Present: Sheila Ager, Bill Baer, Kathy Becker, Priscila Carrara, Michelle Hollis (co-chair), Lee Hornberger, Agata Jagielska, Dave McDougall (co-chair), Cathy Newell Kelly, Sarah Willey-Thomas (secretary), Kate Windsor

Regrets: Courtney Bremer, Amanda Cook, James Rush

Organization of Meeting: Dave McDougall, co-chair of the committee, took the chair, and Sarah Willey-Thomas acted as secretary. The secretary advised that a quorum was present. The agenda was accepted as distributed.

OPEN AGENDA

1. APPROVAL OF MINUTES OF THE 26 SEPTEMBER 2022 MEETING AND BUSINESS ARISING
   The minutes of the 26 September 2022 meeting were approved as presented. Newell-Kelly and Hollis. Carried unanimously.

2. OTHER BUSINESS
   Michelle Hollis thanked Dave McDougall for his work over the past year.

2 November 2022

Sarah Willey-Thomas
Associate University Secretary