University of Waterloo
SENATE
Minutes of the Monday, April 16, 2012 Meeting


Susan Crowley, Alexis Hunt, Tim Jackson, Peggy Jarvie, Renishaki Kamalanathan, Cathy Newell Kelly, Janet Passmore, Chanakya Ramdev, Ellen Réthoré, Erin Sargeant Greenwood, Jill Tomasson Goodwin, Bud Walker


*regrets

OPEN SESSION

Consent Agenda
Senate heard an omnibus motion to approve or receive for information by consent items 1-4 below.

1. MINUTES OF THE MARCH 26, 2012 MEETING
The minutes of the meeting were approved as distributed.

2. REPORTS FROM COMMITTEES AND COUNCILS
Honorary Degrees Committee [news release at senators’ places]. Senate received this news release listing the spring convocation honorands for information.

Undergraduate Council
• Regulations, Faculty of Arts
  • Repeated Courses. Senate approved the addition of the recommended text to the faculty’s repeated course regulation.
  • Petitions and Grade Revision Time Limits. Senate approved the addition of the recommended text to the faculty’s petitions and grade revision time limits regulation.

Senate received the remaining items in the report for information.

3. REPORT OF THE PRESIDENT
Recognition and Commendation. Senate received this report for information.

4. REPORTS FROM THE FACULTIES
Senate received these reports for information.

Colphon and Hipel. Carried.
Regular Agenda

5. BUSINESS ARISING FROM THE MINUTES

Balsillie School of International Affairs (BSIA). Senate agreed to amend item 7. (Graduate & Research Council report, BSIA) of the February 27, 2012 minutes of as follows:

Senate heard a motion to approve the Balsillie School of International Affairs (BSIA) governance document as provided in the report, subject to clarifying that:

(1) Annex F, Section 1.3.1.1 is understood to imply that changes to areas of concentration in a BSIA Academic Program made via the usual university approval processes will be reflected in the BSIA Strategic Research Plan and are not subject to further BSIA approval. Annex F, Section 1.3.1.2 implies that BSIA Council can place a topic consistent with the BSIA mission on the area list of the BSIA Strategic Research Plan without further BSIA Board approval.

(2) Annex A, Section 6.2 leaves unspecified how an impartial panel is to be chosen and how a fair decision is to be arrived at if the BSIA Board disagrees with the panel recommendation. BSIA is directed to modify Section 6.2 in a manner acceptable to UW Senate which addresses these concerns, at or before the February 2013 Senate meeting.

Senate further directed that the provost’s memorandum re: BSIA governance be reproduced in the minutes.

6. REPORTS FROM COMMITTEES AND COUNCILS

Executive Committee [revised list of nominees at senators’ places]. After calling for, and not receiving any nominations from the floor, Senate acclaimed the membership of Senate committees and councils, and faculty senators to the Board of Governors as follows, without formal motion:

- **Senate Executive Committee**: 2012-13 – Richard Wells (applied health sciences), Sheila Ager (arts), George Freeman (engineering), Alexander Brenning (environment), Dan Brown (mathematics), Barry Warner (science), Susan Schultz Huxman (FUAC), Chanakya Ramdev (undergraduate student, engineering), Ben Selby (undergraduate student, engineering), Robert Henderson (graduate student, science), Barbara Veale (alumna).

- **Senate Finance Committee**: 2012-13 – Paul Eagles (applied health sciences), Lutz-Alexander Busch (arts), Manoj Sachdev (engineering), Olaf Weber (environment), Michele Mosca (mathematics), Brian McNamara (science), Graham Brown (FUAC), Brad Henry (undergraduate student, applied health sciences), Niccollette Zaptse (undergraduate student, science), Mahdi Safa (graduate student, engineering), Ryan Jacobs (alumnus).

- **Senate Long Range Planning Committee**: 2012-13 – Stephen McColl (applied health sciences), Geoffrey Hayes (arts), Richard Culham (engineering), Robert Shipley (environment), Bruce Richter (mathematics), Bernard Duncker (science), David Perrin (FUAC), Andrew Noble (president, Federation of Students), Michael Makahnouk (graduate student, science), Hassan Nasir (president, Graduate Student Association).

- **Senate Nominating Committee for Honorary Degrees**: 2012-13 – Diana Parry (applied health sciences), David DeVidi (arts), Keith Hipel (engineering), Jean Andrey (environment), Joseph Cheriyan (mathematics), Brian Dixon (science), Glenn Cartwright (FUAC), Diego Almaraz (undergraduate student, environment), Renishaki Kamalanathan (undergraduate student, arts), Krista Mathias (graduate student, applied health sciences).

- **Senate Graduate & Research Council**: 2012-14 – Lana Vanderlee (graduate student, applied health sciences), Tyrone Ghaswala (graduate student, mathematics).
- **Senate Undergraduate Council**: 2012-14 – Rob Duimering (engineering), Dan Wolczuk (mathematics), Carey Bissonnette (science), Toni Serafini (STJ); May 1, 2012 to August 31, 2012 – vacancy (undergraduate student, applied health sciences), Renishaki Kamalanathan (undergraduate student, arts), Owen Coutts (undergraduate student, engineering), Joshua Jodoin (undergraduate student, environment), Catherine Sun (undergraduate student, mathematics), Yaser Rahim (undergraduate student, science).

- **University Committee on Student Appeals**: 2012-14 – Duane Kennedy (arts), Daniel Stashuk (engineering), Andrea Chappell (staff, Information Systems & Technology), Stephen Cook (staff, Procurement Services), Cameron Winterink (undergraduate student, engineering), Amy Yang (undergraduate student, science), Daniel McRoberts (graduate student, environment).

- **Board of Governors**: 2012-14 – George Freeman (engineering), Barry Warner (science), Beth Weckman (engineering), Jesse McGinnis (undergraduate student, mathematics), Niccollette Zaptzes (undergraduate student, science), Michael Makahnouk (graduate student, science); 2012-13 – David DeVidi (arts), Andrew Noble (president, Federation of Students), Hassan Nasir (president, Graduate Student Association).

**Graduate & Research Council**
- **Master of Health Informatics.** Senate heard a motion to approve the recommended changes to this degree program.

  Bunn and Porreca. Carried unanimously.

**Undergraduate Council**
- **Honours Physics and Honours Mathematical Physics (Regular and Co-op) Biophysics Specialization.** Senate heard a motion to approve the inactivation of these plans.

  McBoyle and Freeman. Carried.

7. **RESEARCH PRESENTATION** [www.secretariat.uwaterloo.ca/20120416reap.pdf] Speaking to her PowerPoint presentation, Professor Jill Tomasson Goodwin described Research Entrepreneurs Accelerating Prosperity (REAP), a “living laboratory” where multidisciplinary teams of paid students innovate solutions by creating technology mash ups using interactive display environments and applications. REAP students seek opportunities to combine existing and emerging technologies in new ways and to develop them for commercial use. The program is led by the Faculty of Arts with undergraduate and graduate students from four faculties currently participating in 15 teams. REAP is working with a growing list of private sector partners who provide access to their technologies. Together with founding collaborators Christie Digital and Quarry Integrated Communications, REAP has opened a community-based laboratory in St. Jacobs. Members of the campus community were invited to visit the facility and consider becoming involved.

8. **REPORT OF THE PRESIDENT**
- **Senators’ Last Meeting.** The provost thanked those senators completing terms for their role in university governance: faculty – David Barton, Brent Doberstein, Tom Duever, Fraser Easton, Peter Forsyth, Peter Frick, Whitney Lackenbauer, Kate Lawson; undergraduate students – Jeffrey Bunn, Jonathan Cluett, Matthew Colphon, Mariam Gill, Reemah Khalid, Alana Vandervoort, Jordan Vandjelovic; graduate students – Joshua Armstrong, Feisal Rahman; alumni – Carol Cressman.

  **Operating Budget Considerations/Assumptions.** Senators heard that the university has reached compensation agreements with faculty, staff and members of CUPE. All groups will receive scale and merit increases except for specific members of the university executive group for whom the government has mandated a freeze.
The provost summarized potential impacts of the proposed provincial budget, noting that impacts appear to be minimal for 2012-13, but could be significant moving forward. Key concerns include: a cap on undergraduate growth that may result in discounting the university’s operating grant; a new charge of $750 for each international master’s student; discontinuing transfer payments to municipalities in lieu of property taxes for international students ($75 per student); and discontinuation of the work study program, Ontario special bursary and other scholarship and bursary funds. The provost suggested that the university will have to act seriously to identify efficiencies.

In discussion, the provost indicated that he believes Waterloo will continue its internationalization efforts, no decision has been made re: how to deal with the $750 fee, and agreement among Ontario universities is desirable.

9. Q & A PERIOD WITH THE PRESIDENT
In discussion, the following issues were raised:

• Senate Long Range Planning Committee. In response to a senator’s concern, the provost confirmed that the committee has not met since 2010. He explained that he did not call a meeting this year because the Sixth Decade Midcycle Review process did not reach a point where a presentation would be appropriate and indicated that he would raise the issue with the incoming provost when she arrives.

• Freedom of Information. In response to a question about a situation involving uOttawa professors, the provost spoke to Waterloo’s process for dealing with freedom of information requests relating to faculty members. He indicated that the university defends academic freedom and that if such a request is received, a meeting is held with the individual to determine what to release. In the case of an appeal, both the individual and FAUW would be involved in deciding how to proceed.

10. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST
Undergraduate Admissions Update [http://www.secretariat.uwaterloo.ca/20120416uau.pdf]. Speaking to his PowerPoint presentation, the registrar reported that 11,700 offers have been made to date, a two per cent increase over this time last year (keeping in mind that this year’s overall target is higher). He noted that: Ontario secondary school applications have held steady; non-Ontario secondary school applications have increased; some faculty-specific declines are based on the pace of the process rather than quality of applicants; proportion of entrance scholarship offers is 79% (same as last year); and significantly more offers have been made at the UAE campus than this time last year with 58% qualifying for entrance scholarships. In discussion, the registrar indicated that Waterloo ranks in the group of universities with the fastest process for making offers, particularly re: Ontario secondary school applications.

11. REPORT OF THE VICE-PRESIDENT, EXTERNAL RELATIONS
The VPER did not report.

12. OTHER BUSINESS
There was no other business.

Senate convened in confidential session.
CONFIDENTIAL SESSION

It was understood that senators are to keep confidential any discussion and decisions reached in this section of the meeting.

13. MINUTES OF THE MARCH 26, 2012 MEETING
Senate heard a motion to approve the minutes of the meeting as distributed.

Hayes and Porreca. Carried.

14. BUSINESS ARISING FROM THE MINUTES
There was no business arising.

15. EXECUTIVE APPOINTMENTS

Vice-President, University Relations. Following a brief overview of the new portfolio, which includes public relations, internal and external communications, and interacting with all levels of government to tell the university’s story, Senate heard a motion to endorse the appointment of Tim Jackson as vice-president, university relations for an initial five-year term starting May 1, 2012.

Nasir and Makahnouk. Carried unanimously.

Vice-President, Advancement. Senate heard a motion to endorse the appointment of Kenneth McGillivray as vice-president, advancement for an initial five-year term starting August 1, 2012.

Makahnouk and Freeman. Carried unanimously.

The meeting adjourned at 4:29 p.m.

May 16, 2012

Erin Windibank
Associate University Secretary