

**University of Waterloo**  
**SENATE**  
**Minutes of the Monday 16 January 2017 Meeting**

**Present:** Jean Andrey, Sandra Banks, Hannah Beckett, Katherine Bergman, Jessica Brake, Robert Bruce, Carmen Bruni, Jeffrey Bunn, Lutz-Alexander Busch, Jeff Casello, Brian Cepuran, Jennifer Clapp, Andrew Clubine, Tara Collington, Mario Coniglio, Simon Courtenay, Eric Croiset, Ray Darling, David DeVidi, George Dixon, Bernard Duncker, David Edwards, Samir Elhedhli, Marlene Epp, Mavis Fenn, Wendy Fletcher, Sacha Forstner, John Garcia, Mark Giesbrecht, Robert Gorbet, Sally Gunz, Feridun Hamdullahpur, Dennis Huber, Mike Hudson, Pallavi Hukerikar, Marios Ioannidis, Craig Janes, Beth Jewkes, Spiro Karigiannis, Scott Kline, Alysia Kolentsis, Greta Kroeker, Robert Lemieux, Christos Lolas, Mungo Marsden, Barb Moffatt, Paul Murphy, Richard Myers, Daniel O'Connor, Ian Orchard, Jim Pankratz, Diana Parry, Douglas Peers, David Perrin, David Porreca, Tristan Potter, Christopher Pugh, Bruce Richter, James Rush, Mark Seasons, Joanne Shoveller, James Skidmore, Richard Staines, Gordon Stuble, Pearl Sullivan, Tomson Tran, Johanna Wandel, William Watson, Stephen Watt, Ross Willard, Dan Wolczuk, Alexander Wray

**Guests:** Logan Atkinson, Bruce Campbell, Dan Davison, Mahejabeen Ebrahim, Peggy Eichinger, Donna Ellis, Andrea Kelman, Jennifer Kieffer, Melissa Knox, Derek Madge, Flora Ng, Alice Raynard, Ian Rowlands, Jennifer Simpson, Franco Solimano, Allan Starr

**Secretariat:** Karen Jack, Emily Schroeder, Nadia Singh

**Absent:** Annie Bélanger\*, Catherine Booth\*, Douglas Cowan, Michael Drescher\*, Fraser Easton\*, Paul Fieguth\*, Murray Gamble\*, Shikha Gandhi\*, Tom Jenkins\*, Karim S. Karim\*, Shoufa Lin\*, Robin Mazumder, Michele Mosca\*, Mohammad Nasif\*, Angela Pereira\*, Neil Randall\*, Samantha Shortall\*, Michael Stork\*, Neil Thomson\*, Hamid Tizhoosh\*

\*regrets

**Organization of Meeting:** Feridun Hamdullahpur, chair of Senate, took the chair, and Karen Jack, secretary of Senate, acted as secretary.

The chair welcomed Joanne Shoveller, new vice-president, advancement, attending her first meeting of Senate.

**OPEN SESSION**

**Consent Agenda**

Senate heard a motion to approve or receive for information the items on the consent agenda.

Bruce and Bergman.

It was agreed to move the Two-Year Report of the Master of Peace and Conflict Studies from the report of Graduate & Research Council to the regular agenda.

In response to a question about recruitment efforts regarding the Master of Climate Change, Casello advised that his office is working on this issue across all Faculties and more information will be provided to Senate in the future.

**1. MINUTES OF THE 21 NOVEMBER 2016 MEETING**

Senate approved the minutes of the meeting.

**2. REPORTS FROM COMMITTEES AND COUNCILS**

**Graduate & Research Council**

Senate received the report for information.

**Undergraduate Council**

Senate received the report for information.

**3. REPORT OF THE PRESIDENT**

**Recognition and Commendation.** Senate received the report for information.

**4. REPORTS FROM THE FACULTIES**

Senate received the reports for information.

**5. COMMITTEE APPOINTMENT**

Senate approved the appointment of Carrie Mitchell, environment faculty representative to Undergraduate Council, term 16 January 2017 to 30 April 2018.

The question was called, and the motion carried.

**Regular Agenda**

**6. BUSINESS ARISING FROM THE MINUTES**

The president advised that an update on the newly implemented fall break will be brought to the February meeting of Senate.

**7. PRESENTATION – UNDERGRADUATE COMMUNICATIONS OUTCOMES INITIATIVE**

**Jennifer Simpson**, Chair, Department of Drama and Speech Communication and **Dan Davison**, Associate Professor, Department of Electrical and Computer Engineering

Following an introduction by Coniglio, Simpson informed senators about the University's English language competency initiative which derived from the University's Strategic Plan. She spoke about best practices and the benefits to students. There are three central outcomes: comprehension, conceptualization and contextualization, and Senators heard about three central components: resource commitment, faculty engagement, and accountability.

In discussion: these communications courses help with differentiation; particulars regarding accountability are being worked out with a central body likely to be created to provide oversight and support to departments; the intention is to replace the English Language Proficiency Examination; instructors remain accountable for course outcomes. The chair noted that there is a lot of interest in this subject and thanked Simpson and Davison for their work on this initiative.

Slides used in the presentation may be seen here:

<https://uwaterloo.ca/secretariat/sites/ca.secretariat/files/uploads/files/8.presentation.english.pdf><https://uwaterloo.ca/secretariat/sites/ca.secretariat/files/uploads/files/8.presentation.english.pdf>

**8. REPORTS FROM COMMITTEES AND COUNCILS**

**Graduate & Research Council**

Senate heard motions to the following effects:

**Human Research Ethics Committee – Amendment to Terms of Reference.** To approve amendments to the terms of reference for the Human Research Ethics Committee.

Casello and Pugh. Carried.

**Faculty of Arts, Political Science.** To approve a change to a field name from “Canadian State and Society” to “Canadian Politics” in the master of arts plan in political science.

Casello and Peers. Carried.

**Faculty of Science, Physics and Astronomy.** To approve changes to the doctoral plan in physics, and to approve changes to the doctoral plan in physics – nanotechnology.

Casello and Lemieux. Carried.

**Faculty of Applied Health Sciences, Recreation and Leisure Studies.** To approve the inactivation of the master’s plan in recreation and leisure studies (tourism).

Casello and Rush. Carried.

**Faculty of Arts, Two-Year Report of the Master of Peace and Conflict Studies.** To approve the two-year report.

Casello and Peers.

In response to a question regarding the report’s comments about mental health issues observed in the graduate cohort, Senator Epp explained that the nature of the program is not the cause, but the demands of the program, like any other master’s program, and the troubled situations in many of the countries of origin of certain students led to the comment in the report.

Carried.

#### **University Appointments Review Committee**

Following a brief presentation by Flora Ng, chair of the committee, in which she identified that fewer proposals were reviewed this year; noted the trend toward hiring more Canadians; and advised that gender numbers are being watched closely, Senate received the report for information.

In discussion: a suggestion that it would be helpful to see the difference between offers made and those accepted; lecturer statistics reflect only new hires; the committee’s mandate does not include tracking whether tenure is offered later in the hired person’s career; Waterloo is best in the province with respect to hiring more tenure-track faculty than sessionals; progress is being made and attention is being paid to increasing the percentage of female faculty appointments. The chair agreed with a suggestion that an annual report be provided to Senate in conjunction with, but separate to the UARC report, showing a University-wide break down of faculty by gender and rank. He suggested it also include other groups like students and staff.

### **9. REPORT OF THE PRESIDENT**

Hamdullahpur spoke to the memo distributed with the agenda regarding the changes in the offices of the Secretariat and General Counsel. Senate heard a motion to approve the name change from “Secretariat & Office of General Counsel” to “Secretariat” and “Office of General Counsel”.

Orchard and Pugh. Carried.

Hamdullahpur updated Senators about the recent E7 funding announcement and the Board of Governors retreat held in December. Referring to the several anniversary events coming in 2017, he spoke positively about the recent “Beyond 60” special anniversary lecture featuring Edward Snowden and Kate Darling, and the Waterloo panel comprised of Dana Kulic, Michele Mosca and Beth Coleman. The chair also provided an update on the funding formula (some clarity has been provided; the three pockets of funding will be the enrollment grant, special purpose grants, and student success or differentiation, both of which are important; the benefits of having both graduate

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and undergraduate numbers being counted), graduate tuition funding (Waterloo is highest in the U15 in average graduate financial support), and that discussions will continue about interdisciplinarity, internationalization and innovation and how Waterloo can make an impact on these fronts.

**10. Q&A PERIOD WITH THE PRESIDENT**

In response to questions, Hamdullahpur offered comment on: ways in which we can attract excellent students at the graduate level (work is being done by Casello to inform the community about what Waterloo offers financially; from Casello that he also is working to identify obstacles and help with ensuring applicants' have positive experiences), the impact of the government's renewal of a cap (scenarios have been modelled and the budget is in good shape), media attention re: the general manager at the School of Architecture and the former Vice-President, Advancement (measures to prevent the particular issues raised at architecture are now in place; audits do occur; re: the vice-president, the president noticed irregularities and investigated); graduate student funding (positive news, but the University continues to find ways to improve; Faculty-specific information will be brought to the Graduate Student Relations Committee; tuition reduction methods that are available need to be made more widely known).

**11. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST**

**Institutional Quality Assurance Process (IQAP) Change.** Orchard spoke to the memo distributed with the agenda following which Senate heard a motion to approve changes to the IQAP.

Orchard and Coniglio. Carried.

**12. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH**

Following Dixon's review (research funding diversification efforts are being undertaken by his office; federal reviews of the funding agencies will be available soon; the Federal budget in February will bring clarity re: tri-council funding; CIHR is being restructured), Senators received the report for information.

**13. REPORT OF THE DEAN OF MATHEMATICS**

Watt advised members about the proposed changes to the Constitution of the Faculty of Mathematics. Senate heard a motion that pursuant to Section 15 of Senate Bylaw 1, it approve the revised Constitution of the Faculty of Mathematics.

Watt and Wolczuk.

In response to a question about what is new and what has changed, Watt reviewed some of the changes, confirmed the same balance of powers remains, and agreed to share a red-line version with any interested Senator.

Carried.

**14. OTHER BUSINESS**

There was no other business.

Senate convened in confidential session.