University of Waterloo
SENATE UNDERGRADUATE COUNCIL
Minutes of the 11 December 2018 Meeting
[in agenda order]

Present: Katherine Acheson, Veronica Austen, William Chesney, Mario Coniglio (chair), Victoria Chu, Thomas Dedinsky, Peter Douglas, Matthew Gerrits, Brendon Larson, Clare Mitchell, Francis Poulin, Marlee Spafford, Russ Tupling, Cristina Vanin, Yuqian Wang, Rebecca Wickens (secretary), Richard Wikkerink, Dan Wolczuk

Guests: Sacha Geer (4a), Mike Eden (5a), Barry Ferguson (5a)

Resources: Mary Lynn Benninger, Blair Clarance, Danielle Jeanneault, Amanda McKenzie, Alyssa Voigt

Absent: Kofi Campbell*, Leeann Ferries*, Kanishk Goomer, Bruce MacVicar*, Cathy Newell Kelly*, Alishba Sangliwala, Stavros Stavroulias, Glenda Thai
*regrets

Organization of Meeting: Mario Coniglio took the chair, and Rebecca Wickens acted as secretary. The secretary advised that a quorum was present. The agenda was approved without formal motion.

1.   DECLARATIONS OF CONFLICTS OF INTEREST
No conflicts of interest were declared.

2.   APPROVAL OF THE 13 NOVEMBER 2018 MINUTES AND BUSINESS ARISING
Noting that Austen had sent her regrets for the previous meeting, the minutes were approved as presented. Dedinsky and Chesney. Carried.

3.   CURRICULAR ITEMS FOR APPROVAL & INFORMATION
Arts. Acheson spoke to the submission, noting the rationale for the creation of new certificates and inactivation of related diplomas, as well as the amended requirements for students in Honours Arts and Business majoring in Honours Speech Communication. Discussion included: the reason for the change to the internship requirements for the GBDA course; the note for MOHAWK 101R; the differences between the requirements for the language certificates. There was a motion to recommend that Senate approve sections 1 and 3 of the Arts submission, and to approve sections 2 and 4 of the Arts submission on behalf of Senate. Acheson and Chesney. Carried.

Mathematics. Poulin took members through the submission, noting, in particular, the rationale and student support for the change to the grading basis for work report courses. In discussion, members recommended two amendments (strike out = deleted text, bold = new entry): in section 2.1.1, on page 14 of 28 - "Note: Some math courses listed below require a minimum grade ~~in the prerequisite~~ above 50% <u>in the prerequisite</u>..."; on page 18 of 28 – "This course is no longer required for Accounting and Financial Management or Science Biotechnology/C<u>P</u>A students." There was a motion to approve the Mathematics submission, as amended, on behalf of Senate. Poulin and Wolczuk. Carried.

4.   STUDENT SUCCESS OFFICE
Global Experience Certificate. Geer spoke to the materials circulated with the agenda, highlighting the proposed changes and rationale therefor. Discussion focused on the requirements for the reflection assignment, including: who is responsible for assessing whether the requirements have been met; the wording that will be in the calendar versus on webpages outside of the calendar; the importance of ensuring clarity of expectations for the purposes of petitions and grievances. In order to facilitate discussion, a redline with the revisions as they would appear in the

calendar was circulated. After review of the revised calendar wording, there was a motion to approve the proposed modifications to the Global Experience Certificate. Dedinsky and Larson. Carried with one abstention.

5.   ACADEMIC PROGRAM REVIEWS
Final Assessment Report – Mathematics/Teaching. Chesney and Gerrits updated members on their review of the report, indicating that they had no substantial concerns, their suggestions were addressed and the recommendations in the report seemed sensible. Following a clarification question re: the enrollment numbers, there was a motion to approve the report on behalf of Senate. Chesney and Gerrits. Carried.

6.   OTHER BUSINESS
There was no other business.

7.   NEXT MEETING
The next meeting is scheduled for Tuesday 15 January 2019, 12:00 noon to 2:00 p.m. in NH 3318.

7 January 2019   Rebecca Wickens
                                                                  Associate University Secretary