OPEN SESSION

Consent Agenda

Motion: To approve or receive for information by consent items 1-5 below.

1. Minutes of the 21 January 2013 Meeting
2. Report from Graduate & Research Council
3. Report of the President
   a. Recognition and Commendation
4. Reports from the Faculties
5. Other Business
   a. Report from the COU Academic Colleague
   b. University Committee on Student Appeals Appointment

Regular Agenda

6. Business Arising from the Minutes
   a. Centre for Extended Learning
7. Report from Undergraduate Council
8. Research Presentation: Professor Philippe Van Cappellen, Earth and Environmental Sciences
9. Report of the President
10. Q & A Period with the President
    a. 2012-13 Operating Budget Update
12. Report of the Vice-President, Advancement
13. Report of the Vice-President, External Relations
14. Report of the Vice-President, University Research
15. Other Business

CONFIDENTIAL SESSION

16. Minutes of the 21 January 2013 Meeting
17. Business Arising from the Minutes
18. Other Business

Action

Decision
Information
Information
Information
Information
Information
Information
Information
Information
Information
Information
Information
Decision/Information
Information
Information
Information
Decision
University of Waterloo
SENATE
Minutes of the Monday 21 January 2013 Meeting


Mario Coniglio, Peggy Jarvie, Cathy Newell Kelly, Jennifer Kieffer, Geoff McBoyle, Chris Read, Ellen Réthoré, Bud Walker, Dave Wallace.

Secretariat: Logan Atkinson, Tracy Dietrich


*regrets

Organization of Meeting: Feridun Hamdullahpur, chair of Senate, took the chair, and Logan Atkinson, secretary of Senate, acted as secretary. Atkinson advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

The chair welcomed everyone to the meeting.

OPEN SESSION

Consent Agenda
Senate heard a motion to approve or receive for information by consent items 1-5 below.

1. MINUTES OF THE 19 NOVEMBER 2012 MEETING
Senate approved the minutes of the meeting as distributed.

2. REPORTS FROM COUNCILS
   Graduate & Research. Senate received this report for information.

Undergraduate
- Applied Mathematics/Earth Science Option. Senate approved the proposed changes to the Applied Mathematics/Earth Science Option offered by the Department of Applied Mathematics in the Faculty of Mathematics.

The remaining items in the report were received for information.
3. **REPORT OF THE PRESIDENT**
   Recognition and Commendation. Senate received this report for information.

4. **REPORTS FROM THE FACULTIES**
   Senate received these reports for information.

5. **OTHER BUSINESS**

   **Committee/Council Appointments/Reappointments** [revised report at senators’ places]. Senate approved the following appointments/reappointments:
   - **Amit & Meena Chakma Awards for Exceptional Teaching by a Student Committee:** reappointment of Rohan Jaysundera as faculty representative, term to 31 December 2013; appointment of Mihaela Vlasea and Yasaman Shahtaheri as graduate student representatives, terms to 31 December 2013; appointment of Junghee Seo as undergraduate student representative, term to 31 December 2013.
   - **Distinguished Teacher Awards Committee:** reappointment of Monica Leoni and Wei Chau Xie as faculty representatives, terms to 31 December 2014; appointment of Tiffany Bradley as alumni representative, term to 31 December 2013; appointment of Mihaela Vlasea and Haotian Zhang as graduate student representatives, terms to 31 December 2013; appointment of Junghee Seo as undergraduate student representative, term to 31 December 2013.
   - **Executive Committee:** appointment of Tara Collington, replacing Sheila Ager, as the arts faculty representative, term to 30 April 2013.
   - **Graduate & Research Council:** appointment of Krista Mathias, replacing Lana Vanderlee, as the applied health sciences graduate student representative, term to 30 April 2014.
   - **Long Range Planning Committee:** appointment of Aimée Morrison as the FAUW representative, term to 30 June 2013, and Bruce Hellinga, replacing Rick Culham, as the engineering faculty representative, term to 30 April 2013.
   - **Undergraduate Council:** appointment of Megan McNeil (engineering), replacing Derek Thompson, and Anand Balram (environment), replacing Laszlo Szoboszlai, as undergraduate student representatives, terms to 30 April 2013.

   Porreca and Hunt. Carried.

**Regular Agenda**

6. **BUSINESS ARISING FROM THE MINUTES**
   There was no business arising from the minutes.

7. **REPORTS FROM COMMITTEES AND COUNCILS**

   **Graduate & Research Council**
   - **Propel Centre for Population Health Impact.** Senate heard a motion to approve the establishment of the Propel Centre for Population Health Impact as described in the report.

   Dixon and Elliott. Carried.
• **Master of Health Evaluation.** Senate heard a motion to approve the establishment of a Master of Health Evaluation to be offered by the School of Public Health and Health Systems in the Faculty of Applied Health Sciences as described in the report.

Dixon and Elliott.

A comment was made about the need for focus on student study space in developing programs in the Faculty of Applied Health Sciences, with a request to consider this issue carefully as new space is developed for the faculty. Dean Elliott responded positively to this idea, saying this question will be a high priority as space plans are developed. There was further comment on the need for additional lecture space in the faculty and the impact this has on the School of Optometry and Vision Science. The dean responded by saying that the need to use optometry and vision science space for lectures has reduced recently, and that plans will be made for lecture space as new building plans are discussed.

The motion carried.

• **Graduate Diploma Programs in Business Information Technology and Information Systems Assurance.** Senate heard a motion to approve the inactivation of graduate diploma programs in Business Information Technology and Information Systems Assurance offered by the School of Accounting and Finance in the Faculty of Arts as described in the report.

Dixon and Busch. Carried.

• **Senate Bylaw 8.** Senate heard a motion to give second reading to and approve the proposed amendment to Senate Bylaw 8 as outlined in the report.


**Nominating Committee for Honorary Degrees**

• **Guidelines for the Awarding of Honorary Degrees.** Senate heard a motion to approve the proposed amendment to the Guidelines for the Awarding of Honorary Degrees to reflect the current Senate-approved membership on the committee as outlined in the report.

Hunt and Porreca. Carried.

**Undergraduate Council**

• **Earth Sciences Atmospheric Specialization (Co-op and Regular).** Senate heard a motion to approve the inactivation of the Earth Sciences Atmospheric Specialization (Co-op and Regular) offered by the Department of Earth Sciences in the Faculty of Science.

Warner and Busch. Carried.

• **Senate Bylaw 9.** A proposed amendment to Senate Bylaw 9, as outlined in the report, was read for the first time.

McBoyle suggested a further change to the proposed amendment in the bylaw, to state “The University Librarian” rather than “a Librarian” as a member of council. There was a question about the advisability of having the university librarian attend this council as a member, with no power of delegation. There was also suggestion that each member of council from the faculties ought to be representative of an academic unit offering an undergraduate program and some
discussion as to the student representation. The proper name of the co-op department was provided for correction. A question was raised on the level of participation of the Federated University and Affiliated Colleges, and it was clarified that the proposed change is intended to bring the bylaw into conformity with the standard practice.

8. **TEACHING PRESENTATION**
   McBoyle introduced Cathy Newell Kelly, director of the Centre for Extended Learning. Newell Kelly delivered a presentation on the activities of the centre.

   There were several questions of Newell Kelly, including some urge to caution in dealing with online course providers, a request for information on funding, and a discussion on enhanced technology for the delivery of online content. She suggested that the nature of University of Waterloo courses offered online and our expertise in online pedagogy tends to distinguish this university’s offerings from those offered elsewhere. There was further discussion about the need for a unified course delivery system and possible restrictions on the usability of the current systems. Newell Kelly agreed to bring further information to the next meeting of Senate.


9. **REPORT OF THE PRESIDENT**
   The president presented a broad report covering a number of items, including the following:

   Congratulations were given to Senator Diana Parry on being named a “Top 40 under 40” recipient for the Region of Waterloo.

   Four University of Waterloo researchers were named winners of Canadian Foundation for Innovation funding, a great result for the researchers and very important for the institution.

   The president referred to other recent successes in research achievement as mentioned in his slides.

   Some observations were offered on recent comments in the popular press on the value of a university education, including statistics on employability and earnings of university graduates, and the match of skills developed through a university education and the jobs obtained by graduates. The University of Waterloo performs very well on the indicators used in these discussions.

   With respect to provincial funding, the president outlined anticipated cuts in provincial funding, expected to double over the next two years. We ought to anticipate a cut of $2.1 million in the 2013-2014 budget year. This will be a permanent cut, and in the following year we ought to anticipate that this cut will double. In addition, government will expect the university to increase efficiencies while not jeopardizing the quality of academic programming.

   The president referred to the report of the Jobs and Prosperity Council and the role of Kevin Lynch, chair of the Board of Governors at the University of Waterloo. The report made special mention of the importance of co-operative education and the leadership role of the University of Waterloo in this respect.

   The strategic planning process will now return to top priority status, and the ambition is to bring forward a draft document soon.
The president confirmed that the secretary of the university has been asked to move forward with the identification and appointment of an equity officer.

Follow-up information was provided on the recent case of plagiarism in the Faculty of Engineering.

Slides used in the president’s presentation may be seen at https://uwaterloo.ca/secretariat/sites/ca.secretariat/files/uploads/files/president.pdf

10. Q&A PERIOD WITH THE PRESIDENT
A question and answer period with the president followed presentation of his report.

The president answered questions on the process followed in the case of plagiarism, on whether research intensive universities will do better than others in funding decisions made by the province, and on the need for intensive evaluative processes as an element of the strategic planning exercise.

11. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST
Undergraduate Admissions. Registrar Ken Lavigne presented his report on progress toward meeting enrolment targets during the current round of applications and admission offers. Some additional comment was offered on the application figures in the Faculty of Environment and on efforts made to improve results. Lavigne also explained processes used in the Faculty of Mathematics and the Faculty of Engineering to assist senators in interpretation of numbers in those faculties.

Slides used in the presentation may be seen at https://uwaterloo.ca/secretariat/sites/ca.secretariat/files/uploads/files/admissions.pdf

12. REPORT OF THE VICE-PRESIDENT, ADVANCEMENT
McGillivray reported on the arrival of Stephen Shapiro as interim associate vice-president, principal gifts. He will undertake a reorganization of the portfolio, will develop a closer association with the west coast of Canada and the United States, and will assist in developing the permanent job description for the position and the search for a permanent replacement.

13. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RELATIONS
Jackson reported on current issues in the Office of the Minister of Training, Colleges and Universities, on the work underway to refresh the identity of the University of Waterloo, and on the reorganization of the Office of the Vice-President, University Relations, especially by focusing on community relations. He also reported on the pending retirement of Martin Van Nierop and on the appointment of his replacement, Rob Esselment, currently at the University of Western Ontario.

14. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH
Dixon had no report.

15. OTHER BUSINESS
There was no other business.

Senate convened in Confidential Session.

Logan Atkinson
Secretary of the University
Senate Graduate & Research Council met on 14 January 2013 and agreed to forward the following items to Senate for information. These items are recommended for inclusion in the consent agenda.

Further details are available at: www.adm.uwaterloo.ca/infosec/Committees/senate/sgrc.htm

FOR INFORMATION

CURRICULAR MODIFICATIONS
On behalf of Senate, council reviewed and approved curricular modifications and minor program revisions for the Faculties of Engineering (systems design engineering), Environment (geography; planning; master of climate change; master of development practice), and Science (earth science; nanotechnology; vision science).

Sue Horton      George Dixon
Associate Provost, Graduate Studies   Vice President, University Research

/mg
FOR INFORMATION

Recognition and Commendation

Waterloo’s School of Optometry and Vision Science has been awarded the 2012 Diamond Award in the Optometrist category of the Waterloo Region Record’s Readers’ Select Awards. The newspaper runs these awards annually, inviting members of the public to nominate their top picks in a variety of categories. The platinum and gold winners in the Optometrist category – Dr. Carol Cressman, Drs. Chhatwal, Wilkinson, and Runstedler as well as the practitioners at Insight Eye Care – are all graduates of the University of Waterloo’s School of Optometry and Vision Science. This is the second time in the last three years that the school has received the award. [18 January 2013 Daily Bulletin]

The project to make convocation a social media affair has received top marks from an international university advancement organization. The “Join the Convo-sation” initiative, organized by Alumni Affairs and unveiled at convocation in June 2012, won a gold medal in the Council for Advancement and Support of Education (CASE) District II Accolades Awards program. The gold medal win was in the Social Media category. Join the Convo-sation included the Twitter hashtag #uwgrad2012, live Twitter walls that added an element of personalization by displaying more than 2,000 tweets sent using the official hashtag, and photo opportunities with King Warrior, who held an erasable whiteboard displaying handwritten messages from new grads that were then posted on the Alumni Affairs Facebook page. “District II” refers to the geographical peer group of 675 institutional members, including the University of Waterloo. CASE is an international association of educational institutions with more than 3,600 members in 76 countries. Among the judges’ comments: “Very well planned and executed project. Good advertising, for example use of # was communicated very well. Live tweets from audience, very effective at connecting with those not present at event. Photos with mascot were good addition. Good use of board at event. Very good ROI, low cost and high return.” [22 January 2013 Daily Bulletin]
FOR INFORMATION

A. APPOINTMENTS

Probationary-term Appointment
BERBARY, Lisbeth, Assistant Professor, Department of Recreation and Leisure Studies, July 1, 2013 to June 30, 2016. BA, Ithaca College, 2001; Master of Science in Recreation, State University of New York at Cortland, 2003; Graduate Certificate in Women’s Studies, University of Georgia, 2006; Graduate Certificate in Interdisciplinary Qualitative Studies, University of Georgia, 2008; PhD in Leisure Studies, University of Georgia, 2008. Dr. Berbary will support the department’s Therapeutic Recreation undergraduate program, graduate students in existing thesis-based programs, and the Master in Therapeutic Recreation program that will be mounted in Fall 2014. She brings an excellent and very diverse portfolio of qualitative research skills which complement those already extant in the department.

Adjunct Appointments
Undergraduate Instruction
CHESSER, Stephanie, Lecturer, Department of Recreation and Leisure Studies, May 1, 2013 to August 31, 2013.

GRiffin, Tom, Lecturer, Department of Recreation and Leisure Studies, May 1, 2013 to August 31, 2013.

KNUTSON, Shannon, Lecturer, Department of Recreation and Leisure Studies, January 1, 2013 to April 30, 2013.

MAINLAND, Mike, Lecturer, Department of Recreation and Leisure Studies, May 1, 2013 to August 31, 2013.

MCKEOWN, Janet, Lecturer, Department of Recreation and Leisure Studies, May 1, 2013 to August 31, 2013.

NUNKOO, Robin, Lecturer, Department of Recreation and Leisure Studies, January 1, 2013 to May 31, 2013.

RATTAN, Jasveen, Lecturer, Department of Recreation and Leisure Studies, May 1, 2013 to August 31, 2013.

Research
RAMCHANDANI, Rohit, Lecturer, School of Public Health and Health Systems, January 1, 2013 to December 31, 2015.

Adjunct Reappointments
Undergraduate Instruction
BRISCOE, Carrie, Lecturer, Department of Recreation and Leisure Studies, January 1, 2013 to April 30, 2013.
MINAKER, Leia, Lecturer, School of Public Health and Health Systems, January 1, 2013 to April 30, 2013.

SMITH, Alison, Lecturer, Department of Recreation and Leisure Studies, January 1, 2013 to April 30, 2013.

Cross Appointment
KELLER, Heather, Professor, Department of Kinesiology to School of Public Health and Health Systems, February 1, 2013 to June 30, 2018.

Joint Appointment
HORTON, Sue, Professor, School of Public Health and Health Systems, Applied Health Sciences (49%) and Department of Economics, Faculty of Arts (51%), effective July 1, 2014.

Postdoctoral Fellow to Research Reappointments
SILVA, Veronica, Department of Kinesiology, October 1, 2012 to December 31, 2013

VETTE, Albert, Department of Kinesiology, September 1, 2012 to January 31, 2013.

B. ADMINISTRATIVE APPOINTMENTS
McCOLL, Stephen, Interim Director, School of Public Health and Health Systems, Faculty of Applied Health Sciences, February 1, 2013 to June 30, 2013.

WARD, Glenn, Associate Director, Undergraduate Studies, School of Public Health and Health Systems, January 1, 2013 to April 30, 2013.

C. SABBATICAL LEAVE
HIRDES, John, Professor, School of Public Health and Health Systems, September 1, 2013 to August 31, 2014 at full salary.

Susan J. Elliott
Dean, Faculty of Applied Health Sciences
FOR INFORMATION

A. APPOINTMENTS

Definite-term Appointment
RAY, Nicholas (BA 2003 Wilfrid Laurier University, MA 2004 and PhD 2012 University of Western Ontario), Lecturer, Department of Philosophy, September 1, 2012 to August 31, 2013. Dr. Ray’s main area of research is the relationship between ordinary empirical judgments and scientific knowledge, paying particular attention to the concepts of space, time and motion in physics, using the tools of so-called interdependence logic. He taught over 20 courses while a graduate student, and helps the department meet its teaching needs in logic, formal philosophy and epistemology.

Definite-term Reappointments
HARRIGAN, Kevin, Research Associate Professor, Department of Drama & Speech Communication, January 1, 2013 to December 31, 2013.

KLIASHCHUK, Mikalai, Lecturer, Department of French Studies, June 1, 2013 to May 31, 2014.

TAKAM, Alain Flaubert, Lecturer, Department of French Studies, September 1, 2013 to August 31, 2014.

Visiting Appointment
BECK, Sandra, Assistant Professor, Department of Germanic and Slavic Studies, January 5, 2013 to February 16, 2013.

Adjunct Appointments
Instruction
CURRIE, Morgan, Lecturer, Department of Fine Arts, January 1, 2013 to April 30, 2013.

ERMISHKINA, Natalia, Lecturer, Department of Germanic & Slavic Studies, January 1, 2013 to April 30, 2013.

KEAY, Darren, Lecturer, Department of Drama and Speech Communication, January 1, 2013 to April 30, 2013.


PYNE FEINBERG, Pohanna, Department of Drama and Speech Communication, January 1, 2013 to February 06, 2013.

Adjunct Reappointments
Instruction
BASHIR, Mohsin, Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

BOEHMER, Greg, Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.
DONALD, Shelley, Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

HAYES, Geoffrey, Professor, Department of History, January 1, 2013 to April 30, 2013.

HERAUF, Herb M., Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

HOCHSTEIN, Eric, Lecturer, Department of Philosophy, January 1, 2013 to April 30, 2013

HOOD, Kevin, Lecturer, School of Accounting & Finance, January 1, 2013 to April 30, 2013.

IRVING, Michelle, Lecturer, Department of Fine Arts, January 1, 2013 to April 30, 2013.

KERR, Robert, Lecturer, Department of Religious Studies, January 1, 2013 to April 30, 2013.

LAM, Mandy, Lecturer, Department of English Language and Literature, January 1, 2013 to April 30, 2013.

LAZAR, Karen, Lecturer, Department of Drama and Speech Communication, January 1, 2013 to April 30, 2013.

LIN, David, Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

MACDONALD, Christy, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

MALLECK, Geoffrey, Lecturer, Department of Economics, January 1, 2013 to April 30, 2013.

MANNING, Thomas, Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

MCARTHUR, Kathryn, Lecturer, Department of English Language and Literature, January 1, 2013 to April 30, 2013.

ROBINSON, Ian, Lecturer, Department of Fine Arts, January 1, 2013 to April 30, 2013.

ROSS, George, Lecturer, Department of Drama and Speech Communication, January 1, 2013 to April 30, 2013.

SHAKESPEARE, David, Lecturer, Department of Drama and Speech Communication, January 1, 2013 to April 30, 2013.

SLETHAUG, Gordon, Professor, Department of Drama and Speech Communication, January 1, 2013 to April 30, 2013.

TELL, Edmond, Lecturer, Department of Drama and Speech Communication, January 1, 2013 to April 30, 2013.

Cross Appointments
CAMPBELL, Scott, Lecturer, Department of Systems Design Engineering to Department of History, September 1, 2012 to August 31, 2017.

ROWLANDS, Ian, Professor, Department of Environment and Resource Studies to Department of Political Science, July 1, 2012 to June 30, 2017.
Staff to Faculty Appointment
SPIELMACHER, Mark, Lecturer, Dean of Arts, January 1, 2013 to April 30, 2013.

Graduate Student to Part-time Lecturer Appointments
BURT, Ian, Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

CHENIER, Allison, Lecturer, Department of Sociology and Legal Studies, January 1, 2013 to April 30, 2013.

CHUAPETCHARASOPON, Pylin, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

COTE, Islai, Lecturer, Department of English Language & Literature, January 1, 2013 to April 30, 2013.

DAWSON, Jenna, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

FOTUHI, Omid, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

FRIESEN, Justin, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

GEERTSEMA, Maria, Lecturer, Department of English Language & Literature, January 1, 2013 to April 30, 2013.

GHAFFARIAN, Sara, Lecturer, Department of Germanic and Slavic Studies, January 1, 2013 to April 30, 2013.

GILLIS, Randall, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

HUGHES, Jeffrey, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

JENSEN, Candice, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

KAMPEN ROBINSON, Christine, Lecturer, Department of Germanic and Slavic Studies, January 1, 2013 to April 30, 2013.

LIANG, Lindie Hanyu, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

MAYBERRY, Thomas, Lecturer, Department of English Language & Literature, January 1, 2013 to April 30, 2013.

MCCARTHY, Megan, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

MCQUIRGE, Alexis, Lecturer, Department of English Language and Literature, January 1, 2013 to April 30, 2013.

MERRIFIELD, Colleen, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

MEWHORT-BUIST, Tracy, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

MILLAR, Charles, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.
PENNYCOOK, Gordon, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

PLANTE, Courtney, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

POGUE, Amanda, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

POWELL, Nea, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

PRESSLEE, Adam, Lecturer, School of Accounting and Finance, January 1, 2013 to April 30, 2013.

RALPH, Brandon, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

RIZVI, Sana, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

SCHRYER, Emily, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

SOLIMAN, Sherif, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

VAN DE VONDERVOORT, Julia, Lecturer, Department of Psychology, January 1, 2013 to April 30, 2013.

ZIEGLER, Kevin, Department of English Language and Literature, January 1, 2013 to April 30, 2013.

B. ADMINISTRATIVE APPOINTMENTS
PARÉ, François, Associate Chair, Undergraduate Studies, Department of French Studies, September 1, 2012 to September 30, 2012.

POIRIER, Guy, Associate Chair, Undergraduate Studies, Department of French Studies, October 1, 2012 to December 31, 2012.

C. SABBATICAL LEAVES
For Approval by the Board of Governors
ACHESON, Katherine, Associate Professor, Department of English Language & Literature, July 1 2013 to June 30 2014 at 85% salary.

LAMONT, Victoria, Associate Professor, Department of English Language & Literature, July 1, 2013 to December 31, 2013 at 85% salary.

Douglas M. Peers
Dean, Faculty of Arts
FOR INFORMATION

A. APPOINTMENTS

Probationary-term Reappointment

PELLIZZONI, Rodolfo, Assistant Professor, Department of Electrical & Computer Engineering, July 1, 2013 – June 30, 2016. PhD University of Illinois at Urbana-Champaign, Urbana, IL, USA 2010; MASc Scuola Superiore Sant’Anna, Pisa, Italy 2005; BS and MASc University of Pisa, Pisa, Italy 2004.

Definite-term Reappointment

ANDERSON, William, Research Associate Professor, Department of Civil & Environmental Engineering, January 1, 2013 – June 30, 2015.

PELDSZUS, Sigrid, Research Assistant Professor, Department of Civil & Environmental Engineering, January 1, 2013 – June 30, 2015.

Continuing Lecturer Appointment

NESPOLI, Oscar, Lecturer, Department of Mechanical & Mechatronics Engineering, January 1, 2013. MASc University of Waterloo 1984; BSc Queen’s University 1981.

Visiting Appointments

BETANCOURT, Alberto, Scholar, Department of Chemical Engineering, February 1, 2013 – July 31, 2013.

KRIEG, Thomas, Scholar, Department of Chemical Engineering, November 15, 2012 – April 30, 2013.

LI, Ghung Lam (Gary), Scientist, Department of Systems Design Engineering, October 1, 2012 – September 30, 2014.


TUMPANTONG, Dusadee, Scholar, Department of Chemical Engineering, January 14, 2013 – October 31, 2013.


WEI, Guang Tao, Scholar, Department of Chemical Engineering, January 1, 2013 – December 31, 2013.

Visiting Reappointment

LIU, Yan, Scholar, Department of Chemical Engineering, January 1, 2013 – April 30, 2013.
Adjunct Appointments

ALLARKHIA, Minna, Lecturer, Department of Management Sciences, January 1, 2013 – April 30, 2013.


KOKSAL, Murat, Lecturer, Department of Mechanical & Mechatronics Engineering, January 1, 2013 – April 30, 2013.

MAHMOUD, Mohamed, Lecturer, Department of Electrical & Computer Engineering, January 1, 2013 – April 30, 2013.

MEHRAN, Babak, Lecturer, Department of Civil & Environmental Engineering, January 1, 2013 – April 30, 2013.

NGUYEN, Tam, Lecturer, Department of Mechanical & Mechatronics Engineering, January 1, 2013 – April 30, 2013.

RAJABZADEH, Amin Reza, Lecturer, Department of Chemical Engineering, January 1, 2013 – April 30, 2013.

RAYMOND, Darrell, Associate Professor, Department of Management Sciences, January 1, 2013 – April 30, 2013.

VANDEN BOSCH, Nancy, Lecturer, Conrad Centre for Business, Entrepreneurship and Technology, Office of the Dean of Engineering, September 1, 2012 – August 31, 2013.

Adjunct Reappointments


FADER, Christina, Associate Professor, Department of Management Sciences, January 1, 2013 – April 30, 2013.

HULLS, Carol, Lecturer, Department of Mechanical & Mechatronics Engineering, January 1, 2013 – April 30, 2013.

HUNT, Lloyd, Associate Professor, School of Architecture, January 1, 2013 – April 30, 2013.


MATHER, David, Lecturer, Department of Mechanical & Mechatronics Engineering, January 1, 2013 – April 30, 2013.

ZURELL, Cory, Assistant Professor, School of Architecture, January 1, 2013 – April 30, 2013.
Graduate Supervision & Research

PAN, Qinmin, Professor, Department of Chemical Engineering, January 1, 2013 – December 31, 2013.

Other

ENRIGHT, Thomas Edward, Assistant Professor, Department of Chemical Engineering, March 1, 2013 – February 28, 2015.

GRIFFITHS-FULTON, Karl, Lecturer, Department of Systems Design Engineering, January 1, 2013 – April 30, 2013.

Cross Appointment

SIMON, Leonardo, Professor, Department of Chemical Engineering to Department of Chemistry, Faculty of Science, September 1, 2012 – August 31, 2015.

Staff to Faculty Appointment


Graduate Student to Part-time Lecturer Appointments

ABDALLAH, Tarek, Department of Management Sciences, January 1, 2013 – April 30, 2013.

AHMADI, Lena, Department of Chemical Engineering, January 1, 2013 – April 30, 2013.

CHEN, Wei Ting (Scott), Department of Electrical & Computer Engineering, January 1, 2013 – April 30, 2013.


LANGELIER, Brian, Department of Mechanical & Mechatronics Engineering, January 1, 2013 – April 30, 2013.


PIRNIA, Mehrdad, Department of Management Sciences, January 1, 2013 – April 30, 2103.
SAFIUDDIN, Md, Department of Civil & Environmental Engineering, January 1, 2013 – April 30, 2013.

ROHANI TABATABAI, Mina, Department of Management Sciences, January 1, 2013 – April 30, 2013.

SHAH, Muhammad, Department of Management Sciences, January 1, 2013 – April 30, 2013.

Postdoctoral Fellow to Part-time Lecturer Appointments
GHAVAM, Kamyar, Department of Mechanical & Mechatronics Engineering, January 1, 2013 – April 30, 2013.

ZENDEHBOUDI, Sohrab, Department of Chemical Engineering, January 1, 2013 – April 30, 2013.

B. ADMINISTRATIVE APPOINTMENTS
CRONIN, Duane, Executive Director, Waterloo Centre for Automotive Research (WatCAR), Dean of Engineering Office, September 1, 2012 – August 31, 2015.

FISCHMEISTER, Sebastian, Associate Director, Connectivity and Systems, Waterloo Centre for Automotive Research (WatCAR), Dean of Engineering Office, September 1, 2012 – August 31, 2015.

HELLINGA, Bruce, Associate Director, Intelligent Transportation, Waterloo Centre for Automotive Research (WatCAR), Dean of Engineering Office, September 1, 2012 – August 31, 2015.

SIMON, Leonardo, Associate Chair, Graduate Studies, Department of Chemical Engineering, January 1, 2013 – December 30, 2014.

ADMINISTRATIVE REAPPOINTMENT
ISMAIL, Fathy, Interim Chair, Department of Mechanical & Mechatronics Engineering, January 1, 2013 – April 30, 2013.

C. SABBATICAL LEAVES
For Approval by the Board of Governors
CHATZIS, Ioannis, Professor, Department of Chemical Engineering, May 1, 2013 – April 30, 2014 at 100% salary.

NG, Flora, Professor, Department of Chemical Engineering, September 1, 2013 – February 28, 2014 at 85% salary.

MACVICAR, Bruce, Assistant Professor, Department of Civil & Environmental Engineering, July 1, 2013 – December 31, 2013 at 100% salary.

Pearl Sullivan
Dean, Faculty of Engineering
A. APPOINTMENTS

Probationary-term Appointment

BURCH, Sarah, Assistant Professor, Department of Geography and Environmental Management, July 1, 2013 to June 30, 2016. [BA (International Relations) and BSc. (Environmental Science), University of Calgary, 2004; PhD, University of British Columbia (IRES), 2009.] Currently a Banting Postdoctoral Fellow in Sustainability Governance at UBC and a Visiting Research Associate at the University of Oxford’s Environmental Change Institute, Dr. Burch will be a welcome addition to the department and its Master in Climate Change program to be launched in September 2013. Dr. Burch’s expertise in cutting-edge climate change impacts adaptation and her clear research intersection with faculty in other units in environment will enhance and broaden ongoing research efforts in environmental governance related to societal aspects of climate change.

Probationary-term Reappointment

LIN, Haiying, Assistant Professor, School of Environment, Enterprise and Development, July 1, 2013 to June 30, 2016. [BA, Central University of Finance and Economy, Beijing, 1991; MA, University of the Philippines, 2000; PhD, George Mason University, 2010.]

Adjunct Appointments

Instruction

FORD, Victoria, Lecturer, School of Environment, Enterprise and Development, January 1, 2013 to April 30, 2013.

STIRBET, Hari, Lecturer, School of Environment, Enterprise and Development, January 1, 2013 to April 30, 2013.

WHITING, Graham, Lecturer, School of Environment, Enterprise and Development, January 1, 2013 to April 30, 2013.

Graduate Committee Membership/Supervision

McGREGOR, Deborah, Associate Professor, Faculty of Environment, January 1, 2013 to December 31, 2015.

WINFIELD, Mark, Associate Professor, School of Planning, November 1, 2012 to December 31, 2014.

Postdoctoral Fellow to Part-Time Lecturer Appointment

KIRCHHOFF, Denis, Department of Environment and Resource Studies, January 1, 2013 to April 30, 2013.

B. ADMINISTRATIVE APPOINTMENT

NEPAL, Sanjay, Director, Tourism Program, July 1, 2012 to June 30, 2015.

C. RETIREMENT

KAY, Paul, Associate Professor, Department of Environment and Resource Studies, January 1, 2013.
D. SABBATICAL LEAVES
For Approval by the Board of Governors

LEDREW, Ellsworth, Professor, Department of Geography and Environmental Management, July 1, 2013 to June 30, 2014 at full salary.

YOUNG, Steven, Associate Professor, School of Environment, Enterprise and Development, September 1, 2013 to February 28, 2014 at full salary.

E. LEAVE WITHOUT PAY
LI, Jonathan, Professor, Department of Geography and Environmental Management, January 1, 2013 to June 30, 2013 and January 1, 2014 to June 30, 2014.

André Roy
Dean, Faculty of Environment
University of Waterloo
REPORT OF THE DEAN OF MATHEMATICS TO SENATE
February 25, 2013

FOR INFORMATION

A. APPOINTMENTS

Definite-term Appointment
ANDREWS, Douglas (BA, 1969, University of Toronto; MA, 1974, University of Waterloo; MBA, 1988, University of Toronto; PhD, 2008, University of Waterloo), Lecturer, Office of the Dean, May 1, 2013 – August 31, 2016. Dr. Andrews will teach five courses per year and supervise master’s students and co-supervise doctoral students.

Definite-term Reappointments
BALKA, Peter, Lecturer, Dept. of Statistics and Actuarial Science, July 1, 2013 – June 30, 2016. Mr. Balka will teach six undergraduate courses per year and participate in service activities such as academic advising and course coordination.

PORTH, Lysa, Lecturer, Dept. of Statistics and Actuarial Science, January 1, 2013 – December 31, 2013. Dr. Porth will teach three courses, engage in research and scholarly activities as well as participate in the service activities of the department. She will also help with the MActSc admission interviews.

SMITH, Paula, Lecturer, Office of the Dean, September 1, 2013 – August 31, 2016. Dr. Smith will teach six undergraduate courses per year and perform service activities such as academic advising and course coordination.

TOMPKINS, David, Lecturer, David R. Cheriton School of Computer Science, September 1, 2013 – August 31, 2016. Dr. Tompkins will teach five courses per year, act as an undergraduate advisor and participate in activities of the school.

Continuing Appointment
EDEN, Mike, Lecturer, Office of the Dean, July 1, 2013. Mr. Eden will perform duties such as teaching, participation in CEMC activities and secondary school liaison.

Visiting Appointments


LIU, Yukun, Assistant Professor, Dept. of Statistics and Actuarial Science, March 1, 2013 – August 31, 2013.


PUCCETTI, Giovanni, Assistant Professor, Dept. of Statistics and Actuarial Science, May 1, 2013 – August 31, 2013.


Adjunct Appointments

Instructor


Adjunct Reappointments

Instructor


CELMINIS, Uldis, Lecturer, Dept. of Combinatorics and Optimization, January 1, 2013 – April 30, 2013.


Graduate Student to Part-time Lecturer Appointments


SHAIKH, Maheen, David R. Cheriton School of Computer Science, January 1, 2013 – April 30, 2013.


B. ADMINISTRATIVE REAPPOINTMENTS

COHEN, Robin, Associate Dean, Research, Faculty of Mathematics, July 1, 2013 – December 31, 2013.


D’ALESSIO, Serge, Associate Dean, Admissions and Outreach, Faculty of Mathematics, July 1, 2013 – June 30, 2016.

FERGUSON, Barry, Associate Dean, Co-op Education, Faculty of Mathematics, July 1, 2013 – June 30, 2015.


C. SABBATICAL LEAVES

For Approval by the Board of Governors

HOLT, Richard (David R. Cheriton School of Computer Science), Professor, May 1, 2013 – April 30, 2014 with 85% salary.

MISKOVIC, Zoran (Dept. of Applied Mathematics), Professor, July 1, 2013 – June 30, 2014 with 100% salary.

RICHTER, Bruce (David R. Cheriton School of Computer Science), Professor, March 1, 2013 – August 31, 2013 with 85% salary. This is an early sabbatical.

VRSCAY, Edward (Dept. of Applied Mathematics), Professor, July 1, 2013 – June 30, 2014 with 85% salary.

Ian P. Goulden
Dean, Faculty of Mathematics
A. APPOINTMENTS

Tenured Appointment

MATSEN, Mark, Professor, joint appointment with Department of Chemical Engineering and Department of Physics and Astronomy, September 1, 2013. [B.Sc., Simon Fraser University (1987); Ph.D., University of Guelph (1991).] Dr. Matsen is an expert on the assembly, architecture, properties and behaviour of polymeric materials, particularly block copolymer blends and melts. He is a world authority on the development of SCFT (Self Consistent Field Theory) methods to model and predict the structure and behaviour of complex polymers. Dr. Matsen will bring new and complementary strengths in computational research in the area of nanotechnology into the Department of Physics and Astronomy.

Definite-term Appointment

EPP, Richard, Continuing Lecturer, Department of Physics and Astronomy, January 1, 2013. [B.Sc., University of Manitoba (1986), M.Sc., University of Manitoba (1989), Ph.D., University of Manitoba (1993).] Dr. Epp maintains an active research activity in gravitational theory, although he has focussed on teaching in recent years. His research gives him an in-depth view of recent developments in physics, and has rewarded him with a broader range of knowledge of modern physics. Dr. Epp not only brings with him extensive teaching experience, but outreach experience which will be an invaluable addition to the Department of Physics and Astronomy.

Adjunct Appointments

Undergraduate Instruction

SIAN, Preet, Lecturer, School of Pharmacy, May 1, 2013 to August 31, 2013.

Undergraduate Instruction, Graduate Instruction, Graduate Supervision and Research

MILNE, Kenneth William, Assistant Professor, School of Pharmacy, January 1, 2013 to December 31, 2015.

Graduate Supervision and Other

OAKES, Ken, Assistant Professor, Department of Biology, January 1, 2013 to December 31, 2015.

Adjunct Reappointments

Undergraduate Instruction

ANAND, Veneta, Assistant Professor, School of Pharmacy, January 1, 2013 to December 31, 2013.

BARRETT, Brett, Assistant Professor, School of Pharmacy, January 1, 2013 to December 31, 2013.

DAMIAN, Festo R., Lecturer, School of Pharmacy, May 1, 2013 to August 31, 2013.

DYMOCK, Kenneth R., Lecturer, Department of Earth & Environmental Sciences, January 1, 2013 to April 30, 2013.

GILBERT, Dara, Lecturer, Department of Chemistry, January 1, 2013 to April 30, 2013.
HARRIS, Venita, Assistant Professor, School of Pharmacy, January 1, 2013 to December 31, 2013.

HUTCHINSON, Verna, Assistant Professor, School of Pharmacy, January 1, 2013 to December 31, 2013.

MCFARLANE, Thomas, Assistant Professor, School of Pharmacy, November 1, 2012 to December 31, 2013.

SCHILL, Cathy Marie, Assistant Professor, School of Pharmacy, January 1, 2013 to December 31, 2013.

Research
RODRIGO, Russell G.A., Professor, Department of Chemistry, September 1, 2012 to August 31, 2015.

Staff to Faculty Reappointment
MARTA, Richard, Lecturer, Department of Chemistry, January 1, 2013 to April 30, 2013.

Graduate Student to Part-time Lecturer Appointment
CHEN, Nan, Lecturer, Department of Chemistry, January 1, 2013 to April 30, 2013.

B. ADMINISTRATIVE REAPPOINTMENT
SPAFFORD, Marlee, Interim Director, School of Optometry and Vision Science and Interim Associate Dean, Optometry and Vision Science, Faculty of Science, January 1, 2013 to March 31, 2013.

C. RESIGNATION
OAKES, Ken, Lecturer, Department of Biology, effective January 1, 2013.

T.B. McMahon
Dean, Faculty of Science
The December COU meeting was not a combined council meeting: the Executive Heads and the Academic Colleagues met separately. The Academic Colleagues meeting consisted of a dinner meeting on December 6 and a full morning meeting on December 7.

The Academic Colleagues were given an update from Peter Gooch (Senior Director, Policy and Analysis, COU) on a variety of matters discussed at the meeting of the Executive Heads with interim MTCU Minister John Milloy. Much of this discussion revolved around the hiatus in government decision-making and action on matters such as tuition, efficiency targets for operating grants, enrolment growth, the strategic mandate process, program approvals, etc., during the interval prior to the selection of a new Premier and a new Minister.

Other items covered in this update included: a discussion about pension plan issues; the proposed Ontario Universities Online; the Auditor General’s audit of teaching evaluations; and the HEQCO report, The Productivity of the Ontario Public Postsecondary System (available at http://heqco.ca/SiteCollectionDocuments/HEQCO%20Productivity%20Report.pdf). COU will produce a short summary of this report, and has a particular interest in supplying contextualizing information for some of the data presented in it. Concerns were expressed over the productivity measures applied and potential distortion in the presentation of the data. Elements identified as missing from the dataset represented in the report include: information on part-time and sessional faculty; graduate supervision; and service.

Discussion also took place of a draft of a forthcoming Academic Colleague discussion paper on the subject of CAAT transfer students in Ontario universities (note: AC discussion papers, when completed, are available online at http://www.cou.on.ca/publications/academic-colleague-papers).
FOR APPROVAL

University Committee on Student Appeals Appointment

Motion: To approve the appointment of Mario Coniglio as chair, replacing Geoff McBoyle, term to 30 April 2014.
Senate Undergraduate Council met on 8 January 2013 and agreed to forward the following items to Senate for approval. Council recommends that these items be included in the regular agenda.

Further details may be obtained at: www.secretariat.uwaterloo.ca/Committees/senate/ugc.htm.

FOR APPROVAL

NEW ACADEMIC PLAN  [effective September 1, 2013]

Faculty of Arts
Renison University College
Social Development Studies
Honours Social Development Studies – Cultural Diversity Specialization

1. Motion: To approve the new specialization as provided below:

The Cultural Diversity Specialization allows honours social development studies students to develop a concentration of courses related to cultural diversity and social development that will be noted on their transcript. It is designed for students interested in developing knowledge and skills that help them to understand and work with people from diverse cultural backgrounds both within Canada and internationally. Open to any student in good standing completing an honours degree in social development studies.

Requirements: The Cultural Diversity Specialization requires successful completion of a minimum of 3.5 academic course units (seven courses) including:

- at least three of:
  - PACS 327 – Cultural Approaches to Conflict Resolution
  - PSYCH 349R – Cross-Cultural Psychology
  - SDS 370R – International Learning Experience
  - SDS 311R – Public Policy and Native Peoples in Canada
  - SDS 388R – Globalization and Social Development
  - SOCWK 301R – Understanding Diversity in Canada
  - SOCWK 322R – International Perspectives in Community Organization
  - SPCOM 226 – Introduction to Intercultural Communication

- at least two of:
  - PSYCH 449R – Race and Gender Equality
  - SDS 405R – Cosmopolitanism and Social Development
  - SDS 450R – Honours Seminar in Special Studies
  - SDS 495R – Research Apprenticeship
  - SDS 496R – Applied Apprenticeship in Social Development Studies
  - SDS 499A – Senior Honours Essay/Thesis
  - SDS 499B – Senior Honours Essay/Thesis

[Note: Students in the honours seminar, apprenticeship courses, and senior honours essay/thesis must select topics related to cultural diversity.]

- and the remaining courses from:
  - ANTH 233 – Inuit and Eskimo Cultures
  - APPLS 301 – Language and Culture
  - CHINA 272R – Chinese Culture and Society
  - EASIA 201R – Introduction to East Asia
  - EASIA 220R – The History of East Asian Communities in Canada
- EASIA 301R – The Political Economy of East Asia
- ENGL 108B – Global English Literatures
- ENGL 208L – Race and English Literature
- ENGL 318 – Contemporary Canadian Literature
- FR 292 – French Civilization 2 OR FR 297 – French Culture & Literature: 1715 to the Present
- GER 100 – Zeitgeist and Popular Culture
- GER 272 – German Thought and Culture
- GER 385 – Culture Behind the Iron Curtain
- HIST 221 – Race Relations in Canada: An Historical Perspective
- HIST 224 – Food, Culture, and History
- HIST 321 – Race Relations in Modern History: Case Studies
- HIST 351 – Canada: The Immigrant Experience
- ITALST 270 – Modern Italy
- ITALST 271 – Italian Canadian Experience
- ITALST 292 – Italian Culture and Civilization 2
- JAPAN 272R – Japanese Culture and Society
- KOREA 272R – Korean Culture and Society
- REES 272 – Russian Thought and Culture
- REES 274 – Croatian Culture and Literature
- RS 220 – World Religions and Politics
- SI 121R – Islam in the World
- SI 221R – Islam, the West, and the Modern World
- SI 315R – Islam, Women, and the Modern World
- SI 390R – Understanding Islam
- SOC 256 – Ethnic and Racial Relations
- SPAN 217 – Latin American Civilization 1
- SPAN 218 – Latin American Civilization 2
- WS 202 – Women Across Cultures: Canadian and Global Perspectives

Notes:
1. Honours Social Development Studies students may select only one area of Honours specialization.
2. All courses taken towards the Cultural Diversity Specialization as listed above will count towards the student's Social Development Studies major average. If achievement in the non-major courses causes a drop below the major average requirements, students will normally be allowed to continue in the Social Development Studies major but without the specialization.
3. Students are strongly encouraged to take courses at the level that corresponds to their year in Arts (i.e. 2A/B students take 200-level courses).
4. Other courses may be considered as approved upon written request to, and written confirmation from, the chair of Social Development Studies.
5. Students should check course prerequisites.

Rationale: Students in social development studies are encouraged to apply different perspectives to contemporary social issues locally, nationally, and globally. A specialization in cultural diversity will allow social development studies students to incorporate a stronger and more focused understanding of the impact of culture on individuals, families and communities both within Canada and internationally. The curriculum is designed to broaden and deepen students’ cross-cultural understanding especially in relation to social development. This specialization will prepare students for working in diverse environments at all levels. The chair of social development studies has emailed all chairs and received feedback and endorsement from all departments offering courses listed as part of this specialization.
EXAMINATION REGULATIONS AND RELATED MATTERS

2. Motion: Council recommends approval of changes to the text in “Study Breaks” as described below. (Note: new text = **bold**)

**Study Breaks**
Each term the formal lecture period, as defined by the dates published in the undergraduate calendar, normally ends two or three days before final examinations begin. Except where classes are rescheduled as the result of a campus-wide emergency closure during the last week of classes, no classes are to be held after the end of the formal lecture period. In the period between the end of the formal lecture period and the beginning of final examinations, with the exception of the English Language Proficiency Examination, no instructor shall be permitted to administer, and no student shall be required to sit for, examinations, tests, or lectures.

It is important to ensure that the student has equitable opportunity to prepare for the final assessment of all courses taken during the term. Normally the period of the term scheduled for final examinations is reserved for preparation, and sitting, for the final examination or an alternative assignment with equivalent time commitments for those courses without final examinations. No assignments are to be due after the formal lecture period. For courses with no final examination, no assignments are to be due during the period between the end of lectures and the beginning of examinations.

**Instructors are expected to be available for reasonable consultation (office hours, online discussion boards, etc.) with students from the end of lectures until the time of their final examinations. When instructors cannot be available at the times they set, they will delegate this responsibility to an appropriate substitute.**

3. Motion: Council recommends approval of changes to the text in “Accommodation” as described below. (Note: deleted text = strikethrough; new text = **bold**)

**Accommodation**
Final Examinations:
A deferred final examination is written the next time the course is taught. Although not compelled to do so, instructors may use their discretion to schedule make-up examinations at a mutually agreed upon date and time earlier than specified. Students in Faculties/schools that advance students from term to term by cohort may have to schedule make-up examinations earlier than specified when deferred examinations are granted.

A deferred final examination is normally written the next time the course is taught or during the next term the student is on campus, whichever is sooner. The examination may be written earlier than the specified period if the student and instructor mutually agree upon a date and time or if a final grade is required for continued enrolment. The Undergraduate Officer should be informed as to the dates and times when deferred final examinations are to be written.

If the course instructor of the deferred examination is not available to set and mark the examination as well as grade the course overall, the department/school will arrange for these activities to be carried out.
PROPOSED CHANGES TO BYLAW 9 – FOR SECOND READING

Senate Bylaw 9: A bylaw relating to the establishment of the Undergraduate Council of the Senate of the University of Waterloo

4. Motion: To give second reading to and approve the proposed amendments to Senate Bylaw 9.

The amended bylaw is recommended to Senate for second reading. The changes include removing a position which no longer exists (The Advisor on Interdisciplinary Programs); removing delegates (brings the bylaw’s text more in line with Senate’s other bylaws, in particular with that of the Senate Graduate and Research Council); and clarifying the chair of the council and student representation. Other changes are minor housekeeping amendments. (Note: new text = bold; deleted text = strikethrough.)

Senate Bylaw 9 A bylaw relating to the establishment of the Undergraduate Council of the Senate of the University of Waterloo.

BE IT ENACTED as a bylaw of the Senate of the University of Waterloo, as follows:

1. UNDERGRADUATE COUNCIL

There shall be a council of the university, appointed by and responsible to Senate, called the Undergraduate Council.

2. UNDERGRADUATE COUNCIL MEMBERSHIP

The membership of this council shall consist of the following:

a. The president of the university.
b. The vice-president, academic & provost, or delegate, who shall Chair this Council.
c. The associate vice-president, academic, who shall chair this council.
d. The dean of each the federated university college.
e. The associate dean for undergraduate studies for each faculty.
f. The Advisor on Interdisciplinary Programs.
g. The registrar of the university.
h. The A director of Co-operative Education & Career Action.
i. The University Librarian or delegate.
j. The President An executive member of the Federation of Students or delegate.
k. One member of the faculty from each faculty of the university which offers undergraduate programs, each of whom shall serve for a term of two years.
l. One member of faculty from each the federated university college, who shall serve for a term of two years.
m. One member of faculty from the affiliated university colleges, who shall serve for a term of two years.

1 The passage of a new bylaw or amendment(s) to an existing bylaw is accomplished in two readings of the document by Senate. At the first reading, such discussion of the document as is deemed appropriate by Senate shall take place. At the second reading, further discussion may take place and the vote on the document shall be taken. The two readings shall take place at different, but not necessarily consecutive, meetings of the Senate. [Senate Bylaw 7: A bylaw relating to the procedure for creating new bylaws or amending existing bylaws of Senate]
n. One undergraduate student from each Faculty of the University which offers undergraduate programs, each of whom shall serve for a term of two years. The vice-president (education) or equivalent from the Undergraduate Student Association of each faculty of the university.

3. POWERS AND DUTIES OF THE UNDERGRADUATE COUNCIL

The Undergraduate Council shall consider all questions relating to the academic quality of undergraduate studies within the university and, without intending to restrict the generality of the foregoing, the Undergraduate Council shall,

a. Make recommendations to Senate with respect to rules and regulations for the government, direction and management of undergraduate studies in the university.

b. Make recommendations to Senate with respect to new undergraduate programs/plans, and the deletion of undergraduate programs/plans.

c. On behalf of Senate, consider and approve all new undergraduate courses, the deletion of undergraduate courses, and proposed changes to existing undergraduate courses and programs and/or plans, and provide Senate with a summary of council's deliberations in this regard. Any matter of controversy that might arise may be referred to Senate.

d. Advise the vice-president, academic & provost on all matters relating to undergraduate studies.

e. Consider, study and review briefs on any aspect of undergraduate studies from members of the university.

4. INTERPRETATIONS

a. In this bylaw, where the title "president" appears, an acting president or president pro tem, so designated by the Board of Governors, shall serve in the place of the president, with the latter's full rights and responsibilities.

b. In this bylaw, where the title "vice-president, academic & provost" appears, an acting vice-president, academic & provost or vice-president, academic & provost pro tem, so designated by the president or acting president or president pro tem and/or the Board of Governors, shall serve in the place of the vice-president, academic & provost with the latter's full rights and responsibilities.

First reading, approved at Senate on November 18, 2002; second reading, approved at Senate on May 20, 2003.

FOR INFORMATION

CURRICULAR MODIFICATIONS

Changes to academic plans, new courses, course changes and course inactivations were approved for the co-operative education council (new professional development course), Renison University College (English as a second language, social work) and the faculty of arts (accounting and financial management, arts and business, Chinese, east Asian, drama, economics, fine arts, French studies, history, Japanese, Korean, political science, psychology, social development studies, social work, sociology, speech communication, studies in Islam).

/kjj Geoff McBoyle
23 January 2013 Associate Vice-President, Academic Programs & Strategic Initiatives