience.

Description: Plagiarism

Details: Student plagiarized about 70% of websites used for the symposium portion of this course, worth 30% of the grade. Student pieced together information from various sites, sited some, not others and did not use quotation marks.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment; 5% reduction in final grade; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: The student readily agreed to this offense and the penalty. Student is working with instructor to evaluate English issues and find strategies to address them.

Description: Plagiarism

Details: Student submitted work that contained sections of text that are identical to information submitted by another student. The area of collusion included one assignment worth 5%. The words and phrasing used in the assignment are identical and too close to constitute independent work. Student has acknowledged copying and pasting the information and has expressed remorse for actions. Student completed the Academic Integrity agreement. First offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive zero on the assignment. Student will receive a deduction of 5% on the course overall. Student will be placed on disciplinary probation for remainder of undergraduate career at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted work that contained sections of text that are identical to information submitted by another student. Student completed the Academic Integrity Workplace agreement. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment and the student was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted a book review that had been substantially constructed from reviews appearing on two websites. In a meeting with the Associate Dean, student did not dispute the charge, stating that he/she had been under time pressure from both studies and personal situation, and was involved in assisting parents in moving from one city to another. Accepted full responsibility for his actions.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Assignment submitted too similar to that of another student. These students were not lab partners and it is suspected that both copied the same text from a former report.

Student was very ill at the time student prepared report when misjudgment was made.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment (3% of final grade) and disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Very large amounts, essentially all the introduction and discussion of one of the lab reports is identical to that of another student. These students were not lab partners.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment and 5% grade reduction

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Sections of the student's assignment were from uncited published literature; Student had a simultaneous first offence in the same term, for the same issue, from another class, which was resolved informally. Student appears to be sincerely unsure about how to paraphrase.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment (3% of final grade) and 5% reduction in final grade. Disciplinary probation for the remainder of the student's undergraduate career; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student used multiple passages of undocumented references in her assignment.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on assignment and a further 5% course grade reduction; disciplinary probation

Mitigating/Extenuating Circumstances: Student agreed that they did not properly cite there references

Description: Plagiarism

Details: Students could not explain the similarity of their code and insisted that they have not worked together on the assignment. Instructor asked them to take a day to look over their submissions and come up with an explanation for the similarity. Students never got back to instructor (even after a reminder email). Later instructor found out that their submissions for a few other questions in different assignments are also similar, so instructor sent them another email. Students didn't acknowledge collaboration on their part.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment. (-5%) on the course overall. Disciplinary Probation for the remainder of their undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Students could not explain the similarity of their code and insisted that they have not worked together on the assignment. Instructor asked them to take a day to look over their submissions and come up with an explanation for the similarity. Students never got back to instructor (even after a reminder email). Later instructor found out that their submissions for a few other questions in different assignments are also similar, so instructor sent them another email. Students didn't acknowledge collaboration on their part.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment. (-5%) on the course overall. Disciplinary Probation for the remainder of their undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student copied several passages from 2 different web sites without attribution. Student admitted to misconduct and explained that student had several tests and assignments due in the same week. Student offered no apology and did not express any remorse when speaking with the instructor.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment (worth 10% of the final mark); 5% grade reduction and disciplinary probation for the rest of program.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Case is unambiguous and the student readily admitted to copying essay from one that was available online. Student ran out of time to complete the assignment and thus resorted to plagiarism. Student accepted responsibility for actions and was quite remorseful.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the essay and a 5% reduction in course grade. Disciplinary probation.

Mitigating/Extenuating Circumstances: No mitigating circumstances

Description: Plagiarism

Details: Student met with instructor and admitted to plagiarism.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0% on assignment (-5%) from final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: In completing Assignment, student consulted Wikipedia as a resource. Student copied several passages from this resource without any citation. In a later section of assignment student showed data taken from a report but only provided incomplete citation within the table legend, but no complete reference was present. Student was very apologetic about making these errors and said they were due to ignorance rather than due to cheating

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment and 5% grade reduction. Student is placed on disciplinary probation for the remainder of the program.

Mitigating/Extenuating Circumstances: Student has an excellent academic record and plans on pursuing graduate studies. It is critical that he/she learn how to avoid plagiarizing in order to fulfill his/her potential. Student clearly needed to know more about how to cite published literature appropriately and the writing assignment was a summary of that topic.

Description: Plagiarism

Details: This is a case about cheating. In a routine review of student submissions, it became apparent that the code submitted two students shared a number of very similar features. Student found code online and combined with code from other student's assignment. Student believed they had done code work by themselves. First offence. Student admitted to offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment. -5% on the course overall. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student caught plagiarizing assignment. Student admitted to Offence and was apologetic.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the Assignment. (-5%) on course overall. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: This student was found to have plagiarized an assignment. Student submitted work in course that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student.

Student completed the PD 2 Academic Integrity Agreement.

Degree: Undergraduate

Year: 2

Penalty/Decision: Accepting a grade of 0 which will result in an NCR in course. The report is worth 50% of the final grade - disciplinary probation.

Mitigating/Extenuating Circumstances: 1st offence

Description: Plagiarism

Details: Student submitted an essay in which a number of passages had been taken verbatim from internet sources, without citation of any kind. In a meeting with the Associate Dean, student did not dispute the allegation, saying that student had been rushed when preparing the paper, and knew it did not represent best work. Student expressed considerable remorse for actions.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted work that contained substantial sections of text that have been identified (by Turnitin) as work taken from the internet without properly citing those sources. Student completed Academic Integrity Agreement. First offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on work Assignment. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: The course had 11 assignments worth 18% of the final grade. Each consisted of numerical automatically marked questions and several manually marked written answers. Student submitted answers to three questions that are identical to the template answers and thus more than likely plagiarized. First offence. Student admitted to wrongdoing and apologized.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the essay component of assignment 2 and assignment 6. A further deduction of 5% off the course overall. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Theft

Details: Incident involving theft of a student's netbook: Student did not respond to any of the requests to meet therefore investigation proceeded without input.

- 1) Student made arrangements to have a stolen netbook purchased from student by the rightful owner on and student was arrested by Waterloo Regional Police.
- 2) Student indicated that student was given the netbook by another individual as payment for a debt. Student was charged with Possession of Stolen Property.
- 3) Student confirmed to Waterloo Regional Police that student contacted the owner of the netbook via email, ignoring clear instruction from the Police to abstain from communicating directly or indirectly with the student whose netbook was stolen. Student was arrested for failing to obey this directive.
- 4) Student found guilty of the following misconduct (1) theft, (2) threatening behaviour by electronic means and (3) unethical behaviour.

Degree: Undergraduate

Year: 2

Penalty/Decision: A three-term suspension - will also not recognize any courses taken at any other institution during this time; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Theft of intellectual property

Details: Stole another student's assignment and submitted it as own work.

Degree: Undergraduate

Year: 2

Penalty/Decision: Imposed a grade of zero on Assignment, a further reduction of 5 marks from the final grade. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Theft of intellectual property

Details: Student was alleged to have taken assignments from other students.

Degree: Undergraduate

Year: 3

Penalty/Decision: Student is required to write a letter of apology to the course instructor. In addition, Student is required to continue to seek treatment, and provide update once per term or until a medical professional sends a letter indicating it is no longer necessary

Mitigating/Extenuating Circumstances: Student met with Associate Dean and parents. Student is suffering from significant mental difficulties and is seeking the assistance of a medical professional. Student provided documentation.

Description: Theft of intellectual property

Details: Student was seen leaving instructor's office during a session for review of midterm exam answers with midterm undearm and giving the test paper to another student in the class. Other student took the paper into the washroom and was heard taking photographs and rustling papers. Other student returned the paper to student who then went back to instructor's office claiming to have inadvertently left instructor's office with test in backpack and only realizing error once in the washroom. No evidence to indicate that student knew other student would photograph exam. Room was crowded and other students stepped out of office as well - this was considered a mitigating factor.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the midterm, 5% reduction in final grade; letter of apology to the instructor, preparation of a video explaining the consequences of this type of misconduct; to be used for instructional purposes and will not reveal student's identity; disciplinary p

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Cheating on examinations. Examinations took place close in time and nature and were therefore considered as a simultaneous first offence, rather than consecutive offences.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on examinations, reduction of final grade by 5 marks, suspension for two academic terms and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Cheating incident on the midterm exam.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on midterm exam, a further reduction of five marks from final grade, and to be placed on disciplinary probation for the remainder of undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: This incident involved using prior solutions for Assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: standard penalty of zero on Assignment, (-5) in the course overall and placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Student found with cheat notes in pencil case. (small scraps of paper with formulas). Student was stressed and was using the paper simply for study purposes, and "forgot" they were in pencil case.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the test and (-5%) on the course overall. In addition, disciplinary probation and one term suspension.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Professor found a calculator which is not an approved calculator, but was stickered. The sticker is worn and it is obvious it was switched. The calculator was found in the first 5 minutes of the test before anything was written, so test was not taken.

Degree: Undergraduate

Year: 3

Penalty/Decision: 0 on the test and -5% on the course overall, and be placed on disciplinary probation, but he has, however, dropped the course.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Student told Instructor that student had just noticed cell was on the table and was putting it away. Instructor took away student's paper and gave a blank to work on. The cell phone had a picture of notes used in the course. This was ascertained by the TA. This material would have been relevant to the first question of the test, but there is no evidence that student was working on that particular question. Rationale: Inappropriate use of cell on test.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a grade of zero for this examination and 5% will be deducted from final grade. Additionally, student will be suspended for one term. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Student had just started final exam (7 minutes in), but had an inappropriately stickered calculator. Did not take away paper based on timing (only 7 minutes). Student claimed to have brought two calculators and did not notice it was the illegal one. Student stated that calculator had not yet been used. Student stated no knowledge of how sticker got on illegal calculator.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the Exam. (-5%) on the course overall. Disciplinary Probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Student was charged with cheating on examination as reported by Instructor by bringing an illegally stickered calculator that is programmable and has a statistical function to the exam. Student did not respond to emails and requests for response, then said regular calculator was lost, then admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the examination. (-5%) on the course overall. Disciplinary Probation for remainder of undergraduate career at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: This is the case of a student who brought an illegal calculator to exam. The student was caught one hour into the examination. When caught, student was argumentative with professor, pressed clear button, and demanded return of calculator for other exams (aggravating factors).

Degree: Undergraduate

Year: 4

Penalty/Decision: Standard penalty: 0 on the examination, -5% on the course overall, and disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: This is a case regarding plagiarism/ unauthorized use of assistance on two Assignments. This is student's second offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Required to enroll in business ethics course, achieving a grade of at least 60%. Receive a grade of zero for assignments and 5% will be deducted from final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: This is a case regarding plagiarism/ unauthorized use of assistance on two assignments. This is student's third offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Receive a grade of zero for these assignments and 5% will be deducted from his/her final grade. Remain on disciplinary probation for the remainder of your undergraduate studies at the University of Waterloo. Suspension for two terms.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: The student's answers for the online midterm examination mirrored existing course materials.

Degree: Undergraduate

Year: 1

Penalty/Decision: The student will receive a grade of zero on the midterm examination.

Mitigating/Extenuating Circumstances:

Description: Unauthorized aids or assistance

Details: Student was found with improper calculator during midterm. The calculator had a pink tie sticker but it was illegally placed there. Student admitted to placing the sticker on the illegal calculator due to student's preferences.

Degree: Undergraduate **Year:** 4

Penalty/Decision: Zero on midterm. (-5%)on course overall. Disciplinary Probation for remainder of undergrad career at UW.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration on Assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Grade of zero on assignment, 5% deducted from final grade, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Unauthorized co-operation or collaboration incident on quiz.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Informal resolution, zero on assignment (-5%) from final grade, on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Grade of zero on assignment 2, 5% deducted from final grade, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student excessively collaborated on assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on assignment, further five mark penalty on course grade, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Instructional Support coordinator detected collaboration, students agreed to informal resolution.

Degree: Undergraduate

Year: 2

Penalty/Decision: Grade of zero for Assignment and 5% deducted from final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Instructional support coordinator detected collaboration on two Assignments , students accepted informal resolution.

Degree: Undergraduate

Year: 1

Penalty/Decision: Grade of Zero on Assignments, 5% deducted from final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration on Assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero grade on Assignment, 5% deducted from final grade, disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Instructional support Coordinator detected collaboration on two Assignments, students accepted informal resolution.

Degree: Undergraduate

Year: 1

Penalty/Decision: Grade of Zero on Assignments, 5% deducted from final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Instructional Support coordinator detected collaboration, students agreed to informal resolution.

Degree: Undergraduate

Year: 2

Penalty/Decision: Grade of zero for Assignment and 5% deducted from final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration on Assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero grade on Assignment, 5% deducted from final grade, disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration on Assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero grade on Assignment 5, 5% deducted from final grade, disciplinary probation

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student submitted answers to an online questions assignment that were virtually identical to those submitted by another student in the class. The answers included identical incorrect responses, as well as identical grammatical mistakes. Student did not deny the allegation. and stated that the other student's answers were taken without that student's knowledge or consent. Student expressed considerable remorse for actions, and indicated significant personal and family-related stress as contributing to difficulties with studies.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; required to take three additional ethics courses, successful completion (minimum grade 65%) of all as a requirement of graduation, coded as extra to degree and counting in average

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Unauthorized cooperation or collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive a zero on Assignment (-5%) in the course overall, and be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Unauthorized collaboration/co-operation reported by Instructional Support coordinator

Degree: Undergraduate **Year:** 2

Penalty/Decision: Students agree to zero for Assignments, and 5% deducted from final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case in connection with the charge of cheating on Assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Student received a zero on the assignment, and (-5%) in the course overall. Additionally, this student was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Cheating incident on Assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Student received a zero on the assignment, and (-5%) in the course overall. Student additionally was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Cheating incident on Assignment.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Student received a zero on the assignment, and (-5%) in the course overall. Student additionally was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Unauthorized collaboration/co-operation.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Student receives zero for Assignments, and 5% deducted from final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Cheating incident on assignment. Student did not respond to accusation, therefore was issued a Statement of Findings and Judgement. No response to penalty.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive a zero on Assignment, (-5%) in the course overall, and be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Students worked together throughout the term to study and prepare assignment answers. Their submission for Assignment contained several identical sentences in each paragraph as well as an identical order in the topics that were discussed. Upon review of these similarities both admitted to having worked together; and the level of similarity in their submissions did not reflect an individual effort. Student accepted responsibility for actions and agreed that the decision of academic misconduct was appropriate. The concurrent allegation of cheating on the midterm with the same student was dismissed.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment and a further 5% deduction of the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Students worked together throughout the term to study and prepare assignment answers. Their submission for Assignment contained several identical sentences in each paragraph as well as an identical order in the topics that were discussed. Upon review of these similarities both admitted to having worked together; and the level of similarity in their submissions did not reflect an individual effort. Student accepted responsibility for actions and agreed that the decision of academic misconduct was appropriate. The concurrent allegation of cheating on the midterm with the same student was dismissed.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment and a further 5% reduction of the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Cheating incident on assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student agreed to informal resolution of zero on Assignment, a further reduction of five marks from the final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case is regarding unauthorized co-operation or collaboration incident. Informal resolution.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero for assignment and 5% deducted from final grade, on academic probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case is regarding unauthorized co-operation or collaboration incident. Informal resolution.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero for assignment and 5% deducted from final grade, on academic probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: One of three students who cheated on two assignments. Student admitted to committing the offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Penalty of 0 on both assignments and (-5%) in the course overall. Student was additionally placed on Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Allegation of cheating.

Degree: Undergraduate

Year: 2

Penalty/Decision: Penalty of zero on Assignment, and (-5%) in the course overall and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student was involved in allegation of cheating. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a zero on Assignment and (-5%) on the course grade overall. Student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: The allegation of the academic offence of cheating. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a zero on Assignment and will receive (-5%) on the course overall and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: These students were involved in allegation of cheating. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student receive a zero on Assignment, and (-5%) on the course grade overall. Also disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Three students were alleged to have cheated on two assignments. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Penalty of 0 on both assignments and (-5%) in the course overall. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students were involved in an allegation of cheating. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a zero on Assignment and (-5%) on the course grade overall. Student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case was involving two students who were accused of excessive collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: A zero on the Assignment was assigned as well as (-5%) on the course overall. In addition, placed on Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This involved two students that were alleged to have cheated by excessive collaboration on Assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Penalty of zero on Assignment and (-5%) on the overall course grade. In addition, placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students were involved in an allegation of cheating. This student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will receive a zero on Assignment, and (-5%) on the course grade overall. In addition, will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: One of three students who were alleged to have cheated on assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Penalty of 0 on Assignment and (-5%) in the course overall. Additionally placed on Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case involved three students who were alleged to have cheated on an assignment.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment, and (-5%) on the course overall, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case was involving two students who were accused of excessive collaboration.

Degree: Undergraduate **Year:** 1

Penalty/Decision: A zero on the Assignment was assigned as well as (-5%) on the course overall. In addition, placed on Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case involved three students who were alleged to have cheated on an assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the assignment, and (-5%) on the course overall, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is an allegation of cheating. Second offence. Student admitted to offence.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on Assignment, and (-5%) in the course overall and disciplinary probation. Student also required to enroll in an ethics course, achieving a grade of at least 60%. The course will count in average but will not count toward any degree requirements

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case involved three students who were alleged to have cheated on an assignment.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on the assignment, and (-5%) on the course overall, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This involved two students that were alleged to have cheated by excessive collaboration.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment , and (-5%) on the overall course grade. In addition, will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students were accused of collaborating on an assignment. The allegation is that they copied each others answers verbatim.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment (-5%) in the overall course grade. Disciplinary Probation for remainder of Academic Career.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students are accused of collaborating for an assignment. The allegation is that they copied each others answers verbatim.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment 2, (-5%) in the overall course grade, Disciplinary Probation for remainder of Academic Career.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student was assisted by his/her roommate in completing an assignment. Student brought this to the attention of the Associate Dean although no allegation had been submitted by the course instructor.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on the assignment in question. Successful completion of Academic Integrity Workshop removes other elements of standard penalty (further 5 marks off the final grade in the course, and disciplinary probation).

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: Three students copied answers from each other.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment, (-2%) of the course overall, and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Three students copied answers from each other.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment, (-2%) of the course overall, and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Three students copied answers from each other.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment, (-2%) of the course overall, and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students are alleged to have collaborated on Assignment. Both students are adamant that they do not know each other and have no idea why the assignments are similar.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive a zero on Assignment, and (-5%) on the course overall. In addition, will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students are alleged to have collaborated on Assignment. Both students are adamant that they do not know each other and have no idea why the assignments are similar.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive a zero on Assignment, and (-5%) on the course overall. In addition, will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: It was reported that the assignment submitted was extremely similar.

Degree: Undergraduate

Year: 1

Penalty/Decision: A grade of zero for this assignment and 5% will be deducted from final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This case was in connection with the cheating incident. It was reported that the assignment submitted was extremely similar to another.

Degree: Undergraduate

Year: 1

Penalty/Decision: Grade of zero for this assignment and 5% will be deducted from their final grade. Placed on disciplinary probation for the remainder of undergraduate studies at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment, and (-5%) on the course overall. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment, and (-5%) on the course overall. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student was given assignment of another student to hand in on student's behalf (paper and electronic). Student claims inadvertant error of putting own name on assignment of other student when handing in. Both students involved claim this is an error.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student to receive a zero on the assignment, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student gave assignment to another student to hand in on student's behalf (paper and electronic). Other student claims inadvertant error of putting own name on assignment of Student when handing in. Both students involved claim this is an error.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the assignment, and will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Unauthorized collaboration between two students on an assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Penalty of zero on Assignment and a deduction of 5 % from the final grade is given, in addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Unauthorized collaboration on assignment.

Degree: Undergraduate

Year: 1

Penalty/Decision: Penalty of zero on Assignment and a deduction of 5 % from the final grade. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student gave assignment to another student and other student copied it word for word.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment 6 and a deduction of 5% from the final grade. In addition, disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Student copied the assignment of another student.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Students admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case about cheating. In a routine review of student submissions, it became apparent that the code submitted by two students this term shared a number of very similar features. Student admitted to offence. First offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: No marks on Assignment will be given with additional 5% from the final grade, as well as disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions, it became apparent that the code submitted by two students shared a number of very similar features.

Degree: Undergraduate **Year:** 1

Penalty/Decision: A penalty of no marks on Assignment will be given to student with additional 5% from the final grade, as well as disciplinary probation.

Mitigating/Extenuating Circumstances: Students admitted to the offence, and both are first time offenders.

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions, it became apparent that the code submitted by two students shared a number of very similar features. Student accepted penalty.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Student will receive a grade of zero for this assignment and 5% will be deducted from final grade. Student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances: Student admitted Offence immediately. First Offence for both students.

Description: Unauthorized co-operation or collaboration

Details: The work of two students was too similar. They explained that they had worked closely because they wanted to do well and a correct answer to each question was needed for the following question in the assignment. Thus, they discussed the assignment answers together but made their own graphs. The similarity in the colours used for the graphs is because that is the defaults for their versions of Excel. The similarity in the print quality is because the earlier graphs were printed on one student's printer and the later ones at Graphic Services. They made a convincing case but the additional hand drawn red line was because student figured out at the last minute that they had made an error in their answer and the only way they could fix it was to draw it in. Student admitted that telling other student this information was clear evidence that student was working too closely and that the reports did not reflect sufficient independent effort to deserve a grade.

Degree: Undergraduate **Year:** 3

Penalty/Decision: Zero on the report and attend academic boot camp because this is a first year student and this was a penalty used in other similar cases for this cohort of students. No academic probation but will participate in the preparation of a video to guide students.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment, it became apparent that the code submitted by three students shared a number of very similar features. Students admitted to sharing code with each other.

Degree: Undergraduate **Year:** 1

Penalty/Decision: A penalty of no marks on Assignment will be given to student with additional 5% from the final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment, it became apparent that the code submitted by three students shared a number of very similar features. Students admitted to sharing code with each other.

Degree: Undergraduate

Year: 1

Penalty/Decision: A penalty of no marks on Assignment will be given with additional 5% from the final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment, it became apparent that the code submitted by four students shared a number of very similar features. The students explained that they worked together. The high similarities of their codes imply excessive collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: As a result of this infraction, a penalty of no marks on Assignment is be given with additional 5% from the final grade.

Mitigating/Extenuating Circumstances: All students admitted to the offence. All students are first time offenders.

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment, it became apparent that the code submitted by four students shared a number of very similar features. The students explained that they worked together. The high similarities of their codes imply excessive collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: As a result of this infraction, a penalty of no marks on Assignment is be given with additional 5% from the final grade.

Mitigating/Extenuating Circumstances: All students admitted to the offence. All students are first time offenders.

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment, it became apparent that the code submitted by four students shared a number of very similar features. The students explained that they worked together. The high similarities of their codes imply excessive collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: As a result of this infraction, a penalty of no marks on Assignment is be given with additional 5% from the final grade.

Mitigating/Extenuating Circumstances: All students admitted to the offence. All students are first time offenders

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment, it became apparent that the code submitted by four students shared a number of very similar features. The students explained that they worked together. The high similarities of their codes imply excessive collaboration.

Degree: Undergraduate

Year: 1

Penalty/Decision: As a result of this infraction, a penalty of no marks on Assignment is be given with additional 5% from the final grade.

Mitigating/Extenuating Circumstances: All students admitted to the offence. All students are first time offenders

Description: Unauthorized co-operation or collaboration

Details: Student submitted work which contained sections of text identical to that of another student. Student admitted to the offence. This was a first offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: The resolution will be a zero on the assignments in question. Students need an overall grade of 75% to pass and receiving a grade of 0 for this section will result in an NCR in class for student. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment it became apparent that the submissions of two students shared a number of very similar features. Admitted to offence, first offence, thought collaboration was allowed.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on Assignment with additional 5% from the final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment it became apparent that the submissions of two students shared a number of very similar features. Admitted to offence, first offence, thought collaboration was allowed.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on Assignment with additional 5% from the final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students submitted work which contained sections of text identical to each other. The information presented is too close to constitute independent work. Students acknowledged working together.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Informal resolution that a grade of 0 be given on assignment. Disciplinary Probation for remainder of undergraduate career at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students submitted work which contained sections of text identical to each other. The information presented is too close to constitute independent work. Students acknowledged working together.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Informal resolution that a grade of 0 be given on assignment. Disciplinary Probation for remainder of undergraduate career at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students submitted very similar assignment. Student admitted to offence and accepted penalty.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on the Assignment, (-5%) on the course. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration. Student's second offence. Ignored notice and did not show up for scheduled appointment. After decision sent, student asked for another meeting and admitted to offence.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero for assignment and 5% will be deducted from final grade. Student will be required to enroll in business ethics course, achieving a grade of at least 60%, before the end of Spring 2013, and will remain on disciplinary probation for the remainder of un

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is the case of a student who was reported to have cheated in course. Student submitted work which contained sections of text identical to that of another student. The questions are worth 35% of the final grade.

Degree: Undergraduate

Year: 1

Penalty/Decision: A zero on the assignments in question. Students need an overall grade of 75% to pass this course and receiving a grade of 0 for this section will result in an NCR in the course for the student. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Students are currently in another Country. One student sent another student an assignment to ensure it was readable since student uses a Mac and has had prior problems with the transmission of the documents. Other student accidentally uploaded student's assignment instead of own. Both students denied any wrongdoing but did not offer an explanation of how this happened.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on assignment (-5%) from final grade. Disciplinary Probation

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Students are currently in another Country. One student sent another student an assignment to ensure it was readable since student uses a Mac and has had prior problems with the transmission of the documents. Other student accidentally uploaded student's assignment instead of own. Both students denied any wrongdoing but did not offer an explanation of how this happened.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0% on assignment . (-5%) from final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During a discussion, the students explained that they had been working together and helping each other.

Degree: Undergraduate

Year: 2

Penalty/Decision: As a result of this infraction, a penalty of zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Instructor met with the students. One student sent another student code, and other student submitted that code as own.

Degree: Undergraduate **Year:** 3

Penalty/Decision: As a result of this infraction, a penalty of zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: One student submitted other student's code to Marmoset account believing that it wouldn't be marked (this happened three minutes before the assignment deadline at midnight). However, course has a late policy that allows students receive half marks for late submissions, so submission would have been graded even after the deadline.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade as well as disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Instructor met with the students. One student sent another student code, and other student submitted that code as own.

Degree: Undergraduate **Year:** 1

Penalty/Decision: As a result of this infraction, a penalty of zero on the Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Instructor met with the students. One student sent another student code, and other student submitted that code as own.

Degree: Undergraduate **Year:** 2

Penalty/Decision: As a result of this infraction, a penalty of zero on the Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: One student submitted other student's code to Marmoset account believing that it wouldn't be marked (this happened three minutes before the assignment deadline at midnight). However, course has a late policy that allows students receive half marks for late submissions, so submission would have been graded even after the deadline.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade as well as disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Three students worked together too closely when preparing an assignment which led to strong similarities in submitted solutions.

Degree: Undergraduate

Year: 2

Penalty/Decision: As a result of this infraction, a penalty of zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: After struggling with assignments, one student had assistance from a tutor and shared the information learned with another student. When the other student submitted work to Marmoset account, the submissions strongly resembled the other student's submissions.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: After struggling with assignments, one student had assistance from a tutor and shared the information learned with another student. When the other student submitted work to Marmoset account, the submissions strongly resembled the other student's submissions.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration between three students. Submissions strongly resembled submissions of other two students after working together too closely.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on one of the assignments and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration between three students. Submissions strongly resembled submissions of other two students after working together too closely.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on one of the assignments and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration between two students. Submissions strongly resembled submissions of other student after working together too closely.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on one of the assignments and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Excessive collaboration between two students. Submissions strongly resembled submissions of other student after working together too closely.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on one of the assignments and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During the discussion the students explained that one student has been helping the other with assignment and ended up showing code. Other student copied student instead of solving the problem on his/her own.

Degree: Undergraduate

Year: 2

Penalty/Decision: As a result of this infraction, a penalty of zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In the middle of the term one student's laptop broke down, so students devised their solutions together and shared the same screen, which led to very similar assignments submitted by both students.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on one of the assignments and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During the discussion the students explained that one student has been helping the other with assignment and ended up showing their code. Other student copied student instead of solving the problem on his/her own.

Degree: Undergraduate

Year: 2

Penalty/Decision: A penalty of zero on Assignment but no reduction of 5% from final grade since this student has already received a deduction of 5% from the final grade in another cheating case during this term. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: One student showed the other solutions to assignment. Other student submitted same solutions.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During the discussion the students explained that they are roommates, and in the beginning of the term one student has asked the other student to help with class assignments since other student has already passed the course. Other student shared folder from the Fall with student warning student not to copy any work or look for answers to any questions. However since all assignments were almost identical, it was hard to resist the temptation to look at the available solutions, and student has copied some of other student's work.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During the discussion the students explained that they often discussed ideas for assignment questions during office hours. For one of the assignments one student had difficulties solving one of the problems and has asked other student to show the solution. Other student was unsure whether or not this would violate academic integrity policy and wanted to help friend, so ended up showing his code.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Students explained that they were working together the night before assignment was due and one student had almost run out of allowed attempts (Marmoset tokens, automatically regenerated every 12 hours) to submit the solution. Student asked other students to use their account/tokens to test student's solution and finally solved the problem. Student shared there code with other students out of gratitude to other students.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Students explained that they were working together the night before assignment was due and one student had almost run out of allowed attempts (Marmoset tokens, automatically regenerated every 12 hours) to submit the solution. Student asked other students to use their account/tokens to test student's solution and finally solved the problem. Student shared his/her code with other students out of gratitude to other students.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Students explained that they were working together the night before assignment was due and one student had almost run out of allowed attempts (Marmoset tokens, automatically regenerated every 12 hours) to submit the solution. Student asked other students to use their account/tokens to test student's solution and finally solved the problem. Student shared there code with other students out of gratitude to other students.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case about cheating on multiple assignments. Student never met with Associate Dean and delayed process significantly.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Two term suspension. Disciplinary Probation. Failing grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: A student posted a solution for this assignment question online as part of there portfolio. The Student tried to find extra resources that would help solve assignment problem on Google and run across the mentioned solutions. Student used this solution to solve the assignment which resulted in very similar code submitted by two students.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During the discussion the students explained that they worked on assignments together and didn't realize that their collaboration is considered to be excessive according to the University of Waterloo policies.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During the discussion the students explained that they worked on assignments together and didn't realize that their collaboration is considered to be excessive according to the University of Waterloo policies.

Degree: Undergraduate **Year:** 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: During the discussion the students explained that one student had assignment stolen by a friend which resulted in very similar work being submitted.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5% from the final grade have been given . Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: A student posted a solution for this assignment question online as part of his portfolio. The Student tried to find extra resources that would help solve assignment problem on Google and run across the mentioned solutions. Student used this solution to solve the assignment which resulted in very similar code submitted by two students. This is the second offence for this student.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will be required to enroll in business ethics course, achieving a grade of at least 60%. Student will receive a grade of zero for assignment and 5% will be deducted from final grade. Student will remain on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student submitted assignment that was similar to that of another student.

Degree: Undergraduate

Year: 2

Penalty/Decision: Grade of zero (0) on Lab Report; additional five (5) marks off final course grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student submitted assignment that was similar to that of another student.

Degree: Undergraduate

Year: 2

Penalty/Decision: Grade of zero (0) on Lab Report 2; additional five (5) marks off final course grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case of cheating through excessive collaboration. First offence. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive zero on assignment 1, and (-5%) on the course overall. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case of cheating through excessive collaboration. First offence. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive zero on assignment 1, and (-5%) on the course overall. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration.

Details: Student submitted a lab report that was similar to that of another student

Degree: Undergraduate

Year: 2

Penalty/Decision: A grade of 0 was assigned for two Lab Reports; an additional ten marks was subtracted from final grade. Student placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student submitted a lab report that was similar to that of another student

Degree: Undergraduate

Year: 2

Penalty/Decision: A grade of 0 was assigned for two Lab Reports; an additional five marks was subtracted from final grade. Student placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student provided another student's lab report to another student

Degree: Undergraduate

Year: 2

Penalty/Decision: Seven marks subtracted from student's final grade; 5 marks consistent with the penalty chart found on the Secretariat website and two marks for the amount equivalent to Lab Report. Student placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student admitted to the offence and accepted the penalty. First offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted were too alike. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted were too similar. First offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted were too alike. Student admitted to offence.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted were too similar. First offence. Students admitted to wrongdoing and accepted penalty.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances: 1st offence.

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted were too similar. Student admitted to wrongdoing.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on Assignment 4 and a deduction of 5 % from the final grade is give. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted were too similar. Student admitted to wrongdoing.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on Assignment 4 and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students submitted assignments that were too similar to each other. Student admitted to offence.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Disciplinary Probation.0 on the assignment. (-5%) on course overall.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Two students submitted assignments that were too similar to each other. Student admitted to offence.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Disciplinary Probation. 0 on the assignment. (-5%) on course overall.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Student submitted work that was too similar to the work of another student.

Degree: Undergraduate **Year:** 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted too similar to that of another student.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted are too similar.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case regarding academic misconduct. Assignments submitted are too similar.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on Assignment 3 and a deduction of 5 % from the final grade is given. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student submitted assignment that was similar to that of another student.

Degree: Undergraduate

Year: 2

Penalty/Decision: A grade of zero for Assignment 1; an additional five marks subtracted from student's final grade.

Student placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: Student submitted assignment that was similar to that of another student

Degree: Undergraduate

Year: 2

Penalty/Decision: A grade of zero for Assignment 1; an additional five marks subtracted from student's final grade.

Student placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions, it became apparent that the code submitted by three students shared a number of very similar features. First offence. Student admitted wrongdoing.

Degree: Undergraduate

Year: 2

Penalty/Decision: No marks on Assignment will be given with additional 5% from the final Grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: In a routine review of student submissions for Assignment, it became apparent that the code submitted by two students shared a number of very similar features. First offence. Student admitted to offence.

Degree: Undergraduate

Year: 2

Penalty/Decision: No marks on Assignment will be given with additional 5% from the final Grade.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case about cheating. In a routine review of student submissions, it became apparent that the code submitted by three students shared a number of very similar features. First offence. Student admitted to wrongdoing.

Degree: Undergraduate

Year: 2

Penalty/Decision: As a result of this infraction, a penalty of no marks on Assignment 8 will be given with additional 5% from the final Grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized co-operation or collaboration

Details: This is a case about cheating. In a routine review of student submissions, it became apparent that the code submitted by three students shared a number of very similar features. First offence. Student admitted to wrongdoing.

Degree: Undergraduate

Year: 2

Penalty/Decision: As a result of this infraction, a penalty of no marks on Assignment 8 will be given with additional 5% from the final Grade. Disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: Student submitted an assignment previously submitted in another offering of the same course from which student subsequently withdrew before the end of term. In a meeting with the Associate Dean, student indicated that student was not aware of the rule prohibiting resubmitting work without authorization.

Degree: Undergraduate

Year: 2

Penalty/Decision: 0 on the assignment in question. Successful completion of Academic Integrity Workshop removes other elements of standard penalty (further 5 marks off the final grade in the course, and disciplinary probation).

Mitigating/Extenuating Circumstances: First offence. Candidate for the Academic Integrity Workshop, due to demonstrated inexperience and lack of awareness of correct academic practice.

Description: Unauthorized resubmission of work

Details: Student submitted an essay that was, in the view of the course instructor, so entirely off topic as to raise questions about its provenance. Further investigation revealed that online sources for the essay had been consulted. In a meeting with the Associate Dean, Student did not dispute the allegation. Student indicated that the essay had been prepared for another course, which had been taken during another term. Student stated that Student was not aware that unauthorized resubmission of work was an academic misconduct.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: Student submitted an essay that was virtually identical to one that had been submitted in a different, earlier course taught by the same instructor. In addition, the course professor recognized the essay, and the sources, as being related to the other course. As Student did not respond to the request to meet with the Associate Dean, the matter has been resolved without student input.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: Student submitted an essay that was virtually identical to one submitted in a different, earlier course taught by the same instructor. In addition, the sources the student used had not been identified as relevant for the course by the instructor. As student did not respond to the request to meet with the Associate Dean, the matter has been resolved without student input.

Degree: Undergraduate

Year: 4

Penalty/Decision: 0 on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: Student submitted an assignment already submitted for another course. In a meeting with the Associate Dean, it became clear that the student did not know that the unauthorized resubmission of assignments was an academic misconduct.

Degree: Undergraduate

Year: 1

Penalty/Decision: 0 on assignment; Academic Integrity Workshop

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: Student copied solutions from solutions which were provided in previous years and claimed it to be own work. The Professor met with the student and student admitted that he/she had such solutions.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero for this assignment and 5% will be deducted from final grade. Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: This is a case regarding altering a test and resubmitting it for additional marks.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the test. (-5%) on the course overall. One term suspension. Disciplinary Probation for remainder of . undergraduate education at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: The student in question copied verbatim the solutions from a previous offering of the course. These are the only questions the student answered. Student stated that student was sick and looked at prior assignments and essentially re-submitted old Assignment.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student admitted guilt. Zero on Assignment (-5%) on the course overall. Disciplinary Probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: Description: Unauthorized resubmission of work

Details: Student included material in oral presentation which substantially overlapped with material that used in student's work term report. This presentation was worth 15% of the course. Student did declare it as a topic from work term during the presentation. This case was resolved informally with the instructor.

Degree: Undergraduate

Year: 4

Penalty/Decision: Student will be given a mark for the presentation but will have a 5% reduction in the course grade and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: work submitted is similar to previous work submitted which was plagiarized

Degree: Undergraduate

Year: 3

Penalty/Decision: Failing grade for course; suspended from the University of Waterloo for one term.

Mitigating/Extenuating Circumstances:

Description: Unauthorized resubmission of work

Details: Student submitted work that is similar to work submitted for a previous course

Degree: Undergraduate

Year: 4

Penalty/Decision: Grade of zero (0) for Lab Report; additional five (5) marks off final course grade.

Mitigating/Extenuating Circumstances:

Description: Unethical behaviour

Details: This was a case of unethical behaviour in violation of Policy 33. Student admitted to wrongdoing.

Degree: Undergraduate

Year: 2

Penalty/Decision: Student will be required to write a letter of apology. Student will be required to provide a letter from counselling services as proof that student is seeking treatment.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: Violation of Exam Regulations.

Degree: Undergraduate

Year: 3

Penalty/Decision: Student received a zero on the quiz and (-5%) on the course overall. Student additionally was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: This case is regarding a cheating incident on the midterm examination.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student will receive a grade of zero for this midterm examination and will additionally be placed on disciplinary probation. If student is involved in ANY further issues upon return to Waterloo campus, student will be suspended. Student was warned of this.

Mitigating/Extenuating Circumstances: Student was in the UAE and dealt with informally by the Professor.

Description: Violation of examination regulations

Details: This case is in connection with the cheating incident on quiz.

Degree: Undergraduate

Year: 3

Penalty/Decision: Student received a zero on the quiz and (-5%) on the course overall. Student additionally was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: This is a case where three friends were alleged to have cheated on a midterm.

Degree: Undergraduate

Year: 1

Penalty/Decision: Student received a zero on the midterm and (-5%) on overall course grade. Student additionally was placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: This is a case where three friends were alleged to have cheated on a midterm.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the examination and reduction of final course grade by an additional 5%. In addition, two academic term suspension and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: This is a case where three friends were alleged to have cheated on a midterm.

Degree: Undergraduate

Year: 1

Penalty/Decision: Treated as two simultaneous first offences, rather than two consecutive offences. Grade of zero on the examinations, to reduction of final grade by a further five marks, suspension from the University for two academic terms, and disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: Student was alleged to have cheated on take-home mid-term along with another student. Student was aware that they were not supposed to work on it together, but was struggling with course-load and the material, so they worked together. Student apologized profusely and promised it would not happen again.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the mid-term re-take, and (-5%) on the course overall. In addition, student will be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: Two students cheated on examination while in another country.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the examination and be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: Two students cheated on examination while in the another country.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the examination and be placed on disciplinary probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: Two students were witnessed aiding each other several times during a final examination. Students lied and stated they had never spoken except to ask for a pencil after waiting with hand up for 5 minutes.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the exam (-5%) on the course overall for both. Disciplinary Probation for remainder of undergraduate career at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: Two students were witnessed aiding each other several times during a final examination. Students lied and stated they had never spoken except to ask for a pencil after waiting with hand up for 5 minutes.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the exam. Minus 5% on the course overall for both. Disciplinary Probation for remainder of undergraduate career at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: This is a case of exam cheating. The student, with the exam overturned and course notes on the desk began to frantically write down the formulas on the back of the exam. Instructor caught student and gave student a new exam.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the examination. Minus 5% on the course overall. Disciplinary Probation for remainder of undergraduate education at the University of Waterloo.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: 3 students openly reading the test paper of the person beside them. The facts are surprising in that the exam was written during normal class time and the exam next to them had different questions, different numbers and even different order to the multiple choice. First offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on midterm, (-5%) on course overall, Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: 3 students openly reading the test paper of the person beside them. The facts are surprising in that the exam was written during normal class time and the exam next to them had different questions, different numbers and even different order to the multiple choice. Second offence.

Degree: Undergraduate

Year: 3

Penalty/Decision: 2nd offence-one term suspension, zero on midterm, (-5%) on course overall, Disciplinary Probation.

Mitigating/Extenuating Circumstances:

Description: Violation of examination regulations

Details: Student was caught in the PAC with an eraser that had exam-relevant information on it. First offence. No premeditation.

Degree: Undergraduate

Year: 3

Penalty/Decision: Placed on disciplinary probation zero on the exam. Additional 5% deducted from there grade overall.

Mitigating/Extenuating Circumstances:

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced and passages were quoted verbatim without quotation marks or citation.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the course element; further five mark reduction in overall grade.

Mitigating/Extenuating Circumstances: