

University of Waterloo
BOARD OF GOVERNORS
Minutes of the Tuesday 3 April 2018 Meeting

Present: Upkar Arora, Kathy Bardswick*, Peter Barr, Hannah Beckett, Antonio Brieve, Robert Bruce, Jennifer Clapp, Andrew Clubine, Shannon Dea, Cindy Forbes (chair), George Freeman, Martha George, Robert Gorbet, Julia Goyal, Feridun Hamdullahpur, Thorsten Heins, Karen Jack (secretary), Sheryl Kennedy, John Lounds, David Porreca, William Pristanski, John Saabas*, James Schlegel, Ted Scott, Ken Seiling, Jeremy Steffler, John Swainson, Berry Vrbanovic, Kate Windsor, Marta Witer

Guests: Sandra Banks, Bruce Campbell, Aldo Caputo, Jeff Casello, Mario Coniglio, Ingrid Cowan, Rick Culham, Charmaine Dean, George Dixon, Rob Esselment, Kim Gingerich, Sarah Hadley, John Hirdes, Lee Hornberger, Dennis Huber, Richard Hughson, Ryan Jacobs, Michael Jack, Ross Johnston, Andrea Kelman, Derek Madge, Nick Manning, Walter Mittelstaedt, Catherine Newell Kelly, Diana Parry, Douglas Peers, Leanne Perreault, Alice Raynard, Chris Read, Ian Rowlands, James Rush, Daniela Seskar-Hencic, Joanne Shoveller, Allan Starr, Sean Thomas, Susan Tighe, David Tubbs, Stephen Watt, Glen Wepler

Regrets: Dave Jaworsky, Tom Jenkins, Bruce Richter, Mark Seasons

*joined by telephone

OPEN SESSION

1. CONFLICT OF INTEREST

Governors were asked to declare any conflicts they may have in relation to the items on the agenda. No conflicts were declared.

2. REMARKS FROM THE CHAIR

The chair noted that today's meeting is the last of the governance year and then announced the names of governors who are stepping down: Marta Witer, Ted Scott, Jeremy Steffler, Jennifer Clapp, Robert Gorbet, David Porreca, Bruce Richter, Hannah Beckett, Antonio Brieve, Andrew Clubine, Robert Bruce and Julia Goyal. A round of applause followed.

The chair reminded members about the reception following the meeting to honour these individuals. The chair also expressed her pleasure with the Board's accomplishments and healthy discussions over the past year.

3. AGENDA/ADDITIONAL AGENDA ITEMS

The chair advised that the agenda was distributed with an incorrect motion in the Report of the Vice-President, Academic & Provost, 2018-19 Operating Budget. The report at members' places has the correct motion, and a corrected pdf was uploaded to the SharePoint site on Monday morning. She also noted that item 13, the Report of the Vice-President, University Research has been deferred to the June meeting.

The Board heard a motion to approve the agenda as amended.

Beckett and Arora. Carried unanimously.

Consent Agenda

The Board heard a motion to approve and/or receive for information by consent items 4-8 below.

Bruce and Porreca.

In response to questions: Peers advised that inclusion of “Waterloo” in the name of the Stratford school was not discussed; there are minimal costs associated with the Retail Services’ name change; information about capital projects may be found at the Building & Properties page on the Secretariat website; agreement by the secretary to correct the minutes to reflect that the conversation under part 12., “Tuition” was in relation to international students.

4. MINUTES OF THE 6 FEBRUARY 2018 MEETING

The Board approved the minutes of the meeting as amended.

5. REPORT OF THE PRESIDENT

Recognition and Commendation. The Board received the report for information.

Sabbatical and Administrative Leaves/Administrative Appointments.

The Board heard a motion to approve the sabbatical and administrative leaves as presented in the report. The remaining items in the report were received for information.

6. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST

University Professor Designation

The Board received the report for information.

Naming Proposal – Stratford School of Interaction Design and Business

The Board heard a motion to approve the creation of the Stratford School of Interaction Design and Business as a new unit in the Faculty of Arts effective 1 July 2018.

Naming Proposal – Retail Services

The Board heard a motion to approve the following name change: “Retail Services” to “Print and Retail Solutions.

Naming Proposal – Campus Wellness

The Board heard a motion to approve the following name change: Campus Wellness will be the department name which will encompass Counselling Services, Health Services, and Health Promotion.

7. REPORT OF THE VICE-PRESIDENT, ADMINISTRATION & FINANCE

Incidental Fee Changes

The Board heard a motion to approve the 2018-19 Student Services Fee as presented in the report.

8. REPORTS FROM COMMITTEES

Building & Properties. The Board received the report for information.

Finance & Investment. The Board heard a motion to approve the revised Endowment Fund Investment Guidelines effective 1 May 2018.

The Board heard a motion to approve the revised IQC Fund Investment Guidelines effective 1 May 2018.

The Board received the remaining items in the report for information.

Governance. The Board received the report for information.

Pension & Benefits. The Board received the report for information.

Following kudos to Governor Dea for her teaching award, the question was called, and the motion carried unanimously.

Regular Agenda

9. REPORT OF THE PRESIDENT

President's Update. The president spoke briefly to his written report, and informed members about the two confirmed Canada 150 Research Chairs (Kerstin Dautenhahn, Chair in Intelligent Robotics and Anita Tam Layton, Chair in Mathematical Biology and Medicine). He also offered kudos to Waterloo's co-op "triple crown winner" Emily Pass (CEWIL Co-op Student of the Year, EQO Co-op Student of the Year, UW Faculty of Science Co-op Student of the Year).

Student Mental Health Presentation with John Hirdes, Walter Mittelstaedt, and Antonio Brieva.

Following an introduction to the President's Advisory Committee Student Mental Health Report by Hamdullahpur, during which he invited questions and feedback, Mittelstaedt, Hirdes and Brieva each spoke to it, advising, in turn:

- 1) Emerging Themes and Concepts (Mittelstaedt): information re: the committee's terms of reference, timeline to date, the panels which informed the committee's work, the five key concepts (the mental health and wellness lens, social inclusion and support, mental health literacy, resiliency, services), the community's responses.
- 2) Implementation (Hirdes): his background, the proposed composition of the implementation committee, his first impressions of the report's recommendations, his plans for staging implementation, other considerations.
- 3) Student Perspective (Brieva): the incredible leadership by students and administration in forming the committee, a frank discussion of his own struggles, a request that this matter be included actively in the next strategic plan, his hope that this report is the beginning of the University's commitment to student mental health issues.

In response to questions: Hirdes advised that many recommendations are not actionable quickly and agreed to report back with respect to progress in the future; Mittelstaedt spoke to the difficulties in identifying useful metrics, but one measure is to track service utilization, and he spoke to the University's commitment to setting aside time for engagement with the whole community in an effort to destigmatize mental health issues; a proposed subcommittee of the implementation committee is intended to consider marginalized groups and there was agreement by Mittelstaedt to bring the suggestion to include them actively back to the group.

In discussion: kudos, and a suggestion from a faculty governor that employees make themselves more "human" and approachable to students; recognition that the University is not funded as a health care institution and needs more resources from the province on this front; a statement that the University and the students are in this together, both in terms of efforts and financial support; endorsement of the prospect of Waterloo being both the "jobs school" and the "school who cares"; agreement that this issue must be part of the next strategic plan; the value of informal community networks for support; a

suggestion that ways be found to celebrate failures as they are an excellent way to learn; agreement with that concept, and a suggestion to embrace fragility and weakness, rather than shy away from it.

The Board as a whole expressed its support for the Student Mental Health Report and the University's plans for its implementation.

Hamdullahpur thanked members for the discussion and in particular, Waterloo's students for their leadership.

Advancement Update. Members accepted the report provided by the Vice-President, Advancement distributed before the meeting.

10. BUSINESS ARISING FROM THE MINUTES

Executive Compensation Program. The chair advised that the province approved the University's program on 27 February 2018.

The president advised that the discussion of the University's white papers relating to aspects of the next strategic plan will occur at subsequent meetings and was replaced at today's meeting to enable conversation re: student mental health matters.

11. PRESENTATION: RICHARD HUGHSON, SCHLEGEL RESEARCH CHAIR IN VASCULAR AGING AND BRAIN HEALTH, DEPARTMENT OF KINESIOLOGY, FACULTY OF APPLIED HEALTH SCIENCES

Following an introduction by Charmaine Dean, Dr. Hughson informed members about cardiovascular aging, in particular, his work with the Canadian Space Agency, and Chris Hadfield. He spoke to: various studies, support and competitions; a sedentary lifestyle study he has been involved with; spaceflight's effect on arterial stiffness; the effects of exercise in space; new work on vascular aging on the International Space Station; the negative consequences of stiffer arteries as we age.

Members thanked Hughson and offered praise for his huge contributions to his field.

12. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST

2018-19 Operating Budget. Dixon presented a summary of the proposed 2018-19 operating budget. Speaking to his presentation, he advised: some information is estimated; opportunities to resolve the deficit exist over the course of the year; the importance of meeting enrollment targets; the budget is conservative; general income and expenses.

The Board heard a motion to approve the 2018-19 Operating Budget.

Schlegel and Steffler.

In discussion: the government does not index its grant funds and is putting its money into OSAP instead; the University hopes to improve its grant funding with the third Strategic Mandate Agreement; from governor Schlegel, advice that the Finance & Investment committee considered the budget carefully and endorses it; a request from the chair for administration to break down tuition fees for a future meeting to inform governors' understanding; from Casello, an account of financial

support available to international graduate students which brings their tuition more in line with domestic students; clarification that University funds committed to student mental health have already been allocated and transferred in addition to matching funds from the students.

The question was called and the motion carried unanimously.

Admissions Update. Members received the report for information.

13. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH

The report and presentation were deferred to the June meeting.

14. SELF ASSESSMENT SURVEY

Members completed the survey and provided them to the secretary.

15. REPORT FROM AUDIT & RISK COMMITTEE

Delegation of Authority to Approve University of Waterloo Financial Statements, 2017-2018.

The Board heard a motion to delegate its authority to approve the University's audited financial statements for the fiscal year ended 30 April 2018 (the "Financial Statements") to the Board Executive Committee.

Heins and Pristanski. Carried unanimously.

Modification of the Terms of Reference. The Board heard a motion to approve the proposed revisions to the terms of reference of the Audit & Risk Committee.

Scott and Windsor. Carried unanimously.

The remaining items in the report were received for information.

16. OTHER BUSINESS

There was no other business.

The Board convened in confidential session and the chair invited the vice-presidents to remain.

14 April 2018

Karen Jack
University Secretary
Secretary to the Board of Governors