Present: Bill Baer, Courtney Bremer, Priscila Carrara, Yessenia Guerrero (for Kathy Becker), Michelle Hollis (co-chair), Lee Hornberger, Agata Jagielska (co-chair), Dave McDougall, Cathy Newell Kelly, James Rush, Sarah Willey-Thomas (secretary), Kate Windsor

Regrets: Sheila Ager

Organization of Meeting: Agata Jagielska, co-chair of the committee, took the chair, and Sarah Willey-Thomas acted as secretary. The secretary advised that a quorum was present. The agenda was accepted as distributed.

OPEN AGENDA

1. DECLARATIONS OF CONFLICT OF INTEREST
   No conflicts were declared.

2. APPROVAL OF MINUTES OF THE 28 OCTOBER 2022 MEETING AND BUSINESS ARISING

   The minutes of the 28 October 2022 meeting were approved as amended. Newell Kelly and Hollis. Carried unanimously.

3. OTHER BUSINESS
   There was no other business.

6 January 2023

Sarah Willey-Thomas
Associate University Secretary