University of Waterloo
SENATE
Minutes of the Monday 20 April 2015 Meeting


Guests: Nello Angerilli, Mario Coniglio, Donna Ellis, Rocco Fondacaro, Stephane Hamade, Lyndon Jones, Rachel Mitchell, Catherine Newell Kelly, Ellen Rethore, Erin Sargeant Greenwood, Daniela Seskar-Hencic, Allan Starr, Brandon Sweet, Dave Wallace, Rebecca Wickens

Secretariat & Office of General Counsel: Logan Atkinson, Karen Jack


*regrets

Organization of Meeting: Feridun Hamdullahpur, chair of Senate, took the chair, and Logan Atkinson, secretary of Senate, acted as secretary. Atkinson advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

OPEN SESSION

1. DECLARATIONS OF CONFLICT OF INTEREST
   Senators were asked to declare any conflicts they may have in relation to the items on the agenda. No conflicts were declared.

1A. AGENDA

   By consensus, the agenda was amended to delete items 6.a, 8.a (to the extent of the second reading of a proposed bylaw amendment) and 11. Atkinson advised that Executive Committee would try to bring items 6.a and the proposed bylaw amendment referred to in 8.a to the May meeting of Senate.

Consent Agenda

   Senate heard a motion to approve or receive for information by consent items 2-5 below.

   Porreca asked about the report on the Master of Public Service, wondering how a program can have enrolments below target while space is indicated as a challenge to growth. Frank advised that space limitations are preventing the program from growing in accordance with its projections.

   The two year progress report on the BSc in Pharmacy program refers to a school constitution that has not been approved by Senate. Atkinson advised that the Director of the School will bring the constitution forward for Senate approval in due course.
2. MINUTES OF THE 23 MARCH 2015 MEETING
Senate approved the minutes of the meeting as distributed.

3. REPORTS FROM COUNCILS
   Graduate & Research. Senate received the report for information.
   
   Undergraduate
   - Adding and Dropping Courses, Faculty of Science. Senate approved amendments to the Faculty regulations on adding and dropping courses as presented in the report.

   The remaining items in the report were received for information.

4. REPORT OF THE PRESIDENT
   Recognition and Commendation. Senate received the report for information.

5. REPORT FROM THE FACULTIES
Senate received the reports for information.

Freeman and Richter. Carried.

Regular Agenda

6. BUSINESS ARISING FROM THE MINUTES
   Report from the Executive Committee. The item was removed from the agenda.

7. CENTRE FOR CONTACT LENS RESEARCH
Hamdullahpur introduced Lyndon Jones, professor at the School of Optometry and Vision Science and director of the Centre for Contact Lens Research. Jones presented a report on the work of the Centre, some of the conditions generating prominent clinical research in the Centre, and some of the research at the Centre related to biological sciences. In response to a question, Jones advised that about 60% of the work done at the Centre relates to clinical trials, although much of this work does generate work suitable as a basis for publication. Jones also offered comment on the multi-disciplinary collaborations at work in the Centre.

   Slides used in the presentation may be seen here: uwaterloo.ca/secretariat-general-counsel/sites/ca.secretariat-general-counsel/files/uploads/files/20150420cclr.pdf

8. REPORTS FROM COMMITTEES AND COUNCILS
   Executive Committee
   - Elections to Senate Committees and Councils and to the Board of Governors. Senate heard a motion to acclaim the membership of Senate committees and councils and the Board of Governors as follows:
     - Executive Committee. 2015-16 – Richard Staines (applied health sciences), James Skidmore (arts), Karim S. Karim (engineering), Mark Seasons (environment), Dong Eui Chang (mathematics), Paul Murphy (science), Susan Schultz Huxman (AFIW), Chris Lolas (undergraduate student), Maya D’Alessio and Rachel Mitchell (graduate students).
     - Senate Finance Committee. 2015-16 – Craig Janes (applied health sciences), Lutz-Alexander Busch (arts), Samir Elhedhli (engineering), Olaf Weber (environment), Michele Mosca (mathematics), Bernard Duncker (science), Graham Brown (AFIW),
Alanna Benson and Tristan Potter (undergraduate students), Robert Henderson (graduate student).

- **Senate Long Range Planning Committee.** 2015-16 – Diana Parry (applied health sciences), Tara Collington (arts), Mario Ioannidis (engineering), Johanna Wandel (environment), Paul Marriott (mathematics), David Rose (science), Wendy Fletcher (AFIW), Pallavi Hukerikar and Alexander Wray (undergraduate students), Samantha Shortall (graduate student), Barbara Veale (alumni).

- **Senate Nominating Committee for Honorary Degrees.** 2015-16 – John Garcia (applied health sciences), Greta Kroeker (arts), Gordon Stubley (engineering), Michael Drescher (environment), Bruce Richter (mathematics), Katherine Bergman (AFIW), Mohammad Nasif and Chanakya Ramdev (undergraduate students), Anna Brousseau (graduate student).

- **Senate Graduate & Research Council.** 2015-17 – Lowell Ewert (AFIW), Anna Brousseau (arts), Sepehr Mohaddes (engineering), Samantha Shortall (science).

- **Senate Undergraduate Council.** 2015-17 – Linda Jessup (applied health sciences), Kathy Acheson (arts), Judy Jewinski (affiliated institutions).

- **University Committee on Student Appeals.** 2015-17 – John Mielke (applied health sciences), Goretty Dias (environment), David Wagner (mathematics), Christine Dupont (science), James Koo (undergraduate student, applied health sciences), Hannah Beckett (graduate student, arts), Nathalie Moon (graduate student, mathematics).

- **Board of Governors.** 2015-17 – Tara Collington, David DeVidi, Fraser Easton, Karim S. Karim (faculty), Triston Potter (undergraduate student), Robert Henderson (graduate student); 2015-16 – Sally Gunz (faculty), Maya D’Alessio (graduate student).

Hamdullahpur and Skidmore. Carried.

- **Senate Bylaw 4.** The item was removed from the agenda.

**Graduate & Research Council**

- **PhD Comprehensive Examinations and Seminar, Department of Electrical and Computer Engineering, Faculty of Engineering.** Senate heard a motion to approve amendments to the department regulations on comprehensive examinations and seminar milestones as presented in the report.

Frank and Sullivan. Carried.

- **Graduate Diploma in Planning, School of Planning, Faculty of Environment.** Senate heard a motion to approve the new type 3 graduate diploma as presented in the report.

Frank advised that a “type 3 graduate diploma” means that the diploma can be done as a standalone program, that is, not in conjunction with a degree program.

A question was asked about the capacities for the School of Planning to launch the courses intended to be offered, when no new teaching resources are intended to be added. Andrey advised that many of the courses have been developed online over the last several years, such that
the new diploma will take advantage of that existing online suite of offerings. Projections of the numbers of students were derived through contacts with professional affiliations and accreditation programs. The diploma will assist international students in gaining the proper credentials to practice in Canada, and the School will be very clear about the representations to be made in this regard. Quality assurance will be observed through diligent observation of assessment tools as online courses are delivered. Tuition will follow the same standard as other regular part-time programs, and it is not accurate that the university recovers a greater return than with live courses. Senators discussed residency requirements for online programs, and Andrey advised that there is no residency requirement for this proposed new diploma. The program does require provincial government approval and will be submitted shortly.

Frank and Andrey. Carried.

9. REPORT OF THE PRESIDENT

Senators’ Last Meeting. Hamdullahpur thanked those senators completing terms for their role in university governance: faculty – Kieran Bonner, Bernard Duncker (reelected), Bruce Frayne, George Freeman, Peter Frick, Paul Guild, Theresa Libby, Brian McNamara, Markus Moos, Bill Power, David Porreca, Bruce Richter (reelected), Manoj Sachdev, Mary Wells, Frank Zorzitto; undergraduate students – Danielle Burt, Allyson Francis (reelected), Nickta Jowhari, Christos Lolas (incoming president, Federation of Students), Tristan Potter (reelected); graduate students – Coleen Even, Boyd Panton, Maryam Shahtaheri; alumni – Carol Cressman.

The president presented a wide ranging report, speaking to: the pending federal budget, the prospect that the tri-council budgets will be unaffected and CFI funding will be enhanced; the commitment of the federal government to the telescope project in Hawaii; having attended meeting of Canadian Council of Chief Executives, part of roundtable going forward to discuss the perceived talent gap in Canada; new board leadership about to take office with William Watson coming in as chair and Catherine Booth as vice-chair; his thoughts on discussions around the provincial government funding formula and the impact of differentiation on how this will change in the future; Sue Herbert being appointed to MTCU to conduct further consultations before proposals on change are made; compensation questions at Western University, and these questions do touch on every institution in the province, the situation at Western being unique according to both AUC and COU; an alumni event in Toronto drew capacity crowd, with 400 attendees and showcasing several student startup enterprises.

Policy 11 – University Risk Management.

Rebecca Wickens presented a report based on the proposed University Risk Management Policy 11, summarizing the history of the proposed policy and guideline, the consultation path, the aims of the policy, the tools designed to be available through the policy and guideline, the roles and responsibilities associated with implementation of the policy, differences in reporting to the Audit & Risk Committee once the policy is in place, the strength of the proposed policy as a tool to assist in decision-making, and the plan to regularly refresh the top institutional risks.

In response to a question about the relationship between academic programming as a risk and academic freedom as a value, Wickens advised that any attempt to limit academic freedom would constitute a greater risk (to reputation and internal relations) than anything that might be identified through the risk assessment process. Further, the values embedded in our policies and agreements necessarily override any specific risk management decisions.

10. Q&A PERIOD WITH THE PRESIDENT

A senator asked whether it would be possible to see the agreements by which the Confucius Institute was established. Angerilli advised that we have consent from the other parties to share the agreements and will do so forthwith. Campus consultation has been completed and a summary will be prepared. Recommendations will be made to the president by next week.

On the compensation issue, those entitled to administrative leave following executive level service do cash out their administrative leave entitlements when they change jobs, and Hamdullahpur expects the COU to make some recommendations in this respect.

On the prospects for employment among university graduates, it is true that this group does succeed at a greater rate than other groups, and that it succeeds with higher rates of pay through our co-op programs. Hamdullahpur commented on partnership opportunities in research with private industry, and the employability of University of Waterloo graduates as compared to those from other institutions.

11. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST

This item was removed from the agenda.

12. OTHER BUSINESS

There was no other business.

Senate convened in confidential session.

21 April 2015

Logan Atkinson
University Secretary & General Counsel
Secretary to Senate