

**University of Waterloo**  
**SENATE EXECUTIVE COMMITTEE**  
**Minutes of the 5 September 2023 Meeting**  
**[in agenda order]**

**Present:** Jeff Casello, Joan Coutu, Laura Deakin, Jack deGooyer, Catherine Dong, Vivek Goel (chair), Mike Grivicic (secretary), Christiane Lemieux, Carol Ann MacGregor, Rory Norris, David Porreca, Mary Robinson, James Rush, Sharon Tucker

**Absent:** Luke Potwarka\*, Clarence Woudsma  
\*regrets

**Guests:** Jenny Flagler-George, Genevieve Gauthier-Chalifour, Diana Gonçalves, Andrea Kelman

**1. MINUTES OF THE 5 JUNE 2023 MEETING**

A motion was heard to approve the minutes as distributed. Porreca and Coutu. Carried.

**2. MINUTES OF THE 12 JUNE 2023 MEETING**

A motion was heard to approve the minutes as distributed. Porreca and Norris. Carried.

**3. BUSINESS ARISING FROM THE MINUTES**

**a. Results of e-poll re: UCSA membership (see draft 18 September 2023 Senate Agenda, item 5a).** This item was received for information.

**b. Results of Senate Effectiveness Survey.** Goel remarked that several actions are planned or underway arising from the Senate Governance Review which align with the themes and observations within this report. The results of the survey will be forwarded to Senate for information.

**4. DRAFT 18 SEPTEMBER 2023 SENATE AGENDA**

Goel highlighted a number of items in the draft agenda: the territorial acknowledgement will be read by the Dean of Arts and will be rotated amongst the deans each meeting, and thereafter we will be seeking volunteers for each meeting's acknowledgement; the president's report will be coordinated with an operational update from the provost, and will include an update on steps taken in response to the Hagey Hall attack among several other topics; the Faculty Update Presentation will rotate each meeting among the six Faculties and aims to update Senate on activities related to the Faculties' strategic priorities (SEC feedback will be sought regarding the format of the updates and any adjustments that may be desirable); for the VPRI report in the consent agenda, the embargo will be lifted for all names related to the Royal Society of Canada in time for the Senate meeting; a revision will be made to the preamble in item 16 for the Senate agenda. Members discussed the switch from Teams to Zoom for the online portion of the Senate meeting, and it was noted that Zoom was found to have a simpler technical integration for external members. Members discussed the impending start of the new term and observed that safety information for inclusion in course syllabi and for TAs has been forthcoming only recently, with Goel indicating that the Safety Office has developed key messages and that this topic will be addressed at Senate.

A motion was heard to approve the 18 September 2023 Senate agenda, as amended. Casello and Porreca. Carried.

**5. OTHER BUSINESS**

With no other business, the meeting was adjourned.

11 September 2023

Mike Grivicic  
Associate University Secretary

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