University of Waterloo
SENATE
Minutes of the Monday 21 January 2013 Meeting


Mario Coniglio, Peggy Jarvie, Cathy Newell Kelly, Jennifer Kieffer, Geoff McBoyle, Chris Read, Ellen Réthoré, Bud Walker, Dave Wallace.

Secretariat: Logan Atkinson, Tracy Dietrich


*regrets

Organization of Meeting: Feridun Hamdullahpur, chair of Senate, took the chair, and Logan Atkinson, secretary of Senate, acted as secretary. Atkinson advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

The chair welcomed everyone to the meeting.

OPEN SESSION

Consent Agenda
Senate heard a motion to approve or receive for information by consent items 1-5 below.

1. MINUTES OF THE 19 NOVEMBER 2012 MEETING
Senate approved the minutes of the meeting as distributed.

2. REPORTS FROM COUNCILS
Graduate & Research. Senate received this report for information.

Undergraduate
- Applied Mathematics/Earth Science Option. Senate approved the proposed changes to the Applied Mathematics/Earth Science Option offered by the Department of Applied Mathematics in the Faculty of Mathematics.

The remaining items in the report were received for information.
3. REPORT OF THE PRESIDENT
   Recognition and Commendation. Senate received this report for information.

4. REPORTS FROM THE FACULTIES
   Senate received these reports for information.

5. OTHER BUSINESS
   Committee/Council Appointments/Reappointments [revised report at senators’ places]. Senate approved the following appointments/reappointments:
   - **Amit & Meena Chakma Awards for Exceptional Teaching by a Student Committee:** reappointment of Rohan Jaysundera as faculty representative, term to 31 December 2013; appointment of Mihaela Vlasea and Yasaman Shahtaheri as graduate student representatives, terms to 31 December 2013; appointment of Junghee Seo as undergraduate student representative, term to 31 December 2013.
   - **Distinguished Teacher Awards Committee:** reappointment of Monica Leoni and Wei Chau Xie as faculty representatives, terms to 31 December 2014; appointment of Tiffany Bradley as alumni representative, term to 31 December 2013; appointment of Mihaela Vlasea and Haotian Zhang as graduate student representatives, terms to 31 December 2013; appointment of Junghee Seo as undergraduate student representative, term to 31 December 2013.
   - **Executive Committee:** appointment of Tara Collington, replacing Sheila Ager, as the arts faculty representative, term to 30 April 2013.
   - **Graduate & Research Council:** appointment of Krista Mathias, replacing Lana Vanderlee, as the applied health sciences graduate student representative, term to 30 April 2014.
   - **Long Range Planning Committee:** appointment of Aimée Morrison as the FAUW representative, term to 30 June 2013, and Bruce Hellinga, replacing Rick Culham, as the engineering faculty representative, term to 30 April 2013.
   - **Undergraduate Council:** appointment of Megan McNeil (engineering), replacing Derek Thompson, and Anand Balram (environment), replacing Laszlo Szoboszlai, as undergraduate student representatives, terms to 30 April 2013.

Porreca and Hunt. Carried.

Regular Agenda

6. BUSINESS ARISING FROM THE MINUTES
   There was no business arising from the minutes.

7. REPORTS FROM COMMITTEES AND COUNCILS
   Graduate & Research Council
   - **Propel Centre for Population Health Impact.** Senate heard a motion to approve the establishment of the Propel Centre for Population Health Impact as described in the report.

   Dixon and Elliott. Carried.
• **Master of Health Evaluation.** Senate heard a motion to approve the establishment of a Master of Health Evaluation to be offered by the School of Public Health and Health Systems in the Faculty of Applied Health Sciences as described in the report.

Dixon and Elliott.

A comment was made about the need for focus on student study space in developing programs in the Faculty of Applied Health Sciences, with a request to consider this issue carefully as new space is developed for the faculty. Dean Elliott responded positively to this idea, saying this question will be a high priority as space plans are developed. There was further comment on the need for additional lecture space in the faculty and the impact this has on the School of Optometry and Vision Science. The dean responded by saying that the need to use optometry and vision science space for lectures has reduced recently, and that plans will be made for lecture space as new building plans are discussed.

The motion carried.

• **Graduate Diploma Programs in Business Information Technology and Information Systems Assurance.** Senate heard a motion to approve the inactivation of graduate diploma programs in Business Information Technology and Information Systems Assurance offered by the School of Accounting and Finance in the Faculty of Arts as described in the report.

Dixon and Busch. Carried.

• **Senate Bylaw 8.** Senate heard a motion to give second reading to and approve the proposed amendment to Senate Bylaw 8 as outlined in the report.


**Nominating Committee for Honorary Degrees**

• **Guidelines for the Awarding of Honorary Degrees.** Senate heard a motion to approve the proposed amendment to the Guidelines for the Awarding of Honorary Degrees to reflect the current Senate-approved membership on the committee as outlined in the report.

Hunt and Porreca. Carried.

**Undergraduate Council**

• **Earth Sciences Atmospheric Specialization (Co-op and Regular).** Senate heard a motion to approve the inactivation of the Earth Sciences Atmospheric Specialization (Co-op and Regular) offered by the Department of Earth Sciences in the Faculty of Science.

Warner and Busch. Carried.

• **Senate Bylaw 9.** A proposed amendment to Senate Bylaw 9, as outlined in the report, was read for the first time.

McBoyle suggested a further change to the proposed amendment in the bylaw, to state “The University Librarian” rather than “a Librarian” as a member of council. There was a question about the advisability of having the university librarian attend this council as a member, with no power of delegation. There was also suggestion that each member of council from the faculties ought to be representative of an academic unit offering an undergraduate program and some
discussion as to the student representation. The proper name of the co-op department was provided for correction. A question was raised on the level of participation of the Federated University and Affiliated Colleges, and it was clarified that the proposed change is intended to bring the bylaw into conformity with the standard practice.

8. TEACHING PRESENTATION
McBoyle introduced Cathy Newell Kelly, director of the Centre for Extended Learning. Newell Kelly delivered a presentation on the activities of the centre.

There were several questions of Newell Kelly, including some urge to caution in dealing with online course providers, a request for information on funding, and a discussion on enhanced technology for the delivery of online content. She suggested that the nature of University of Waterloo courses offered online and our expertise in online pedagogy tends to distinguish this university’s offerings from those offered elsewhere. There was further discussion about the need for a unified course delivery system and possible restrictions on the usability of the current systems. Newell Kelly agreed to bring further information to the next meeting of Senate.

Slides used in the presentation may be seen at https://uwaterloo.ca/secretariat/sites/ca.secretariat/files/uploads/files/cel.pdf

9. REPORT OF THE PRESIDENT
The president presented a broad report covering a number of items, including the following:

Congratulations were given to Senator Diana Parry on being named a “Top 40 under 40” recipient for the Region of Waterloo.

Four University of Waterloo researchers were named winners of Canadian Foundation for Innovation funding, a great result for the researchers and very important for the institution.

The president referred to other recent successes in research achievement as mentioned in his slides.

Some observations were offered on recent comments in the popular press on the value of a university education, including statistics on employability and earnings of university graduates, and the match of skills developed through a university education and the jobs obtained by graduates. The University of Waterloo performs very well on the indicators used in these discussions.

With respect to provincial funding, the president outlined anticipated cuts in provincial funding, expected to double over the next two years. We ought to anticipate a cut of $2.1 million in the 2013-2014 budget year. This will be a permanent cut, and in the following year we ought to anticipate that this cut will double. In addition, government will expect the university to increase efficiencies while not jeopardizing the quality of academic programming.

The president referred to the report of the Jobs and Prosperity Council and the role of Kevin Lynch, chair of the Board of Governors at the University of Waterloo. The report made special mention of the importance of co-operative education and the leadership role of the University of Waterloo in this respect.

The strategic planning process will now return to top priority status, and the ambition is to bring forward a draft document soon.
The president confirmed that the secretary of the university has been asked to move forward with the identification and appointment of an equity officer.

Follow-up information was provided on the recent case of plagiarism in the Faculty of Engineering.

Slides used in the president’s presentation may be seen at https://uwaterloo.ca/secretariat/sites/ca.secretariat/files/uploads/files/president.pdf

10. Q&A PERIOD WITH THE PRESIDENT
A question and answer period with the president followed presentation of his report.

The president answered questions on the process followed in the case of plagiarism, on whether research intensive universities will do better than others in funding decisions made by the province, and on the need for intensive evaluative processes as an element of the strategic planning exercise.

11. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST
Undergraduate Admissions. Registrar Ken Lavigne presented his report on progress toward meeting enrolment targets during the current round of applications and admission offers. Some additional comment was offered on the application figures in the Faculty of Environment and on efforts made to improve results. Lavigne also explained processes used in the Faculty of Mathematics and the Faculty of Engineering to assist senators in interpretation of numbers in those faculties.

Slides used in the presentation may be seen at https://uwaterloo.ca/secretariat/sites/ca.secretariat/files/uploads/files/admissions.pdf

12. REPORT OF THE VICE-PRESIDENT, ADVANCEMENT
McGillivray reported on the arrival of Stephen Shapiro as interim associate vice-president, principal gifts. He will undertake a reorganization of the portfolio, will develop a closer association with the west coast of Canada and the United States, and will assist in developing the permanent job description for the position and the search for a permanent replacement.

13. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RELATIONS
Jackson reported on current issues in the Office of the Minister of Training, Colleges and Universities, on the work underway to refresh the identity of the University of Waterloo, and on the reorganization of the Office of the Vice-President, University Relations, especially by focusing on community relations. He also reported on the pending retirement of Martin Van Nierop and on the appointment of his replacement, Rob Esselment, currently at Western University.

14. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH
Dixon had no report.

15. OTHER BUSINESS
There was no other business.

Senate convened in Confidential Session.

Logan Atkinson
Secretary of the University
CONFIDENTIAL SESSION

It was understood that senators are to keep confidential any discussion and decisions reached in this section of the meeting.

16. MINUTES OF THE 19 NOVEMBER 2012 MEETING

Senate heard a motion to approve the minutes of the meeting as distributed.

Freeman and Busch. Carried.

17. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

The meeting adjourned at 5:30 p.m.

Logan Atkinson
Secretary of the University