
Nello Angerilli, Mario Coniglio, Peggy Jarvie, Cathy Newell Kelly, Chris Read, Daniela Seskar-Hencic, Bud Walker, Dave Wallace

Secretariat: Logan Atkinson, Tracy Dietrich


*regrets

Organization of Meeting: Feridun Hamdullahpur, chair of Senate, took the chair, and Logan Atkinson, secretary of Senate, acted as secretary. Atkinson advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

The chair welcomed everyone to the meeting. He made special mention of those individuals attending Senate in their new roles: Nello Angerilli, associate vice-president, international; Mario Coniglio, associate vice-president, academic; Geoff McBoyle, vice-president, academic & provost.

OPEN SESSION

Consent Agenda
Senate heard a motion to approve or receive for information by consent items 1-5 below.

1. MINUTES OF THE 21 JANUARY 2013 MEETING
Senate approved the minutes of the meeting as distributed.

2. REPORT FROM GRADUATE & RESEARCH COUNCIL
Senate received this report for information.

3. REPORT OF THE PRESIDENT
Recognition and Commendation. Senate received this report for information.

4. REPORTS FROM THE FACULTIES
Senate received these reports for information.

5. OTHER BUSINESS
Report from the COU Academic Colleague. Senate received this report for information.
Committee/Council Appointments [revised report at senators’ places]. Senate approved the following appointments:

- **Amit & Meena Chakma Awards for Exceptional Teaching by a Student Committee:** Adam Garcia and Skaidra Puodziunas as undergraduate student representatives, terms to 31 December 2013.

- **Distinguished Teacher Awards Committee:** Amy Zhou and Keemo Delos Santos as undergraduate student representatives, terms to 31 December 2013.

- **Undergraduate Council:** Cindy Tsang as applied health sciences undergraduate student representative, replacing Brad Henry, term to 30 April 2013.

- **University Committee on Student Appeals:** Mario Coniglio as chair, replacing Geoff McBoyle, term to 30 April 2014.

Porreca and Noble.

It was noted that two appointments referenced in the report from the dean of arts (Christy MacDonald and Pohanna Pyne Feinberg) failed to include the position for those appointees.

The motion carried.

[Secretary’s Note: MacDonald appointed assistant professor and Pyne Feinberg lecturer.]

Regular Agenda

6. **BUSINESS ARISING FROM THE MINUTES**

Centre for Extended Learning. This item was deferred to the March meeting of Senate.

7. **REPORT FROM UNDERGRADUATE COUNCIL**

- **Honours Social Development Studies – Cultural Diversity Specialization, Social Development Studies.** Senate heard a motion to approve the new specialization as provided in the report.

  McGinnis and Cartwright. Carried.

- **Examination Regulations and Related Matters.** Senate heard a motion to approve the recommended changes to the text in “Study Breaks” as described in the report.

  Ramdev and McGinnis.

  Discussion ensued on the advisability of making the changes contemplated by this motion, and the extent to which the proposal enhances the possibility of student success. The question was also raised as to the determination of “reasonableness” in considering the extent of office hours after the end of classes and before the examination in any particular course.

  The motion carried with four opposed.

- **Examination Regulations and Related Matters.** Senate heard a motion to approve the recommended changes to the text in “Accommodation” as described in the report.

  Ramdev and McGinnis.
The question was raised that professors ought to be required to set the deferred exams for their courses, rather than having the deferred exam set by the professor teaching the course at the time, and this was explained by reference to the inability to require work by sessional lecturers after the end of their contract.

The motion carried with one opposed.

- Senate Bylaw 9. Senate heard a motion to give second reading to and approve the proposed amendments to Senate Bylaw 9 as outlined in the report.

Frank and Porreca. Carried.

The remaining item in the report was received for information.

8. RESEARCH PRESENTATION
Dixon introduced Philippe Van Cappellen, professor of earth and environmental sciences. Van Cappellen delivered a presentation on the work of the Ecohydrology Research Group at the University of Waterloo, summarizing that work across scales from the molecular to watershed modeling. Dr. Van Cappellen answered several questions related to the work of his group.

Slides used in the presentation may be seen at https://uwaterloo.ca_secretariat/sites/ca_secretariat/files/uploads/files/research_0.pdf

9. REPORT OF THE PRESIDENT
The president presented a broad report covering a number of items, including the following: the recent NSERC funding announcement; the Town Hall held on 12 February; the university’s core administrative priorities, including the strategic plan, a multi-year integrated budgeting model, and strategic enrolment management; and the appointment of a new Minister of Training, Colleges and Universities in Ontario, the Hon. Brad Duguid.

Slides used in the presentation may be seen at https://uwaterloo.ca_secretariat/sites/ca_secretariat/files/uploads/files/pr.pdf

10. Q&A PERIOD WITH THE PRESIDENT
The president answered questions on the strategic plan, whether it will be discussed and approved by Senate and the Board of Governors, and indicated that both bodies would be kept up-to-date as the plan is developed, and that a series of mini town halls would be held in addition to get input from a broad audience. He answered further questions on issues in gender equity, and on the approvals process for the strategic plan.

11. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST
2012-13 Operating Budget Update [handout at senators’ places]. McBoyle reviewed performance against the 2012-13 operating budget, noting an approximately equal increase in revenues and expenses since the last report on the budget in June, and forecasting an operating surplus of approximately $1.0 million. He also reviewed the planning assumptions to be used in preparation of the 2013-14 operating budget, focusing on uncertainty related to the government grant and the tuition framework, and on changes expected in university expenses.

McBoyle indicated that it is not yet clear whether undergraduate international students will face a tuition increase in addition to the special government assessment on international students.

He also spoke to the relationship between uncertainties relative to the government grant, and the possibility of a meaningful multi-year budget model.
Undergraduate Admissions. On behalf of the registrar, McBoyle summarized first year admission targets and provided updates re: applications and early entrance scholarships.

Comments were made on the relationship between continuing increases in the numbers of undergraduate students at the university, and the quality of the student experience. Further comments were made on the likelihood of succeeding in the efficiency study without input from an objective source. Senate was advised that the efficiency study is based on a benchmarking exercise conducted by outside accountants, and that a second study (by an outside firm) related to organizational structure will be underway shortly.

McBoyle advised that he had just received a report on the progress being made in student retention by the Student Success Office, and Associate Provost, Students Chris Read indicated that research is underway to determine retention factors. McBoyle also commented on the importance of continuing education in the English language to support the success of international students.

12. REPORT OF THE VICE-PRESIDENT, ADVANCEMENT
There was no report from McGillivray.

13. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RELATIONS
Jackson reported on the Hadfield downlink from the international space station and the support the university has received from Commander Hadfield, and he commended the team that designed and executed the project.

He reported as well on the innovation summit to be co-hosted by Hamdullahpur and Kevin Lynch, chair of the Board of Governors, on 22 and 23 April 2013.

14. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH
Dixon reported on the establishment of a new Ministry of Research and Innovation in the provincial government, and on further successes for the university in the Canadian Foundation for Innovation. He also advised that the Social Sciences and Humanities Research Council of Canada had placed a moratorium on the Connection Grants program, likely to last only to the end of the current fiscal period. Dixon advised as well that two grants have been received by university researchers from the Canadian Institutes of Health Research.

15. OTHER BUSINESS
Ramdev emphasized the wish by students to be more heavily involved in decision-making so as to represent Senate and the administration more thoroughly to their constituents. Related to this is the need for the disclosure of reasons for decisions as they are made. Finally, he urged the university to provide opportunity for all students to create lasting memories of their experiences through the course of their studies.

Senate convened in Confidential Session.

Logan Atkinson
Secretary of the University

26 February 2013
CONFIDENTIAL SESSION

It was understood that senators are to keep confidential any discussion and decisions reached in this section of the meeting.

16. MINUTES OF THE 21 JANUARY 2013 MEETING
Senate heard a motion to approve the minutes of the meeting as distributed.

Hipel and Hayes. Carried.

17. BUSINESS ARISING FROM THE MINUTES
There was no business arising from the minutes.

The meeting adjourned at 5:18 p.m.

Logan Atkinson
Secretary of the University

26 February 2013