

**University of Waterloo**  
**SENATE GRADUATE & RESEARCH COUNCIL**  
**Minutes of the May 6, 2024 Meeting**  
**[in agenda order]**

**Present:** Steven Bednarski, Phil Bigelow, Sue Ann Campbell, Jeff Casello (co-chair), Robert de Loe, Peter Deadman, Charmaine Dean (co-chair), Mrittika Dreesha, Bernard Duncker, Anna Esselment, Aiman Fatima, Bertrand Guenin, Alison Hitchens, Abhishesh Homagain, Julie Joza, Ian Milligan, Nicholas Pellegrino, Martin Ross, Marianne Simm, Siva Sivoththaman, Mike Szarka, Shirley Tang, Tim Weber-Kraljevski (secretary), Kevin White, Clarence Woudsma.

**Resources/Guests:** Angela Christelis, Carrie MacKinnon, Justin Wan.

**Absent:** David Clausi\*, Ana Ferrer\*, Neela Hassan, Marina Mourtzakis, Joseph Meleshko.  
\*regrets

**Organization of Meeting:** Charmaine Dean took the chair, and Tim Weber-Kraljevski acted as secretary. The secretary advised that a quorum was present. The agenda was approved without formal motion.

**1. CONFLICT OF INTEREST**

No conflicts of interest were declared.

**CONSENT AGENDA**

Council heard a motion to approve or receive for information the items of the consent agenda. Milligan and Bertrand. Carried.

**2. MINUTES OF THE APRIL 8, 2024 MEETING**

Council approved the minutes of the meeting as distributed.

**3. RESEARCH ETHICS**

Council approved the Terms of Reference updates for the Human Research Ethics Board (HREB) and the Clinical Research Ethic Board (CERB), as distributed.

**4. GRADUATE AWARDS'**

Council approved items a.-d. and received item e. for information.

**5. CURRICULAR SUBMISSIONS**

Council approved item 5.a.2 on behalf of Senate and recommended to Senate to approve item 5.b.1., as distributed.

**REGULAR AGENDA**

**6. BUSINESS ARISING FROM THE MINUTES**

There was no business arising.

**7. CO-CHAIR'S REMARKS**

Casello spoke to the following: the results of the Tri-Agency Doctoral Scholarships and the impact of Waterloo's recent process improvements; and the increase in scholarship funding in the Federal budget. Members discussed the

scholarship increase and allocations by agency, if those currently holding scholarships will also see an increase in their scholarships; and the increase in funding for student stipends.

**8. RESEARCH DATA MANAGEMENT**

Milligan and Hitchens presented on the Research Data Management, speaking to the Tri-Agency Research Data Management Policy (DMP), Waterloo's institutional strategy, DMP Requirements, and work being done on campus and supports available from the Office of Research and the Library. Members discussed: the diversity of needs on campus; coordinating with other institutions; data management needs for inter-institution partnerships; and possible national solutions.

Members divided into breakout groups and discussed how Waterloo can build a culture of RDM excellence on campus. Following breakout groups, a summary of each of the groups' discussions were presented.

**9. GRADUATE STUDIES ACADEMIC CALENDAR (GSAC) CHANGES**

Casello provided an overview of the proposal to change the Approved Doctoral Dissertation Supervisor (ADDS) to the Sole-supervisory privilege status (SSPS) and highlighted the changes made to the proposal since previously being approved by Council, following the item being removed from the Senate Agenda due to concerns raised by Teaching Stream faculty and with the consultation process. A motion was heard to recommend Senate approve the proposed changes to the GSAC, as presented. Woudsma and Esselment. Carried. Members discussed: operationally how advisory committees will provide any concerns about supervisory performance; and the various supervisory roles different members of the University community can have. Members committed to a mid-year assessment of these changes.

**10. OTHER BUSINESS**

New members student members Mrityka Dreesha and Abhishesh Homagain introduced themselves and were welcomed to Council.

With no further business in the open session, Council moved into confidential session.

May 28, 2024

Tim Weber-Kraljevski  
Governance Officer