

**University of Waterloo**  
**BOARD OF GOVERNORS**  
**Minutes of the Tuesday 4 June 2019 Meeting**

**Present:** Nyla Ahmad, Upkar Arora, Mike Ashmore, Jagdeep Bachher, Kathy Bardswick, Peter Barr, Michael Beauchemin, Paul Fieguth, Cindy Forbes (chair), George Freeman, Murray Gamble, Martha George, Robert Gorbet, Feridun Hamdullahpur, Russell Hiscock, Karen Jack (secretary), Dave Jaworsky, William Pristanski, Neil Randall, Karen Redman, John Saabas, Max Salman, James Schlegel, Mark Seasons, Jeremy Steffler, Maya Venters, Berry Vrbanovic, Kate Windsor

**Guests:** Jean Andrey, Suman Armitage, Sandra Banks, Alison Boyd, Bruce Campbell, Jeff Casello, Amanda Cook, Ingrid Cowan, Charmaine Dean, Rob Esselment, Erin Gillespie, Mike Grivicic, Sarah Hadley, Dennis Huber, Ross Johnston, Andrea Kelman, Jennifer Kieffer, Derek Madge, Nick Manning, Kelly McManus, Norah McRae, Kenton Needham, Alice Raynard, Chris Read, Ian Rowlands, James Rush, Naima Samuel, Justin Szarabura, Emily Schroeder, Jackie Serviss, Daniela Seskar-Hencic, Joanne Shoveller, Siobhan Stables, Allan Starr, Kerry Stryker, Paul Stolee, Pearl Sullivan, Brandon Sweet, Mathew Thijssen, David Timms, David Tubbs, Seneca Velling, Stephen Watt, Jennifer Woodside

**Regrets:** Dominic Barton, Anne Bordeleau, Shannon Dea, Ava Hill, Sheryl Kennedy, Sabrina Khandakar, Linda Ogechi Itheme

\*\*joined by telephone

**OPEN SESSION**

**1. CONFLICT OF INTEREST**

Governors were asked to declare any conflicts they may have in relation to the items on the agenda; no conflicts were declared.

Governors were notified that conflict of interest declaration forms were distributed at places and completed forms will be collected at the break.

**2. REMARKS FROM THE CHAIR**

The chair welcomed the Board to the first meeting of the governance year.

**Governors' First Meeting**

A number of governors were attending their first meeting. The chair acknowledged them, and returning members, as follows:

- **Lieutenant Governor in Council Representatives:**  
Michael Ashmore  
Marisha Roman
  
- **Faculty Representatives:**  
Anne Bordeleau  
Shannon Dea  
George Freeman  
Neil Randall  
Mark Seasons
  
- **Undergraduate Student Representatives:**  
Michael Beauchemin  
Sabrina Khandakar

- **Graduate Student Representative:**  
Max Salman

#### **President's Golf Tournament**

The chair updated the Board on the 19<sup>th</sup> annual University of Waterloo President's Golf Tournament held on Monday 3 June at Westmount Golf and Country Club. All proceeds supported the "Warrior Excellence Fund" and the "Women's Sport Initiative Fund". These funds provide for University of Waterloo student athletes and teams to compete at major championship competitions and provide support for female student-athletes and coaches.

#### **Appeal Letter**

Members received their annual appeal letter.

#### **Key messages**

Members received a package from University Relations outlining top level messages, statistics and core talking points.

#### **Board Handbook**

Members received the annual handbook.

### **3. AGENDA/ADDITIONAL AGENDA ITEMS**

The Board heard a motion to approve the agenda as distributed.

Seasons and Bachher. Carried unanimously.

#### **Consent Agenda**

Following a reminder that an updated report was at members' places with respect to agenda item #5, the Board heard a motion to approve and/or receive for information by consent items 4-8 below.

Redman and Freeman.

### **4. MINUTES OF THE 2 APRIL 2019 MEETING**

The Board approved the minutes of the meeting as distributed.

### **5. REPORT OF THE PRESIDENT**

**Recognition and Commendation.** The Board received the report for information.

**Sabbatical and Administrative Leaves and Administrative Appointments.** The Board heard a motion to approve the sabbatical leaves and changes as presented in the report.

The remaining items in the report were received for information.

### **6. REPORT OF THE VICE-PRESIDENT, ADMINISTRATION & FINANCE**

**Incidental Fees.** The Board heard a motion to approve incidental fee changes as follows:

**Motion:** To approve the Federation of Students Fee as presented in the report.

**Motion:** To approve the Federation of Students Administered Fee as presented in the report.

**Motion:** To approve the Federation of Students Health Fee as presented in the report.

**Motion:** To approve the Federation of Students Dental Fee as presented in the report.

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**Motion:** To approve the Federation of Students Grand River Transit U-Pass Fee as presented in the report.

**Motion:** To approve the Federation of Students Student Refugee Program Fee as presented in the report.

**Motion:** To approve the Federation of Students Legal Service Plan Fee as presented in the report.

**Motion:** To approve the Imprint Publications Fee as presented in the report.

**Motion:** To approve the Engineering Society Fee as presented in the report.

**Motion:** To approve the Math Society Fee as presented in the report.

**Motion:** To approve the Graduate Student Association (GSA) Fee as presented in the report.

**Motion:** To approve the Graduate Student Association (GSA) Administered Fee as presented in the report.

**Motion:** To approve the Graduate Student Association (GSA) Dental Fee as presented in the report.

**Motion:** To approve the Graduate Student Association (GSA) Grand River Transit U-Pass Fee as presented in the report.

## 7. REPORTS FROM COMMITTEES

**Building & Properties.** The Board received the report for information.

**Executive.** The Board received the report for information.

**Finance & Investment.** The Board received the report for information.

**Governance.** The Board received the report for information.

**Pension & Benefits.** The Board received the report for information.

## 8. REPORTS FROM INSTITUTE FOR QUANTUM COMPUTING

**Annual Report to the Ministry of Innovation, Science and Economic Development.** The Board heard a motion to approve the IQC annual report to ISED as presented in the report.

**Corporate Plan 2019-20.** The Board heard a motion to approve the IQC corporate plan as presented in the report.

In response to questions re: incidental fee approvals and why the bus pass has an administrative fee for undergraduate students but not graduate students, members heard: about the education efforts that have been undertaken to inform students about incidental fees and the provincial changes; that administrative fees for matters like the bus pass are decided by the Federation of Students (Feds) and the Graduate Student Association independent of the University; and, from Governor Beauchemin efforts being taken by the Feds in rebranding. At the chair's invitation, from Seneca Velling, Vice-President, Operations and Finance of the Feds: efforts being taken by the Feds in conjunction with administration to maintain service levels; the undertaking of a survey of students to identify needs and preferences; work being done with the government to understand goals and intentions.

The question was called and the motion carried unanimously.

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**Regular Agenda**

**9. BUSINESS ARISING FROM THE MINUTES**

Governor Schlegel provided members with an update on the implementation of recommendations from the Responsible Investment Working Group. Members heard: work continues with administration in implementing the recommendations; the Pension Investment Committee is being populated; more information will follow at the October meeting. In response to questions, members heard that reports will be provided to the Board on an ongoing basis; the committee will be happy to further engage the community as it undertakes its work.

Members were reminded that an extraordinary Board of Governors meeting will be held on 24 September 2019 to discuss the draft strategic plan.

**10. REPORT OF THE PRESIDENT**

**President's Update.** The president provided members with a summary of recent major achievements and initiatives including: offering kudos to Dr. Rodney Broderick on his work on the production of the first image of a black hole; recent engagement with two impressive examples of the entrepreneurial experience at Waterloo; recent reunion, alumni, and years of service celebrations; federal and provincial government relations activities; an update on the continuing work on the next strategic mandate agreement.

**Strategic Plan Update.** The president provided governors with an update on the continued development of the strategic plan and invited feedback and participation by governors in the conversation. Members heard: the key questions being asked; the values being identified through consultations; the bold ideas being generated. He invited governors to offer feedback, now or in the future on the developing plan: does it resonate, does it enable the University's goal of providing both the best and a meaningful education for the future, is it transformative and true to "Waterloo".

In discussion: the need for and value of data; encouragement to articulate connections between engagement and impact; a suggestion that explicit references to the arts and humanities, mental health care, and equity be included; a suggestion to embed international and globalization goals more clearly; what "we belong" means at Waterloo; connections that can be made with the strategic mandate agreement; engagement by all groups in developing the plan; ways the University envisions support of and building pathways regarding innovation between the academy and industry.

**11. REPORT OF THE VICE-PRESIDENT, ADVANCEMENT**

Joanne Shoveller provided an update on campaign planning. Members heard about: creating a philanthropic culture on campus for students and young alumni; the development of "story" communication pieces; paying attention to all supporters; the University's global volunteer network; the overall framework. In discussion: support by and encouragement from governors to engage them in this work; appreciation for the value in recognizing and encouraging support at all levels, including modest donations; ways to galvanize donors; a suggestion to identify opportunities to leverage co-op activities, including potential direct support by students.

**12. REPORT OF THE VICE-PRESIDENT, ACADEMIC & PROVOST**

**a. Executive Retreat Summary**

The provost informed members about the recent executive retreat and highlighted: discussions re: the strategic plan; target setting; learning paradigms; ways to enable activities and opportunities likely to be established in the final plan. Rush also advised re: past and current activities relating to the strategic mandate agreement with the province.

**b. Student Experience Review Follow-up**

Rush advised governors of the goals of the review, its scope, findings and next steps.

In discussion of a) and b): there seem to be good links between the metrics the province is considering with respect to the strategic mandate agreement and Waterloo's strengths; recommendations re: student experience review will follow.

- c. Policy 42 – Prevention of and Response to Sexual Violence, and Protocols and Procedures**  
Amanda Cook, Director, Sexual Violence Prevention and Response provided an overview of the revised policy and procedures, and provided governors with a report on data relating to the student support activities and services provided by her office for 2018, the number of students assisted and the nature of the reports, accommodations offered, referrals made, and the growing list of initiatives being undertaken at Waterloo relating to this work.

In discussion: a request that future reports provide greater context, including, if possible, information on whether those who raise complaints complete their studies; some clarifications re: data provided; a description of some of the educational and proactive activities and initiatives underway; the benefits of understanding where complainants are in terms of their study, and whether there might be key times in a student's career where education re: this subject is most beneficial; clarification that the policy will be reviewed again in two years; an expression of thanks to Cook and the Policy 42 committee for its work in improving the policy and procedures.

The Board heard a motion to approve the changes to Policy 42 and its protocols and procedures as presented.

Hamdullahpur and Windsor. Carried unanimously.

### **13. CONFLICT OF INTEREST DECLARATION FORM**

Governors were asked to complete the forms which were subsequently collected during the break.

### **14. OTHER BUSINESS**

There was no other business.

The Board convened in confidential session.

10 September 2019

Karen Jack  
University Secretary