University of Waterloo
SENATE
Minutes of the 25 March 2019 Meeting


Guests: Bruce Campbell, Robin Cohen, Madison Cox, Donna Ellis, Giuseppe Femia, Erin Gillespie, Ross Johnston, Andrea Kelman, Jennifer Kieffer, Nick Manning, Beth Palmer, Diana Parry, Ian Rowlands, Emily Schroeder, Daniela Seskar-Hencic, Jason Small, Allan Starr, Brandon Sweet


*regrets
**joined by telephone

OPEN SESSION

The chair welcomed members to the meeting.

Consent Agenda
Senate heard a motion to approve or receive for information the items on the consent agenda.

O’Connor and Karigiannis.

1. MINUTES OF THE 25 FEBRUARY 2019 MEETING
Senate approved the minutes of the meeting.

2. REPORTS FROM COMMITTEES AND COUNCILS
   Graduate & Research Council. Senate received the report for information.

3. REPORT OF THE PRESIDENT
   a. Recognition and Commendation. Senate received the report for information.

4. REPORTS FROM THE FACULTIES
Senate received the reports for information.

   The question was called, and the motion carried unanimously.

Regular Agenda
5. **BUSINESS ARISING FROM THE MINUTES**
Casello provided a brief update on graduate admissions and recruitment, and indicated that he will provide a more detailed report at April’s Senate meeting.

6. **REPORTS FROM TEACHING AWARDS COMMITTEES**
Coniglio and Casello spoke to the awards, and introduced those winners in attendance at the meeting. A round of applause followed, as did personal congratulations from the chair. Hamdullahpur also recognized and offered kudos to the recipients of the Feds Teaching Awards.

**Amit & Meena Chakma Awards for Exceptional Teaching by a Student Committee**
Senate received the report for information.

**Distinguished Teacher Awards Committee**
Senate received the report for information.

7. **PRESENTATIONS BY STUDENT FEDERATION/ASSOCIATION PRESIDENTS**

**Richard Wu, President, Federation of Students**
Wu provided an update on the activities which the Federation of Students has been involved over the past year, including: an overview of clubs, services and societies; recent advocacy work at the university, local, provincial and federal levels; milestones. He finished with an introduction of the incoming executive team. Hamdullahpur thanked Richard for his service as president.

**Naima Samuel, President, Graduate Student Association**
Samuel provided an update on the Graduate Student Association’s activities over the past year and plans for the future, including: an overview of the association’s structure; its priorities, services, projects, collaborations, and upcoming projects. Members heard that Samuel’s term as president has been renewed for another year. Hamdullahpur thanked Samuel for her leadership.

8. **REPORTS FROM COMMITTEES AND COUNCILS**

a. **Finance Committee.**
Senate heard the following motion:

That Senate recommend that the Board of Governors approve the 2019/20 Operating Budget, as described in Attachment 1.

Andrey and Watt.

Rush provided an overview of the proposed operating budget for 2019/20. Members heard: projections for revenue and expenses; the proposed operating income and expense budgets; revenue sources; the budget model allocations; an ongoing contribution from the ancillary enterprises, and a one-time contribution from the Faculties will help keep an anticipated deficit at approximately $900K.

Questions were raised and discussion occurred re: the increase in international students and how we are evolving to meet their needs; how the one-time funding amount from the Faculties was decided. Members heard that a copy of the presentation slides will be posted to the Senate SharePoint site.

The question was called and the motion carried unanimously.

b. **Graduate & Research Council**
Senate heard the following motions:
To approve the dissolution of the Centre for Ecosystem Resilience & Adaptation in 2019—with the Centre account remaining open until the end of fiscal year 2019, as presented in Attachment 1.

Casello and Andrey. Carried unanimously.

To approve the revision to four Master’s and three PhD programs within the Department of Chemical Engineering by replacing the core course list with prescribed courses foundational to the discipline and introducing a mandatory seminar-based (half) course focused on research methods and ethics training, effective Fall 2019, as presented in Attachment 2.

Casello and Sullivan. Carried unanimously.

9. REPORT OF THE PRESIDENT
The president provided Senators with an update on recent activities and matters. Members heard: Lili Liu’s appointment as the Dean of Applied Health Sciences beginning 1 July 2019 was confirmed by the Board; the University recently hosted a successful Waterloo Innovation Summit event in the United Kingdom; a provincial and federal government relations update, and an update on the strategic plan process and coming milestones.

10. Q&A PERIOD WITH THE PRESIDENT
In discussion: questions about the provincial budget to come; unknown future changes to the pending third strategic mandate agreement.

11. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST
Rush provided a brief update on the student experience review and heard a question about the proposed changes articulated in a recent memo re: class sizes in stand-alone communication courses relating to English language competency. Rush advised that he is considering the feedback he has received and is working on a solution which recognizes the concerns raised.

12. REPORT OF THE VICE PRESIDENT, UNIVERSITY RESEARCH & INTERNATIONAL
Senate received the report for information. Dean spoke to several research initiatives and was invited to provide more detail about her office’s research plan at a future meeting.

13. OTHER BUSINESS
There was no other business.

Senate convened in confidential session.

26 March 2019

Karen Jack
University Secretary