University of Waterloo
Committee on Student Appeals (UCSA)

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**Description:** Academic or admission fraud

**Details:** After three terms of part-time study at Waterloo, the student contacted the Registrar to inquire about transferring credits from Wilfrid Laurier University, and changing academic progression standing to three. It was determined that the student had not revealed two years of study at WLU at the time of application to Waterloo. The student expressed considerable remorse for actions, stating having been unaware that doing so was such a serious violation of Waterloo policy. Given the circumstances, expulsion from the university is too harsh a penalty. The student will be permitted to continue studies at Waterloo after serving the suspension, but may not count any of the WLU credits towards the degree.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Denial of transfer credit for any WLU courses previously taken; suspension for one term; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

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**Description:** Academic or admission fraud

**Details:** The student submitted a Test of English as a Foreign Language (TOEFL) that was not valid. Education Testing Service (ETS) has determined that there is sufficient evidence to conclude that the scores were not valid.

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Withdrawn from courses; expelled from the University of Waterloo.

**Mitigating/Extenuating Circumstances:** First offence.

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**Description:** Admission fraud

**Details:** The student requested transfer credit consideration for courses taken at another institution. The studies at the institution had not been disclosed at the time of admission and it was further determined that had the student revealed them, the student would not have been admissible to the Faculty. As a result, the matter was brought to the attention of the investigator. The student did not dispute the allegation stating the information was suppressed because of the goal of trying to start a new chapters in life. The student expressed great remorse for the actions. The investigator has no reason to doubt the sincerity of the student's remorse, or the truthfulness of statements that the decision to not reveal the past credits was made for emotional reasons, and without malevolence. However, the guidelines for penalties are unequivocal that, if the student would be otherwise inadmissible, the penalty will include suspension; no evidence was put forward to suggest that the student's decision was unknowing, and the OUAC application clearly indicates that all past post-secondary experiences must be disclosed.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Denial of requested transfer credits; suspension for one term; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.
Description: Altering or falsifying a relevant document
Details: The student altered a Doctors note after missing the midterm in order to justify the absence. The student took ownership and admitted to submitting a falsified note.
Degree: Undergraduate Year: 1
Penalty/Decision: Zero on the midterm; further 5% off the course overall; disciplinary probation for remainder of undergraduate career at University of Waterloo.
Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document
Details: A student resubmitted their midterm for additional marks. The midterms were scanned before handing them back to students, and thus, it is visible the answers were altered. Student was apologetic and admitted to offence immediately. The student was asking for more marks for another step in the question, therefore no suspension.
Degree: Undergraduate Year: 3
Penalty/Decision: Zero on the midterm, 5% deduction in course overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document
Details: The student altered their midterm and resubmitted it hoping to receive more marks.
Degree: Undergraduate Year: 2
Penalty/Decision: Suspension; zero on the midterm; 5% deduction overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document
Details: A student was found to have modified the answers and then submitted the test for remarking.
Degree: Undergraduate Year: 2
Penalty/Decision: The student will receive a mark of zero on the midterm exam. Final grade will be reduced by a further five marks.
Mitigating/Extenuating Circumstances: First offence.
Description: Altering or falsifying a relevant document

Details: The student submitted a doctor's note to seek accommodation for a deferred midterm exam. Investigation uncovered that the doctor's note was not legitimate. The student did not dispute the allegation, stating many life events taking time away from studying. The student expressed considerable remorse for the actions, and accepted full responsibility. The student's remorse and acceptance of responsibility makes limiting the suspension to one term appropriate under the circumstances.

Degree: Undergraduate Year: 2

Penalty/Decision: Failure in the course; suspension for one term; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Altering or falsifying a relevant document

Details: The student submitted a doctor's note with the date whited out, seeking accommodation for a missed midterm exam. Investigation by the course instructor revealed that the altered note had been provided for an earlier illness, and confirmed that the student had not visited that doctor for the midterm date in question.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on the midterm; failure in the course, to be recorded as NCR (no credit received); disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Altering or falsifying a relevant document

Details: The student submitted false documents in order to be excused from writing exams on the scheduled date.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the test; failure in the course; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student had version A of the review quiz in a course. All of the answers are incorrect; however, they all match exactly the numerical answers for version B of the quiz. There would be no possible way to obtain those numbers other than by copying them off one of the adjacent students.

Degree: Undergraduate Year: 3

Penalty/Decision: Disciplinary probation for the remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.
Description: Cheating

Details: Instructor met with student. The student agreed to allegation and penalty.

Degree: Undergraduate        Year: 4

Penalty/Decision: Zero on assignment, further 5% from final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: In the online course the student submitted a quiz that was virtually identical to that submitted by another student in the class. Investigation by the instructor revealed that the quiz had been submitted from the same IP address, and that the answers were the same, including matching incorrect answers. The student did not dispute the allegation, acknowledging the collaboration with the other student in completing the quiz, despite being aware that it was prohibited to do so.

Degree: Undergraduate        Year: 4

Penalty/Decision: Zero on the quiz; a further five marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: In the online course the student submitted a quiz that was virtually identical to that submitted by another student in the class. Investigation by the instructor revealed that the quiz had been submitted from the same IP address, and that the answers were the same, including matching incorrect answers. The student initially insisted having worked independently, though stated having studied with the other student for the test immediately beforehand. The student ultimately confirmed assisting each other throughout the test. The student expressed considerable distress and concern for the impact any penalty might have on the ability to successfully complete the course.

Degree: Undergraduate        Year: 4

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student explained that while helping other students with an assignment answers were copied unbeknownst to the student attempting to help others understand. The student confirmed not understanding why the material was similar amongst others and admitted guilt. As the student didn't give out the material on purpose, no penalty to the student. However, the investigator further explained to the student how important it is to protect intellectual property.

Degree: Undergraduate        Year: 4

Penalty/Decision: Zero on the assignment in question; further 5% from the final Grade; disciplinary probation for the remainder of undergraduate career at University of Waterloo.
Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student did not follow the clearly outlined rules for the preparation of the material sheet allowed for the midterm. The student explained preparing the materials sheet last minute and having not reviewed the instructions. The student took responsibility and explained there was no intent to deceive. The student was not aware of the penalty for the use of an unauthorized aid.

Degree: Undergraduate  Year: 3

Penalty/Decision: 5% reduction in the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: The modest advantage gained by the changes to the material sheet (writing words in full rather than abbreviations) did not warrant the conventional penalty.

Description: Cheating

Details: A student used a material sheet for the midterm that was deemed unacceptable by the instructor. Instead of notifying the student during the midterm, the instructor initialed the materials sheet and the student proceeded with the test. The allegation letter came as a surprise to the student given that the material sheet had been validated. However, this should not have been a complete surprise since the instructor announced in class that if a student's material was returned with any materials circled then that material sheet could not be re-used in the final exam. Although the course outline indicated that material sheet infractions would be penalized under the category of unauthorized exam aid according to Policy 71, this penalty (failure and suspension) was deemed too severe. Had the student been informed of the sheet being unauthorized after the midterm the sheet could have been removed or the student could have taken zero on the exam. Failing and being suspended are two extreme given zero on the exam could have been an option.

Degree: Undergraduate  Year: 2

Penalty/Decision: 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted an assignment substantially identical in most respects to another student's assignment. The instructor of the course met with both students, and was told at that time that the other student had taken the student's work without their knowledge or permission. The student worked with the other student on the assignment, despite the explicit instructions that work was to be completed independently.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
Description: Cheating

Details: The student did not dispute the allegation, stating having panicked during the exam and used an unauthorized exam aid to consult copies of the slides from the course. The student expressed a great deal of remorse for the actions and accepted full responsibility for them.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on the final exam; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student cheated on a reflection assignment based on a post to the course discussion forum.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on assignment; a further 5% from final grade; a one term suspension; continued disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence. Since this was considered a second offence, a one term suspension was applied.

Description: Cheating

Details: A student was found to be copying off of another student thus participating in opportunistic cheating.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on test; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted an assignment with responses that were substantially the same as those submitted by another student in the class. The student did not dispute the allegation, and acknowledged having worked with the other student on the assignment; primarily, helping the other student, who was having difficulty with the course material. The student indicated some confusion over what constituted excessive collaboration when working with fellow students on assignments, but acknowledged that under the circumstances, the student ought to have been more diligent in ensuring that it did not occur. The student's ready acknowledgement of mistakes and acceptance of responsibility makes the single term of suspension a sufficient penalty.

Degree: Undergraduate  
Year: 4

Penalty/Decision: Zero on the assignment; a further ten marks off the final grade in the course; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.
Description: Cheating

Details: A student cheated on the exam that was required for the co-op position the student held. The student was terminated from the position.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Failed work term which will result in NCR; disciplinary probation; letter of apology to company.

Mitigating/Extenuating Circumstances: First offence. When confronted, the student admitted the actions.

Description: Cheating

Details: The student handed in two completed midterms. The investigator attempted to contact the student a number of times without results.

Degree: Undergraduate  
Year: 3

Penalty/Decision: Two term suspension; disciplinary Probation; zero on the midterm; 5% deduction off course grade overall.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student's iclicker was not working so the student wrote the same answers as another student. The student allowed another student to submit answers to the iclicker test on paper who had forgotten their iclicker. The student had not intended to cheat, but acknowledged that the actions were inappropriate and accepted responsibility.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on the test; a further 5 marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student forgot to bring their iclicker to class so answers were written on a piece of paper instead. As a result, the student had written the answers for both of them, and submitted the papers in writing instead of by i-clicker. The student acknowledged to the course instructor that to do so was unacceptable.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on the test; a further 5 marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career

Mitigating/Extenuating Circumstances: First offence; standard penalty.
Description: Cheating

Details: The student was observed by the course instructor referring to a small note with writing on it, during an in-class quiz. The student acknowledged that it could be construed as cheating behaviour, and expressed understanding that they must not repeat such an action in future.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on the quiz; further 5% from overall grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Given the student's inexperience, and the plausible and convincing explanation for the circumstances (however improbable), make the student a candidate for the Academic Integrity Workshop.

Description: Cheating

Details: This is a case about a student using a pre-existing Doctor's note for submitting a different late assignment.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on the assignment, 5% reduction in final grade; disciplinary probation

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: A student was found to have been cheating on an assignment with another student.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero marks on Assignment; additional 5% off the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student accepted the help of another student on assignments due to the personal stress they were going through. Although there were extenuating circumstances, the student cheated and excessively collaborated on multiple take home assignments. The friend of this student had experienced personal trauma and was relying heavily on this student. The student also was experiencing their own stress from completing three exams in 24 hours.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignments; follow-up meeting - proof of counselling to be provided; enrollment in Academic Integrity Workshop; Student Success Coaching strongly recommended; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student helped another student on assignments due to the personal stress they were experiencing. Although there were extenuating circumstances, the student cheated and excessively collaborated on multiple take home assignments. The student also was experiencing their own stress from completing three exams in 24 hours.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on assignments; follow-up meeting - proof of counselling to be provided; enrollment in Academic Integrity Workshop; Student Success Coaching strongly recommended; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student brought a banned device into an exam room, and was found to be glancing at it during the exam.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the exam; a further 5 marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career. After reviewing contents of file again, and taking into account a follow-up meeting with the student, in

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student attempted to cheat in an exam room with another student.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the exam and 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student was found to be using an unauthorized exam aid.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero on the exam; failure in the course, to be recorded as a grade of 32; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.
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Penalty/Decision: Zero on the exam; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student copied off of another student while completing a homework assignment in the course.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted materials that closely resembled materials submitted in a previous term by another student. The student explained having asked for help on the assignment. The student agreed that their collaboration was excessive.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on assignment; additional 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student copied off of another student while completing a homework assignment in the course.

Degree: Undergraduate  Year: 3

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student was observed by the course instructor consulting notes concealed in his/her hand. When confronted, the student initially tried to hide them but relinquished them when asked.

Degree: Undergraduate  Year: 3

Penalty/Decision: Zero on the exam; failure in the course; suspension for one term; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence; standard penalty.
Description: Cheating

Details: The student wrote a final exam in a private room and observed by the proctor to have accessed the internet while writing the exam, which is expressly prohibited.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on the exam; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Cheating

Details: The student looked at prior solutions to an assignment and worked with another student on the assignment.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment, 5% deduction overall, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student submitted an online assignment in which two short answers were taken verbatim from online sources without citation. The student expressed confusion regarding correct practice for the assignment, since the sources had been provided by the instructor. The student indicated understanding that, whatever the intentions, the answers contained plagiarized materials.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Cheating

Details: The student paraphrased substantial portions of her essay and then inserted the citations, which in some cases did not match the content in the source indicated, or pointed to pages that were blank, or were not to be found in the article cited.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
Description: Cheating

Details: The student was found cheating on an exam.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on exam resulting in a course failure; 5% deducted from course grade; disciplinary probation

Mitigating/Extenuating Circumstances: First offence.

Description: Contravention of statute

Details: A student was caught cheating on an exam. This is a very serious offense for which the student has been given the recommended penalty. This penalty is also consistent with that given to a previous student who committed the same act.

Degree: Undergraduate Year: 1

Penalty/Decision: Failure in the course; a two-term suspension; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Impersonation

Details: The student brought another student's iclicker to class.

Degree: Undergraduate Year: 4

Penalty/Decision: 5% reduction on course grade overall; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Impersonation

Details: A student brought another student's iclicker to class. An independent student witnessed it, and took photos. This was given as an example of an academic integrity violation in the course outline. A few days after meeting, the student emailed the course instructor pretending to be another student whom the student suspected was the one who gave the course instructor the picture. It was then a second offence for the student of impersonation and the file was given to the investigator.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on participation, 5% deduction on the course overall, disciplinary probation, and a one-term suspension.

Mitigating/Extenuating Circumstances: Second offence.
**Description:** Impersonation

**Details:** The student was found to be impersonating another student. The student was extremely remorseful and admitted the offence immediately as it occurred at the beginning of the term.

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

**Description:** Impersonation

**Details:** The student signed the attendance sheet for another student. The last class of the course met at an irregular time and the course syllabus/schedule notes this change in addition to the email sent by the instructor. The student admitted to signing the attendance sheet for the other student without no intent to deceive, although the student recognized after the fact that this was an act of impersonation. The student readily appreciated the seriousness of their actions.

**Degree:** Undergraduate  
**Year:** 4

**Penalty/Decision:** Completion of an assignment based on the topic presented; completion of a professional ethics-related assignment; disciplinary probation for the remainder of the student's career at University of Waterloo.

**Mitigating/Extenuating Circumstances:** A similar but more serious case of impersonation occurred in the course two years earlier. Using the decision in that case as a guide and taking into account that the student has only two off-site terms left in degree, evident remorse.

**Description:** Mischief

**Details:** The student was charged with one count of False Alarm of Fire and one count of Mischief Under five-thousand dollars. The student has pre-existing cases with Housing and Residences.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** The student is to submit a letter of apology to University of Waterloo Police and University of Waterloo Housing and Residences. The student is to submit a letter from the counsellor confirming attendance to session.

**Mitigating/Extenuating Circumstances:** First offence.

**Description:** Mischief

**Details:** The student was drinking alcohol while in the field during study.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** A fine of $400 to be paid via a cheque; the student will be on disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Mischief

Details: The student was consuming alcohol during class activities.

Degree: Undergraduate    Year: 3

Penalty/Decision: A fine of $400 to be paid via a cheque; the student will be on disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Mischief

Details: The student was involved in an altercation with a staff member of the Bombshelter Pub. A two-term suspension has been the norm for this sort of aggressive behaviour on campus property. However, the student's wholehearted acceptance of responsibility for the actions, and demonstrated efforts at remediation, self-initiated in many cases, make reducing the length of the suspension penalty an appropriate mitigation under the circumstances.

Degree: Undergraduate    Year: 2

Penalty/Decision: Letter of apology; suspension for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student proceeded to entered the exam room where the midterm was to be written pretending to be someone who they were not. The student told Campus Police a name that belonged to someone else.

Degree: Undergraduate    Year: 3

Penalty/Decision: Failure in the course; suspension for two terms; disciplinary probation. The student appealed, and FCSA decision was unanimous that student is guilty of misrepresentation at the midterm, and the penalty assigned is appropriate.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student was involved in a misrepresentation of marks in a course.

Degree: Undergraduate    Year: 1

Penalty/Decision: Two term suspension; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.
Description: Misrepresentation

Details: The student altered midterm exam answers in order to improve grade.

Degree: Undergraduate  Year: 4

Penalty/Decision: The student will receive a failing grade for the course; suspended from the University of Waterloo for one term; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student skipped the midterm and submitted a Doctor's note believed to be forged.

Degree: Undergraduate  Year: 3

Penalty/Decision: Zero on the midterm; further 5 marks off course; disciplinary probation; and a one-term suspension.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student who missed a final exam because they were sick (as were at least 10 other students in the class); was offered a makeup exam; then proceeded to lie about having a conflict with that makeup exam (i.e. claimed to be in a course that they were not) because they wished a deferral for the makeup exam also.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on the examination, failure in course, one-term suspension; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student submitted the same assignment as another student for bonus marks. One student signed the other student in for attendance.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on assignment; zero for attendance; 5% reduction from final grade.

Mitigating/Extenuating Circumstances: First offence.
Description: Misrepresentation

Details: The student submitted the same assignment as another student for bonus marks. One student signed the other student in for attendance.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on assignment; zero for attendance; 5% reduction from final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student submitted a verification of illness form that has been used a previous term for a different course.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero in the midterm; failure (grade of 49); one-term suspension; 2 ethics courses which must be approved by the investigator, ahead of the term they are taken, for which a minimum grade of 60% in each must be achieved (these courses will not count towards

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student asked to work a seventh work term. The student then chose a company and extended that work term to 8 months, essentially doing an 8th work term.

Degree: Undergraduate  Year: 4

Penalty/Decision: Complete 40hrs of community service.

Mitigating/Extenuating Circumstances: First offence.

Description: Misrepresentation

Details: The student submitted false information in order to be granted a transfer credit for a course that did not appear on the student's formal transcript. The student admitted the serious illogical error.

Degree: Undergraduate  Year: 3

Penalty/Decision: One term suspension and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.
Description: Other

Details: This student was found to have participated in academic misconduct. This student had 3 academic offences that all arose simultaneously. The student originally excessively collaborated on an assignment; then the student was accused of stealing a peer's assignment; and finally the student impersonated an instructor in order to gain access to the room where exams were being stored and attempted to alter his/her own examination.

Degree: Undergraduate Year: 1

Penalty/Decision: The student will continue to be banned from campus for one year. The investigator will need an updated assessment completed by a professional off-campus.

Mitigating/Extenuating Circumstances: The student has been assessed to have mental health issues. The student has been banned from campus.

Description: Plagiarism

Details: The student plagiarised a substantial portion of the content in the assignment. Suspension was not imposed for this student due to extenuating circumstances including personal illness as well as ongoing counselling services.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on assignment; further 5% off from final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student must rewrite and submit a work report that was plagiarized.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on the work report; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: After completing the initial employer evaluation for the student's work term report, the employer discovered that many portions of the report appear to have been plagiarized from other sources.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the work report; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
<table>
<thead>
<tr>
<th>Description</th>
<th>Plagiarism</th>
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</thead>
<tbody>
<tr>
<td><strong>Details:</strong></td>
<td>The student submitted a presentation that had large sections copied straight from the internet. The class was given a detailed presentation on academic integrity and the course syllabus also contained information on academic integrity. The student is penalized for the quality portion of the assignment only. Student was well aware of the need for quotations in written material.</td>
</tr>
<tr>
<td><strong>Degree:</strong></td>
<td>Undergraduate</td>
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<td><strong>Year:</strong></td>
<td>4</td>
</tr>
<tr>
<td><strong>Penalty/Decision:</strong></td>
<td>Zero on the quality portion of the assignment; 5% reduction in final course grade; disciplinary probation.</td>
</tr>
<tr>
<td><strong>Mitigating/Extenuating Circumstances:</strong></td>
<td>First offence.</td>
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<tr>
<td><strong>Details:</strong></td>
<td>The student submitted a report that contains plagiarism and appears to have existed in the original draft report. The student removed the plagiarized components in the final version evaluated, but the final report continues to lack references for the information presented. However, there are also many areas such as the charts that are still plagiarized. The student admitted to plagiarizing.</td>
</tr>
<tr>
<td><strong>Degree:</strong></td>
<td>Undergraduate</td>
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<tr>
<td><strong>Year:</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>Penalty/Decision:</strong></td>
<td>Zero on the work report; disciplinary probation.</td>
</tr>
<tr>
<td><strong>Mitigating/Extenuating Circumstances:</strong></td>
<td>First offence.</td>
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<tr>
<td><strong>Details:</strong></td>
<td>The student plagiarized information in third work term report. There are two papers submitted that show above 10% as a match. Student admitted to the offence. Part of the report was a re-submission of an assignment submitted for another course.</td>
</tr>
<tr>
<td><strong>Degree:</strong></td>
<td>Undergraduate</td>
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<tr>
<td><strong>Year:</strong></td>
<td>4</td>
</tr>
<tr>
<td><strong>Penalty/Decision:</strong></td>
<td>Zero on the work report; disciplinary probation.</td>
</tr>
<tr>
<td><strong>Mitigating/Extenuating Circumstances:</strong></td>
<td>First offence.</td>
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<tbody>
<tr>
<td><strong>Details:</strong></td>
<td>The student used prior solutions in the completion of an assignment. The student admitted guilt.</td>
</tr>
<tr>
<td><strong>Degree:</strong></td>
<td>Undergraduate</td>
</tr>
<tr>
<td><strong>Year:</strong></td>
<td>2</td>
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</tbody>
</table>
Penalty/Decision: Zero on the assignment; 5% deduction from final overall grade; disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student submitted assignments that had been taken almost entirely verbatim from a variety of internet sources. The student did not dispute the allegation, and acknowledged the actions constituted an academic misconduct.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on each of the assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student sent a completed assignment to another student who expressed needing help but made it clear that the content should not be copied since the student was on disciplinary probation. The other student agreed but on an impulse copied all of the assignment except for the results for which data was substituted. The student met with the investigator and understood that a penalty equivalent to a suspension was warranted if the conventional penalties were to be followed. The student explained that they had a provisional offer of admission to medical school which was proven in a letter from a representative of the school. Having been involved in previous misconduct cases, the student was well aware of this Policy and that it was inappropriate to give other students electronic copies of assignment answers and the student knew a severe penalty would be the consequence. The offer of admission to medical school is dependent on the student presenting a transcript showing that they have completed their degree requirements and this will not be possible until the fully graded date (when grades for the term are posted.) Thus, the current offer of admission was not considered as a mitigating circumstance.

Degree: Undergraduate Year: 4

Penalty/Decision: Suspension for one term. Student cannot graduate while under suspension.

Mitigating/Extenuating Circumstances: Third offence.

Description: Plagiarism

Details: The student submitted an assignment that was very similar to that of another student. The student did not know the course content well enough to paraphrase the other student's answer and ended up copying a portion of the assignment almost word-for-word. The student struggled with English conversation skills and was remorseful for cheating by copying another student's answer, causing a penalty for both parties involved.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on the assignment; attendance at Academic Integrity Workshop; no academic misconduct.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism

Details: The student supplied answers to another student who expressed the need for help due to the translations being difficult to grasp. The student was adamant that there was no intention to give an answer to the question because the other student could produce a correct answer and the student was only helping with translations. It is recognized that the student did not have an intention of sharing answers but only helping the student express thoughts in another language. Although the intention was very generous, the fact remains that the student gave another student the opportunity to copy answers which is an example of cheating and thus must be penalized appropriately.

Degree: Undergraduate                          Year: 3

Penalty/Decision: Zero on the assignment; attendance in the Academic Integrity Workshop. No disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student thought the material being written for the assignment was paraphrasing, however, the student was copying blocks of text. The student did not understand the difference.

Degree: Undergraduate                          Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: Portions of the student's lab report without citing the articles from which content was taken. The student was aware of the requirement to quote phrases but was not sure how to do this properly. This student was clearly struggling and is now aware that initiative has to be taken to seek assistance when needed. The student is also aware that the citations were not adequate and it is the responsibility of the student to learn how to do this.

Degree: Undergraduate                          Year: 3

Penalty/Decision: Grade of 50% on the lab report and attendance at the Academic Integrity Workshop. No disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted work, that contained sections of text that has been identified as information taken from the internet without properly citing those sources.

Degree: Undergraduate                          Year: 3

Penalty/Decision: Zero on the assignment; disciplinary probation; completion of Academic Integrity Agreement.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism

Details: The student submitted another student's assignment as their own. The student copied the electronic copy of an assignment sent to them by another student offering help. The student was clearly struggling and is now aware that initiative has to be taken to seek assistance when needed. The student is also aware that the citations were not adequate and it is the responsibility of the student to learn how to do this.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment; 5% from final grade; disciplinary probation; Letter of apology for misleading information and missing follow-up appointment.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student sent an electronic copy of their assignment to another student in order to assist them. Unknowingly, the student's assignment was copied and submitted as the other student's assignment.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment; 5% from final grade; disciplinary probation; Letter of apology for misleading information and missing follow-up appointment.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student was caught plagiarising on an essay. The student admitted guilt.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the essay; 5% on the course overall; disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that included verbatim passages and paraphrased ideas in the conclusion, without citation of any kind, taken from a government of Ontario website. The student acknowledged that the student had visited the website and that the passages were used without the appropriate citation.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted two e-portfolio assignments whose content had been lifted almost entirely from internet sources without citation or attribution of any kind. The student did not initially respond to a request for a meeting from the investigator; therefore, the matter has been resolved without the student's input. A subsequent email from the student indicated that the student was out of province and would not be coming back to continue studies at the University of Waterloo.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on the assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment containing plagiarism. The investigator met with the student who agreed that plagiarism did occur.

Degree: Undergraduate  
Year: 3

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: Instructor met with student regarding unsourced text taken from wikipedia.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted as assignment in which sections were plagiarised. The grade penalty imposed is in line with the penalty imposed by the Faculty.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Five percent reduction from final grade; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.
**Description:** Plagiarism

**Details:** The student submitted sections of an assignment were plagiarised. These sections have been identified as being completed by a student. The grade penalty imposed is in line with the penalty imposed.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Five percent reduction from final grade; Academic Integrity Workshop.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The instructor met with student who agreed that plagiarism did occur.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Zero on assignment; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student plagiarized material for an assignment. The student thought that given access to the material, cut and paste for these questions was allowed.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero for the three questions; a further 5% from final grade; Academic Integrity Workshop.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student submitted an assignment prepared by another student who had taken the course in a previous year. The student regrets relying on the internet document and takes full responsibility for actions.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Zero on the assignment; further 5% reduction in course grade.

**Mitigating/Extenuating Circumstances:** First offence.
Description: Plagiarism

Details: The student asked for the assistance of another student when working on a assignment. As the students discussed the concepts both were typing answers that ended up being almost identical responses to the questions. The investigator concluded there was no real intention to deceive; rather the student wanted to help the other student understand the concepts. Upon reflection both individuals recognize that their submissions did not represent their own work. The students took responsibility for their actions.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on the bonus assignment; further 5% reduction in course grade; disciplinary probation for the remainder of the student’s undergraduate career.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student met with the investigator to discuss an allegation of plagiarism on a submitted assignment. The instructor indicated that at least two passages in the student's assignment were taken verbatim from the internet and used without a citation or were attributed to the course textbook. The course syllabus clearly stated that internet sources were not to be used for this assignment. The student accepted the responsibility to learn how to manage information sources appropriately. The student accepted the penalty.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on the assignment; a 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a term paper that included identical text from an assignment previously submitted. The student claims to have misunderstood the advice of the instructor. There is no evidence that the student intended to deceive the instructor by re-using the text from a previously submitted paper. The student regrets not asking for clarification of the instructor's advice particularly since it went against the university's plagiarism policy. The student took full responsibility for actions.

Degree: Undergraduate Year: 2

Penalty/Decision: The student will write another term paper. Failure to complete the essay by this deadline without formal documentation to justify the need for a delay will result in a grade of zero on the term paper and a 5% reduction in the student's mark.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that included passages taken from the internet that had been improperly cited, chiefly by omitting quotation marks for verbatim passages that had otherwise been cited. In meeting with the course instructor, the student indicated misunderstanding of the rules governing correct citation practice.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment; disciplinary probation.
Mitigating/Extenuating Circumstances: An informal resolution was reached by the course instructor with the student.

Description: Plagiarism

Details: A student submitted answers to assignment that were taken directly from course content without citation.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student submitted an assignment with content consistently replicating material found online (not cited in the Works Cited), as well as presents ideas from cited material presented as the student's own work.

Degree: Undergraduate Year: 1

Penalty/Decision: Failing grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: A student submitted an assignment that contained a number of passages taken verbatim from a website without citation of any kind. In a meeting with the investigator, the student did not dispute the allegation, stating technical issues while completing assignments for multiple courses. The student acknowledged understanding that the assignment contained plagiarized material.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that was not properly referenced including passages that were quoted verbatim from a published source without quotation marks or citation.

Degree: Undergraduate Year: 2

Penalty/Decision: Grade of zero for the final essay.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism

Details: A student submitted an assignment taken entirely from a website, without citation or acknowledgement of any kind. In a meeting with the investigator, the student did not dispute the allegation and mentioned suffering chronic medical problems throughout the term, affecting the decision-making on the essay. The student accepted responsibility for actions.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that had been almost entirely composed of material taken from an internet source. While the source was included in the bibliography, and generally cited in the essay, the passages were entirely verbatim, and quotation marks were not included.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. The nature of the plagiarism is such that the further 5 marks off is not appropriate in this case.

Description: Plagiarism

Details: The student submitted an assignment that was very similar to that of another student's assignment submitted in a previous term. The student admits to having accessed a site including this report. The student admitted wrongdoing.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on assignment, further 5% reduction in overall mark; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student shared information with another student inappropriately. The student had worked very hard on the assignments and was very remorseful for the lack of judgment displayed. The student is well-meaning who has had difficulty recognizing how to work collaboratively with other students without sharing answers.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on the assignment; 5% reduction in final course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
**Description:** Plagiarism

**Details:** The student submitted an assignment that contained numerous passages that were closely paraphrased or verbatim primarily from a book source, included in the bibliography but inconsistently cited in the essay. The student asserted to have not knowingly plagiarized. The student acknowledged being aware of specific, detailed instructions for how exactly to cite sources had been provided on the assignment sheet, and that the instructions had not been followed. Review of the essay confirmed that the errors in citation emerged from sloppy citation practice and not a conscious attempt to deceive the instructor. Therefore, the further 5 marks off has been waived in this case.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Zero on the assignment; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** A student was found to have plagiarized on an essay for the course. The student admitted to offence immediately and was remorseful.

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Zero on the essay; a further 5% on the course overall; disciplinary probation for the remainder of the student’s undergraduate career.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student submitted an essay with numerous passages taken either verbatim or very closely paraphrased from a number of internet sources, without any citation or acknowledgement. The student did not dispute the allegations, and admitted to including the plagiarized material in the assignment.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student submitted an assignment that contained plagiarism.

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Zero on assignment; Academic Integrity Workshop.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted two essays that contained numerous passages with materials taken either verbatim or very closely paraphrased from a number of internet sources, without citation of any kind. The student indicated considerable confusion about correct citation practice, and cited significant personal and family pressures that contributed to his/her mistakes.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on the assignments in question; 5 marks being taken off final grade and being placed on disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted as assignment that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student, without properly citing these sources.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on the assignment; resulting in NCR in the course. The report is worth 50% of the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student submitted a part of a group assignment that shows signs of plagiarism. The student ultimately confessed to plagiarizing the section they contributed to the group assignment. The plagiarized segment was reviewed by the team members and thus all had accepted it as their answer (i.e. they did evaluate its academic content and the submission reflected their understanding.)

Degree: Undergraduate  
Year: 1

Penalty/Decision: A 5% reduction in final grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment which contained large segments of uncited works. The student and the investigator agreed that the assignment contained plagiarism.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; participation in the Academic Integrity Workshop.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a report that contained sections of text that have been identified (by Turnitin) as work taken directly from multiple internet sources, without properly citing these sources. The student accepted the informal resolution.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay in which the first section included numerous passages taken verbatim or nearly so from the article that was being referenced. The article was cited, and included in the bibliography, but quotation marks were not used. The student asserted that the plagiarism was unintentional. However, detailed instructions for correct citation practice had been given in class, and that the verbatim passages should have included quotation marks.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment in question; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. The evidence supports the student's assertion that the plagiarism was not intentional; therefore, the further 5 marks deduction has been waived.

Description: Plagiarism

Details: The student submitted an essay with at least two passages taken from internet sources, and then incorrectly cited as coming from a different source, with incorrect page numbers. An informal resolution was reached with the student by the instructor.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an essay that contained large passages taken from SparkNotes without citation of any kind. The student did not dispute the allegation, but asserted that it had occurred because SparkNotes was used as a study guide for that part of the course because the text difficult to interpret. The student accepted responsibility for actions and expressed considerable distress and remorse.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on the assignment; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence. The student's ready acceptance of responsibility, and the circumstances of the case, have allowed for the waiving of the further 5 marks off the final grade in the course part of the standard penalty.

Description: Plagiarism

Details: The student submitted an essay that had been substantially taken from an Internet source on the same topic, without attribution or citation of any kind. The student did not dispute the allegation and acknowledged plagiarizing the essay.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student copied the solution to their report from the solution published in previous terms. The instructor had mentioned in the class that if the solution from the previous term is used, their proposed solution will be incorrect and not applicable and the act will be considered as plagiarism. The solution was the exact copy of the solution posted in the previous term.

Degree: Undergraduate
Year: 4

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student was found to have plagiarized other student's discussion posts for a course.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted work that contained answers to questions used in a case study that is no longer being used in the course offering. The information submitted referenced content used in a previous version of the course. The student was advised that using work submitted by another person is considered plagiarism.

Degree: Undergraduate
Year: 3

Penalty/Decision: Zero on the quiz; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence. Student admitted to the offence. Student was remorseful.

Description: Plagiarism

Details: The student consulted with the course textbook and online resources to complete an assignment and did not properly site the sources. The student accepted responsibility for the error and was told to use quotations and cite sources when presented with a similar situation in the future.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment; 5% reduction in course grade and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student copied material from a search engine for an answer to an assignment. The information recovered seemed like specific content that was difficult to paraphrase. The student mentioned having to prioritize time for other assignments and resorted to copying and pasting the content. The student recognized actions were wrong and took responsibility for them.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; 5% reduction in final grade and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student looked online for the answer to an assignment and did not think the content submitted was copied from the online material directly but after seeing answers were identical to a website the student recognized neglecting to paraphrase the information found. The student recognized that copying was wrong and accepted the penalty in a professional, mature manner.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the assignment; 5% reduction in final grade and disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment with answers that has been copied from online material directly. The student initially doubted this finding. However, once comparing the assignment with the online source the student understood there was a lack of paraphrasing. There was no evidence that the student had any intention of cheating on the assignment but rather did not recognize the necessity of paraphrasing or using quotations and a citation in these types of answers.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on the assignment; 5% reduction in course grade; disciplinary probation for the remainder of the student's undergraduate career.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student admitted to looking online for answers to the assignment questions but tried to always paraphrase the information. However, for three questions on the assignment the student used the information found word-for-word. The student was very forthcoming about the actions and remorseful. The student had paraphrased well on all but these answers. The student recognizes now that it would be better to leave the answer blank, instead of plagiarizing, if the student truly can't paraphrase the material.

Degree: Undergraduate
Year: 4

Penalty/Decision: Zero on assignment; 5% reduction in course grade; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student pasted each question on assignment into a search engine to get information. The student copied the information found directly into the assignment. The student did not paraphrase these because the material was not understood.

Degree: Undergraduate
Year: 3

Penalty/Decision: Zero on the assignment; 5% reduction in final grade.

Mitigating/Extenuating Circumstances: The student was well aware that what was done for the assignment was wrong but freely admitted that it was done because the student just wanted the marks.

Description: Plagiarism

Details: The student seems to have copied directly from solutions (from past offerings) for two of the questions on an assignment.

Degree: Undergraduate
Year: 3

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student readily agreed to have plagiarized the answers to the assignment from the internet source. The student pasted the question from the assignment into the search engine and directly copied the information found into the assignment. The previous assignments in the course had all been multiple choice and thus computer marked. The student assumed the written answers would be marked by a computer too and so the plagiarism would not be detected. The student was very remorseful and said it would not be done again. The two cases are considered concurrent since the student did not meet with the investigator until after both had been submitted.

Degree: Undergraduate
Year: 3

Penalty/Decision: Zero on assignments; 5% reduction in the final course grade of the course and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student did not own the textbook for the course because it was very expensive and the answers to some of the questions for the assignment could not be found in the course notes. The student looked for information to complete an assignment online with the intention that information found would be paraphrased. The student forgot to go back and make the changes. The student was very remorseful and frustrated by the error since the student clearly understood that what had been done was wrong and avoidable.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on assignment; 5% reduction in final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student used a search engine to help find answers to an assignment. The student copied and pasted, with the intention of going back and paraphrasing the content afterward. The student admitted this action was wrong and was not intentional. The student regretted the error but recognized that a component of the submission was plagiarized and thus the the penalty was deserved.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment; 5% reduction in final grade; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student’s assignment content was found to be similar to the assignment submitted by other students. Some collaboration between students is expected/encouraged, but the students are expected to do the work themselves.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student was found to have plagiarized on an assignment in the course.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on assignment; a further deduction of 5% overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student presented an informative speech with factual content taken from an internet source, without citation or attribution of any kind. The student did not deny the allegation, and expressed a great deal of remorse for the actions, explaining the importance of citing sources was not realized.

Degree: Undergraduate

Year: 1

Penalty/Decision: Zero in the course; deduction of 5% overall; disciplinary probation. Completion of Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment which included opening and closing paragraphs that made reference not to the requirements of that particular assignment, but to a similar one from an offering of the course the previous term. When the instructor determined that this was not possible, the student admitted lying about the matter. The two assignments are substantially different in content, and there is no evidence to suggest that using a previous iteration would have provided the student much benefit beyond format and order of contents.

Degree: Undergraduate

Year: 3

Penalty/Decision: Failure in the course; suspension for three terms; disciplinary probation to continue for the remainder of the student's undergraduate career

Mitigating/Extenuating Circumstances: Third offence. The issue is the student's disastrous decision to lie to the instructor, as opposed to whether or not the assignment is the student's own work.

Description: Plagiarism

Details: The student was found to have plagiarized on a course assignment. The student submitted a response paper with a number of verbatim or very closely paraphrased passages from www.sparknotes.com, without citation of any kind.

Degree: Undergraduate

Year: 3

Penalty/Decision: Zero on the assignment; a further five marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: Student submitted assignment that was not properly referenced. Passages were quoted verbatim without quotation marks or citation.

Degree: Undergraduate

Year: 3

Penalty/Decision: A grade of zero for assignment; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a draft outline and an essay that contained numerous passages taken from a number of internet sources, without citation of any kind. The student did not dispute the allegation. Student expressed considerable uncertainty about correct citation practices, and academic writing in general.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on the two assignments.

Mitigating/Extenuating Circumstances: First offence. Academic Integrity workshop candidate.

_________________________________________________________________________________________________________

Description: Plagiarism

Details: The student submitted a research assignment, worth 20% of the course grade, on LEARN, using Turnitin plagiarism detection material, per the guidelines of the assignment. The material detected that passages of his/her assignment were copied verbatim without proper citation. The student agreed that passages of his/her assignment were copied verbatim without proper citation.

Degree: Undergraduate
Year: 3

Penalty/Decision: Zero on the assignment; additional 5% off the final course grade; also, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

_________________________________________________________________________________________________________

Description: Plagiarism

Details: The student copied prior solutions posted in order to complete assignment.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on assignment; 5% deduction off course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

_________________________________________________________________________________________________________

Description: Plagiarism

Details: This student copied prior solutions posted in order to complete assignment.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on assignment; 5% deduction off overall course grade; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism

Details: The student performed a speech which contained several elements taken directly from the internet.

Degree: Undergraduate        Year: 2

Penalty/Decision: Zero on the assignment and a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a group assignment in which a small amount of text (6%) was uncited. The student admitted to the text being in his/her portion of the paper. The student agreed to the offence and penalty proposed by the instructor.

Degree: Undergraduate        Year: 1

Penalty/Decision: Resubmit paper with proper citations; 5% grade penalty on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a group assignment in which a small amount of text (6%) was uncited. The uncited portion of the assignment was the work contributed by another student in the group.

Degree: Undergraduate        Year: 1

Penalty/Decision: Resubmit paper with proper citations; 10% grade penalty on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a group assignment in which a small amount of text (6%) was uncited. The uncited portion of the assignment was the work contributed by another student in the group.

Degree: Undergraduate        Year: 1

Penalty/Decision: Resubmit paper with proper citations; 10% grade penalty on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism

Details: The student declined to meet with the investigator to discuss this allegation. The student agreed in writing that they had submitted an essay with plagiarized passages. The student accepted responsibility for the error.

Degree: Undergraduate  Year: 1
Penalty/Decision: Zero on assignment; 5% reduction in final grade and disciplinary probation for the remainder of the student's undergraduate career
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a paper with a 23% similarity rating to that of another student.

Degree: Undergraduate  Year: 4
Penalty/Decision: Zero% on the assignment; disciplinary probation. In consideration of the consequences that this penalty will have on the student, the instructor has permission to allow the student the option to submit a new assignment worth 10%. Topic, requirements and due
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a final report that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student without properly citing this source.

Degree: Undergraduate  Year: 2
Penalty/Decision: Suspension; disciplinary probation; zero on the assignment.
Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism

Details: The student submitted a final report that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student without properly citing this source.

Degree: Undergraduate  Year: 2
Penalty/Decision: Zero on the report resulting in an NCR for the course and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a final report that contained substantial sections of text that have been identified (by Turnitin) as work previously submitted by a University of Waterloo student without properly citing this source.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on the report resulting in an NCR in the course. The report is worth 50% of the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted incorrectly cited material in an assignment. Some citations were written without quotation marks.

Degree: Undergraduate
Year: 1

Penalty/Decision: Resubmit assignment with proper citations; 10% on resubmitted assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: A student was found to have plagiarized on a final report.

Degree: Undergraduate
Year: 1

Penalty/Decision: Three term suspension; remain on disciplinary probation; zero on the final report.

Mitigating/Extenuating Circumstances: Third offence.

Description: Plagiarism

Details: The student plagiarized on a course assignment.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment submission.
Degree: Undergraduate  

Year: 3

Penalty/Decision: Zero on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence. There is no evidence that the plagiarism was in any way intended to deceive, so the further 5 marks off penalty has been waived. However, the errors are serious enough to warrant the rest of the standard penalty, given the missed opportunity.

Description: Plagiarism

Details: The student plagiarized an assignment and submitted it as their own work.

Degree: Undergraduate  

Year: 2

Penalty/Decision: Academic Integrity Workshop. Grade of zero for the assignment in question.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that was found to have plagiarism within.

Degree: Undergraduate  

Year: 4

Penalty/Decision: A grade of CR (credit granted) is to be imposed; no further penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment submission.

Degree: Undergraduate  

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment.

Degree: Undergraduate  

Year: 3

Penalty/Decision: Zero on the assignment; 5% deduction off course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism
Details: The student plagiarized on an assignment.
Degree: Undergraduate Year: 4
Penalty/Decision: Zero on the assignment; 5% off the final course grade; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism
Details: The student plagiarized material from the previous term to complete an assignment in another term.
Degree: Undergraduate Year: 3
Penalty/Decision: Zero on the assignment; 5% deduction off course grade; disciplinary probation.
Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism
Details: The student plagiarized on an assignment.
Degree: Undergraduate Year: 2
Penalty/Decision: Zero on assignment; 5% deduction overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism
Details: The student plagiarized on an assignment.
Degree: Undergraduate Year: 2
Penalty/Decision: Zero on assignment; 5% deduction overall; disciplinary probation.
Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism
Details: The student plagiarized on a final report.
Degree: Undergraduate Year: 2
**Penalty/Decision:** Zero on the assignment; disciplinary probation for the remainder undergrad studies at the University of Waterloo.

**Mitigating/Extenuating Circumstances:** First offence.

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<tr>
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<td>Degree:</td>
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<td>Year:</td>
<td>3</td>
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**Penalty/Decision:** Zero on assignment; 5% deduction overall; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

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<td>Year:</td>
<td>5</td>
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</table>

**Penalty/Decision:** Zero on assignment, disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

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<tr>
<td>Details:</td>
<td>The student plagiarized on the course final report.</td>
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<tr>
<td>Degree:</td>
<td>Undergraduate</td>
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<td>Year:</td>
<td>2</td>
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**Penalty/Decision:** Zero on assignment; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

<table>
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<td>Year:</td>
<td>5</td>
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</table>

**Penalty/Decision:** Zero on assignment and disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

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<td>Year: 5</td>
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<tr>
<td><strong>Penalty/Decision:</strong> Zero on assignment and disciplinary probation.</td>
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<td><strong>Penalty/Decision:</strong> Zero on assignment; disciplinary probation.</td>
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<td><strong>Mitigating/Extenuating Circumstances:</strong> First offence.</td>
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</table>

| Description: Plagiarism |
Details: The student plagiarized on a course assignment.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted two online assignments which included passages taken either verbatim or very closely paraphrased from a variety of internet sources including Wikipedia.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on the assignments in question; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Plagiarism

Details: The student submitted an assignment that contained plagiarized content. The first sentence of the students answer to this question was copied from a web site; the subsequent paragraph was copied word-for-word from a different internet site.

Degree: Undergraduate  Year: 4

Penalty/Decision: Zero on the course element; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment containing plagiarism. The first sentence of the students answer to this question was copied from a web site and the subsequent paragraph was copied word-for-word from a different internet site. The student was aware that it was wrong to copy text directly without citations when writing lab reports but didn't realize answering assignments entailed the same restrictions. It was quite evident that the student did not thoroughly understand the topic being summarized.

Degree: Undergraduate  Year: 4

Penalty/Decision: Zero on the course element and attend the Academic integrity workshop.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism

Details: The student inquired about writing a make-up exam and asked that the weighting of the exam be changed because the student had missed one of the assignments and had not participated in the in-class iClicker bonus questions due to illness. The student did not submit a verification of illness form during the term, except for the final exam period so this is not a valid claim. The student's exam should not receive a different weighting from the rest of the class and this claim is actually an act of misrepresentation. The student agreed that the answers had been copied from the Internet. The student's final grade will be reduced by 5% in recognition of the plagiarism and general unprofessional behaviour associated with their unwarranted request for re-weighting of his/her final exam.

Degree: Undergraduate

Year: 3

Penalty/Decision: None of the grades can be adjusted by the practice assignments done. This includes the missed assignment and failed midterm. The final course grade will be reduced by 5%. The student must take two courses from a predetermined list, earn an average in the

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted a report that had been substantially taken from a variety of internet sources, without acknowledgement or citation of any kind. The student did not dispute the allegation, claiming to be under considerable stress and pressure.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment submission.

Degree: Undergraduate

Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student plagiarized an assignment submission. The student admitted to being overwhelmed with academics and partaking in other career building strategies.

Degree: Undergraduate

Year: 4

Penalty/Decision: Zero on the assignment; 5% from final grade; disciplinary probation.
<table>
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<tr>
<th>Mitigating/Extenuating Circumstances</th>
<th>Second offence.</th>
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<tbody>
<tr>
<td><strong>Description:</strong> Plagiarism</td>
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<tr>
<td><strong>Details:</strong> The student discussed an assignment with another student then submitted the assignment using one laptop. The student claimed to have copied the files of the other student and submitted the wrong assignment by mistake.</td>
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<tr>
<td><strong>Degree:</strong> Undergraduate</td>
<td><strong>Year:</strong> 1</td>
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<tr>
<td><strong>Penalty/Decision:</strong> Zero on the assignment and a deduction of 5% from the final grade.</td>
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<td><strong>Mitigating/Extenuating Circumstances:</strong> First offence.</td>
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<td><strong>Description:</strong> Plagiarism</td>
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<td><strong>Details:</strong> The student submitted answers that contained sections of text that have been copied directly from course content without properly citing the source.</td>
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<tr>
<td><strong>Degree:</strong> Undergraduate</td>
<td><strong>Year:</strong> 2</td>
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<tr>
<td><strong>Penalty/Decision:</strong> Zero on each quiz; disciplinary probation.</td>
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<td><strong>Details:</strong> This student plagiarized on an assignment.</td>
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<tr>
<td><strong>Degree:</strong> Undergraduate</td>
<td><strong>Year:</strong> 2</td>
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<tr>
<td><strong>Penalty/Decision:</strong> Zero on the assignment; four month suspension; disciplinary probation.</td>
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<td><strong>Description:</strong> Plagiarism</td>
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<tr>
<td><strong>Details:</strong> The student plagiarized sections of an assignment in the course, improperly citing sources of text.</td>
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<tr>
<td><strong>Degree:</strong> Undergraduate</td>
<td><strong>Year:</strong> 1</td>
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<tr>
<td><strong>Penalty/Decision:</strong> Zero on assignment; disciplinary probation.</td>
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</table>
Degree: Undergraduate  Year: 4
Penalty/Decision: Zero on the written summary assignment; 5% reduction in the final grade; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism
Details: The student plagiarized on an assignment.

Degree: Undergraduate  Year: 2
Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation.
Mitigating/Extenuating Circumstances: Second offence.

Description: Plagiarism
Details: The student plagiarized on an assignment.

Degree: Undergraduate  Year: 2
Penalty/Decision: Zero on the assignment; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism
Details: The student plagiarized on an assignment.

Degree: Undergraduate  Year: 2
Penalty/Decision: Zero on the assignment; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism
Details: The student plagiarized on an assignment.

Degree: Undergraduate  Year: 2
Penalty/Decision: Zero on the assignment; disciplinary probation.
Mitigating/Extenuating Circumstances: Second offence.
### Description: Plagiarism

**Details:** The student plagiarized on an assignment.

**Degree:** Undergraduate

**Year:** 2

**Penalty/Decision:** Zero on the assignment; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

### Description: Plagiarism

**Details:** The student shared information with another student inappropriately. The student had worked very hard on the assignment and was very remorseful for the lack of judgment displayed.

**Degree:** Undergraduate

**Year:** 2

**Penalty/Decision:** Final grade reduced by 5%; disciplinary probation for the remainder of the student's undergraduate career.

**Mitigating/Extenuating Circumstances:** First offence.

### Description: Plagiarism

**Details:** The student plagiarized material in an assignment submission.

**Degree:** Undergraduate

**Year:** 2

**Penalty/Decision:** Zero on the lab report; 5% reduction in final grade and disciplinary probation for the rest of time at University of Waterloo.

**Mitigating/Extenuating Circumstances:** First offence.

### Description: Plagiarism

**Details:** The student plagiarized on an assignment.

**Degree:** Undergraduate

**Year:** 2

**Penalty/Decision:** Zero on the submission; disciplinary probation. The student accepted this informal resolution.

**Mitigating/Extenuating Circumstances:** First offence.

### Description: Plagiarism

**Details:** The student plagiarized on an assignment.
Degree: Undergraduate  
Year: 2

**Penalty/Decision:** Zero on the essay, 5% deduction off course grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student submitted an assignment that contained plagiarism.

---

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Zero on the assignment; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student submitted an assignment that contained plagiarism.

---

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Grade of zero on the submission which is worth 15% of total grade and disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student plagiarized on an assignment.

---

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Zero on the submission; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Plagiarism

**Details:** The student submitted an assignment that contained a number of very similar features to that of another's student's submitted assignment.

---

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Zero on assignment; 5% deduction overall; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.
Description: Plagiarism

Details: The student submitted an assignment that contained a number of similar features to that of another's student's assignment.

Degree: Undergraduate  Year: 4

Penalty/Decision: Zero on the blog task; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student submitted an assignment that was similar to that of another student's submission. The student mentioned working closely with another student while completing the assignment and comparing answers.

Degree: Undergraduate  Year: 2

Penalty/Decision: Zero on the assignment; additional 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student was found to have collaborated on an assignment with another student and plagiarized answers directly from the tutorial guidebook. The assignment has two very different components, thus, the student did not collaborate or cheat on those questions at all and a grade for those questions can be awarded.

Degree: Undergraduate  Year: 4

Penalty/Decision: Score of 49/60 on assignment; 5% reduced final grade and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Plagiarism

Details: The student was found to have collaborated on an assignment with another student and plagiarized answers directly from the tutorial guidebook. The assignment has two very different components, thus, the student did not collaborate or cheat on those questions at all and a grade for those questions can be awarded.

Degree: Undergraduate  Year: 4

Penalty/Decision: A penalty of a 5% reduced final grade and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

**Description:** Plagiarism

**Details:** The student submitted an assignment that was identical to that of another student. The assignment also included the other student’s name on it, indicating the student obtained the assignment of another student.

**Degree:** Undergraduate  
**Year:** 4

**Penalty/Decision:** Zero assignment; 5% off the final grade; four month suspension for term; continuing on academic probation.

Mitigating/Extenuating Circumstances: Second offence.

**Description:** Plagiarism

**Details:** The student submitted an assignment that contained sections of text that have been copied directly from the internet without properly citing the source.

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

**Description:** Plagiarism

**Details:** The student plagiarized on a course assignment.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Zero on assignment; disciplinary probation for the remainder of undergraduate studies at the University of Waterloo. Although the student’s grade in the course will be affected by the penalty imposed by the instructor, there will be no indication on their

Mitigating/Extenuating Circumstances: First offence.

**Description:** Plagiarism

**Details:** The student submitted an essay in which a few passages had been taken verbatim from sources and cited, but without quotation marks. The student is an Academic Integrity workshop candidate, as citations were included with every verbatim passage.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Zero on the assignment; successful completion of the Academic Integrity Workshop; no further penalty.

Mitigating/Extenuating Circumstances: First offence.
Description: Plagiarism

Details: The student submitted an essay that was almost entirely taken from an online source without citation of any kind. The student's essay reproduced much of the content and argument of the source, including numerous, significant verbatim passages. While there is no reason to doubt the student's characterization of their state of mind at the time, the nature of the offence is such that the standard penalty is nonetheless appropriate under the circumstances.

Degree: Undergraduate
Year: 4

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Theft

Details: The student was charged with two counts of theft under five-thousand dollars and two counts of possession of property obtained by crime under five-thousand dollars.

Degree: Undergraduate
Year: 1

Penalty/Decision: Letter of apology; disciplinary probation; suspension for term.

Mitigating/Extenuating Circumstances: First offence.

Description: Theft

Details: A student stole the mobile device of another student.

Degree: Undergraduate
Year: 1

Penalty/Decision: Student already on disciplinary probation. Suspended from the University for one year.

Mitigating/Extenuating Circumstances: Second offence.

Description: Theft of intellectual property

Details: The student stole (theft of intellectual property) the work report of another student off a shared drive on a work computer at another institution. The student lied when confronted then wrote an email afterwards admitting guilt.

Degree: Undergraduate
Year: 3

Penalty/Decision: One term suspension; disciplinary probation; zero on the work report.
Mitigating/Extenuating Circumstances: First offence.

Description: Theft of intellectual property

Details: The student stole numberous assignments from peers and submitted them as their own work.

Degree: Undergraduate Year: 1

Penalty/Decision: Suspension for two terms; disciplinary probation; zero on both assignments; 5% deduction from the course overall.

Mitigating/Extenuating Circumstances: Second offence.

Description: Theft of intellectual property

Details: The student used LEARN to share answers to assignments. The student claims to have posted answers to be helpful, but after the fact, realized that this was a form of cheating.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the assignment and 5% reduction in the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Theft of intellectual property

Details: This is a cheating case from where one student took the material from another student without their consent.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Theft of intellectual property

Details: The student submitted an assignment that contained similar content to that of another student's submission. When sharing a USB with another student, content was taken from the USB to aid in completing the assignment without the expressed consent of the other student.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.
Description: Unauthorized aids or assistance

Details: The student used prior solutions (unauthorized aids) in the completion of an assignment. The student explained having taken the course a previous two times and utilized previous notes to complete the course.

Degree: Undergraduate  
Year: 2

Penalty/Decision:

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student cheated during an examination using premade notes concealed in the student's sleeve.

Degree: Undergraduate  
Year: 4

Penalty/Decision: Zero in the course; 5% reduction in the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: A student brought a mis-stickered calculator into the midterm. The student had put a pink tie sticker on an unauthorized calculator. The student knew it was an illegal calculator and was remorseful. The student did not have time to use the calculator because the action was caught.

Degree: Undergraduate  
Year: 3

Penalty/Decision: Zero on the midterm; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student was observed by a proctor during an exam to be using a cell phone to view course notes.

Degree: Undergraduate  
Year: 4

Penalty/Decision: A maximum grade of 32 in the course; a two-term suspension; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: The evidence was unequivocal and the student admitted that cheating. The penalty for this offense includes failure in the course.
Description: Unauthorized aids or assistance
Details: The student brought an a pre-written essay into the examination and copied it out in order to submit the essay on the exam paper.
Degree: Undergraduate  Year: 1
Penalty/Decision: The student will never study here again, based on his/her academic record so far, but student has agreed to 0 on the assignment; 5 mark reduction in course; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance
Details: The student was found to have small studying notes in their pocket while writing the exam. The student took out their Watcard and one of the notes had made came with it. The student left the note on the desk under the exam. When the proctor picked up the student's exam the note was exposed.
Degree: Undergraduate  Year: 3
Penalty/Decision: Zero on the exam; failure in the course; a three-term suspension.
Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized aids or assistance
Details: The student was found to be using unauthorized aids during the exam.
Degree: Undergraduate  Year: 3
Penalty/Decision: Zero on the exam; failure in the course; two-term suspension and disciplinary probation for the remainder of the student's undergraduate career.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance
Details: The student cheated during an examination using an unauthorized aid.
Degree: Undergraduate  Year: 3
Penalty/Decision: Zero on the exam; failure of the course; and a two-term suspension; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.
Description: Unauthorized aids or assistance
Details: The student used a mis-stickered calculator while completing a mid-term.
Degree: Undergraduate Year: 2
Penalty/Decision: Zero on the midterm; 5% deduction from total grade; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance
Details: The student posted assignment questions to a question and answer site for seeking help. The student understood that posting to this site is considering distributing material.
Degree: Undergraduate Year: 2
Penalty/Decision: Zero on the assignment; 5% deduction off course grade overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance
Details: The student brought an unauthorized aid to the examination room. There was no attempt to use the aid however because the questions on the exam did not warrant the need for the aid to be present.
Degree: Undergraduate Year: 2
Penalty/Decision: Zero on the examination; 5% off overall; continue on disciplinary probation.
Mitigating/Extenuating Circumstances: Second offence.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized aids or assistance

Details: The student brought an unauthorized aid to the examination room. There was no attempt to use the aid however because the questions on the exam did not warrant the need for the aid to be present.

Degree: Undergraduate

Penalty/Decision: Zero on the examination, resulting in the course failure; continue on disciplinary probation

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment with a diagram identical to that submitted by another student. The student indicated working with another student on the diagram portion of the assignment, despite the instructor stating that it was to be completed individually. The student maintained being unaware that doing so constituted an academic misconduct. The student acknowledged that emailing the diagram to the other student for reference contributed to potentially facilitating an academic misconduct.

Degree: Undergraduate

Penalty/Decision: Zero on the assignment; enrollment in and successful completion of the Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment with a diagram identical to that submitted by another student. The student indicated working with another student on the diagram portion of the assignment, despite the instructor stating that it was to be completed individually. The student indicated not understanding that submitting another student’s diagram constituted theft of intellectual property.

Degree: Undergraduate

Penalty/Decision: Zero on the assignment; enrolment in and successful completion of the Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied material off of another student in the course.

Degree: Undergraduate

Penalty/Decision: Zero on the assignment; further 5% off the course overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: The student was found to have collaborated without authorization.

Degree: Undergraduate    Year: 1
Penalty/Decision: Zero on assignment; Academic Integrity Workshop.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: A student submitted an assignment that contained a high level of similarity to other submissions which showed a strong indication of excessive collaboration.

Degree: Undergraduate    Year: 2
Penalty/Decision: The student accepted penalty. Zero on assignment; a further 5% off the course overall, and disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: A student submitted an assignment very similar in content to another student. Due to a lack of time to discuss details of the assignment with the student's tutorial group, the assignment belonging to another student that was used as a group aid was accidentally submitted.

Degree: Undergraduate    Year: 2
Penalty/Decision: Zero on assignment; a further 5% deduction on course overall; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: The student acknowledges referencing another student’s information on an assignment and was very apologetic. The student quickly acknowledged the mistake.

Degree: Undergraduate    Year: 2
Penalty/Decision: NCR in course; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: Second offence.
Description: Unauthorized co-operation or collaboration

Details: The student submitted an application to a conference using another student’s application as the basis for his/her own submission, with that student’s knowledge and consent. The student assumed the application would not be considered, since it had been submitted after the deadline.

Degree: Undergraduate
Year: 1

Penalty/Decision: Letter of apology; successful completion (minimum grade 65%) a requirement of graduation, material as extra to degree and counting in averages but not as a credit towards any degree or plan; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student plagiarized another student’s assignment.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on assignment; a further 5 marks off the course; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence. The student committed the same offence in the same course a previous term.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained similarities to another student's submission. The student explained having worked with the other student for the assignment and in the process, shared material for answers. The student accepted the penalty.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation for the remainder of their undergraduate careers.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment with responses that were substantially the same as those submitted by another student in the class, including incorrect solutions, and identical incorrect resulting material. Questioning by the investigator revealed the student had worked with another student together on the assignment.

Degree: Undergraduate
Year: 3

Penalty/Decision: Zero on the assignment; a further 5 marks off the final grade in the course; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to be collaborating on an assignment without authorization. The student is banned from campus. The student suffers from mental health issues.

Degree: Undergraduate Year: 1

Penalty/Decision: The student will continue to be banned from campus for one year.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student committed three offences in three separate courses. The student showed no remorse for actions.

Degree: Undergraduate Year: 2

Penalty/Decision: Failed grade in the course; required to take a course on ethics (non-credit); suspended for studying at the University of Waterloo for one term. Disciplinary letter will be placed in academic file.

Mitigating/Extenuating Circumstances: Third offence.

Description: Unauthorized co-operation or collaboration

Details: A student submitted an assignment in which similarities were found with multiple other student submissions. The student was not able to explain this similarity as the student participated in studying with other students and looked up solutions online but denies having collaborated with others.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the assignment, 5% reduction on the course overall, and disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that was similar to that of another student's submission.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment and a deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
**Description:** Unauthorized co-operation or collaboration

**Details:** The student submitted an assignment that was similar to that of another student's submission.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on the assignment and a deduction of 5% from the final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Unauthorized co-operation or collaboration

**Details:** A student submitted an assignment that contained very similar content to that of another student submission. The investigator found the students do not know each other, however, both students searched online for how to solve the assignment.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on assignment, 5% reduction from the final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Unauthorized co-operation or collaboration

**Details:** The student submitted an assignment that contained similarities to other student submissions for the same assignment.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

---

**Description:** Unauthorized co-operation or collaboration

**Details:** The student submitted an assignment that contained similarities to other student submissions for the same assignment.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence. Student admitted guilt immediately.
Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence. Student admitted guilt immediately.

Description: Unauthorized co-operation or collaboration
Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Description: Unauthorized co-operation or collaboration
Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.

Description: Unauthorized co-operation or collaboration
Details: The student submitted an assignment that appeared to be plagiarized as it was very similar to another student's assignment submission. The student explained not knowing the other student who submitted a similar assignment. The student searched online for how to solve aspects of the assignment.

Description: Unauthorized co-operation or collaboration
Details: The student submitted an assignment that contained similarities to other student submissions for the same assignment.
<table>
<thead>
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<td><strong>Degree:</strong> Undergraduate</td>
<td><strong>Year:</strong> 2</td>
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<tr>
<td><strong>Penalty/Decision:</strong> Zero on assignment; reduction of 5 off course overall; disciplinary probation.</td>
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<tr>
<td><strong>Degree:</strong> Undergraduate</td>
<td><strong>Year:</strong> 4</td>
</tr>
<tr>
<td><strong>Penalty/Decision:</strong> Zero for the assignment; an additional five marks subtracted from final grade; disciplinary probation.</td>
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<tr>
<td><strong>Degree:</strong> Undergraduate</td>
<td><strong>Year:</strong> 3</td>
</tr>
<tr>
<td><strong>Penalty/Decision:</strong> Zero on assignment; disciplinary probation, 5% deduction overall.</td>
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<td><strong>Year:</strong> 1</td>
</tr>
</tbody>
</table>
Penalty/Decision: Zero given for assignment; an additional five marks to be subtracted to determine final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to be collaborating on an assignment without authorization.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to be collaborating on an assignment without authorization.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to be collaborating with another student on an assignment that was instructed to be individual work.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the assignment; deduction of 5 % from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to be collaborating with another student on an assignment that was instructed to be individual work.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5 % from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.
Degree: Undergraduate  
Year: 1  

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate  
Year: 1  

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate  
Year: 1  

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student was found to have plagiarized with a group of other students on an assignment.

Degree: Undergraduate  
Year: 1  

Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
Description: Unauthorized co-operation or collaboration
Details: A student was found to have plagiarized with a group of other students on an assignment.
Degree: Undergraduate
Year: 1
Penalty/Decision: Zero on the assignment; %5 deduction overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: A student collaborated on an assignment with other students. The assignment was instructed to be completed individually and thus the group work was unauthorized.
Degree: Undergraduate
Year: 1
Penalty/Decision: As a result of this infraction, a penalty of zero on the assignment and a deduction of 5% from the final grade, and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration
Details: A student collaborated on an assignment with other students. The assignment was instructed to be completed individually and thus the group work was unauthorized.
Degree: Undergraduate
Year: 2
Penalty/Decision: As a result of this infraction, a penalty of zero on the assignment and a deduction of 5% from the final grade, and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence; admitted guilt.
Penalty/Decision: As a result of this infraction, a penalty of zero on the assignment and a deduction of 5% from the final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: A student collaborated on an assignment with other students. The assignment was instructed to be completed individually and thus the group work was unauthorized.

Degree: Undergraduate
Year: 1

Penalty/Decision: As a result of this infraction, a penalty of zero on Assignment and a deduction of 5% from the final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: A student collaborated on an assignment with other students. The assignment was instructed to be completed individually and thus the group work was unauthorized.

Degree: Undergraduate
Year: 1

Penalty/Decision: As a result of this infraction, a penalty of zero the assignment and a deduction of 5% from the final grade, and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.

Mitigating/Extenuating Circumstances: First offence; admitted guilt.
Description: Unauthorized co-operation or collaboration
Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate  Year: 3
Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration
Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate  Year: 2
Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration
Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate  Year: 1
Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration
Details: The student was found to have collaborated on an assignment without authorization.

Degree: Undergraduate  Year: 1
Penalty/Decision: Zero on Assignment; deduction of 5% from the final grade; and disciplinary probation.
Mitigating/Extenuating Circumstances: First offence; admitted guilt.

Description: Unauthorized co-operation or collaboration
Details: The student was found to have excessively collaborated on an assignment submitted for the course.

Degree: Undergraduate  Year: 1
Penalty/Decision: Zero on the assignment, 5% deduction off course grade; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.
Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course. The student consulted prior solutions in order to complete the assignment.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course. The student consulted prior solutions in order to complete the assignment.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student was found to have excessively collaborated on an assignment submitted for the course.

Degree: Undergraduate  Year: 1

Penalty/Decision: Zero on the assignment, 5% deduction off course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: This student excessively collaborated on an assignment with another student.

Degree: Undergraduate  Year: 1
Penalty/Decision: Zero on the assignment; 5% deduction off course grade; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: This student was found to have excessively collaborated on an assignment without authorization.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction off course grade; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an essay that was substantially similar to that submitted by another student in the class. The student worked with another student on the essay by brainstorming and sharing notes. The balance of probabilities suggests that the student had relied on the students work throughout the entire process of writing their own essay.

Degree: Undergraduate Year: 4

Penalty/Decision: Grade of 50% on the assignment; disciplinary probation for the remainder of the student's undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an essay that was substantially similar to that submitted by another student in the class.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on the assignment; a further five marks off the final grade in the course; disciplinary probation for the remainder of the student's undergraduate career

Mitigating/Extenuating Circumstances: First offence; standard penalty.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that was similar to another student's submission. Most of parts of their solutions are the same and with the same indentation in style. It is believed that this is due to the same private tutor and they do not accept the penalty.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on assignment; further 5% deduction on course overall; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

**Description:** Unauthorized co-operation or collaboration

**Details:** The student submitted an assignment that was similar to another student's submission. Most of the solutions are the same and with the same indentation in style. It is believed that the similarities are due to being taught by the same private tutor as the other student and the student did not accept the penalty.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on assignment; further 5% deduction on course overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

**Description:** Unauthorized co-operation or collaboration

**Details:** The student submitted an assignment that was similar to another student's submission. Most of the solutions are the same and with the same indentation in style. It is believed that the similarities are due to being taught by the same private tutor as the other student and the student did not accept the penalty.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on the assignment; 5% reduction in his final grade disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

**Description:** Unauthorized co-operation or collaboration

**Details:** The student submitted work identical to that of another student.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on assignment; further 5% from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

**Description:** Unauthorized co-operation or collaboration

**Details:** The student submitted work identical to that of another student.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on assignment; further 5% from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
Description: Unauthorized co-operation or collaboration

Details: The student sent their assignment to another student in order to assist with understanding the concepts. The student did not intend for the other student to use the content of his/her assignment and submit it as their own.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on assignment; 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration on an assignment with other students without authorization.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration on an assignment with other students without authorization.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration on an assignment with other students without authorization.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student participated in collaboration with other students without authorization.
Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: The student participated in collaboration with other students without authorization.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; 5% deduction off course grade overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: The student participated in collaboration with other students without authorization.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; deduction of 5 % from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: Student submitted an assignment that is similar to that of another student.

Degree: Undergraduate  
Year: 1

Penalty/Decision: A grade of zero given for final assignment; an additional five marks subtracted from final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration
Details: A student lent their work to another student and it unknowingly was used as an aid for the other student to copy from.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Zero on assignment; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: A student copied from another student's assignment without their knowledge.

Degree: Undergraduate Year: 3

Penalty/Decision: Zero on assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student excessively collaborated on an assignment.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student excessively collaborated on an assignment.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student worked with another student on the same assignment which was instructed to be independent work.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student worked with another student on the same assignment which was instructed to be independent work.

Degree: Undergraduate Year: 1
Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student worked with another student on the same assignment which was instructed to be independent work.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied off other students for an assignment.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with other students to complete an assignment.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied off of other students while completing an assignment.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on the assignment; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained several similarities to the assignment of another student. The student worked with a senior student who helped multiple students with the assignment content.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade, and disciplinary probation has been given.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied another student's assignment.

Degree: Undergraduate
Year: 4

Penalty/Decision: Zero on the assignment, 5% deduction off overall course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that showed similarities to the assignment submission of another student.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment similar to that of another student's assignment. Several similarities in their submissions were found.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.
Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment similar to that of another student's assignment. Several similarities in their submissions were found.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with another student on an assignment. The student explained working with the other student and discussing the assignment together then copied and pasted from each other and submitted what is considered group work, and not individual work that was instructed.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied another student's assignment submission.

Degree: Undergraduate  
Year: 4

Penalty/Decision: Zero on the assignment, 5% deduction off overall course grade, disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained several similarities to that of other students in their submissions. The student worked with the other student out of convenience since they live in the same building.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on assignment; deduction of 5% from the final grade has been given to the other student.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student copied files that belonged to another student from a laptop while studying together. The student copied the materials when the other student visited the washroom.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on the assignment.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment that contained several similarities to that of another student's submission. The student mentioned living in the same building as the other student with whom the assignment was collaborated on.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on assignment but not a deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment containing very similar materials to that of another student's submission. The student explained the concepts required for solving the assignment to the other student.

Degree: Undergraduate
Year: 1

Penalty/Decision: Zero on the assignment; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student submitted an assignment containing very similar materials to that of another student's submission. The student explained the concepts required for solving the assignment to the other student.

Degree: Undergraduate
Year: 2

Penalty/Decision: Zero on assignment; additional 5% off the final grade; disciplinary probation.
Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: Two students submitted very similar material for an assignment. The student explained the concepts required for solving the assignment to the other student.

Degree: Undergraduate Year: 1

Penalty/Decision: Penalty of zero; additional 5% off the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: Two students submitted very similar material for an assignment. The student claims to have been explained the concepts required for solving the assignment by the other student.

Degree: Undergraduate Year: 1

Penalty/Decision: Penalty of zero; additional 5% off the final grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student confessed to copying parts of the material from another student's laptop without the student's consent.

Degree: Undergraduate Year: 1

Penalty/Decision: As a result of this infraction, a penalty of zero on assignment and a deduction of 5% from the final grade has been given to the student.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student collaborated with other students in order to find a solution to an assignment question. The student didn't copy the answer of another student but instead passed it to another student who submitted a copy of a question as their own work. The student who initially shared their work didn't know about this.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.
<table>
<thead>
<tr>
<th>Description: Unauthorized co-operation or collaboration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Details: The student collaborated with other students over the phone and shared ideas but not actual material. The investigator explained to the students that this still considered cheating and that the submitted work must be their own work, not the work of any other individual.</td>
</tr>
<tr>
<td>Degree: Undergraduate Year: 1</td>
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<tr>
<td>Penalty/Decision: As a result of this infraction, a penalty of zero on the assignment and a deduction of 5% from the final grade. The student accepted the penalty.</td>
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<tr>
<td>Mitigating/Extenuating Circumstances: First offence.</td>
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<tr>
<td>Degree: Undergraduate Year: 1</td>
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<td>Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade.</td>
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<td>Mitigating/Extenuating Circumstances: First offence.</td>
</tr>
<tr>
<td>Degree: Undergraduate Year: 1</td>
</tr>
<tr>
<td>Penalty/Decision: Zero on the assignment by collaborating with another student without authorization.</td>
</tr>
</tbody>
</table>
Degree: Undergraduate  
Year: 1  

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation.  
Mitigating/Extenuating Circumstances: First offence.  

Description: Unauthorized co-operation or collaboration  
Details: The student cheated on an assignment by collaborating with another student without authorization.  

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation.  
Mitigating/Extenuating Circumstances: Second offence.  

Description: Unauthorized co-operation or collaboration  
Details: The student cheated on an assignment by collaborating with another student without authorization.  

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade.  
Mitigating/Extenuating Circumstances: First offence.  

Description: Unauthorized co-operation or collaboration  
Details: The student cheated on an assignment by collaborating with another student without authorization.  

Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade; disciplinary probation. The student accepted the penalty.  
Mitigating/Extenuating Circumstances: First offence.  

Description: Unauthorized co-operation or collaboration  
Details: The student cheated on an assignment by collaborating with another student without authorization.  

Penalty/Decision: Zero on the assignment and a deduction of 5% from the final grade; disciplinary probation. The student accepted the penalty.  
Mitigating/Extenuating Circumstances: First offence.  

Description: Unauthorized co-operation or collaboration
Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student cheated on an assignment by collaborating with another student without authorization.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignment; deduction of 5% from the final grade; disciplinary probation. The student accepted the penalty.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student and class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: Second offence.

Description: Unauthorized co-operation or collaboration

Details: The student class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate Year: 3
Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized co-operation or collaboration

Details: The student and class were instructed to not work with anyone else on the assignments, with the only exception being that they can ask questions. The student's assignment showed similarities to that of another student's assignment.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the assignments; 5% deduction off the course grade; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: A student altered their midterm and resubmitted it for additional marks.

Degree: Undergraduate Year: 2

Penalty/Decision: Zero on the midterm; further 5% deduction in course overall; disciplinary probation for remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student that resubmitted an assignment for additional marks after the student altered the original assignment.

Degree: Undergraduate Year: 1

Penalty/Decision: Zero on assignment, 5% reduction on the course overall; disciplinary probation for remainder of undergraduate career at University of Waterloo.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student submitted a previously marked assignment for grading without instructors permission.

Degree: Undergraduate Year: 4

Penalty/Decision: Zero on the assignment; 5% deduction from final grade.

Mitigating/Extenuating Circumstances: First offence.
Details: The student resubmitted their midterm for additional marks.

Degree: Undergraduate  Year: 3

Penalty/Decision: Suspension for term; disciplinary probation; zero on the midterm; further 5% deduction overall.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student resubmitted as assignment from the first time the course was taken for the second attempt at the course assignment. Given that the zero grade will result in the student failing the course for a second time, as well as the evidence that they did not realize that resubmitting the essay was an offence, the further 5 mark penalty has been waived.

Degree: Undergraduate  Year: 4

Penalty/Decision: Zero on the assignment; the student is not permitted to attempt again, but must select a different course to fulfill graduation requirements; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unauthorized resubmission of work

Details: The student resubmitted a test for additional marks but altered the answers. The student's original exam was scanned and there are considerable differences between the scanned original version and the resubmitted version.

Degree: Undergraduate  Year: 4

Penalty/Decision: Zero on midterm; 5% deduction overall; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Unethical behaviour

Details: The student made an allegation of having been sexually assaulted by two unknown people near a residence. The student's allegation resulted in a campus-wide alert being posted. Subsequent investigation of the incident by Waterloo Regional Police concluded that, while the student had suffered some kind of physical altercation, it had not happened in the way described. The campus-wide alert was subsequently withdrawn. The matter was brought to the attention of the investigator by campus police for possible resolution as a non-academic misconduct under Policy 71. In a meeting with the investigator, the student expressed considerable deep emotional distress, brought about by a variety of factors, including but not limited to the incident and its aftermath. The student acknowledged the reckless nature of the actions and agreed to seek counselling and other kinds of support to assist in processing all that had occurred, and agreed to allow the investigator to follow up with Counselling Services, to monitor progress.

Degree: Undergraduate  Year: 1

Penalty/Decision: The primary purpose in making the allegation was to ensure that the student would acknowledge, understand the impact of the actions, and most importantly, actively seek the assistance very clearly needed. On that basis, the allegation of filing a false report.
Mitigating/Extenuating Circumstances: First offence.

Description: Unethical behaviour

Details: A student used inappropriate language in a course discussion forum. The student continued to post despite being warned the actions were inappropriate.

Degree: Undergraduate  
Year: 4

Penalty/Decision: Letter of apology.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student's body appeared to have written on it while writing the midterm examination. Writing on the student's body was confirmed by the proctor upon further investigation.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Failing grade; two ethics courses offered at the University of Waterloo with a minimum of 60% pass.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student cheated on exams for the term. The student admitted to offences immediately and was remorseful. The student is seeking help with counselling services for mental health issues.

Degree: Undergraduate  
Year: 2

Penalty/Decision: Suspension from the University of Waterloo for one term; zero on both exams; a 5% deduction from the courses; disciplinary probation.

Mitigating/Extenuating Circumstances: First offence.

Description: Violation of examination regulations

Details: The student wrote out an answer to one of the questions on the exam and was caught with the materials during the exam. The investigator determined the directions from the course instructor were unclear and vague. The student did not know the exam questions in advance so notes wouldn't have assisted in writing all parts of the exam.

Degree: Undergraduate  
Year: 1

Penalty/Decision: Zero on the exam; a further 5% deduction from the total course grade; disciplinary probation for the remainder of undergraduate career.

Mitigating/Extenuating Circumstances: First offence.
**Description:** Violation of examination regulations

**Details:** Student had handwritten notes during the term test.

**Degree:** Undergraduate  
**Year:** 2

**Penalty/Decision:** A grade of zero given for the term test; an additional five marks subtracted from final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

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**Description:** Violation of examination regulations

**Details:** The student was found to be using a cell phone during the term test.

**Degree:** Undergraduate  
**Year:** 3

**Penalty/Decision:** Zero for test; an additional five marks subtracted from final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

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**Description:** Violation of examination regulations

**Details:** The student used a cell phone during an examination during which examination aids were not allowed.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on the examination; disciplinary probation

**Mitigating/Extenuating Circumstances:** First offence.

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**Description:** Violation of examination regulations

**Details:** This student took a cell phone into the bathroom, and was in the stall for an extended period of time. The student went back to bathroom a second time and the proctor saw a cell phone in their pocket.

**Degree:** Undergraduate  
**Year:** 1

**Penalty/Decision:** Zero on the examination, 5% deduction in course overall; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

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**Description:** Violation of examination regulations

**Details:** The student was observed whispering to another student during the final examination.
Degree: Undergraduate  
Year: 2

**Penalty/Decision:** A grade of zero for Final Examination; an additional five marks subtracted from students final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

**Description:** Violation of examination regulations

**Details:** The student provided falsified travel information in order to miss the final examination and have the weight from the final exam moved to one of the previous midterms. The student knowingly left the country during the exam period and missed the final exam.

Degree: Undergraduate  
Year: 4

**Penalty/Decision:** A two-term suspension, zero on the examination; 5% overall deduction from course grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.

**Description:** Violation of examination regulations

**Details:** The student brought a banned device into an exam room and used it during bathroom breaks.

Degree: Undergraduate  
Year: 4

**Penalty/Decision:** Two term suspension; disciplinary probation; zero on examination; 5% deduction overall.

**Mitigating/Extenuating Circumstances:** Second offence.

**Description:** Violation of examination regulations

**Details:** The student was observed looking at another student and at their exam paper during a final examination.

Degree: Undergraduate  
Year: 2

**Penalty/Decision:** A grade of zero on the final examination; an additional five marks is to be subtracted to determine final grade; disciplinary probation.

**Mitigating/Extenuating Circumstances:** First offence.