University of Waterloo
SENATE
Minutes of the Monday 15 April 2019 Meeting


Guests: Bruce Campbell, Aldo Caputo, Amelia Clarke, Madison Cox, Donna Ellis, Erin Gillespie, Kevin Hare, Andrea Kelman, Derek Madge, Nick Manning, Norah McRae, Ian Rowlands, Robert Park, Diana Parry, Chris Read, Emily Schroeder, Karl Schuett, Daniela Seskar-Hencic, Jason Small, Allan Starr, Brandon Sweet, Shirley Tang, Jeff Wilson


*regrets
**telephone

OPEN SESSION

CHAIR’S REMARKS

Consent Agenda

Senate heard a motion to approve or receive for information the items on the consent agenda.

Dea and O’Connor.

1. MINUTES OF THE 25 MARCH 2019 MEETING
Senate approved the minutes of the meeting.

2. REPORTS FROM COMMITTEES AND COUNCILS
Graduate & Research Council. Senate received the report for information.

Undergraduate Council. Senate heard the following motions:

Faculty of Applied Health Sciences
Department of Kinesiology – Admission Requirements
Senate heard a motion that the admission requirements for the Bachelor of Science, Kinesiology, be revised as follows, effective 1 September 2020.
School of Public Health and Health Systems – Admission Requirements
Senate heard a motion that the admission requirements for the Bachelor of Science, Honours Health Studies, be revised as follows, effective 1 September 2020.

Senate heard a motion that the admission requirements for the Honours Bachelor of Public Health, be revised as follows, effective 1 September 2020.

Faculty of Arts
Academic Standing Definition
Senate heard a motion that the academic standing definition for the Faculty of Arts be revised as follows, effective 1 September 2020.

Non-Degree Students
Senate heard a motion that the academic standing regulations for non-degree students be revised as follows, effective 1 September 2020.

Faculty of Environment
Examinations and Standings – Residency Rule
Senate heard a motion that the residency rule outlined below be removed from the calendar, effective 1 September 2018.

Registrar’s Office
Senate heard a motion that it endorse the Senate Undergraduate Council curricular submission guidelines as presented, effective 1 April 2019.

Senate received the remainder of the report for information.

3. REPORT OF THE PRESIDENT
Recognition and Commendation. Senate received the report for information.

4. REPORT OF THE COUNCIL OF ONTARIO UNIVERSITIES ACADEMIC COLLEAGUE
Senate received the report for information.

5. REPORTS FROM THE FACULTIES
Senate received the reports for information.

The question was called and the motion carried unanimously.

Regular Agenda

6. BUSINESS ARISING FROM THE MINUTES
Members heard that Casello will speak to graduate recruitment activities during the Vice-President, Academic & Provost’s report.

7. PRESENTATIONS
Bryan Tolson, president, Faculty Association of the University of Waterloo
Tolson walked senators through his presentation, highlighting: the faculty grievance and appeal process; the separation of the AF&T committee from the FAUW Board; the general process for managing issues; supports available for members; current areas of focus for FAUW; data re: Waterloo’s sessional instructors. In discussion, agreement that continuing to monitor use of sessional instructors is worthwhile.
Beth Sandore Namachchivaya, University Librarian
Namachchivaya provided senators with an overview of the library’s role, its activities, and goals. Members heard: data re: resources and use; the library’s role in advancing research and inquiry; costs and resource concerns; the library’s role in building graduate student skills; emerging initiatives; support services; spaces and use, including revitalization and innovation efforts. In discussion: Waterloo’s good position with online support in the U15; the role of ambassadors in obtaining feedback; future aspirations, and the way the library is participating in the development of the University’s next strategic plan.

8. REPORTS FROM COMMITTEES AND COUNCILS
Executive Committee. Senate heard that the deans, the chair of the heads of the affiliated and federated institutions of Waterloo, and the presidents of the Federation of Students and Graduate Student Association have recommended names of nominees as provided on the list of nominees. Senate heard a motion to acclaim the membership of Senate committees and councils and the Board of Governors as provided on the list of nominees.

Gerrits and Tolson. Carried unanimously.

Graduate & Research Council. Senate heard the following motion:

Program Change
Faculty of Engineering
Senate heard a motion to approve the addition of five specializations to the Master of Engineering (MEng) within the department of Systems Design Engineering effective Spring 2019, as presented in Attachment 1. These specializations include: (a) artificial intelligence and machine learning, (b) biomedical systems, (c) human factors, (d) mechatronics and physical systems, and (e) vision, image, and signal processing.

Dean and Sullivan. Carried unanimously.

Undergraduate Council

Faculty of Applied Health Sciences
Recreation and Leisure Studies
Senate heard a motion to approve the proposed Event Management Minor as described, effective 1 September 2020.

Coniglio and Stolee. Carried unanimously.

Senate heard that the motion relating to the Faculty of Engineering’s special topics has been withdrawn since they already were approved appropriately by Undergraduate Council on behalf of Senate.

Faculty of Mathematics
Actuarial Science
Senate heard a motion to approve the proposed changes to the structure of the Actuarial Science Option plans to a Plan 10 (Actuarial Science) and Plan 20 (Specialization), effective 1 September 2020.

Coniglio and Hare. Carried unanimously.

9. REPORT OF THE PRESIDENT AND Q&A PERIOD
The president provided an overview of recent activities, including: Waterloo Professor Avery
Broderick’s involvement in the recent publication of the first image of a black hole; a strategic plan update; commentary on the recent provincial budget; activities of the committee on student mental health. During his presentation, he spoke to the sad occasion of the death of one of the University’s students recently and offered thoughts on future training efforts to increase awareness of mental health matters. In discussion: future work of the advisory committee on student mental health; the University’s role in the broader conversation in the community re: mental health matters.

10. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST
The provost introduced Newell Kelly and Casello and invited them to speak to admissions updates in their respective areas. Newell Kelly advised: undergraduate applications are on track, but have slightly declined in engineering, something that she noted is being seen across the sector; challenges exist in some areas; there is an expectation that Waterloo will admit to the 80% average threshold. Casello spoke to: his office’s marketing, recruitment and enrollment management strategies; specific efforts re: recruitment; applicant pools and targets, and applications at the graduate level; positive developments on domestic targets. In discussion: associate deans have data re: research/professional studies; coming changes to the application system for domestic students.

11. REPORT OF THE VICE-PRESIDENT, UNIVERSITY RESEARCH
Following a brief review of aspects of the report, Senate received it for information. Senate also heard that an announcement from Minister Duncan regarding a Canada Excellence Research Chair at Waterloo is forthcoming this week.

12. OTHER BUSINESS
There was no other business.

Senate convened in confidential session.

16 April 2019
Karen Jack
University Secretary