

University of Waterloo
BOARD OF GOVERNORS
Minutes of the Tuesday 2 June 2015 Meeting

Present: John Baker, Jordan Banks*, Catherine Booth, Maya D'Alessio, David DeVidi, Fraser Easton, Allyson Francis, Murray Gamble, Sally Gunz, Feridun Hamdullahpur, Thorsten Heins, Robert Henderson, Dave Jaworsky, Karim S. Karim, Christos Lolas, John Lounds, David Porreca, Tristan Potter, Satish Rai, Ron Schlegel, Ted Scott, Ken Seiling, Jeremy Steffler, Michael Stork, Hamid Tizhoosh, Berry Vrbanovic, William Watson, Karen Wilkinson, Kate Windsor

Guests: Stephen Amirikah, Sandra Banks, Alison Boyd, Bruce Campbell, Mario Coniglio, Ray Darling, Tobi Day-Hamilton, George Dixon, Rob Esselment, Rocco Fondacaro, Jim Frank, Kim Gingerich, Ian Goulden, Stéphane Hamade, Mark Haslett, Dennis Huber, Andrea Kelman, Jennifer Kieffer, Beth Jewkes, Terry McMahon, Kelly McManus, Nick Manning, Carlos Mendes, Catherine Newell Kelly, Ian Orchard, Daniel Parent, Tahnee Prior, Chris Read, Ellen Réthoré, James Rush, Erin Sargeant Greenwood, Tom Scott, Daniela Seskar-Hencic, Brandon Sweet, Allan Starr, Pearl Sullivan, Sean Thomas

Secretariat: Logan Atkinson, Karen Jack, Emily Schroeder, Rebecca Wickens

Regrets: Tara Collington, Cindy Forbes, Tom Jenkins, Gerry Remers, Marta Witer

Organization of Meeting: William Watson, chair of the board, took the chair, and Logan Atkinson, secretary of the board, acted as secretary. Atkinson advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

* by telephone

OPEN SESSION

1. CONFLICT OF INTEREST

Governors were asked to declare any conflicts they may have in relation to the items on the agenda. No conflicts were declared.

2. REMARKS FROM THE CHAIR

The chair welcomed those present to the meeting. He asked that the annual conflict of interest declarations be completed and returned to the secretary by the end of June.

3. AGENDA/ADDITIONAL AGENDA ITEMS

The board heard a motion to approve the agenda as distributed.

Wilkinson and Booth. Carried.

Consent Agenda

It was noted that the following matters appearing in the report of the Vice-President, Administration & Finance under the Consent Agenda, item 6, would be removed from that report and presented to the Executive Committee of the board for consideration at a later date:

Amendments to the Endowment Fund and Society Fee for Students enrolled in programs in the School of Accounting and Finance.

Accounting & Finance Endowment Fund. A proposed reduction in the Accounting & Finance endowment fund fee.

Accounting & Finance Student Association Fee. The assessment and collection of a proposed new Accounting & Finance Student Association fee be assessed.

Revised Constitution of Accounting & Finance Endowment Fund. A proposed revised constitution for the Accounting & Finance endowment fund.

The board heard a motion to approve and/or receive for information by consent items 4-6 below.

Gamble and Porreca.

4. MINUTES OF THE 7 APRIL 2015 MEETING

The board approved the minutes of the meeting as distributed.

5. REPORT OF THE PRESIDENT

- a. **Recognition and Commendation.** The board received the report for information.
- b. **Sabbatical and Administrative Leaves and Administrative Appointments.** The board approved the recommended leaves and received the administrative appointments for information.

6. REPORT OF THE VICE-PRESIDENT, ADMINISTRATION & FINANCE

- a. **Incidental Fees and Amendments to the School of Accounting & Finance Student Fees.**
Incidental Fees
Federation of Students Fee. The board approved an increase to the compulsory Federation of Students fee.
Federation of Students Administered Fee. The board approved an increase to the Federation of Students administered fee.
Orientation Fee. The board approved an increase to the orientation fee.
Graduate Student Association (GSA) Administered Fees. The board approved an increase to the compulsory GSA administered fees.

The motion carried.

Regular Agenda

7. BUSINESS ARISING FROM THE MINUTES

- a. **Report of the Vice-President, Advancement**
Indicators of Alumni Engagement. The board received the report for information. Slides used in the presentation may be seen here: https://uwaterloo.ca/secretariat-general-counsel/sites/ca.secretariat-general-counsel/files/uploads/files/7a_erin_alumni_metrics_question_response_june_2015_esg3.pdf.

The Vice-President provided additional comment in response to a question related to the process by which metrics are established and targets set, by which levels of engagement are sustained, and through which this work has impact on international student recruitment.

8. REPORT OF THE PRESIDENT

- a. **President's Update.** The board received the report for information. Slides used in the presentation may be seen here: https://uwaterloo.ca/secretariat-general-counsel/sites/ca.secretariat-general-counsel/files/uploads/files/8a_pressslides_june_2_2015_.pdf.

The President provided updates on aspects of strategic plan implementation and contract teaching as additions to his written report. He asked the Vice-President, Academic & Provost to report on the recent Executive Council retreat, focusing on enabling strategic plan implementation and the position of the university nationally (in the U15) and provincially. The Vice-President commented specifically on the work towards adjusting the provincial funding formula. The top three challenges are enrolment, political instability and research funding. The Vice-President responded to a question on the allocation of student office space and the relationship between this issue and the “robust employer/employee relationship” theme in the strategic plan.

The President paid tribute to Ian Goulden and Terry McMahon, stepping down as Dean of Mathematics and Dean of Science respectively. The board acknowledged their contributions in the traditional way.

The President reminded the Board of Governors of the convocation ceremonies scheduled for next week, and especially the opening ceremony during which our new Chancellor will be installed.

9. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST

- a. **Undergraduate Admissions Update.** The Vice-President called on University Registrar Ray Darling, and his report was received by the Board of Governors for information. Slides used in the Registrar’s presentation may be seen here: https://uwaterloo.ca/secretariat-general-counsel/sites/ca.secretariat-general-counsel/files/uploads/files/9a_ray_20150602_admissions_update.pdf.

10. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RELATIONS

The board received the report for information. Slides used in the Vice-President’s presentation may be seen here: <https://uwaterloo.ca/secretariat-general-counsel/sites/ca.secretariat-general-counsel/files/uploads/files/10sandra-banks-bog-06012015-v2.pptx>.

The Vice-President provided extended comment on the upcoming Innovation Summit.

11. STUDENT PRESENTATION: TAHNEE PRIOR, PHD CANDIDATE, GLOBAL GOVERNANCE

Prior presented a report to summarize some of the research she is conducting related to arctic law and governance, international environmental governance, and gender and climate change. Slides used in the presentation may be seen here: https://uwaterloo.ca/secretariat-general-counsel/sites/ca.secretariat-general-counsel/files/uploads/files/11_tahnee_prior_slide.pdf.

12. REPORTS FROM COMMITTEES

- a. **Audit & Risk.**
Delegation of Authority to Approve University of Waterloo Financial Statements, 2014-2015. The board heard a motion to approve the delegation of its authority to the Executive Committee of the board to approve the university’s audited financial statements for the fiscal year ended 30 April 2015.

Lounds and Wilkinson. Carried.

The board received the remaining items for information.

b. Building & Properties.

Proposed Municipal Road Widening. The board heard a motion to approve the transfer to the City of Waterloo of a parcel of land comprising 0.188 acres (759 square metres) along the north boundary of Seagram Drive as a dedicated road allowance at no cost to the municipality.

Gamble and Tizhoosh. Carried.

The board received the remaining items for information.

c. Finance & Investment. The board received the report for information.

d. Pension & Benefits.

Actuarial Valuation of the Pension Plan as at 1 January 2015. The board heard a motion to approve the actuarial valuation report as at 1 January 2015, recognizing that the report will not be filed with the Financial Services Commission of Ontario (FSCO).

Wilkinson and Schlegel. Carried.

The board received the remaining items for information.

13. INSTITUTE FOR QUANTUM COMPUTING ANNUAL REPORT TO INDUSTRY CANADA, EXECUTIVE SUMMARY

The chair advised the meeting that, due to the absence of certain financial information necessary to support this report, it will be referred to the Executive Committee of the board for approval when such financial information is available.

14. OTHER BUSINESS

There was no other business.

NEXT MEETING:

27 October 2015, with the President's Reception to follow.

The board convened in confidential session.

2 June 2015

Logan Atkinson
University Secretary & General Counsel
Secretary to the Board of Governors