

**University of Waterloo**  
**SENATE GRADUATE & RESEARCH COUNCIL**  
**Minutes of the 10 February 2020 Meeting**  
**[in agenda order]**

**Present:** Jeff Casello, Amelia Clarke, Trevor Clews, Peter Deadman, Bernard Duncker, Ana Ferrer, Rhona Hanning, Lauren Meliss Holt, Julie Joza, Adam Kolkiewicz, Anita Layton, Dmitry Marin, Daniel Martel, Bruce Muirhead, Kirsten Müller (for Daniela O’Neill), Liz Nilsen, Jack Rehder, Max Salman, Siva Sivoththaman, Richard Staines, Mike Szarka, Kareem Tarek Mostafa, Kathy Winter (secretary)

**Resources:** Trevor Clews, Carrie MacKinnon, Amanda McKenzie.

**Regrets:** David Billedeau, David Clausi\*, Charmaine Dean\*, Nathan Funk\*, Alison Hitchens\*, Naima Samuel\*, Shirley Tang, Shawn Wettig.

**Organization of Meeting:** Jeff Casello, co-chair of the council, took the chair, and Kathy Winter acted as secretary. The secretary advised that due notice of the meeting had been given, a quorum was present, and the meeting was properly constituted.

### **1. DECLARATIONS OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

### **2. MINUTES OF 9 DECEMBER 2019 AND BUSINESS ARISING**

The minutes were approved as distributed.

### **3. CO-CHAIRS’ REMARKS**

Casello reported: (a) Banting Postdoctoral Fellowship: 3 awarded (Engineering, Science, St. Jerome’s University), recipients’ unredacted applications and candidate ranking will help inform future candidates and goodness of fit; (b) Graduate Admission Deadline: now closed, domestic applications down approximately 20% equally across all faculties; (c) SMA3: process ongoing, second round of submissions to province underway, overall number of funded domestic spaces remains unknown thus last year’s actuals and historic acceptance rates will serve as targets.

### **4. CURRICULAR SUBMISSIONS**

**a. Arts.** Council heard a motion to recommend item C to Senate: To approve the program name change of the Master of Applied Science (MASc) in Applied Psychology to the Master of Applied Science (MASc) in Industrial and Organizational Psychology, effective 1 May 2020, as presented. As a result of this change, the Department of Psychology also seeks approval to remove the “Industrial/Organizational Psychology” graduate research field from the program as it will be redundant. A friendly amendment was heard to replace the “/” with “and” within the submission such that instances of “Industrial/Organizational” would read “Industrial and Organizational”. Nilsen and Ferrer. Carried. Council heard motions to approve item A (Nilsen and Hanning. Carried), item B (Nilsen and Tarek Mostafa. Carried), item D (Nilsen and Tarek Mostafa. Carried), item E (Nilsen and Müller. Carried), and items F and G as omnibus (Nilsen and Ferrer. Carried).

**b. Applied Health Science.** Council heard an omnibus motion to accept the 13 motions for changes within the Master of Social Work Program as presented (1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.1.6, 1.1.7, 1.1.8, 2.1.3, 2.1.4, 3.1.1, 3.1.2, 5.2.1). This encompasses 8 course changes, 2 new courses, 2 course inactivations and the associated academic program change. Hanning and Staines. Carried. Council heard an omnibus motion to accept the 4 motions for changes within Public Health and Health Systems (2.1.1, 2.1.2, 4.1.1, 5.1.1) as presented which dominantly apply to the MPH program. This encompasses 2 new courses, a new milestone and the associated academic program change. In response to a question regarding milestones, council was reminded that while students operate under their admitted calendars, they have the option to choose things which are subsequently added to the calendar, such as milestones. Hanning and Staines. Carried.

**c. Engineering.** Council heard a motion to approve items 1a (Sivoththaman and Layton. Carried) and 1b (Sivoththaman and Salman. Carried), as presented. In discussion under 1b: applicability of this to non research-based Master’s students, eligibility even if pre-requisite has not been achieved by application deadline, recommendation to consider threshold “grade” (vs. “pass”) requirement. Council heard a motion to approve item 2a (Sivoththaman and Szarka. Carried) and 2b; c (Sivoththaman and Holt. Carried), as presented. Sivoththaman and Kolkiewicz. Carried.

## **5. UNIVERSITY RESEARCH**

On behalf of Senate, council approved:

- a) updates to the Terms of Reference, as presented, for both the Clinical Research Ethics Committee and the Human Research Ethics Committee—most noteworthy are: now referring to each of these bodies henceforth as a “Board” versus a “Committee”, reflecting changes in research ethics staff position titles, being more gender inclusive in membership, ensuring consistency across both terms of reference, and improving the readability of the terms by using clearer and concise language for members. In response to questions about Indigenous research: Joza noted that while they are working on this, there is currently no Indigenous Human Research Ethics Board member—experts are solicited on ad-hoc basis through Indigenous community partners and the “in-house” research ethics advisor (non-Indigenous). Joza and Duncker. Carried;
- b) two new members on the Clinical Research Ethics Board (CREB) and one new member on the Human Research Ethics Board (HREB). Joza and Martel. Carried.

## **6. GRADUATE AWARDS**

Council heard a motion to approve items (a) through (d), as presented—noting a minor typo under b). Rehder and Salman. Carried. Council received items (e) through (k) as information.

## **7. OTHER BUSINESS**

Casello introduced the new [AMTD Waterloo Global Talent Postdoctoral Fellowship Program](#) (open for 2020 calendar year), including salary, availability (20 over a 5-year period totalling 30 post-doc years), recruitment, application process, and launch of website week of 10 February 2020. [Memo](#) with details was circulated to council members following the meeting.

## **8. NEXT MEETING**

The next meeting will be on Monday 9 March 2020 from 10:30 a.m. to 12 noon in NH 3318.

21 February 2020

Kathy Winter, PhD, CPsych,  
Assistant University Secretary